



# Operating Budget 2013/14FY and 2014/15FY

# **CITY OF PLEASANTON, CALIFORNIA OPERATING BUDGET 2013/14FY – 2014/15FY**

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# About Pleasanton

## HISTORICAL OVERVIEW

The area that grew to be the City of Pleasanton played a significant role in California history – as a Native American settlement and later a Spanish settlement during the Mission period – a growing crossroads during the Gold Rush and railroad development eras – and in the agricultural and filmmaking industries.

The City's environs were settled 4,000 years ago by the Ohlone Indians and became a thriving agricultural area when the Spanish arrived in the 1770's.

Located along the first Transcontinental railway, the area was known as Alisal in the 1850's when it served as a main mercantile stopover during the Gold Rush era and also enjoyed the nickname, "The Most Desperate Town in the West," due to a proliferation of bandits who ambushed unsuspecting gold miners returning with their riches.

Rolling grasslands were dotted with cattle and the area was home to the largest hops crop in the United States. The town was also home to a 500-acre ranch purchased in the 1880s by George and Phoebe Apperson Hearst.

Pleasanton was incorporated in 1894 and named for Major General Alfred Pleasanton of the Union Army. A typographical error by the U.S. Post Office is believed to be responsible for the current spelling of the City's name.



Pleasanton enjoys a strong equestrian heritage as home to the nation's oldest one mile race track. Located at the Alameda County Fairgrounds, the Pleasanton Race Track has seen 150 years of horse racing. The City also enjoyed brief celebrity as "Hollywood of the North", after serving as the location for the 1917 film, Rebecca of Sunnybrook Farm.

## LOCATION & TOPOGRAPHY

Located in northeastern Alameda County, in the Tri-Valley area, Pleasanton is situated 335 feet above sea level and is centrally located less than an hour from major commercial and recreational areas throughout the Bay Area, including San Francisco, Oakland, San Jose-Santa Clara County and Silicon Valley. Just over an hour's drive away, residents can enjoy the Pacific Ocean to the west or a day of boating in San Joaquin Delta to the east.

The City is home to the Alameda County Fairgrounds, championship golf courses, lush hilly East Bay Regional Parks, and the Arroyo Mocho waterway. The eastern boundaries of the City give way to the vineyards of the Livermore Valley Wine Country.

## WEATHER

Pleasanton enjoys a relatively mild climate, with an average rainfall of 15 inches and average maximum temperature of 89° Fahrenheit in July and average minimum temperature of 37° in December.

At its most extreme, winter temperatures can drop below freezing a few days each year, and summer temperatures hover around 100 degrees Fahrenheit during July and August. The temperate weather allows residents year-round opportunities to take advantage of outdoor activities such as hiking the Pleasanton Ridge, cycling along trails and roadways, shopping in the historic downtown district and patio dining at many fine restaurants.

## INFRASTRUCTURE

A major advantage of Pleasanton's East Bay location is its proximity to the 580/680 Highway interchange, immediate accessibility to two commute train systems, the Bay Area Rapid Transit (BART) system and the Altamont Commuter Express (ACE) train, and easy access to three international and one regional airports.

### Highways

The 580/680 interchange at the northern boundary of the City allows quick and easy access north, south, east and west to major Bay Area destinations such as San Francisco, the Peninsula, Stanford University, Silicon Valley, University of California, Berkeley and Oakland.

### Public Transit

The WHEELS bus system allows inner-city travel in Pleasanton and intra-city travel between the Tri-Valley cities of Pleasanton, Livermore and Dublin. The Bay Area Rapid Transit system links Pleasanton to locations throughout the Bay Area via an existing BART station on Owens Drive, and a second BART station adjacent to the Stoneridge Shopping Center.

With trains running morning and evening, the ACE train connects the San Joaquin Valley with the Silicon Valley, with Pleasanton a primary stop for employees working in Pleasanton and residents working in Silicon Valley.

### Airports

With three international airports within a 50-mile range, residents rarely have a difficult time traveling out of the area. Mineta San Jose International Airport is located 25 miles south of Pleasanton; Oakland International Airport is 23 miles west of Pleasanton; and San Francisco International Airport lies 41 miles to the northwest.

The Livermore Municipal Airport (LVK) lies 5 miles east of Pleasanton and serves business and residential customers and tenants throughout the Tri-Valley. Operating around the clock, the airport is a designated General Aviation Reliever Airport for the three international airports noted.

## POPULATION

### **CITY OF PLEASANTON**

<b>Year</b>	<b>Population</b>	<b>Pleasanton Jobs</b>
1898	900	N/A
1960	4,203	N/A
1970	18,328	N/A
1980	35,160	N/A
1990	50,553	27,686
99-00	63,654	54,863
00-01	65,181	58,931
01-02	65,982	57,803
02-03	66,809	56,950
03-04	67,036	57,997
04-05	67,292	58,670
05-06	67,728	57,677
06-07	68,567	58,874
07-08	69,388	53,873
08-09	70,045	52,257
09-10	70,285	51,374
10-11	70,537	52,401
11-12*	71,176	52,925
12-13*	71,871	53,454

\* Projected

Sources: California Department of Finance (Demographic Research Unit), California Economic Development Department and "Projections 2007" ABAG

In the 1960's, Pleasanton's rural character underwent unprecedented growth, joining other burgeoning Bay Area cities, and its scant population of 4,203 in 1960 exploded to over 35,000 residents in 1980.

By the mid-1980's, Pleasanton was the third fastest growing city in California. Realizing such growth would change the face of the City forever, community leaders sought to manage development by adopting the moniker, "City of Planned Progress," and worked to ensure that infrastructure planning met residential and commercial needs while retaining the area's historical flavor and heritage. Pleasanton is currently home to more than 70,000 residents.

A large number of Pleasanton's residents are young families drawn to the superior elementary and secondary school system. As Pleasanton grows, its population is diversifying. Currently, there are many cultural and recreational programs for all ages and interests. Local churches, the Pleasanton Public Library and the Pleasanton Unified School District have all implemented programs to celebrate ethnic and cultural diversity.

Property values remain relatively stable due to the exceptional quality of life here, which includes a low crime rate, moderate climate, award-winning schools, well-planned business areas, abundant parks, numerous recreational areas and a charming historic downtown.

## COMMERCIAL AND BUSINESS

### TOP EMPLOYERS IN 2012

EMPLOYER	Number of Employees	Year Established
Kaiser Permanente	3,974	1983
Safeway*	3,225	1996
Workday Inc.*	1,699	2009
Oracle	1,479	2005
Pleasanton Unified School District*	1,272	
Valley Care Medical Center	1,075	1991
Clorox Service Company	900	1973
Macy's	832	1980
Ross Dress for Less Inc.*	699	2004
State Fund - Compensation Insurance	650	2007
E M C Corporation	507	2004
Hendrick Automotive	478	1998
City of Pleasanton*	452	
Roche Molecular Systems Inc.*	452	1998
Thoratec Corporation*	421	1999
Blackhawk Network*	414	2005
Nordstrom	307	1990
Ellie Mae*	300	2000
Walmart	289	1995
J C Penny Co.	265	1990

\* Headquarters

Pleasanton companies positively impact the City's financial health with over 60% of Pleasanton's General Fund tax revenues coming directly or indirectly from business. This revenue helps pay for police and fire services, public works operations, and community services activities.

Pleasanton's business community is noted for its productivity and progressiveness. There are over 52,000 employees working within the more than 22 million square feet of commercial, office, and industrial space throughout the City. Pleasanton boasts five distinct business parks, among them the nationally recognized Hacienda Business Park. Businesses indicate they are attracted to Pleasanton for the highly educated and skilled workforce. In addition to the diversified regional labor force, the Pleasanton area has a good base of executive, managerial and professionals with a wide range of skill levels including one of the nation's largest concentrations of scientific and engineering talent.

## CITY SERVICES

### **Community Services**

The Community Services Department offers a broad array of indoor and outdoor activities, classes, services, theatrical productions and facilities for all ages through its Recreation, Civic Arts, Human Services, Landscape Architecture and Administration divisions. The City of Pleasanton Activities Guide, which can be accessed on the internet at <http://www.cityofpleasantonca.gov>, informs residents and visitors of the array of activities, camps and classes available.

### Callippe Preserve Golf Course

Recently named one of the top public courses in the nation, Callippe Preserve provides golfers a challenging 18-hole course, driving range and clubhouse with indoor and outdoor seating.

### **Facility Rentals**

For those planning a wedding reception, birthday party, meeting, sports tournament, or other event, the City rents several facilities to meet the community's needs such as gymnasiums, softball fields, the Senior Center, the Amador Theater, the renovated Veterans' Hall, Callippe Golf Course and the state-of-the-art Firehouse Art Center.

### **Gingerbread Preschool**

The educational and social experiences at the Gingerbread Preschool gives 2-5 year-old children a great head start before they enter Pleasanton's nationally recognized K-12 public school system.

### **Parks, Trails and Open Space**

With several East Bay Regional Parks within a ten mile radius, there is ample opportunity to enjoy the natural wonders of the Tri-Valley. Within the City limits are 40 parks with great amenities, miles of trails including a newly dedicated segment of the Iron Horse Trail and numerous acres of open space. The Alviso Adobe Community Park provides visitors with an opportunity to look into Pleasanton's past.

### **Paratransit**

The City is pleased to offer transportation service for Pleasanton seniors (age 60 and up) and ADA-qualified persons of any age.

## **Seniors**

The Pleasanton Senior Center offers classes and social opportunities such as day trips, on-site activities, transportation, supporting services and vital information for its senior residents. The City also offers scholarships/limited financial assistance to qualified seniors to participate in various activities.

## **Recreational Activities for the Developmentally Disabled**

The City's RADD program offers recreational activities and events designed for developmentally disabled members of the community, ages 15 and up.

## **Sports**

The City of Pleasanton and local sports clubs offer soccer, baseball, basketball, football, tennis, lacrosse, softball, golf, roller hockey, volleyball, bocce and badminton. In addition, Pleasanton features the largest active sports park in northern California, a public swimming complex with four pools, a regional park with facilities for boating, fishing and swimming, two skateboard parks, two City-owned theaters for live performances, state-of-the-art basketball facilities built jointly by the City and the Pleasanton Unified School District at all middle schools and vast open space parks connected throughout with miles of trail for horseback riding, walking, bicycling.

## **Youth Services**

Several departments offer wide ranging activities and services to the community's youth, such as Mini-Sports for children as young as 3, or serving as an appointed City Commissioner on the Youth Commission (open to middle and high school students). The City also offers scholarships/limited financial assistance to qualified youth to participate in various activities.

## **SCHOOL DISTRICT**

The Pleasanton Unified School District employs over 1,000 employees to serve 14,700 students in nine elementary schools, three middle schools, two comprehensive high schools, and two alternative schools. There are a variety of excellent private schools in the Tri-Valley as well.

Expansion Management Magazine identified the Pleasanton Unified School District as a "Gold Medal" district in its 1997 Education Quotient. Since then, 13 of the schools have been recognized as California Distinguished Schools; seven are designated as National Blue Ribbon Schools; and three are recognized National Schools of Character. Pleasanton's continuation high school, Village High School, received the State Department of Education's "California Model School Award."

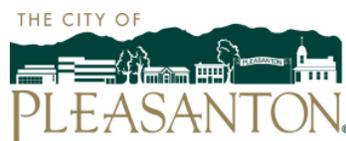
Pleasanton's Bay Area location allows for easy access to a range of two- and four-year colleges and universities, most within an hour's drive. These include the University of California at Berkeley, Stanford University, California State University East Bay, St. Mary's College, the recently opened University of San Francisco Pleasanton campus, Mills College,

Las Positas College and Chabot College. The University of California extension has classes offered in Pleasanton and San Ramon.

## COMMUNITY OF CHARACTER

The City of Pleasanton, in partnership with the Pleasanton Unified School District and the Pleasanton Chamber of Commerce, adopted six character traits that they pledge to model and advance in the community: Responsibility, Compassion, Self-Discipline, Honesty, Respect and Integrity.

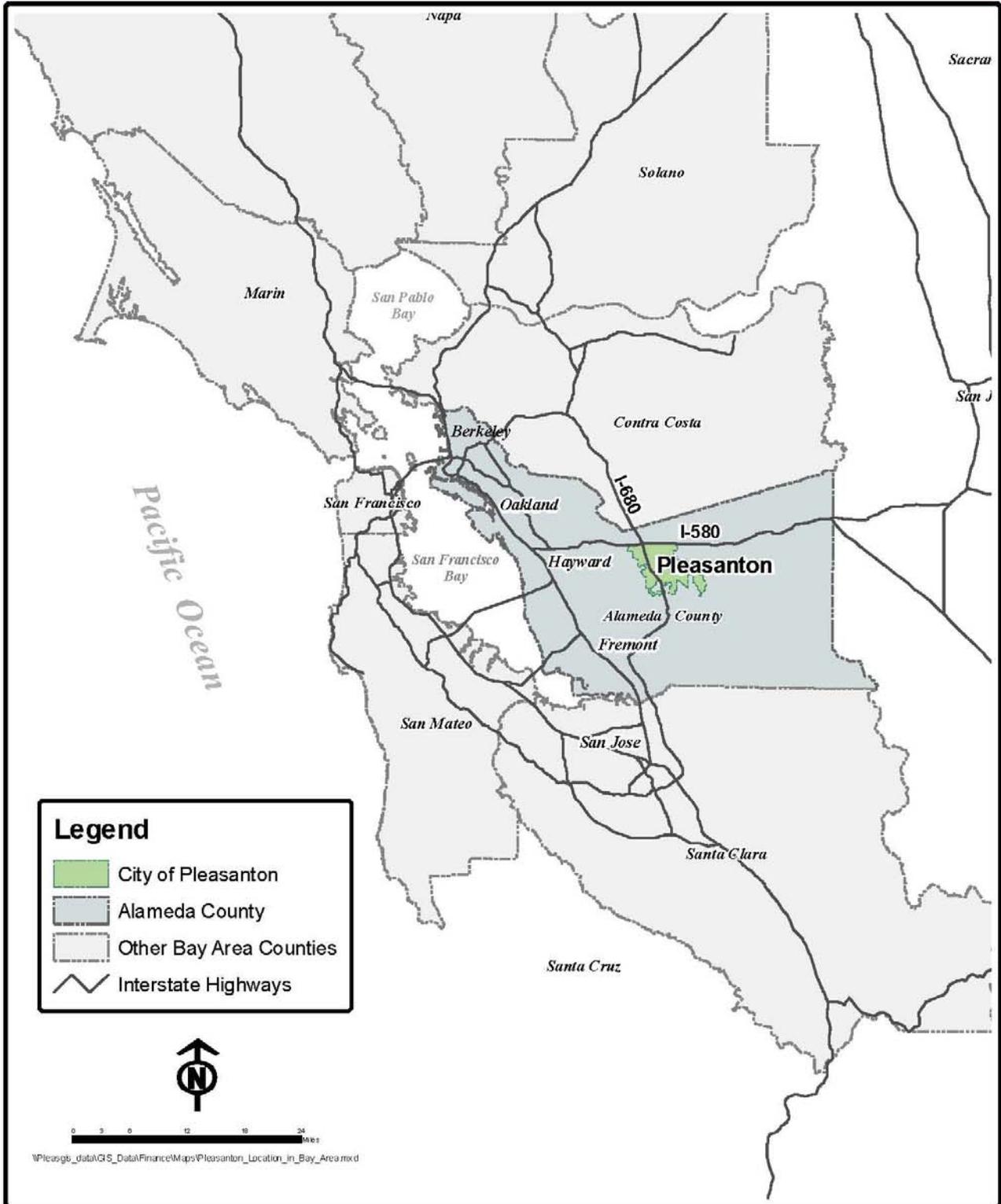
Pleasanton boasts a citizenry that is committed to maintaining the standards that make the city a wonderful place to live, to raise a family, to work and to play. By embracing these character traits, the community seeks to expand character development efforts by reinforcing those values which foster strong individuals, families and neighborhoods. These character traits are woven throughout the structures and processes of the school curriculum as well as the City's organizational culture. Additionally, as an outward example and a reminder to the community, each characteristic receives special attention during a designated month during which banners displaying the highlighted value are placed at City and schools facilities.



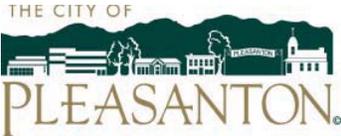
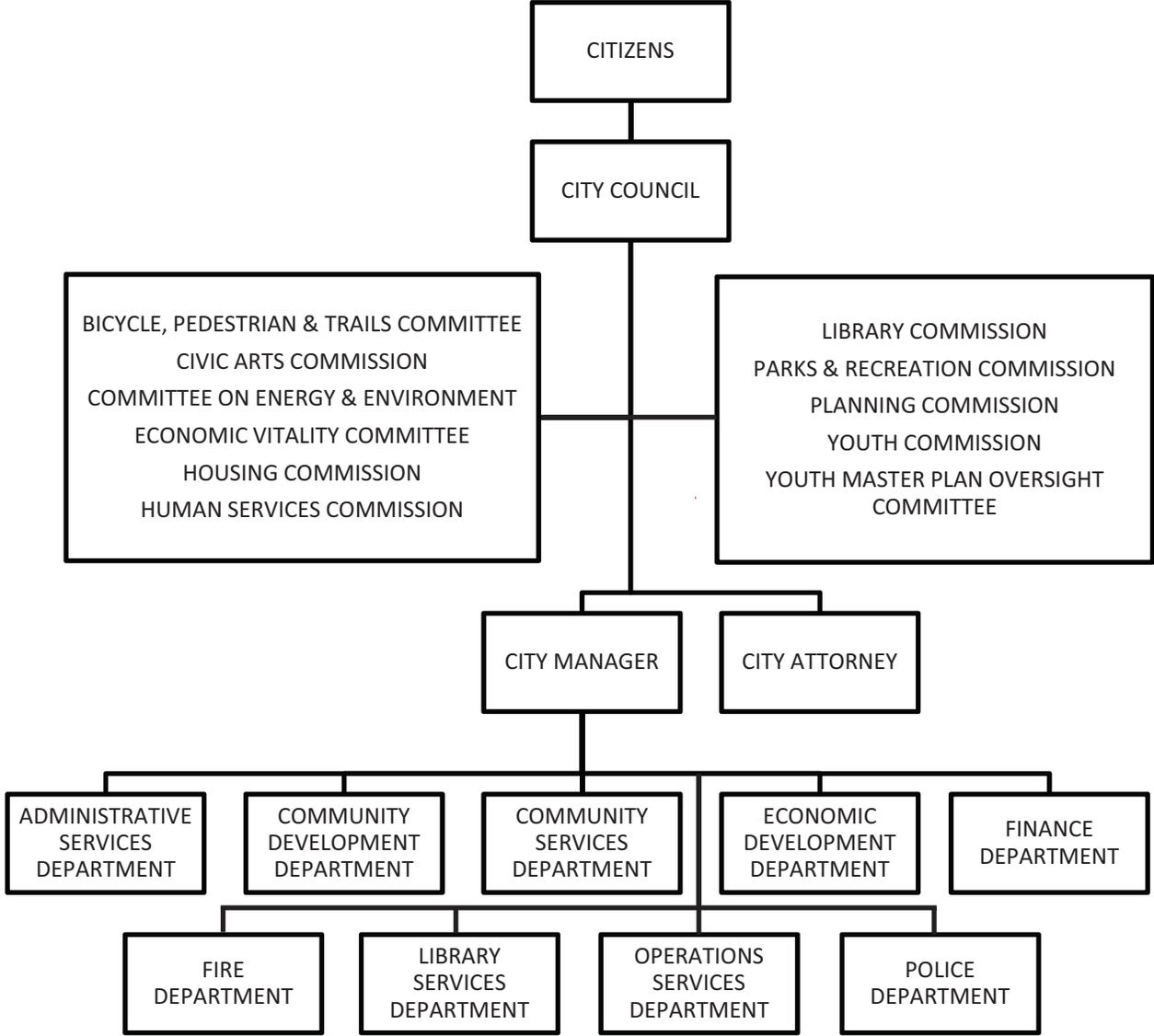
# Community Profile...

Incorporated:	June 18, 1894
Form of Government:	Council – Manager
Population:	71,176 as of January 1, 2012 <i>(State of California, Department of Finance, Demographic Research Unit)</i>
Area:	24 square miles <i>(City of Pleasanton Geographic Information Systems)</i>
Climate:	Rainfall – Annual Average 15 inches Mean Daily Temperature - 89° maximum / 37° minimum
Community Facilities:	42 Parks - 397 Acres Alviso Adobe Community Park Callippe Preserve Golf Course Dolores Bengtson Aquatic Center Firehouse Arts Center Library Museum on Main Senior Center
Educational Facilities:	Elementary Schools 9 Middle Schools 3 High Schools 2 Alternative Schools 2 <i>(Pleasanton Unified School District)</i>
Household Information:	2012 Median Household Income \$113,404 2012 Housing Units 26,069 Feb 2013 Median Home Price \$712,000

# Pleasanton, California.



# 2013-14FY/2014-15FY Organization Chart



# Vision Statement...

## A Vision for the Organization

**We believe** in an organization that provides excellent customer service at all levels of the organization;

**We believe** in an organization that has a management team that leads by example, where strength of character, dedication, problem-solving and integrity count;

**We believe** in an organization that endorses continuous learning to assure employees have the skills to provide effective services and the training and education to prepare for career advancement opportunities;

**We believe** in an organization that fosters open and honest communication among all employees, across all departments and with the public;

**We believe** in an organization that is driven by clear objectives where strong performance is rewarded;

**We believe** in an organization that operates as one cohesive organization, not isolated departments, fostering collaborative interdepartmental partnerships with all employees for organizational and community problem-solving;

**We believe** in an organization that values all members of the organization and the community.



*California Society of  
Municipal Finance Officers*

*Certificate of Award*

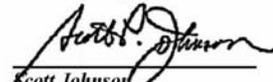
*Excellence Award in Operating Budget  
Fiscal Year 2011-2012*

*Presented to the*

*City of Pleasanton*

For meeting the criteria established to achieve the Excellence Award in Operating Budget.

*February 29, 2012*

  
Scott Johnson  
CSMFO President

  
Chu Thai, Chair  
Professional Standards and  
Recognition Committee



*Dedicated Excellence in Municipal Financial Reporting*

For the tenth year, the City of Pleasanton received the Excellence in Budgeting award from the California Society of Municipal Finance Officers for its Operating Budget.



# INTRODUCTION

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## City Manager's Budget Message

### Honorable Mayor and City Councilmembers

I am pleased to present the proposed 2013/14FY - 2014/15FY Operating Budget. The City of Pleasanton has a tradition of conservative long-range financial planning which has been invaluable in helping us to provide sustainable services to the community. This budget continues the City's practice of providing quality municipal services while also adapting to local, regional and statewide economic challenges. This budget also provides a financial education for the reader: it covers our budget history, policies and goals; describes all revenue sources and department functions; and forecasts revenue and expenditure trends. The budget will be reviewed and considered by the City Council on June 4, and is scheduled for adoption on June 18, 2013.

## FISCAL CLIMATE

The American economy is slowly emerging from the worst economic recession in roughly 80 years. While the recession has technically ended and the economy is once again growing, it has been tepid and many of the effects of the recession persist, including high unemployment, particularly in California which stands at 9.4% against a national average of 7.5%. As Pleasanton's budget recovers from the recession, PERS has made the cities in California aware of looming significant increases in their pension costs starting with the 2015/16FY, which may offset gains in our local and regional economies.

## BUDGET STRATEGY

A paramount goal of the City Council and City Manager is maintaining fiscal sustainability. Our approach to this two year budget (Budget) was to avoid noticeable impacts to service levels through greater efficiencies, operational changes, contract services, and reorganizations. In preparing the Budget, all City departments scrutinized their anticipated expenditures. Departments were directed to, where possible, eliminate staff vacancies, curtail or eliminate non-essential spending, reduce overtime, examine programs and services to determine whether operational redundancy and/or low participation warrant elimination. Finally, for the first time in four years this Budget restores the annual transfer of funds from the General Fund to the Capital Improvement Fund to support the City's Capital Improvement Program (CIP).

## CITY COUNCIL AND BUDGET PRIORITIES

Before shifting focus to the Budget detail, it is important to note that the Pleasanton City Council adopted its annual work plan for fiscal years 2013/14FY - 2014/15FY on April 16, 2013. A copy of the work plan is included in the Budget (see "Appendix A"). The work plan which is delineated by eleven broad categories was developed in close cooperation with the Mayor and City Council, and the City Manager. Collectively, these categories are intended to inform the community of the Council's shared vision and to provide the City Manager with the

# INTRODUCTION

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## **City Manager's Budget Message**

policy direction to allocate City resources, including preparation of the Budget. Below are the highlights of how the Budget addresses each goal of the work plan, with a continued emphasis on advanced planning, community input, and fiscal sustainability.

### Development of Bernal Community Park

Phase I of Bernal Community Park was formally dedicated to the public in September 2009. Included in the Budget are the necessary funds to support contractual parks maintenance and operations upkeep of this phase. Our focus over the coming two years will now shift to designing and building the second phase of the project, which includes 15-acres of additional parking, three (3) all-weather, lighted multi-purpose fields suitable for rugby, lacrosse, football or soccer, a restroom/concession building, group picnic area, and open-space related amenities. The Budget includes the necessary resources to complete the design of the project (along with community input), and the capital funds to construct the project. The Budget anticipates the project will be completed sometime in 2015/16FY; therefore, the Budget does not include the operating revenues to support long-term maintenance of this phase.

### Implementation of the General Plan

The Budget commits necessary resources to complete the East Side Specific Plan, which includes approximately 1,000 acres within the City's sphere of influence. In the coming two years, the City will also develop definitions and protocols for establishing and preserving Historical Structures in Downtown Pleasanton while also streamlining the design review process for affected property owners. Additionally, the City will work to update the Hacienda Business Park development agreements to create additional opportunities for redevelopment of existing structures and expanded economic development opportunities within the park.

### Maintain Fiscal Sustainability

This budget includes a strategy to implement a comprehensive user fee update for development services (e.g. planning, engineering, building inspection, and fire inspection services). We acknowledge that increasing fees to the development community at the onset of economic recovery is not to be taken lightly. However, in cases where the cost of providing services has increased over the last 20 years since the last fee increase, it is appropriate to pass the cost of service along to those who receive the benefit. This effort will involve close collaboration with the business community to ensure concerns are appropriately addressed and/or mitigated prior to implementation. This Budget does not include the increased revenues as a result of any fee changes.

Also anticipated in the coming two years is the formal adoption of the City's long-term fiscal plan based on the City's General Plan and updated Housing Element. Both of these efforts are important to achieving the City's long-term goal of fiscal sustainability.

# INTRODUCTION

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## City Manager's Budget Message

### Address Affordable Housing Needs

The City is committed to addressing affordable housing needs within our community. As such, this budget continues the City's effort to appropriately plan for housing of all income types consistent with state housing laws. The updated Housing Element, adopted in 2012, initiated rezoning to accommodate the City's regional housing allocation. As these projects come forward for development, the City will need to carefully analyze the impacts of growth on public safety, water and sewer infrastructure and school facilities to ensure that the impact of growth does not exceed our capacity (e.g. fiscal, etc.) to sustain services long-term. The Budget includes a continuation of professional services and staff support to accomplish this objective.

### Implement Improved Traffic Circulation Measures

Traffic congestion continues to impact the community and the Budget continues the City's emphasis on projects and programs to address problem areas, including areas around schools, major intersections, business parks and freeway interchanges. This is achieved through improved signal technology, re-striping areas to accommodate improved circulation, implementation of the neighborhood traffic-calming program, and the City's Ride-to-School program in partnership with the Pleasanton Unified School District.

Improving congestion levels on the regional roadways also provides a significant benefit to internal circulation on Pleasanton streets. For this reason, the City will continue to move forward to secure funding for the environmental documentation necessary to widen State Route 84 to a four-lane roadway between Pigeon Pass and I-680. To date, the City has been successful in regional transportation fees for this effort, however, further funding will be necessary from regional, state and federal agencies in the future. The City will also work with these same partner agencies to ensure that area projects for I-580 and I-680 remain a high priority for funding and completion.

### Foster Economic Prosperity

In 2012, commercial real estate saw an uptick with some significant relocations and expansions of businesses in Pleasanton including Clorox Company, Autonomy, Rimini Street and Workday. The Pleasanton Gateway shopping center also opened in 2012. The shopping center is anchored by a new 70,000 square foot Safeway lifestyle grocery store and includes a 73,000 square foot retail center. Construction is underway on the 870-unit senior housing and intermediary care facility developed by Continuing Life Communities. The Budget provides resources to support these ongoing development activities, specifically in the areas of inspection, engineering, utility planning and public works administration.

# INTRODUCTION

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## **City Manager's Budget Message**

This budget also provides support from the City's economic development department to pursue economic initiatives that will recruit and attract industries that are compatible with the General Plan, are a good fit with the resident worker population, and are consistent with the environmental holding capacity of the City. The Budget also continues work with the Chamber of Commerce, Pleasanton Downtown Association, Hacienda Business Park and other stakeholders to maintain business assistance promotional components such as website updates, marketing materials and other related outreach.

## Strengthen Youth Programs, Services and Activities

Creating a safe and nurturing environment for youth is a hallmark characteristic of our community. We do this through a variety of partnerships with the community and school district. The joint City and Pleasanton Unified School District Youth Master Plan includes expansion of youth recreation programs, counseling, social services, and community partnerships, as well as the consideration of a teen center on the Bernal Community Park. The Budget includes the resources for staff support and guidance to be provided by the Community Services Department. Augmenting this effort will be the City's continued work with the Pleasanton Unified School District, Youth Commission, and Tri-Valley Adolescent Health Initiative to look at teen at-risk behavior to ensure proper education and outreach is occurring throughout the community and at various school sites.

## Assure a Safe and Secure Community

The most important service local government provides is ensuring the safety and security of its citizens and visitors. In addition to reinforcing our focus on routine police patrols and traffic enforcement activities, this budget continues to invest in police and fire services and underscores the importance of crime prevention and disaster preparedness within the community. For example, over the coming year our public safety departments will be working with surrounding agencies to strengthen integrated emergency response through enhanced communication systems and partnering on joint disaster planning and emergency response coordination. The City will also continue to fund School Resource Officers at various school sites and maintain DARE programming at both elementary and middle school environments.

The public safety needs of Pleasanton are always at the forefront of our mission as a City and are constantly evaluated and weighed against both the perception of safety and the factual statistics commonly associated with measuring the success. In both the police and fire department, we continue to rely on our effective partnership with the community as one of best ways to ensure that public safety needs are addressed adequately. Our community's feedback and willingness to get involved has always served as the cornerstone for us to maintain a safe community. Both departments will continue to emphasize this objective through citizen academies, community workshops, neighborhood watch, CERT training and other similar opportunities.

# INTRODUCTION

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## City Manager's Budget Message

### Protect and Enhance Pleasanton's Quality of Life

The City is committed to maintaining its physical amenities for future generations. This includes the necessary renovation and upgrade of the Dolores Bengston Aquatic Center which is scheduled to be completed in 2013. The project includes the replacement of pool decks, separation of filtration and circulation systems, construction of a new mechanical room and lighting improvements for all three pools. These improvements address basic maintenance requirements, but are also required by the Alameda County Health and Safety Code. The project will be completed through the use of accumulated project reserves in the Capital Improvement Plan.

Another much anticipated improvement – Staples Ranch Neighborhood Park will also be under construction in this budget cycle. Primarily funded through developer contributions, the construction of the five-acre Staples Ranch neighborhood park, located alongside the future extension of Stoneridge Drive, includes parking, restrooms, pedestrian trails, a plaza, picnic tables, shade structures, two lighted tennis courts and a storm water detention area. The park will service not only the current neighborhood, but also the much anticipated 870-unit Continuing Life Care Community at Staples Ranch.

### Pursue Environmental Awareness, Health, Land Use and Preservation Issues

A priority for the City is to pursue and address environmental issues which affect the health and sustainability of the community. Environmental issues encompass green building practices, furthering recycling and reuse habits, thoughtful, preserved and protected land development, climate protection, and education and awareness about these important issues. The City receives annual grants to further recycling efforts and education opportunities, and to research and pursue new programs. The annual budget includes allocations for residential and commercial recycling, electronic waste collection events, and opportunities to increase public awareness.

The City will also incorporate the implementation of recycled water within the City limits of Pleasanton through two regional agreements. From the east, recycled water will be provided to the Staples Ranch area through an interim water purchase agreement with the City of Livermore. This supply will provide immediate water supplies for Staples Ranch developers, while positioning the City to expand recycled water irrigation in City parks and medians through the existing Stoneridge Drive alignment and ultimately into the Hacienda Business Park. From the west, a second supply of recycled water will be provided by DSRSD which will initially provide irrigation to Val Vista Community Park and surrounding medians. In addition to having the environmental benefits, the use of recycled water will reduce the City's consumption of potable water while also reducing irrigation costs for the City.

# INTRODUCTION

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## City Manager's Budget Message

### Operate an Effective and Cost Efficient Government

The City continually seeks to improve the ways in which it delivers service to reduce costs, increase effectiveness and enhance efficiency.

Some new initiatives included in this budget which further this goal include:

- Continuing an effort to lead a group of members from regional agencies to consolidated water and sewer utilities in the Tri-Valley area. Currently the area is serviced by five separate organizations. The opportunity for consolidation may result in greater efficiency, service reliability and representation by Tri-Valley residents. This assessment should be completed within the next 12 to 18 months.
- Implementation of performance measures to monitor the effectiveness of City services. These measures will provide a valuable tool in monitoring the effective use of City resources long-term and to evaluate community satisfaction.

## CONCLUSION

In closing this budget message, I would like to express my appreciation to the City Council for providing the positive leadership and direction on behalf of the community. Members of the City's commissions, through their expertise and input, have also provided valuable assistance in the development of the City's priorities, and hence this budget as well. I also want to recognize the City staff for their dedication and effort, not only in the preparation of this budget, but in their commitment to providing quality services to the Pleasanton community, especially during these tough economic times – I am very thankful for their service.

I would like to especially acknowledge the work of the City's budget team. Under the leadership of Emily Wagner, Director of Finance, they have successfully assembled a budget document that is comprehensive, accurate and easy to read. I would also like to thank the Executive Team for their thoughtful contributions to the Budget and for their consistent hard work and unwavering commitment to the City organization and community.

I look forward to working with the City Council, staff and the Pleasanton community as we implement this operating budget and this policy document. I am confident that the results of our efforts will be the continuation of quality public services, an excellent City staff and a secure financial position for our community.

Respectfully submitted,



Nelson Fialho  
City Manager

# **SUMMARY**

## BUDGET SUMMARY

2013/14FY & 2014/15FY Operating Budget

The Two Year Operating Budget (Operating Budget) is projected to be \$162.2 million in 2013/14FY and \$167.0 million in 2014/15FY which represents a 27% decrease and a 25% decrease, respectively, from the 2012/13FY Midyear Budget.

The Operating Budget is comprised of a number of funds that are summarized in the following five categories of funds:

Total Budgeted Expenditures (In Millions)						
Fund Category	2011/12FY Actuals	2012/13FY Midyear	2013/14FY Total Expenditures	% of Budget	2014/15FY Total Expenditures	% of Budget
General Fund	\$86.1	\$88.9	\$90.9	56.1%	\$93.1	55.8%
Enterprise Funds	33.8	36.4	36.7	22.6%	37.8	22.6%
Internal Service Funds	42.0	36.9	32.4	20.0%	34.1	20.4%
Special Revenue Funds	29.4	38.0	1.8	1.1%	1.6	1.0%
Debt Service & Trust Funds	2.4	22.8	0.4	0.2%	0.4	0.2%
	\$193.7	\$223.0	\$162.2	100.0%	\$167.0	100.0%

The only funds that are not included in the Operating Budget are the Capital Improvement Funds.

The following is a summary of the major causes for the decrease in the Operating Budget since the 2012/13FY Midyear Budget:

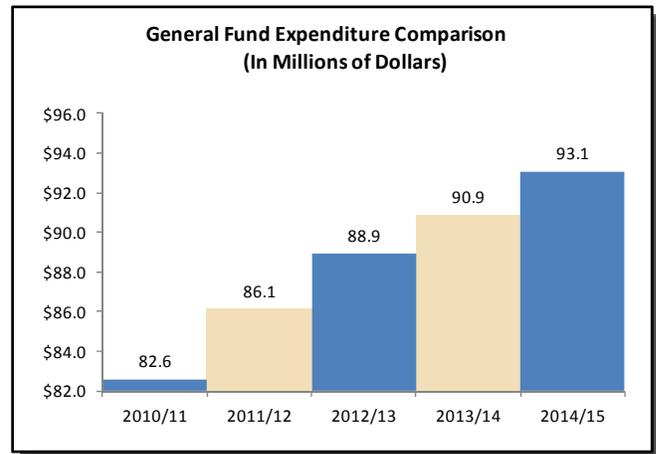
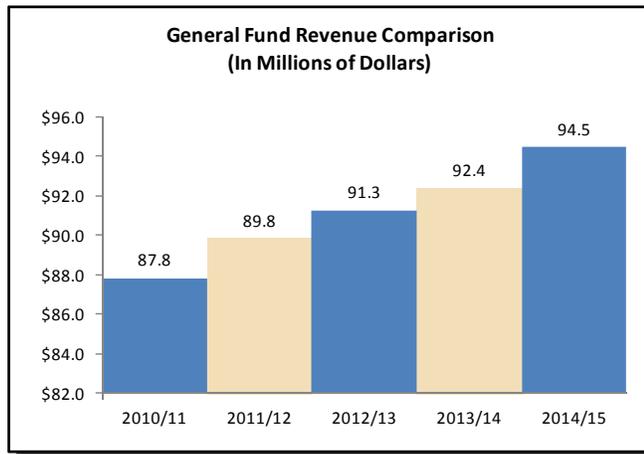
Description	\$ Decrease
One time PERS stabilization payments	\$ 2,000,000
Transfer of the accounting for LPFD to City of Livermore	30,000,000
Reserve for Kottinger Place Capital Improvement Project	8,000,000
Payoff of 2003 Certificates of Participation (Golf Course)	20,845,000
Total	\$60,845,000

### General Fund

General Fund operating revenues are projected to total \$92.4 million in 2013/14FY and \$94.5 million in 2014/15FY, a 1.2% increase over the 2012/13FY Midyear Budget and a 2.2% increase over the 2013/14FY proposed Budget. General Fund operating expenditures are projected to total \$90.9 million in 2013/14FY and \$93.1 million in 2014/15FY, a 2.2% increase over the 2012/13FY Midyear Budget and a 2.4% increase over the 2013/14FY proposed Budget. The following charts present a comparison of the revenues and expenditures for the five year period ending 2014/15FY.

# BUDGET SUMMARY

2013/14FY & 2014/15FY Operating Budget



## General Fund Revenues

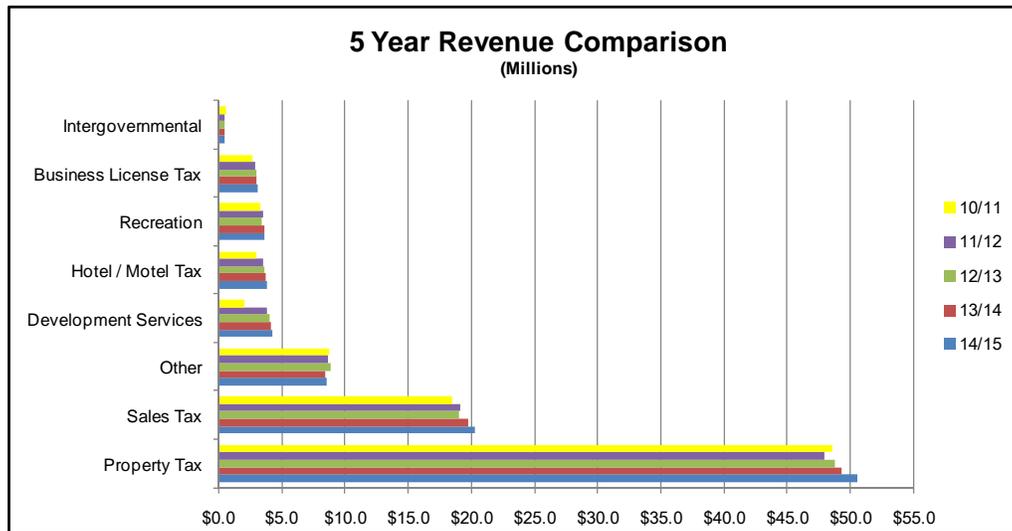
The following table provides a comparison of General Fund revenues by major category for 2010/11FY, 2011/12FY, the Midyear Budget for 2012/3FY and projected revenues for 2013/14FY and 2014/15FY.

General Fund Revenues	2010/11FY Actual	2011/12FY Actual	2012/13FY Midyear Budget	2013/14FY Projected	% Change	2014/15FY Projected	% Change
Taxes	\$73,637,296	\$74,342,216	\$75,565,000	\$77,055,000	2.0%	\$78,898,540	2.4%
Licenses & Permits	68,929	52,684	51,520	52,720	2.3%	54,720	3.8%
Development Services	2,426,078	3,775,406	3,969,470	4,066,300	2.4%	4,211,250	3.6%
Fines & Forfeitures	477,420	432,120	509,476	509,500	0.0%	519,600	2.0%
Interest Income & Rents	285,643	306,304	292,000	245,000	-16.1%	245,000	0.0%
Subventions & Grants	998,543	518,407	503,316	502,000	-0.3%	505,000	0.6%
Franchise Fees	2,001,934	2,012,970	2,185,000	2,285,000	4.6%	2,307,000	1.0%
Current Service Fees	945,052	1,026,830	960,501	934,900	-2.7%	966,600	3.4%
Miscellaneous	1,066,746	1,225,630	1,167,538	618,920	-47.0%	641,789	3.7%
Library Services	80,553	82,605	86,399	87,600	1.4%	88,800	1.4%
Recreation Services	3,295,408	3,507,589	3,440,200	3,604,500	4.8%	3,657,900	1.5%
Interfund Charges	2,549,243	2,534,346	2,554,102	2,453,239	-4.0%	2,369,582	-3.4%
<b>Total Revenue</b>	<b>\$87,832,845</b>	<b>\$89,817,107</b>	<b>\$91,284,522</b>	<b>\$92,414,679</b>	<b>1.2%</b>	<b>\$94,465,781</b>	<b>2.2%</b>

# BUDGET SUMMARY

2013/14FY & 2014/15FY Operating Budget

The following bar graph provides a five year comparison of revenues by major revenue categories:



Tax revenues represent approximately 83% of the General Fund revenues. Property tax (64%) and sales tax (26%) revenues represent a majority (90%) of tax revenues.

## Property Tax

Property tax revenues, including secured, unsecured, supplemental, delinquent property taxes and the amount reimbursed by the State in exchange for the reduction in vehicle license fees are projected to increase by 1% in 2013/14FY and by 2.3% in 2014/15FY.

Property Tax Categories	2009/10FY Actual	2010/11FY Actual	2011/12FY Actual	2012/13FY Midyear Budget	2013/14FY Projected	% Change	2014/15FY Projected	% Change
Secured Property	\$39,509,558	\$39,140,690	\$38,748,410	\$39,850,000	\$40,100,000	1%	\$41,000,000	2.2%
Unsecured Property	2,403,347	2,395,209	2,366,462	2,350,000	2,400,000	2%	2,450,000	2.1%
Delinquent Taxes	2,281,672	1,515,543	1,445,750	1,200,000	1,200,000	0%	1,200,000	0.0%
Property Tax in Lieu of VLF	4,972,711	4,882,208	4,816,786	4,855,000	4,900,000	1%	4,900,000	0.0%
Supplemental Assessment	556,736	635,358	546,283	510,000	750,000	47%	913,540	21.8%
<b>Total Property Taxes</b>	<b>\$49,724,024</b>	<b>\$48,569,008</b>	<b>\$47,923,691</b>	<b>\$48,765,000</b>	<b>\$49,350,000</b>	<b>1%</b>	<b>\$50,463,540</b>	<b>2.3%</b>

## Sales Tax

Sales tax is expected to increase by 3.9% in 2013/14FY and 2.8% in 2014/15FY. The increase is primarily due to continued improvements in certain sectors of the general economy shown below:

- 4.5% Increase in Autos & Transportation
- 5.5% Increase in Business & Industry
- 4.5% Increase in Restaurants & Hotels
- 5.0% Increase in Building & Construction
- 2.5% Increase in Food & Drugs

# BUDGET SUMMARY

2013/14FY & 2014/15FY Operating Budget

	2009/10FY Actual	2010/11FY Actual	2011/12FY Actual	2012/13FY Midyear Budget	2013/14FY Projected	% Change	2014/15FY Projected	% Change
Sales Tax Revenue								
Total Sales Tax	\$15,420,066	\$18,503,316	\$19,107,418	\$19,000,000	\$19,740,000	3.9%	\$20,300,000	2.8%

## User Fee Cost Recovery

The City of Pleasanton provides many services to the public. Some services provide a general benefit to the community such as police and fire protection and are almost entirely paid for by general taxes. Other services, such as building inspections, permitting, and recreation classes provide a special benefit to an individual, group, or company and a user fee is charged to recover all or a portion of the cost of providing that special service. It is the general policy of the City to recover its costs from individuals and/or groups who benefit from a particular service. A user fee study was completed for the Community Development Department in 2011. The study updated the cost of providing planning, building, engineering and fire inspection services including overhead and indirect costs. These fees have not been increased since 1992. Staff will present the results of the study to Council in the Fall of 2013 for their review and consideration. The following table presents the additional revenues that would be added to the Operating Budget upon approval of the fee study by City Council.

Increase in Community Development User Fees		
	2013/14FY	2014/15FY
User Fee Study	\$350,000	\$700,000

## General Fund Expenditures

The General Fund Operating Budget is balanced. This was very difficult given increases in PERS rates and medical costs anticipated during the next two years, labor cost increases per labor contracts and increases due to restoring the City's practice of transferring funds to the capital improvement program.

## Increases

Personnel costs represent 77% of the overall Operating Budget in 2013/14FY and 77.8% in 2014/15FY. The increases over the next two years are due to the following:

	<u>13/14FY</u>	<u>14/15FY</u>
• PERS Employer Contribution Increases*		
• Police	5.8%	7.1%
• Fire	6.8%	5.2%
• Miscellaneous & Management	9.7%	4.9%

\*These increases were offset partially by the continued pick-up by the employees of the Employer Paid Member Contribution (EPMC). As of December 1, 2013, the employees are picking-up 100% of the EPMC(see table on page 7 -Employee Contribution Paid by the City).

## BUDGET SUMMARY

2013/14FY & 2014/15FY Operating Budget

	<u>13/14FY</u>	<u>14/15FY</u>
• Labor Cost Increases per existing MOU's		
• Police - POA	1.0%	- (1)
• Fire - IAFF	4.0%	- (1)
• PCEA	5.0% <sup>(2)</sup>	2.0%
• Increases in Health Insurance Premiums	14.0%	10.0%
• Increase in Retiree Medical Reserves	\$166,000	\$163,000
• Increase in Worker's Compensation Reserves	\$280,000	\$320,000

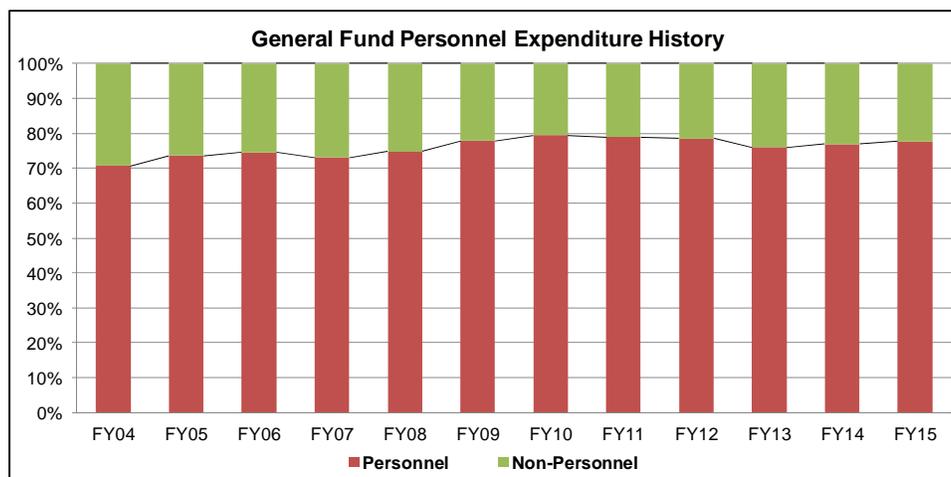
(1) POA's labor contract expires May 31, 2014. IAFF's labor contract expires June 30, 2014. No allowance is included in the Operating Budget for increases to labor costs in 2014/15FY after the expiration of these MOUs.

(2) PCEA increases were phased in as follows: 2% as of May 2013; 2% as of December 2013; and 1% as of April 2014.

Non-Personnel costs are approximately 23% of the Operating Budget in 2013/14FY and 22.2% in 2014/15FY. These costs are decreasing as compared to the 2012/13FY Midyear Budget and the 2013/14FY proposed Budget mainly due to the following:

	<u>13/14FY</u>	<u>14/15FY</u>
• No election in the 2013/14FY Budget	(\$325,000)	-
• Reduction in fees charged by Alameda County for collection of property tax	(\$100,000)	-
• Reduction in reimbursable expenditures due to the anticipated completion of the East Pleasanton Specific Plan Study	-	(\$195,000)
• Reduction in Professional Services due to the anticipated completion of the Human Services Needs Assessment and the Cultural Plan Update	-	(\$65,000)
<b>TOTAL:</b>	<b>(\$425,000)</b>	<b>(\$260,000)</b>

The following graph presents the historical and proposed relationship between personnel and non-personnel costs in the General Fund.



## BUDGET SUMMARY

2013/14FY & 2014/15FY Operating Budget

### Analysis of Expenditures by Category

General Fund expenditures are estimated to be \$90.9 million in 2013/14FY, a 2.2% increase over the 2012/13FY Midyear Budget and \$93.1 million in 2014/15FY, a 2.4% increase over the proposed 2013/14FY Budget.

The following table summarizes the Budget changes in each expenditure category.

Expenditure Category	2010/11FY Actual	2011/12FY Actual	2012/13FY Midyear Budget	2013/14FY Budget	% Change	2014/15FY Budget	% Change
Personnel	\$65,175,403	\$67,685,003	\$67,579,303	\$69,932,286	3.5%	\$72,402,199	3.5%
Transportation & Training	1,310,238	1,298,562	1,821,806	1,751,671	-3.9%	1,758,445	0.4%
Repairs & Maintenance	2,591,622	2,245,136	2,569,073	2,883,098	12.2%	2,883,608	0.0%
Materials & Supplies	12,860,364	14,301,535	16,476,579	15,697,816	-4.7%	15,446,794	-1.6%
Capital Outlay	491,051	564,176	457,059	591,316	29.4%	571,416	-3.4%
Prior Year Exp	158,082	17,228	-	-			
<b>Total</b>	<b>\$82,586,760</b>	<b>\$86,111,640</b>	<b>\$88,903,820</b>	<b>\$90,856,187</b>	<b>2.2%</b>	<b>\$93,062,462</b>	<b>2.4%</b>

### Personnel

Personnel costs represent 77% of the General Fund Budget and are increasing 3.5% in 2013/14FY and 3.5% in 2014/15FY. The Personnel cost increases include step increases pursuant to existing labor contracts, salary increases pursuant to existing labor contracts, increases in health and other benefit costs, increases in PERS rates (see PERS Rate History Table on the following page), and increases in annual funding of the retiree medical reserves (OPEB) and worker's compensation reserves. No assumptions have been included in the Budget for additional increases in labor costs after labor contracts expire as follows:

- LPFD – IAFF June 30, 2014
- Police - POA May 31, 2014

CalPERS Rates for retirement benefits are projected to increase in 2013/14FY and in 2014/15FY as shown in the PERS Rate History Table below. These increased rates are included in the Operating Budget.

### PERS RATE HISTORY – Employer Rates

	Misc/Mgmt Rate	Safety-Fire Rate	Safety-Police Rate
2014/15 (projected)	25.200%	37.400%	28.000%
2013/14	24.013%	35.559%	26.149%
2012/13 (1)	21.899%	33.287%	24.706%
2011/12	21.087%	31.880%	33.353%
2010/11	17.319%	27.757%	29.074%
2009/10	16.971%	25.595%	28.010%
2008/09	16.660%	25.042%	27.865%
2007/08	16.615%	24.891%	28.109%

(1) Reduction in Safety-Police rate due to payoff of the Police Side Fund on July 1, 2011.

# BUDGET SUMMARY

2013/14FY & 2014/15FY Operating Budget

## Employee Contribution paid by the City

	Management Rate	PCEA Rate	Safety-Fire Rate	Safety-Police Rate
2014/15 (projected)	0.00%	0.00%	0.00%	0.00%
2013/14 (1) (2) (3) (4) (5)	0.00%	0.00%	0.00%	0.00%
2012/13 (1) (2)	0.00%	4.00%	3.00%	3.00%
2011/12	4.00%	5.00%	7.00%	6.00%
2010/11	8.00%	8.00%	9.00%	9.00%
2009/10	8.00%	8.00%	9.00%	9.00%
2008/09	8.00%	8.00%	9.00%	9.00%
2007/08	8.00%	8.00%	9.00%	9.00%

(1) Police Mgmt Assoc employees assumed 4% in July 2011, 9% in July 2013

(2) City Council - 2 Council members are in PERS, City pays 8%

(3) PCEA employees assume 8% effective December 2013

(4) IAFF employees assume 9% effective July 2013

### Transportation & Training

Transportation & Training costs are estimated to decrease 3.9% in 2013/14FY and to increase 0.4% in 2014/15FY. These costs include training, fuel, maintaining and operating vehicles, patrol cars, and fire units along with annual depreciation cost for scheduled replacement of all rolling stock. City-wide training expense amounts to about 10% of the total amount budgeted in this account including ongoing training for both police and fire personnel. A majority of the decrease in 2013/14FY is due to the annual amount set aside for the ongoing long term replacement of all existing vehicles and fire apparatus which was decreased by \$420,000 in the 2013/14FY over the 2012/13FY Midyear Budget.

### Repairs & Maintenance

Repairs & Maintenance costs are estimated to increase 12.2% in 2013/14FY over the 2012/13FY Midyear Budget and to increase minimally in the 2014/15FY. The Repairs and Maintenance category includes a variety of expenditure accounts including computer hardware maintenance, equipment parts, various repair contracts and replacement and renovation charges. The majority of the costs in this category are replacement and renovation charges and includes funding for replacement and/or renovation of parks and medians, computer equipment, city buildings and other equipment of approximately \$1,784,939 in both the 2013/14FY and 2014/15FY Budget. This is an increase of \$261,000 over the 2012/13FY Midyear Budget.

### Materials & Supplies

Materials & Supplies costs are estimated to decrease 4.7% in 2013/14FY and to further decrease 1.6% in 2014/15FY. The Materials & Supplies category includes a variety of expenditures including professional service contracts, water & sewer charges for City facilities, street light electricity costs, and contributions to the self-insurance liability reserve, community program grants, and contingency funds. The majority of the decrease in this category over the 2012/13FY Midyear Budget is:

## BUDGET SUMMARY

2013/14FY & 2014/15FY Operating Budget

- No election costs in 2013/14FY
- Decrease in reimbursable expenditures due to the anticipated completion of the East Pleasanton Specific Plan
- Completion of the Cultural Plan Update and the Human Services Needs Assessment
- Decrease in Administration costs charged by Alameda County for property tax collection due to legal settlement with cities.

### Capital Outlay

Capital Outlay costs are estimated to increase by 29.4% in the 2013/14FY and to decrease by 3.4% in the 2014/15FY. The Capital Outlay category includes the purchase of new vehicles, office equipment, computers, software, and field equipment versus the Repairs and Maintenance category which funds the repair and replacement of existing City assets. The majority of the expenditures in both 2013/14FY and 2014/15FY and the increase in this category of \$100,000 over the 2012/13FY Midyear Budget are to update the library collection, including books and other media, periodicals, online reference service, and e-books.

### Operating & Capital Transfers

Operating transfers to the General Fund include a transfer from Urban Forestry Fund to fund 50% of the Landscape Architect Assistant, a transfer from the Callippe Golf Course Fund of the net income from operations (\$289,951) to repay the General Fund loan originally established for the development of the Golf Course and a transfer from the Retiree Medical Fund (\$572,719 in 2013/14FY and \$675,209 in 2014/15FY) to return the implied subsidy paid by the General Fund on retirees' medical premiums. Operating transfers from the General Fund include operating subsidies to the Transit Fund, Storm Drain Fund, and the Cemetery Fund. There are also transfers from the General Fund to the Water and Sewer Funds to fund the senior and low income water and sewer discounts. Under Proposition 218, one classification of water customers can not subsidize another; therefore, if a City desires to provide senior and low income discounts to their customers they must fund the discounts through the General Fund of the City. Finally, there is a transfer from the General Fund to the debt service fund for the funding of the annual debt service payments for the OSC facility and a transfer to the Capital Improvement fund to fund the City's Capital Improvement Program (CIP). 2013/14FY is the final year of the debt service payments for the 2004 Certificates of Participation. As a result of this, staff is recommending to increase the transfer to the CIP from \$1.0 million to \$1.3 million in 2014/15FY.

## BUDGET SUMMARY

2013/14FY & 2014/15FY Operating Budget

Operating Transfers	2011/12FY Actual	2012/13FY Midyear	2013/14FY Budget	2014/15FY Budget
<b>OPERATING TRANSFERS IN - From:</b>				
Employee Benefits Fund	432,467	-	-	-
Urban Forestry Fund (1/2 of Landscape Arch Assist)	37,274	37,274	37,274	37,274
Happy Valley Specific Plan Fund (Loan Repayment)	520,539	22,468	-	-
Golf Fund (Loan Repayment)			289,961	289,005
Retirees' Medical Reserve Fund (Implied Subsidy)			572,719	675,209
<b>OPERATING TRANSFERS OUT - To:</b>				
PERS Rate Stabilizatin Fund	(1,000,000)	-	-	-
Transit Fund (Subsidy)	(330,416)	(374,926)	(382,998)	(395,807)
Senior & Low Income Water & Sewer Discounts				
Water Fund	(226,970)	(220,000)	(235,000)	(244,000)
Sewer Fund	(94,257)	(110,000)	(100,000)	(105,000)
Storm Drain Fund (Subsidy)	(330,000)	-	(330,000)	(330,000)
Cemetery Fund (Subsidy)	(30,000)	(30,000)	(30,000)	(30,000)
Golf Debt (Subsidy)	(1,330,000)	(1,320,000)	-	-
Golf Debt (2003 COP's Payoff)	-	(13,170,000)	-	-
Debt Service 2003 COP's	(406,800)	-	-	-
Debt Service 2004 COP's	(386,303)	(385,518)	(380,448)	-
<b>NET OPERATING TRANSFERS</b>	<b>(3,144,466)</b>	<b>(15,550,702)</b>	<b>(558,492)</b>	<b>(103,319)</b>
<b>CAPITAL TRANSFERS OUT - To:</b>				
Park CIP	(561,000)	-	(1,000,000)	(1,300,000)
<b>NET CAPITAL TRANSFERS</b>	<b>(561,000)</b>	<b>-</b>	<b>(1,000,000)</b>	<b>(1,300,000)</b>
<b>NET TRANSFERS</b>	<b>(3,705,466)</b>	<b>(15,550,702)</b>	<b>(1,558,492)</b>	<b>(1,403,319)</b>

### General Fund Reserves

The changes to General Fund Reserves are shown in the following tables for the adopted 2012/13FY Budget, the proposed 2013/14FY Budget and the proposed 2014/15FY Budget:

#### Changes to Reserves in 2012/13FY

General Fund - Fund Balance Reserve Designations	Balance 6/30/2012	2012/13FY Adjustments	Estimated Balance 6/30/2013
10% Reserve for Economic Uncertainties	8,970,000	158,000	9,128,000
Undesignated Reserve	3,192,533	(158,000)	3,034,533
Reserve for Golf Debt Service	2,000,000	(2,000,000)	-
Temporary Recession Reserve	11,170,000	(11,170,000)	-
<b>TOTAL</b>	<b>25,332,533</b>	<b>(13,170,000)</b>	<b>12,162,533</b>

## BUDGET SUMMARY

2013/14FY & 2014/15FY Operating Budget

### Changes to Reserves in 2013/14FY

General Fund - Fund Balance Reserve Designations	Estimated Balance 6/30/2013	2013/14FY Adjustments	Estimated Balance 6/30/2014
10% Reserve for Economic Uncertainties	9,128,000	113,000	9,241,000
Undesignated Reserve	3,034,533	(113,000)	2,921,533
<b>TOTAL</b>	<b>12,162,533</b>	<b>-</b>	<b>12,162,533</b>

\* Staff is recommending that the Reserves be combined for a 13% Reserve for Economic Uncertainties. The recommended goal long-term is to have a 20% Reserve (approximately \$20 million).

### Changes to Reserves in 2014/15FY

General Fund - Fund Balance Reserve Designations	Estimated Balance 6/30/2014	2014/15FY Adjustments	Estimated Balance 6/30/2015
10% Reserve for Economic Uncertainties	9,241,000	205,000	9,446,000
Undesignated Reserve	2,921,533	(205,000)	2,716,533
<b>TOTAL</b>	<b>12,162,533</b>	<b>-</b>	<b>12,162,533</b>

\* Staff is recommending that the Reserves be combined for a 13% Reserve for Economic Uncertainties. The recommended goal long-term is to have a 20% Reserve (approximately \$20 million).

## Enterprise Funds

### Water Fund

Revenues from water sales are expected to increase approximately 1.3% in 2013/14FY and 3.2% in 2014/15FY; mainly attributable to an estimated 1.3% and 3.6% annual increase, respectively, in Zone 7 water rates. Expenses in the Water Fund are estimated to increase overall 0.5% in 2013/14FY and 3.3% in 2014/15FY. The increase is mainly attributable to the addition of an Assistant Director of Operations Services to be funded 50% by the Water Fund and 50% by the Sewer Fund and to estimated annual increases in Zone 7 water rates. The Zone 7 Water Agency is the water wholesaler for the Livermore-Amador Valley, purchasing, treating, and delivering water to the cities of Pleasanton and Livermore, Dublin San Ramon Services District (DSRSD), and the California Water Service Company (serving parts of Livermore). The City receives 80% of its water supply from Zone 7 and the other 20% from City owned and operated wells. The following table summarizes the Water Operations and Maintenance Fund for the three years ending 2014/15FY.

## BUDGET SUMMARY

2013/14FY & 2014/15FY Operating Budget

Water Operations and Maintenance (O&M)					
Water (O&M)	2012/13FY Midyear	2013/14FY Projected	% Change	2014/15FY Projected	% Change
Revenues	20,975,483	21,252,357	1.3%	21,934,519	3.2%
Expenses					
Zone 7 Purchased Water	13,620,000	13,800,000	1.3%	14,300,000	3.6%
All other expenses	5,792,289	5,713,754	-1.4%	5,861,122	2.6%
Total Expenses	19,412,289	19,513,754	0.5%	20,161,122	3.3%
Net Transfer In/Out	(1,830,090)	(1,830,712)		(1,815,284)	
<b>Net Income</b>	<b>(266,896)</b>	<b>(92,109)</b>		<b>(41,887)</b>	

### Sewer Fund

Sewer revenues are expected to increase 1.6% in 2013/14FY and 3.2% in 2014/15FY. Expenses in the Sewer Fund are increasing 2.4% in 2013/14FY and 2.8% in 2014/15FY. The City is not anticipating any increases, other than the allowable annual CPI (Consumer Price Index) increase in local city sewer fees. However, a majority of the customers' sewer fees are the regional sewer fees charged by DSRSD. No allowance has been assumed in the Budget either year for a rate increase in the DSRSD fees. The increase in expenditures is mainly attributable to the addition of an Assistant Director of Operations Services that is funded 50% by the Water Fund and 50% by the Sewer Fund. The following table summarizes the Sewer Operations and Maintenance Fund for the three years ending 2014/15FY.

Sewer Operations and Maintenance (O&M)					
Sewer (O&M)	2012/13FY Midyear	2013/14FY Projected	% Change	2014/15FY Projected	% Change
Revenues	12,809,545	13,009,616	1.6%	13,429,616	3.2%
Expenses					
DSRSD	8,986,000	9,100,000	1.3%	9,400,000	3.3%
All other expenses	2,657,004	2,825,573	6.3%	2,854,348	1.0%
Total Expenses	11,643,004	11,925,573	2.4%	12,254,348	2.8%
Net Transfer In/Out	(1,090,000)	(1,084,007)	-0.5%	(1,075,925)	-0.7%
<b>Net Income</b>	<b>76,541</b>	<b>36</b>		<b>99,343</b>	

### Golf Fund

Golf revenues from green fees are projected based on 58,000 rounds of play in 2013/14FY and 59,100 rounds in 2014/15FY. Revenues are projected to decrease by 2.1% in 2013/14FY and increase by 1.6% in 2014/15FY. Expenses are projected to decrease by 2.7% in 2013/14FY and increase by 1.8% in 2014/15FY.

The City paid off the 2003 Certificates of Participation in June 2013; therefore, for the first time in ten years there will not be a subsidy from the General Fund to the Golf Fund. Instead the

## BUDGET SUMMARY

2013/14FY & 2014/15FY Operating Budget

golf course will transfer net operating income estimated to be \$289,000 to the General Fund to repay the General Fund for loans made to the Golf Fund during development of the golf course. The loan balance is approximately \$7.5 million as of June 30, 2013.

The following table summarizes the Golf Fund for the three years ending 2014/15FY.

Golf Course Operating Fund					
Golf Operations	2012/13FY Midyear	2013/14FY Projected	% Change	2014/15FY Projected	% Change
July 1, Fund Balance	\$ 1,190,949	\$ 4,338		\$ 4,338	
Revenues	4,135,755	4,049,325	-2.1%	4,114,207	1.6%
Expenses	3,780,356	3,679,364	-2.7%	3,745,202	1.8%
<b>Net</b>	355,399	369,961		369,005	
Transfer In - Subsidy From General Fund	1,320,000	-	-100.0%	-	NA
<b>Net</b>	1,675,399	369,961		369,005	
Transfer Out - Golf Replacement	80,000	80,000	0.0%	80,000	0.0%
General Fund Loan Repayment	-	289,961	NA	289,005	-0.3%
2003 COP Payoff	1,192,611	-	-100.0%	-	NA
Debt Service Payment	1,589,399	-	-100.0%	-	NA
<b>Net Income</b>	<b>(1,186,611)</b>	-		-	
<b>June 30, Fund Balance</b>	<b>\$ 4,338</b>	<b>\$ 4,338</b>		<b>\$ 4,338</b>	

### Cemetery Fund

Since taking ownership of the Pleasanton Pioneer Cemetery in 2007, the City has completed several one-time improvements. The City also adopted operating policies for the cemetery, including the creation of 400 additional plots and approving the plot fee schedule and contract with Catholic Funeral and Cemetery Services for burial and monument services for families that have purchased plots. For 2013/14FY and 2014/15FY, the Cemetery Fund assumes the facility will continue to be maintained at a "pioneer" standard. The General fund provides a \$30,000 annual subsidy to the fund for maintenance of the facility.

### Special Revenue Funds

#### Lower Income Housing Fund

The Lower Income Housing Fund receives revenue from an affordable housing in lieu fee assessed at the time of a commercial or residential development in the City. The Fund is utilized to provide financial assistance toward meeting the affordable housing guidelines detailed in the Housing Element of the City's General Plan. Individual project expenditures are determined by the City Council on a case by case basis. In 2012/13FY, the City Council

## BUDGET SUMMARY

2013/14FY & 2014/15FY Operating Budget

created a reserve of \$8,000,000 for the redevelopment of Kottinger Place and Pleasanton Gardens. Over the next two years staff will be working on this project.

### Recycling and Waste Management Fund

Funds from the Alameda County Waste Reduction and Recycling Initiative (Measure D) will be used to expand recycling programs and education over the next two years. Programs will include environmental education awareness programs at school sites, annual electronic waste events, food scrap recycling, large special event recycling and education on current programs. Measure D funds have been primarily used for the weekly green waste and food scrap program over the recent years.

### Internal Service Funds

Internal Service Funds are used as a method to allocate certain internal costs to operating departments as a cost allocation tool. The City has eighteen Internal Service Funds. They include:

- ❖ Risk Management (1)
- ❖ Workers Compensation (2)
- ❖ Employee Benefits (1)
- ❖ Retiree Medical Reserve (2)
- ❖ Public Art Acquisition & Maintenance (2)
- ❖ Replacement & Renovation (10)

In accordance with adopted financial policies and the General Plan, the City maintains ten Replacement and Renovation Funds. The purpose of these Funds is to provide ongoing replacement of City assets; equipment, vehicles, street lights and traffic lights, and to make major repairs and renovations to facilities, parks, medians, and city wide tree trimming in order to extend the lives of these assets. Adopted financial policies call for the establishment and maintenance of reserves including major maintenance and renovations of buildings, parks, and medians. This is accomplished by charging operating programs an annual charge pursuant to a 20 to 30 year funding plan based on the asset replacement cost and estimated life of the capital asset.

### All Other Operating Funds

Projected revenues and expenditures for all other Operating Funds, including Trust and Debt Service Funds, are contained in the body of the budget document.



## 2013-14/2014-15 OPERATING BUDGET ESTIMATED CHANGES IN FUND BALANCES

	Projected June 30, 2013 Balance	Projected FY2013-14 Revenue	Projected FY2013-14 Net Transfers	Proposed FY2013-14 Expenditures	Projected FY2013-14 Net Income	Projected June 30, 2014 Balance	Projected FY2014-15 Revenue	Projected FY2014-15 Net Transfers	Proposed FY2014-15 Expenditures	Projected FY2014-15 Net Income	Projected June 30, 2015 Balance
<b>GENERAL FUND</b>	\$ 12,162,533	\$ 92,414,679	\$ (1,558,492)	\$ (90,856,187)	\$ -	\$ 12,162,533	\$ 94,465,781	\$ (1,403,319)	\$ (93,062,462)	\$ -	\$ 12,162,533
<b>ENTERPRISE FUNDS</b>											
Transit	-	230,071	382,998	(613,069)	-	-	230,071	395,807	(625,878)	-	-
Electric Vehicle Charging Stations	36	500	-	-	500	536	500	-	-	500	1,036
Cemetery	519,535	98,389	30,000	(36,871)	91,518	611,053	63,885	30,000	(37,926)	55,959	667,012
Golf	4,338	4,049,325	(369,961)	(3,679,364)	-	4,338	4,114,207	(369,005)	(3,745,202)	-	4,338
Storm Drain	760,406	709,399	330,000	(913,498)	125,901	886,307	697,269	330,000	(934,101)	93,168	979,475
Water	5,762,456	21,252,357	(1,830,712)	(19,513,754)	(92,109)	5,670,347	21,934,519	(1,815,284)	(20,161,122)	(41,887)	5,628,460
Sewer	3,900,444	13,009,616	(1,084,007)	(11,925,573)	36	3,900,480	13,429,616	(1,075,925)	(12,254,348)	99,343	3,999,823
<b>Enterprise Funds</b>	<b>\$ 10,947,215</b>	<b>\$ 39,349,657</b>	<b>\$ (2,541,682)</b>	<b>\$ (36,682,129)</b>	<b>\$ 125,846</b>	<b>\$ 11,073,061</b>	<b>\$ 40,470,067</b>	<b>\$ (2,504,407)</b>	<b>\$ (37,758,577)</b>	<b>\$ 207,083</b>	<b>\$ 11,280,144</b>
<b>INTERNAL SERVICE FUNDS</b>											
Employee Benefits Fund	(6,025,295)	16,800,992	-	(16,228,273)	572,719	(5,452,576)	17,948,653	-	(17,273,444)	675,209	(4,777,367)
LPFD Replacement	434,935	83,500	-	(65,000)	18,500	453,435	83,500	-	(195,700)	(112,200)	341,235
Public Art Acquisition Fund	234,110	2,000	-	(50,000)	(48,000)	186,110	2,000	-	(50,000)	(48,000)	138,110
Public Art Maintenance Fund	53,530	400	-	(28,000)	(27,600)	25,930	400	-	(26,000)	(25,600)	330
Vehicle Replacement Fund	1,786,746	211,229	-	(400,000)	(188,771)	1,597,975	211,229	-	(500,000)	(288,771)	1,309,204
Equipment Replacement Fund	2,433,223	277,379	-	(600,000)	(322,621)	2,110,602	277,379	-	(600,000)	(322,621)	1,787,981
Facilities Renovation Fund	1,735,230	345,186	-	(578,100)	(232,914)	1,502,316	345,186	-	(764,000)	(418,814)	1,083,502
IT Replacement Fund	2,632,141	333,425	-	(941,750)	(608,325)	2,023,816	333,425	-	(470,650)	(137,225)	1,886,591
Pleas Fire Apparatus Replacement	2,445,503	177,494	-	-	177,494	2,622,997	177,494	-	-	177,494	2,800,491
Police Vehicle Replacement Fund	826,794	191,011	-	(405,000)	(213,989)	612,805	191,011	-	(504,000)	(312,989)	299,816
Park & Median Renovation Fund	4,815,494	750,600	-	(791,800)	(41,200)	4,774,294	750,600	-	(806,400)	(55,800)	4,718,494
Street Light Replacement Fund	1,799,812	58,324	-	(160,000)	(101,676)	1,698,136	58,324	-	(160,000)	(101,676)	1,596,460
Traffic Signal Replacement Fund	903,774	189,353	-	(350,000)	(160,647)	743,127	189,353	-	(350,000)	(160,647)	582,480
Golf Replacement Fund	150,695	1,000	80,000	(47,500)	33,500	184,195	1,000	80,000	(55,600)	25,400	209,595
PERS Rate Stabilization Fund	21,356	-	-	-	-	21,356	-	-	-	-	21,356
LPFD Retirees Medical Reserve	5,710,999	748,000	-	(2,474,000)	(1,726,000)	3,984,999	748,000	-	(2,525,000)	(1,777,000)	2,207,999
Workers Compensation Fund	848,937	907,000	-	(880,000)	27,000	875,937	1,027,000	-	(1,000,000)	27,000	902,937
Self-Insurance Retention Fund	5,527,636	868,000	-	(1,075,000)	(207,000)	5,320,636	908,000	-	(1,115,000)	(207,000)	5,113,636
LPFD Workers Comp Fund	1,085,941	1,015,000	-	(1,000,000)	15,000	1,100,941	1,215,000	-	(1,200,000)	15,000	1,115,941
Retirees Medical Reserve Fund	25,674,498	7,178,000	(623,000)	(6,365,000)	190,000	25,864,498	7,402,000	(735,000)	(6,477,000)	190,000	26,054,498
<b>Internal Service Funds</b>	<b>\$ 53,096,059</b>	<b>\$ 30,137,893</b>	<b>\$ (543,000)</b>	<b>\$ (32,439,423)</b>	<b>\$ (2,844,530)</b>	<b>\$ 50,251,529</b>	<b>\$ 31,869,554</b>	<b>\$ (655,000)</b>	<b>\$ (34,072,794)</b>	<b>\$ (2,858,240)</b>	<b>\$ 47,393,289</b>
<b>SPECIAL REVENUE FUNDS</b>											
DARE Fund	19,806	3,100	-	(5,000)	(1,900)	17,906	3,100	-	(5,000)	(1,900)	16,006
Asset Forfeiture Fund	8,745	2,100	-	-	2,100	10,845	2,100	-	-	2,100	12,945
Downtown Parking Fund	20,280	20,280	-	-	20,280	40,560	20,280	-	-	20,280	60,840
Recycling - Measure D	351,629	202,300	-	(170,000)	32,300	383,929	202,300	-	(170,000)	32,300	416,229
Recycling - Food Scraps	228,896	-	-	(60,000)	(60,000)	168,896	-	-	(60,000)	(60,000)	108,896
Recycling - Import Mitigation	63	-	-	-	-	63	-	-	-	-	63
Recycling - RPP Recycled Products	76,984	-	-	(30,000)	(30,000)	46,984	-	-	(30,000)	(30,000)	16,984
Community Services Donations Fund	29,901	300	-	-	300	30,201	300	-	-	300	30,501



## 2013-14/2014-15 OPERATING BUDGET ESTIMATED CHANGES IN FUND BALANCES

	Projected June 30, 2013 Balance	Projected FY2013-14 Revenue	Projected FY2013-14 Net Transfers	Proposed FY2013-14 Expenditures	Projected FY2013-14 Net Income	Projected June 30, 2014 Balance	Projected FY2014-15 Revenue	Projected FY2014-15 Net Transfers	Proposed FY2014-15 Expenditures	Projected FY2014-15 Net Income	Projected June 30, 2015 Balance
<b>SPECIAL REVENUE FUNDS (continued)</b>											
Miscellaneous Donations Fund	28,056	200	-	-	200	28,256	200	-	-	200	28,456
Youth Master Plan Fund	26,187	200	-	-	200	26,387	200	-	-	200	26,587
Asset Forfeiture -Federal	21,974	-	-	(6,000)	(6,000)	15,974	-	-	(6,000)	(6,000)	9,974
H.A.P.P.Y. Public Art Donations	6,439	40,200	-	(40,000)	200	6,639	40,200	-	(40,000)	200	6,839
Operating Grants	2	5,243	-	(5,043)	200	202	5,243	-	(5,043)	200	402
Community Access TV	285,401	216,500	-	(97,000)	119,500	404,901	221,500	-	(37,000)	184,500	589,401
Downtown Economic Devel Loan Fund	26,602	200	-	-	200	26,802	200	-	-	200	27,002
Lower Income Housing Fund	8,474,323	858,200	-	(668,501)	189,699	8,664,022	620,204	-	(520,794)	99,410	8,763,432
Used Oil Grant Fund	-	-	-	-	-	-	-	-	-	-	-
Law Enforcement	103,691	1,000	-	-	1,000	104,691	1,000	-	-	1,000	105,691
Lemoine Geologic Hazard District	53,229	7,898	-	(6,875)	1,023	54,252	8,049	-	(6,875)	1,174	55,426
Laurel Creek Geologic Hazard District	616,932	49,407	-	(38,850)	10,557	627,489	50,343	-	(38,850)	11,493	638,982
Ponderosa Landscape District	84,222	16,021	-	(16,021)	-	84,222	16,021	-	(16,021)	-	84,222
Windsor Landscape District	8,953	23,920	-	(23,920)	-	8,953	23,920	-	(23,920)	-	8,953
Moller Geologic Hazard Dist	93,087	11,315	-	(10,199)	1,116	94,203	11,510	-	(10,199)	1,311	95,514
Oak Tree Farm Geologic Hazard Dist	54,023	12,200	-	(11,106)	1,094	55,117	12,442	-	(11,106)	1,336	56,453
Bonde Landscape District	8,902	26,150	-	(26,150)	-	8,902	26,150	-	(26,150)	-	8,902
Moller Ranch Landscape District	213,062	58,213	-	(55,907)	2,306	215,368	58,213	-	(56,979)	1,234	216,602
Oak Tree Farm Landscape Dist	42,311	19,862	-	(17,850)	2,012	44,323	19,862	-	(18,850)	1,012	45,335
Community Develop Block Grant	-	251,000	-	(251,000)	-	-	229,600	-	(229,600)	-	-
HOME Program Fund	-	104,000	-	(104,000)	-	-	154,000	-	(154,000)	-	-
HBPOA Maint District	-	100,000	-	(100,000)	-	-	100,000	-	(100,000)	-	-
Abandoned Vehicle	247,159	32,000	-	(30,000)	2,000	249,159	32,000	-	(30,000)	2,000	251,159
Urban Forestry Fund	70,539	9,100	(37,274)	(7,000)	(35,174)	35,365	9,100	(37,274)	(7,000)	(35,174)	191
Library Donations Fund	18,751	300	-	-	300	19,051	300	-	-	300	19,351
<b>Special Revenue Funds</b>	<b>\$ 11,220,149</b>	<b>\$ 2,071,209</b>	<b>\$ (37,274)</b>	<b>\$ (1,780,422)</b>	<b>\$ 253,513</b>	<b>\$ 11,473,662</b>	<b>\$ 1,868,337</b>	<b>\$ (37,274)</b>	<b>\$ (1,603,387)</b>	<b>\$ 227,676</b>	<b>\$ 11,701,338</b>
<b>OTHER FUNDS</b>											
2003 Certificates of Participation	-	-	-	-	-	-	-	-	-	-	-
2004 Certificates of Participation	394,945	-	380,448	(388,933)	(8,485)	386,460	-	-	(386,460)	(386,460)	-
PTCWD #3 Trust Fund	468,817	5,625	-	(29,754)	(24,129)	444,688	5,625	-	(29,803)	(24,178)	420,510
<b>Other Funds</b>	<b>\$ 863,762</b>	<b>\$ 5,625</b>	<b>\$ 380,448</b>	<b>\$ (418,687)</b>	<b>\$ (32,614)</b>	<b>\$ 831,148</b>	<b>\$ 5,625</b>	<b>\$ -</b>	<b>\$ (416,263)</b>	<b>\$ (410,638)</b>	<b>\$ 420,510</b>
<b>TOTAL - ALL FUNDS</b>	<b>\$ 88,289,718</b>	<b>\$ 163,979,063</b>	<b>\$ (4,300,000)</b>	<b>\$ (162,176,848)</b>	<b>\$ (2,497,785)</b>	<b>\$ 85,791,933</b>	<b>\$ 168,679,364</b>	<b>\$ (4,600,000)</b>	<b>\$ (166,913,483)</b>	<b>\$ (2,834,119)</b>	<b>\$ 82,957,814</b>



## 2013-14/2014-15 OPERATING BUDGET SUMMARY OF FOUR YEAR OPERATING FUND BALANCES

<b>GENERAL FUND</b>				
	ACTUAL 2011-12	ADJUSTED 2012-13	PROJECTED 2013-14	PROJECTED 2014-15
July 1, Reserves	\$ 25,332,532	\$ 25,332,533	\$ 12,162,533	\$ 12,162,533
Total Revenue	89,817,107	91,284,522	92,414,679	94,465,781
Operating Transfers In/(Out)	(3,144,466)	(15,550,702)	(558,492)	(103,319)
Capital Transfers In/(Out)	(561,000)	-	(1,000,000)	(1,300,000)
Total Expenditures	(86,111,640)	(88,903,820)	(90,856,187)	(93,062,462)
Subtotal	\$ 25,332,533	\$ 12,162,533	\$ 12,162,533	\$ 12,162,533
Less Reserves for:				
Economic Uncertainties	(8,970,000)	(9,128,000)	(9,241,000)	(9,446,000)
Unassigned Fund Balance	(3,192,533)	(3,034,533)	(2,921,533)	(2,716,533)
Golf Debt Service	(2,000,000)			
Temporary Recession Reserve	(11,170,000)			
<b>June 30, Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ENTERPRISE FUNDS</b>				
	ACTUAL 2011-12	ADJUSTED 2012-13	PROJECTED 2013-14	PROJECTED 2014-15
<b>PARATRANSIT FUND: 302</b>				
July 1, Fund Balance	\$ -	\$ -	\$ -	\$ -
Total Revenue	286,418	228,212	230,071	230,071
Net Transfers	330,416	374,926	382,998	395,807
Total Expenditures	(616,834)	(603,138)	(613,069)	(625,878)
<b>June 30, Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ELECTRIC VEHICLE CHARGING STATIONS: 351</b>				
July 1, Fund Balance	\$ -	\$ 36	\$ 36	\$ 536
Total Revenue	36	-	500	500
Net Transfers	-	-	-	-
Total Expenditures	-	-	-	-
<b>June 30, Fund Balance</b>	<b>\$ 36</b>	<b>\$ 36</b>	<b>\$ 536</b>	<b>\$ 1,036</b>
<b>CEMETERY FUND: 367</b>				
July 1, Fund Balance	\$ 263,911	\$ 374,842	\$ 519,535	\$ 611,053
Total Revenue	103,473	150,224	98,389	63,885
Net Transfers	30,000	30,000	30,000	30,000
Total Expenditures	(22,543)	(35,531)	(36,871)	(37,926)
<b>June 30, Fund Balance</b>	<b>\$ 374,842</b>	<b>\$ 519,535</b>	<b>\$ 611,053</b>	<b>\$ 667,012</b>
<b>GOLF FUND: 376</b>				
July 1, Fund Balance	\$ 1,191,122	\$ 1,190,949	\$ 4,338	\$ 4,338
Total Revenue	3,933,716	4,135,755	4,049,325	4,114,207
Net Transfers	(341,888)	(1,542,010)	(369,961)	(369,005)
Total Expenditures	(3,592,001)	(3,780,356)	(3,679,364)	(3,745,202)
<b>June 30, Fund Balance</b>	<b>\$ 1,190,949</b>	<b>\$ 4,338</b>	<b>\$ 4,338</b>	<b>\$ 4,338</b>
<b>WATER FUND: 381</b>				
July 1, Fund Balance	\$ 6,285,919	\$ 6,029,352	\$ 5,762,456	\$ 5,670,347
Total Revenue	19,367,723	20,975,483	21,252,357	21,934,519
Net Transfers	(1,850,143)	(1,830,090)	(1,830,712)	(1,815,284)
Total Expenditures	(17,774,148)	(19,412,289)	(19,513,754)	(20,161,122)
<b>June 30, Fund Balance</b>	<b>\$ 6,029,352</b>	<b>\$ 5,762,456</b>	<b>\$ 5,670,347</b>	<b>\$ 5,628,460</b>

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## 2013-14/2014-15 OPERATING BUDGET SUMMARY OF FOUR YEAR OPERATING FUND BALANCES

<b>ENTERPRISE FUNDS (continued)</b>				
	ACTUAL 2011-12	ADJUSTED 2012-13	PROJECTED 2013-14	PROJECTED 2014-15
<b>SEWER FUND: 383</b>				
July 1, Fund Balance	\$ 3,470,380	\$ 3,823,903	\$ 3,900,444	\$ 3,900,480
Total Revenue	12,445,438	12,809,545	13,009,616	13,429,616
Net Transfers	(1,095,854)	(1,090,000)	(1,084,007)	(1,075,925)
Total Expenditures	(10,996,061)	(11,643,004)	(11,925,573)	(12,254,348)
<b>June 30, Fund Balance*</b>	<b>\$ 3,823,903</b>	<b>\$ 3,900,444</b>	<b>\$ 3,900,480</b>	<b>\$ 3,999,823</b>
<i>* Sewer Fund Balance include debt service reserves as well as contingency and cash flow reserves.</i>				
<b>STORM DRAIN FUND: 386</b>				
July 1, Fund Balance	\$ 803,323	\$ 998,506	\$ 760,406	\$ 886,307
Total Revenue	672,980	691,264	709,399	697,269
Net Transfers	333,804	-	330,000	330,000
Total Expenditures	(811,602)	(929,364)	(913,498)	(934,101)
<b>June 30, Fund Balance</b>	<b>\$ 998,506</b>	<b>\$ 760,406</b>	<b>\$ 886,307</b>	<b>\$ 979,475</b>
<b>INTERNAL SERVICE FUNDS</b>				
	ACTUAL 2011-12	ADJUSTED 2012-13	PROJECTED 2013-14	PROJECTED 2014-15
<b>EMPLOYEE BENEFITS FUND: 006</b>				
July 1, Fund Balance	\$ 469,032	\$ (6,919,821)	\$ (6,025,295)	\$ (5,452,576)
Total Revenue	20,789,511	19,120,392	16,800,992	17,948,653
Net Transfers	(491,249)	-	-	-
Total Expenditures	(27,687,115)	(18,225,866)	(16,228,273)	(17,273,444)
<b>June 30, Fund Balance</b>	<b>\$ (6,919,821)</b>	<b>\$ (6,025,295)</b>	<b>\$ (5,452,576)</b>	<b>\$ (4,777,367)</b>
<b>L.P.F.D. REPLACEMENT FUND: 037</b>				
July 1, Fund Balance	\$ 463,451	\$ 487,135	\$ 434,935	\$ 453,435
Total Revenue	84,049	84,500	83,500	83,500
Net Transfers	-	-	-	-
Total Expenditures	(60,365)	(136,700)	(65,000)	(195,700)
<b>June 30, Fund Balance</b>	<b>\$ 487,135</b>	<b>\$ 434,935</b>	<b>\$ 453,435</b>	<b>\$ 341,235</b>
<b>PUBLIC ART ACQUISITION FUND: 038</b>				
July 1, Fund Balance	\$ 302,374	\$ 281,610	\$ 234,110	\$ 186,110
Total Revenue	17,495	2,500	2,000	2,000
Net Transfers	-	-	-	-
Total Expenditures	(38,259)	(50,000)	(50,000)	(50,000)
<b>June 30, Fund Balance</b>	<b>\$ 281,610</b>	<b>\$ 234,110</b>	<b>\$ 186,110</b>	<b>\$ 138,110</b>
<b>PUBLIC ART MAINTENANCE FUND: 039</b>				
July 1, Fund Balance	\$ 72,867	\$ 61,830	\$ 53,530	\$ 25,930
Total Revenue	744	500	400	400
Net Transfers	-	-	-	-
Total Expenditures	(11,781)	(8,800)	(28,000)	(26,000)
<b>June 30, Fund Balance</b>	<b>\$ 61,830</b>	<b>\$ 53,530</b>	<b>\$ 25,930</b>	<b>\$ 330</b>
<b>VEHICLE REPLACEMENT FUND: 041</b>				
July 1, Fund Balance	\$ 1,672,006	\$ 1,668,928	\$ 1,786,746	\$ 1,597,975
Total Revenue	106,983	309,944	211,229	211,229
Net Transfers	-	-	-	-
Total Expenditures	(110,061)	(192,126)	(400,000)	(500,000)
<b>June 30, Fund Balance</b>	<b>\$ 1,668,928</b>	<b>\$ 1,786,746</b>	<b>\$ 1,597,975</b>	<b>\$ 1,309,204</b>

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## 2013-14/2014-15 OPERATING BUDGET SUMMARY OF FOUR YEAR OPERATING FUND BALANCES

<b>INTERNAL SERVICE FUNDS (continued)</b>				
	ACTUAL 2011-12	ADJUSTED 2012-13	PROJECTED 2013-14	PROJECTED 2014-15
<b>EQUIPMENT REPLACEMENT FUND: 042</b>				
July 1, Fund Balance	\$ 3,066,790	\$ 2,637,553	\$ 2,433,223	\$ 2,110,602
Total Revenue	25,118	331,170	277,379	277,379
Net Transfers	-	-	-	-
Total Expenditures	(454,355)	(535,500)	(600,000)	(600,000)
<b>June 30, Fund Balance</b>	<b>\$ 2,637,553</b>	<b>\$ 2,433,223</b>	<b>\$ 2,110,602</b>	<b>\$ 1,787,981</b>
<b>FACILITIES RENOVATION FUND: 043</b>				
July 1, Fund Balance	\$ 2,722,452	\$ 2,343,201	\$ 1,735,230	\$ 1,502,316
Total Revenue	126,360	365,829	345,186	345,186
Net Transfers	-	-	-	-
Total Expenditures	(505,612)	(973,800)	(578,100)	(764,000)
<b>June 30, Fund Balance</b>	<b>\$ 2,343,201</b>	<b>\$ 1,735,230</b>	<b>\$ 1,502,316</b>	<b>\$ 1,083,502</b>
<b>INFORMATION TECHNOLOGY REPLACEMENT FUND: 046</b>				
July 1, Fund Balance	\$ 2,966,801	\$ 3,027,728	\$ 2,632,141	\$ 2,023,816
Total Revenue	534,489	478,713	333,425	333,425
Net Transfers	-	-	-	-
Total Expenditures	(473,562)	(874,300)	(941,750)	(470,650)
<b>June 30, Fund Balance</b>	<b>\$ 3,027,728</b>	<b>\$ 2,632,141</b>	<b>\$ 2,023,816</b>	<b>\$ 1,886,591</b>
<b>FIRE APPARATUS REPLACEMENT FUND: 047</b>				
July 1, Fund Balance	\$ 3,356,310	\$ 3,254,722	\$ 2,445,503	\$ 2,622,997
Total Revenue	37,535	227,008	177,494	177,494
Net Transfers	-	-	-	-
Total Expenditures	(139,123)	(1,036,227)	-	-
<b>June 30, Fund Balance</b>	<b>\$ 3,254,722</b>	<b>\$ 2,445,503</b>	<b>\$ 2,622,997</b>	<b>\$ 2,800,491</b>
<b>POLICE VEHICLE REPLACEMENT FUND: 048</b>				
July 1, Fund Balance	\$ 727,665	\$ 779,618	\$ 826,794	\$ 612,805
Total Revenue	93,346	147,176	191,011	191,011
Net Transfers	-	-	-	-
Total Expenditures	(41,393)	(100,000)	(405,000)	(504,000)
<b>June 30, Fund Balance</b>	<b>\$ 779,618</b>	<b>\$ 826,794</b>	<b>\$ 612,805</b>	<b>\$ 299,816</b>
<b>PARK &amp; MEDIAN RENOVATION FUND: 050</b>				
July 1, Fund Balance	\$ 6,039,406	\$ 5,436,595	\$ 4,815,494	\$ 4,774,294
Total Revenue	82,251	68,899	750,600	750,600
Net Transfers	-	-	-	-
Total Expenditures	(685,062)	(690,000)	(791,800)	(806,400)
<b>June 30, Fund Balance</b>	<b>\$ 5,436,595</b>	<b>\$ 4,815,494</b>	<b>\$ 4,774,294</b>	<b>\$ 4,718,494</b>
<b>STREET LIGHT REPLACEMENT FUND: 052</b>				
July 1, Fund Balance	\$ 1,265,736	\$ 1,699,532	\$ 1,799,812	\$ 1,698,136
Total Revenue	469,557	100,280	58,324	58,324
Net Transfers	-	-	-	-
Total Expenditures	(35,761)	-	(160,000)	(160,000)
<b>June 30, Fund Balance</b>	<b>\$ 1,699,532</b>	<b>\$ 1,799,812</b>	<b>\$ 1,698,136</b>	<b>\$ 1,596,460</b>
<b>TRAFFIC SIGNAL REPLACEMENT FUND: 053</b>				
July 1, Fund Balance	\$ 770,770	\$ 821,963	\$ 903,774	\$ 743,127
Total Revenue	414,991	431,811	189,353	189,353
Net Transfers	-	-	-	-
Total Expenditures	(363,798)	(350,000)	(350,000)	(350,000)
<b>June 30, Fund Balance</b>	<b>\$ 821,963</b>	<b>\$ 903,774</b>	<b>\$ 743,127</b>	<b>\$ 582,480</b>

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## 2013-14/2014-15 OPERATING BUDGET SUMMARY OF FOUR YEAR OPERATING FUND BALANCES

<b>INTERNAL SERVICE FUNDS (continued)</b>				
	ACTUAL 2011-12	ADJUSTED 2012-13	PROJECTED 2013-14	PROJECTED 2014-15
<b>GOLF REPLACEMENT FUND: 054</b>				
July 1, Fund Balance	\$ 115,768	\$ 208,295	\$ 150,695	\$ 184,195
Total Revenue	30,012	1,300	1,000	1,000
Net Transfers	80,000	80,000	80,000	80,000
Total Expenditures	(17,485)	(138,900)	(47,500)	(55,600)
<b>June 30, Fund Balance</b>	<b>\$ 208,295</b>	<b>\$ 150,695</b>	<b>\$ 184,195</b>	<b>\$ 209,595</b>
<b>P E R S RATE STABILIZATION FUND: 215</b>				
July 1, Fund Balance	\$ 1,000,000	\$ 2,012,356	\$ 21,356	\$ 21,356
Total Revenue	12,356	9,000	-	-
Net Transfers	1,000,000	-	-	-
Total Expenditures	-	(2,000,000)	-	-
<b>June 30, Fund Balance</b>	<b>\$ 2,012,356</b>	<b>\$ 21,356</b>	<b>\$ 21,356</b>	<b>\$ 21,356</b>
<b>L.P.F.D. RETIREES' MEDICAL RESERVE - JOINT FUND: 216</b>				
July 1, Fund Balance	\$ 8,830,828	\$ 7,374,999	\$ 5,710,999	\$ 3,984,999
Total Revenue	761,494	761,000	748,000	748,000
Net Transfers	-	-	-	-
Total Expenditures	(2,217,322)	(2,425,000)	(2,474,000)	(2,525,000)
<b>June 30, Fund Balance</b>	<b>\$ 7,374,999</b>	<b>\$ 5,710,999</b>	<b>\$ 3,984,999</b>	<b>\$ 2,207,999</b>
<b>WORKERS' COMPENSATION FUND: 217</b>				
July 1, Fund Balance	\$ 1,433,581	\$ 900,539	\$ 848,937	\$ 875,937
Total Revenue	827,567	824,998	907,000	1,027,000
Net Transfers	-	-	-	-
Total Expenditures	(1,360,610)	(876,600)	(880,000)	(1,000,000)
<b>June 30, Fund Balance</b>	<b>\$ 900,539</b>	<b>\$ 848,937</b>	<b>\$ 875,937</b>	<b>\$ 902,937</b>
<b>SELF-INSURANCE RETENTION FUND: 218</b>				
July 1, Fund Balance	\$ 5,912,147	\$ 5,476,636	\$ 5,527,636	\$ 5,320,636
Total Revenue	1,119,411	1,051,000	868,000	908,000
Net Transfers	-	-	-	-
Total Expenditures	(1,554,923)	(1,000,000)	(1,075,000)	(1,115,000)
<b>June 30, Fund Balance</b>	<b>\$ 5,476,636</b>	<b>\$ 5,527,636</b>	<b>\$ 5,320,636</b>	<b>\$ 5,113,636</b>
<b>L.P.F.D. WORKERS' COMPENSATION FUND: 219</b>				
July 1, Fund Balance	\$ 1,122,528	\$ 1,312,941	\$ 1,085,941	\$ 1,100,941
Total Revenue	851,473	829,000	1,015,000	1,215,000
Net Transfers	-	-	-	-
Total Expenditures	(661,060)	(1,056,000)	(1,000,000)	(1,200,000)
<b>June 30, Fund Balance</b>	<b>\$ 1,312,941</b>	<b>\$ 1,085,941</b>	<b>\$ 1,100,941</b>	<b>\$ 1,115,941</b>
<b>PLEASANTON RETIREES' MEDICAL RESERVE FUND: 222</b>				
July 1, Fund Balance	\$ 30,804,618	\$ 31,405,141	\$ 25,674,498	\$ 25,864,498
Total Revenue	6,186,283	6,998,000	7,178,000	7,402,000
Net Transfers	-	(6,480,643)	(623,000)	(735,000)
Total Expenditures	(5,585,760)	(6,248,000)	(6,365,000)	(6,477,000)
<b>June 30, Fund Balance</b>	<b>\$ 31,405,141</b>	<b>\$ 25,674,498</b>	<b>\$ 25,864,498</b>	<b>\$ 26,054,498</b>

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## 2013-14/2014-15 OPERATING BUDGET SUMMARY OF FOUR YEAR OPERATING FUND BALANCES

<b>SPECIAL REVENUE FUNDS</b>				
	ACTUAL 2011-12	ADJUSTED 2012-13	PROJECTED 2013-14	PROJECTED 2014-15
<b>D.A.R.E. FUND: 221</b>				
July 1, Fund Balance	\$ 21,906	\$ 23,606	\$ 19,806	\$ 17,906
Total Revenue	3,200	62,700	3,100	3,100
Net Transfers	-	-	-	-
Total Expenditures	(1,500)	(66,500)	(5,000)	(5,000)
<b>June 30, Fund Balance</b>	<b>\$ 23,606</b>	<b>\$ 19,806</b>	<b>\$ 17,906</b>	<b>\$ 16,006</b>
<b>ASSET FORFEITURE FUND: 225</b>				
July 1, Fund Balance	\$ 11,415	\$ 14,273	\$ 8,745	\$ 10,845
Total Revenue	2,858	4,472	2,100	2,100
Net Transfers	-	-	-	-
Total Expenditures	-	(10,000)	-	-
<b>June 30, Fund Balance</b>	<b>\$ 14,273</b>	<b>\$ 8,745</b>	<b>\$ 10,845</b>	<b>\$ 12,945</b>
<b>DOWNTOWN PARKING IN-LIEU FUND: 226</b>				
July 1, Fund Balance	\$ 50,614	\$ 19,189	\$ 20,280	\$ 40,560
Total Revenue	(175)	20,280	20,280	20,280
Net Transfers	-	-	-	-
Total Expenditures	(31,250)	(19,189)	-	-
<b>June 30, Fund Balance</b>	<b>\$ 19,189</b>	<b>\$ 20,280</b>	<b>\$ 40,560</b>	<b>\$ 60,840</b>
<b>RECYCLING &amp; WASTE MANAGEMENT - MEASURE D FUND: 233</b>				
July 1, Fund Balance	\$ 416,368	\$ 259,129	\$ 351,629	\$ 383,929
Total Revenue	206,112	202,500	202,300	202,300
Net Transfers	-	-	-	-
Total Expenditures	(363,351)	(110,000)	(170,000)	(170,000)
<b>June 30, Fund Balance</b>	<b>\$ 259,129</b>	<b>\$ 351,629</b>	<b>\$ 383,929</b>	<b>\$ 416,229</b>
<b>COMMUNITY SERVICES DONATIONS FUND: 234</b>				
July 1, Fund Balance	\$ 27,032	\$ 29,701	\$ 29,901	\$ 30,201
Total Revenue	13,115	3,276	300	300
Net Transfers	-	-	-	-
Total Expenditures	(10,447)	(3,076)	-	-
<b>June 30, Fund Balance</b>	<b>\$ 29,701</b>	<b>\$ 29,901</b>	<b>\$ 30,201</b>	<b>\$ 30,501</b>
<b>MISCELLANEOUS DONATIONS FUND: 235</b>				
July 1, Fund Balance	\$ 37,700	\$ 19,731	\$ 28,056	\$ 28,256
Total Revenue	1,591	10,025	200	200
Net Transfers	(19,560)	-	-	-
Total Expenditures	-	(1,700)	-	-
<b>June 30, Fund Balance</b>	<b>\$ 19,731</b>	<b>\$ 28,056</b>	<b>\$ 28,256</b>	<b>\$ 28,456</b>
<b>YOUTH CENTER DONATIONS FUND: 238</b>				
July 1, Fund Balance	\$ 3,314	\$ 23,146	\$ 26,187	\$ 26,387
Total Revenue	271	3,041	200	200
Net Transfers	19,560	-	-	-
Total Expenditures	-	-	-	-
<b>June 30, Fund Balance</b>	<b>\$ 23,146</b>	<b>\$ 26,187</b>	<b>\$ 26,387</b>	<b>\$ 26,587</b>

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## 2013-14/2014-15 OPERATING BUDGET SUMMARY OF FOUR YEAR OPERATING FUND BALANCES

<b>SPECIAL REVENUE FUNDS (continued)</b>				
	ACTUAL 2011-12	ADJUSTED 2012-13	PROJECTED 2013-14	PROJECTED 2014-15
<b>RECYCLING &amp; WASTE MANAGEMENT - IMPORT MITIGATION FUND: 245</b>				
July 1, Fund Balance	\$ 265,478	\$ 265,328	\$ 228,896	\$ 168,896
Total Revenue	-	68,868	-	-
Net Transfers	-	-	-	-
Total Expenditures	(150)	(105,300)	(60,000)	(60,000)
<b>June 30, Fund Balance</b>	<b>\$ 265,328</b>	<b>\$ 228,896</b>	<b>\$ 168,896</b>	<b>\$ 108,896</b>
<b>RECYCLING &amp; WASTE MANAGEMENT - R.P.P. RECYCLED PRODUCTS FUND: 246</b>				
July 1, Fund Balance	\$ 1,663	\$ 63	\$ 63	\$ 63
Total Revenue	-	-	-	-
Net Transfers	-	-	-	-
Total Expenditures	(1,600)	-	-	-
<b>June 30, Fund Balance</b>	<b>\$ 63</b>	<b>\$ 63</b>	<b>\$ 63</b>	<b>\$ 63</b>
<b>RECYCLING &amp; WASTE MANAGEMENT - BEVERAGE RECYCLING FUND: 247</b>				
July 1, Fund Balance	\$ 56,478	\$ 73,209	\$ 76,984	\$ 46,984
Total Revenue	19,214	18,775	-	-
Net Transfers	-	-	-	-
Total Expenditures	(2,483)	(15,000)	(30,000)	(30,000)
<b>June 30, Fund Balance</b>	<b>\$ 73,209</b>	<b>\$ 76,984</b>	<b>\$ 46,984</b>	<b>\$ 16,984</b>
<b>ASSET FORFEITURE - FEDERAL FUND: 248</b>				
July 1, Fund Balance	\$ 113,005	\$ 100,586	\$ 21,974	\$ 15,974
Total Revenue	1,656	8,000	-	-
Net Transfers	-	-	-	-
Total Expenditures	(14,075)	(86,612)	(6,000)	(6,000)
<b>June 30, Fund Balance</b>	<b>\$ 100,586</b>	<b>\$ 21,974</b>	<b>\$ 15,974</b>	<b>\$ 9,974</b>
<b>H.A.P.P.Y. PUBLIC ART DONATIONS FUND: 251</b>				
July 1, Fund Balance	\$ 20,593	\$ 37,139	\$ 6,439	\$ 6,639
Total Revenue	78,202	40,300	40,200	40,200
Net Transfers	-	-	-	-
Total Expenditures	(61,656)	(71,000)	(40,000)	(40,000)
<b>June 30, Fund Balance</b>	<b>\$ 37,139</b>	<b>\$ 6,439</b>	<b>\$ 6,639</b>	<b>\$ 6,839</b>
<b>OPERATING GRANTS FUND: 253</b>				
July 1, Fund Balance	\$ -	\$ 2	\$ 2	\$ 202
Total Revenue	13,323	22,770	5,243	5,243
Net Transfers	-	-	-	-
Total Expenditures	(13,320)	(22,770)	(5,043)	(5,043)
<b>June 30, Fund Balance</b>	<b>\$ 2</b>	<b>\$ 2</b>	<b>\$ 202</b>	<b>\$ 402</b>
<b>COMMUNITY ACCESS T V FUND: 254</b>				
July 1, Fund Balance	\$ -	\$ 158,201	\$ 285,401	\$ 404,901
Total Revenue	218,521	216,500	216,500	221,500
Net Transfers	-	-	-	-
Total Expenditures	(60,320)	(89,300)	(97,000)	(37,000)
<b>June 30, Fund Balance</b>	<b>\$ 158,201</b>	<b>\$ 285,401</b>	<b>\$ 404,901</b>	<b>\$ 589,401</b>

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## 2013-14/2014-15 OPERATING BUDGET SUMMARY OF FOUR YEAR OPERATING FUND BALANCES

<b>SPECIAL REVENUE FUNDS (continued)</b>				
	ACTUAL 2011-12	ADJUSTED 2012-13	PROJECTED 2013-14	PROJECTED 2014-15
<b>DOWNTOWN ECONOMIC DEVELOPMENT LOAN FUND: 263</b>				
July 1, Fund Balance	\$ 26,170	\$ 26,402	\$ 26,602	\$ 26,802
Total Revenue	232	200	200	200
Net Transfers	-	-	-	-
Total Expenditures	-	-	-	-
<b>June 30, Fund Balance</b>	<b>\$ 26,402</b>	<b>\$ 26,602</b>	<b>\$ 26,802</b>	<b>\$ 27,002</b>
<b>LOWER INCOME HOUSING FUND: 271</b>				
July 1, Fund Balance	\$ 14,368,615	\$ 15,007,857	\$ 8,474,323	\$ 8,664,022
Total Revenue	1,147,271	2,320,437	858,200	620,204
Net Transfers	-	-	-	-
Total Expenditures	(508,028)	(8,853,971)	(668,501)	(520,794)
<b>June 30, Fund Balance</b>	<b>\$ 15,007,857</b>	<b>\$ 8,474,323</b>	<b>\$ 8,664,022</b>	<b>\$ 8,763,432</b>
<b>USED OIL GRANT FUND: 515</b>				
July 1, Fund Balance	\$ -	\$ -	\$ -	\$ -
Total Revenue	28,185	37,289	-	-
Net Transfers	-	-	-	-
Total Expenditures	(28,185)	(37,289)	-	-
<b>June 30, Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>LAW ENFORCEMENT FUND: 517</b>				
July 1, Fund Balance	\$ 268,135	\$ 304,735	\$ 103,691	\$ 104,691
Total Revenue	117,074	101,500	1,000	1,000
Net Transfers	-	-	-	-
Total Expenditures	(80,474)	(302,544)	-	-
<b>June 30, Fund Balance</b>	<b>\$ 304,735</b>	<b>\$ 103,691</b>	<b>\$ 104,691</b>	<b>\$ 105,691</b>
<b>LEMOINE GEOLOGIC HAZARD DISTRICT FUND: 527</b>				
July 1, Fund Balance	\$ 48,085	\$ 52,812	\$ 53,229	\$ 54,252
Total Revenue	7,301	7,292	7,898	8,049
Net Transfers	-	-	-	-
Total Expenditures	(2,574)	(6,875)	(6,875)	(6,875)
<b>June 30, Fund Balance</b>	<b>\$ 52,812</b>	<b>\$ 53,229</b>	<b>\$ 54,252</b>	<b>\$ 55,426</b>
<b>LAUREL CREEK GEOLOGIC HAZARD DISTRICT FUND: 528</b>				
July 1, Fund Balance	\$ 571,352	\$ 608,918	\$ 616,932	\$ 627,489
Total Revenue	48,115	46,864	49,407	50,343
Net Transfers	-	-	-	-
Total Expenditures	(10,549)	(38,850)	(38,850)	(38,850)
<b>June 30, Fund Balance</b>	<b>\$ 608,918</b>	<b>\$ 616,932</b>	<b>\$ 627,489</b>	<b>\$ 638,982</b>
<b>PONDEROSA LANDSCAPE DISTRICT FUND: 531</b>				
July 1, Fund Balance	\$ 79,888	\$ 82,451	\$ 84,222	\$ 84,222
Total Revenue	16,123	16,121	16,021	16,021
Net Transfers	-	-	-	-
Total Expenditures	(13,560)	(14,350)	(16,021)	(16,021)
<b>June 30, Fund Balance</b>	<b>\$ 82,451</b>	<b>\$ 84,222</b>	<b>\$ 84,222</b>	<b>\$ 84,222</b>

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## 2013-14/2014-15 OPERATING BUDGET SUMMARY OF FOUR YEAR OPERATING FUND BALANCES

<b>SPECIAL REVENUE FUNDS (continued)</b>						
	ACTUAL 2011-12		ADJUSTED 2012-13		PROJECTED 2013-14	PROJECTED 2014-15
<b>WINDSOR LANDSCAPE DISTRICT FUND: 532</b>						
July 1, Fund Balance	\$ 5,141	\$	7,313	\$	8,953	\$ 8,953
Total Revenue	24,086		23,940		23,920	23,920
Net Transfers	-		-		-	-
Total Expenditures	(21,914)		(22,300)		(23,920)	(23,920)
<b>June 30, Fund Balance</b>	<b>\$ 7,313</b>	<b>\$</b>	<b>8,953</b>	<b>\$</b>	<b>8,953</b>	<b>\$ 8,953</b>
<b>MOLLER GEOLOGIC HAZARD DISTRICT FUND: 533</b>						
July 1, Fund Balance	\$ 88,623	\$	92,482	\$	93,087	\$ 94,203
Total Revenue	10,698		10,804		11,315	11,510
Net Transfers	-		-		-	-
Total Expenditures	(6,839)		(10,199)		(10,199)	(10,199)
<b>June 30, Fund Balance</b>	<b>\$ 92,482</b>	<b>\$</b>	<b>93,087</b>	<b>\$</b>	<b>94,203</b>	<b>\$ 95,514</b>
<b>OAK TREE FARM GEOLOGIC HAZARD DISTRICT FUND: 534</b>						
July 1, Fund Balance	\$ 54,054	\$	53,518	\$	54,023	\$ 55,117
Total Revenue	11,859		11,611		12,200	12,442
Net Transfers	-		-		-	-
Total Expenditures	(12,395)		(11,106)		(11,106)	(11,106)
<b>June 30, Fund Balance</b>	<b>\$ 53,518</b>	<b>\$</b>	<b>54,023</b>	<b>\$</b>	<b>55,117</b>	<b>\$ 56,453</b>
<b>BONDE LANDSCAPE DISTRICT FUND: 537</b>						
July 1, Fund Balance	\$ 8,144	\$	10,152	\$	8,902	\$ 8,902
Total Revenue	26,678		26,150		26,150	26,150
Net Transfers	-		-		-	-
Total Expenditures	(24,669)		(27,400)		(26,150)	(26,150)
<b>June 30, Fund Balance</b>	<b>\$ 10,152</b>	<b>\$</b>	<b>8,902</b>	<b>\$</b>	<b>8,902</b>	<b>\$ 8,902</b>
<b>MOLLER RANCH LANDSCAPE DISTRICT FUND: 539</b>						
July 1, Fund Balance	\$ 190,004	\$	197,949	\$	213,062	\$ 215,368
Total Revenue	56,485		58,613		58,213	58,213
Net Transfers	-		-		-	-
Total Expenditures	(48,540)		(43,500)		(55,907)	(56,979)
<b>June 30, Fund Balance</b>	<b>\$ 197,949</b>	<b>\$</b>	<b>213,062</b>	<b>\$</b>	<b>215,368</b>	<b>\$ 216,602</b>
<b>OAK TREE FARM LANDSCAPE DISTRICT FUND: 542</b>						
July 1, Fund Balance	\$ 39,525	\$	38,799	\$	42,311	\$ 44,323
Total Revenue	19,958		19,962		19,862	19,862
Net Transfers	-		-		-	-
Total Expenditures	(20,684)		(16,450)		(17,850)	(18,850)
<b>June 30, Fund Balance</b>	<b>\$ 38,799</b>	<b>\$</b>	<b>42,311</b>	<b>\$</b>	<b>44,323</b>	<b>\$ 45,335</b>
<b>COMMUNITY DEVELOPMENT BLOCK GRANT FUND: 548</b>						
July 1, Fund Balance	\$ -	\$	-	\$	-	\$ -
Total Revenue	238,146		334,098		251,000	229,600
Net Transfers	-		-		-	-
Total Expenditures	(238,146)		(334,098)		(251,000)	(229,600)
<b>June 30, Fund Balance</b>	<b>\$ -</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>

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## 2013-14/2014-15 OPERATING BUDGET SUMMARY OF FOUR YEAR OPERATING FUND BALANCES

<b>SPECIAL REVENUE FUNDS (continued)</b>				
	ACTUAL 2011-12	ADJUSTED 2012-13	PROJECTED 2013-14	PROJECTED 2014-15
<b>H.O.M.E. PROGRAM FUND: 560</b>				
July 1, Fund Balance	\$ -	\$ -	\$ -	\$ -
Total Revenue	110,912	204,739	104,000	154,000
Net Transfers	-	-	-	-
Total Expenditures	(110,912)	(204,739)	(104,000)	(154,000)
<b>June 30, Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>H.B.P.O.A. MAINTENANCE DISTRICT FUND: 566</b>				
July 1, Fund Balance	\$ -	\$ -	\$ -	\$ -
Total Revenue	94,226	100,000	100,000	100,000
Net Transfers	-	-	-	-
Total Expenditures	(94,226)	(100,000)	(100,000)	(100,000)
<b>June 30, Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ABANDONED VEHICLE FUND: 569</b>				
July 1, Fund Balance	\$ 282,519	\$ 245,159	\$ 247,159	\$ 249,159
Total Revenue	32,396	32,000	32,000	32,000
Net Transfers	-	-	-	-
Total Expenditures	(69,756)	(30,000)	(30,000)	(30,000)
<b>June 30, Fund Balance</b>	<b>\$ 245,159</b>	<b>\$ 247,159</b>	<b>\$ 249,159</b>	<b>\$ 251,159</b>
<b>URBAN FORESTRY FUND: 570</b>				
July 1, Fund Balance	\$ 169,785	\$ 124,113	\$ 70,539	\$ 35,365
Total Revenue	29,203	40,800	9,100	9,100
Net Transfers	(37,274)	(37,274)	(37,274)	(37,274)
Total Expenditures	(37,601)	(57,100)	(7,000)	(7,000)
<b>June 30, Fund Balance</b>	<b>\$ 124,113</b>	<b>\$ 70,539</b>	<b>\$ 35,365</b>	<b>\$ 191</b>
<b>LIBRARY DONATIONS FUND: 571</b>				
July 1, Fund Balance	\$ 18,346	\$ 43,551	\$ 18,751	\$ 19,051
Total Revenue	25,205	200	300	300
Net Transfers	-	-	-	-
Total Expenditures	-	(25,000)	-	-
<b>June 30, Fund Balance</b>	<b>\$ 43,551</b>	<b>\$ 18,751</b>	<b>\$ 19,051</b>	<b>\$ 19,351</b>
<b>OTHER FUNDS</b>				
	ACTUAL 2011-12	ADJUSTED 2012-13	PROJECTED 2013-14	PROJECTED 2014-15
<b>2003 CERTIFICATES OF PARTICIPATION FUND: 026</b>				
July 1, Fund Balance	\$ -	\$ -	\$ -	\$ -
Total Revenue	2	-	-	-
Net Transfers	1,998,688	22,432,653	-	-
Total Expenditures	(1,998,690)	(22,432,653)	-	-
<b>June 30, Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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## 2013-14/2014-15 OPERATING BUDGET SUMMARY OF FOUR YEAR OPERATING FUND BALANCES

<b>OTHER FUNDS (continued)</b>				
	ACTUAL 2011-12	ADJUSTED 2012-13	PROJECTED 2013-14	PROJECTED 2014-15
<b>2004 CERTIFICATES OF PARTICIPATION FUND: 027</b>				
July 1, Fund Balance	\$ 394,945	\$ 394,963	\$ 394,945	\$ 386,460
Total Revenue	18	-	-	-
Net Transfers	386,303	385,518	380,448	-
Total Expenditures	(386,303)	(385,536)	(388,933)	(386,460)
<b>June 30, Fund Balance</b>	<b>\$ 394,963</b>	<b>\$ 394,945</b>	<b>\$ 386,460</b>	<b>\$ -</b>
<b>PLEASANTON TOWNSHIP COUNTY WATER (P.T.C.W.D. #3) FUND: 276</b>				
July 1, Fund Balance	\$ 127,966	\$ 493,622	\$ 468,817	\$ 444,688
Total Revenue	3,608	5,225	5,625	5,625
Net Transfers	378,564	-	-	-
Total Expenditures	(16,516)	(30,030)	(29,754)	(29,803)
<b>June 30, Fund Balance</b>	<b>\$ 493,622</b>	<b>\$ 468,817</b>	<b>\$ 444,688</b>	<b>\$ 420,510</b>

## 2013-14/2014-15 OPERATING BUDGET SUMMARY OF REVENUES & TRANSFERS BY FUNDS

GENERAL FUND				
	ACTUAL 2011-12	ADJUSTED 2012-13	PROJECTED 2013-14	PROJECTED 2014-15
<b>PROPERTY TAXES</b>				
Secured Property Tax	38,748,410	39,850,000	40,100,000	41,000,000
Unsecured Property Tax	2,366,462	2,350,000	2,400,000	2,450,000
Delinquent Taxes	1,445,750	1,200,000	1,200,000	1,200,000
Supplemental Assessment	546,283	510,000	750,000	913,540
VLF (In-Lieu)	4,816,786	4,855,000	4,900,000	4,900,000
<b>SUBTOTAL</b>	<b>\$ 47,923,691</b>	<b>\$ 48,765,000</b>	<b>\$ 49,350,000</b>	<b>\$ 50,463,540</b>
<b>OTHER TAXES</b>				
Sales & Use Tax	19,107,418	19,000,000	19,740,000	20,300,000
Public Safety Sales Tax	348,864	360,000	360,000	365,000
Hotel and Motel Tax	3,486,597	3,650,000	3,750,000	3,850,000
Business Licenses	2,842,587	3,000,000	3,050,000	3,100,000
Other Taxes	633,058	790,000	805,000	820,000
<b>SUBTOTAL</b>	<b>\$ 26,418,524</b>	<b>\$ 26,800,000</b>	<b>\$ 27,705,000</b>	<b>\$ 28,435,000</b>
<b>LOCAL REVENUES</b>				
Licenses and Miscellaneous Permits	52,684	51,520	52,720	54,720
Building Permits	1,733,750	1,900,135	2,075,135	2,252,135
Fines and Forfeitures	432,120	509,476	509,500	519,600
Interest Income and Rent	306,304	292,000	245,000	245,000
Franchise Fees	2,012,970	2,185,000	2,285,000	2,307,000
Planning and Zoning	373,996	598,754	337,065	144,515
Plan Check Fees	1,616,141	1,440,000	1,580,000	1,710,500
Public Works Fees	51,519	30,582	74,100	104,100
Fees for Current Service	1,026,830	960,500	934,900	966,600
Miscellaneous Revenue	1,174,445	1,167,537	618,920	641,789
Library Fee Revenue	82,605	86,400	87,600	88,800
Recreation Revenue	3,507,589	3,440,200	3,604,500	3,657,900
<b>SUBTOTAL</b>	<b>\$ 12,370,953</b>	<b>\$ 12,662,104</b>	<b>\$ 12,404,440</b>	<b>\$ 12,692,659</b>
<b>INTERGOVERNMENTAL REVENUES</b>				
Homeowners Tax Exemption	389,110	390,000	390,000	390,000
Other	180,483	113,316	112,000	115,000
<b>SUBTOTAL</b>	<b>\$ 569,593</b>	<b>\$ 503,316</b>	<b>\$ 502,000</b>	<b>\$ 505,000</b>
<b>INTERFUND REVENUES</b>				
Reimbursements	1,444,068	1,380,002	1,327,171	1,378,185
Overhead	1,090,278	1,174,100	1,126,068	991,397
<b>SUBTOTAL</b>	<b>\$ 2,534,346</b>	<b>\$ 2,554,102</b>	<b>\$ 2,453,239</b>	<b>\$ 2,369,582</b>
<b>TOTAL GENERAL FUND REVENUES</b>	<b>89,817,107</b>	<b>91,284,522</b>	<b>92,414,679</b>	<b>94,465,781</b>
<b>OPERATING TRANSFERS IN - From:</b>				
Employee Benefits Fund (surplus)	432,467			
Urban Forestry Fund (1/2 of Landscape Arch. Asst)	37,274	37,274	37,274	37,274
Golf Fund (Happy Valley Infrastructure Loan Repayment)			289,961	289,005
Retiree Medical Fund (implied subsidy)			572,719	675,209
Happy Valley Spec Pln (repay Golf Course Dev Loan)	520,539	22,468		
<b>OPERATING TRANSFERS (OUT) - To:</b>				
Transit Fund (subsidy)	(330,416)	(374,926)	(382,998)	(395,807)
Golf Fund (debt subsidy)	(1,330,000)	(1,320,000)		
Water Fund (subsidy-Sr/Low Income discounts)	(226,970)	(220,000)	(235,000)	(244,000)
Sewer Fund (subsidy-DSRSD discount)	(94,257)	(110,000)	(100,000)	(105,000)
Storm Drain Fund (subsidy)	(330,000)		(330,000)	(330,000)
Cemetery Fund (subsidy)	(30,000)	(30,000)	(30,000)	(30,000)
PERS Rate Stabilizatin Fund (surplus)	(1,000,000)			
Debt Service (2003 Cert of Participation)	(406,800)			
Debt Service (2003 COP payoff)		(13,170,000)		
Debt Service (2004 Cert of Participation)	(386,303)	(385,518)	(380,448)	
<b>NET OPERATING TRANSFERS</b>	<b>\$ (3,144,466)</b>	<b>\$ (15,550,702)</b>	<b>\$ (558,492)</b>	<b>\$ (103,319)</b>
<b>CAPITAL TRANSFERS (OUT) - To:</b>				
Park CIP (From Operations)	(561,000)		(1,000,000)	(1,300,000)
<b>NET CAPITAL TRANSFERS</b>	<b>\$ (561,000)</b>	<b>\$ -</b>	<b>\$ (1,000,000)</b>	<b>\$ (1,300,000)</b>
<b>TOTAL GENERAL FUND REVENUES &amp; TRANSFERS</b>	<b>\$ 86,111,641</b>	<b>\$ 75,733,820</b>	<b>\$ 90,856,187</b>	<b>\$ 93,062,462</b>



## 2013-14/2014-15 OPERATING BUDGET SUMMARY OF REVENUES & TRANSFERS BY FUNDS

<b>ENTERPRISE FUNDS</b>					
	ACTUAL 2011-12	ADJUSTED 2012-13	PROJECTED 2013-14	PROJECTED 2014-15	
<b>TRANSIT FUND: 302</b>					
Grants	250,025	181,007	194,821	194,821	
User Fees	36,393	47,205	35,250	35,250	
<b>Total Revenues</b>	<b>\$ 286,418</b>	<b>\$ 228,212</b>	<b>\$ 230,071</b>	<b>\$ 230,071</b>	
<b>Transfers In - From:</b>					
General Fund (subsidy)	330,416	374,926	382,998	395,807	
<b>Net Operating Transfers</b>	<b>\$ 330,416</b>	<b>\$ 374,926</b>	<b>\$ 382,998</b>	<b>\$ 395,807</b>	
<b>TOTAL TRANSIT REVENUES &amp; TRANSFERS</b>	<b>\$ 616,834</b>	<b>\$ 603,138</b>	<b>\$ 613,069</b>	<b>\$ 625,878</b>	
<b>ELECTRIC VEHICLE CHARGING STATION FUND: 351</b>					
Miscellaneous Revenue	36	-	500	500	
<b>TOTAL ELEC VEH CHG STA REVENUES &amp; TRS</b>	<b>\$ 36</b>	<b>\$ -</b>	<b>\$ 500</b>	<b>\$ 500</b>	
<b>CEMETERY FUND: 367</b>					
Interest Income	1,427	1,700	2,000	2,000	
Plot Fee Revenue	102,046	148,524	96,389	61,885	
<b>Total Revenues</b>	<b>\$ 103,473</b>	<b>\$ 150,224</b>	<b>\$ 98,389</b>	<b>\$ 63,885</b>	
<b>Transfers In - From:</b>					
General Fund (subsidy)	30,000	30,000	30,000	30,000	
<b>Net Operating Transfers</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	
<b>TOTAL CEMETERY REVENUES &amp; TRANSFERS</b>	<b>\$ 133,473</b>	<b>\$ 180,224</b>	<b>\$ 128,389</b>	<b>\$ 93,885</b>	
<b>GOLF FUND: 376</b>					
Golf - Green Fees	2,169,493	2,248,155	2,244,600	2,267,700	
Interest Income	6,876	6,000	-	-	
Golf - Other Fees & Sales	1,754,719	1,881,600	1,804,725	1,846,507	
Rents & Concessions	2,628	-	-	-	
<b>Total Revenues</b>	<b>\$ 3,933,716</b>	<b>\$ 4,135,755</b>	<b>\$ 4,049,325</b>	<b>\$ 4,114,207</b>	
<b>Transfers In - From:</b>					
General Fund (debt subsidy)	1,330,000	1,320,000	-	-	
<b>Transfers Out - To:</b>					
General Fund-Happy Valley Infrastructure Loan Repayment			(289,961)	(289,005)	
Debt Service-Annual	(1,591,888)	(1,589,399)			
Debt Service-2003 COPS payoff		(1,192,611)			
Golf Replacement Fund	(80,000)	(80,000)	(80,000)	(80,000)	
<b>Net Operating Transfers</b>	<b>\$ (341,888)</b>	<b>\$ (1,542,010)</b>	<b>\$ (369,961)</b>	<b>\$ (369,005)</b>	
<b>TOTAL GOLF REVENUES &amp; TRANSFERS</b>	<b>\$ 3,591,828</b>	<b>\$ 2,593,745</b>	<b>\$ 3,679,364</b>	<b>\$ 3,745,202</b>	
<b>WATER FUND: 381</b>					
Water Sales	17,640,311	18,935,639	19,205,000	19,855,000	
Meter Sales	31,360	80,000	80,000	80,000	
Interest Income	55,131	50,000	50,000	50,000	
Federal and State Grants	81,861	170,889	-	-	
Castlewood Water/Sewer Maint Fees	-	50,000	92,500	92,500	
Backflow Admin Fees	-	-	180,000	180,000	
Miscellaneous	27,553	-	-	-	
Interfund Water Sales (General Fund)	1,171,013	1,300,961	1,261,965	1,286,017	
Interfund Reimbursement	360,495	387,994	382,892	391,002	
<b>Total Revenues</b>	<b>\$ 19,367,724</b>	<b>\$ 20,975,483</b>	<b>\$ 21,252,357</b>	<b>\$ 21,934,519</b>	
<b>Transfers In - From:</b>					
CIP - Federal & State Grants	69,706	49,910			
General Fund - Sr/Low Inc discount subsidy	226,970	220,000	235,000	244,000	
Retiree Medical Fund (implied subsidy)			34,288	40,716	
Employee Benefit Fund - Surplus	23,851				
<b>Transfers (Out) - To:</b>					
CIP: Annual Replacement Accrual	(1,600,000)	(1,600,000)	(1,600,000)	(1,600,000)	
CIP (Water Replacement Fund)	(570,669)	(500,000)	(500,000)	(500,000)	
<b>Net Operating Transfers</b>	<b>\$ (1,850,142)</b>	<b>\$ (1,830,090)</b>	<b>\$ (1,830,712)</b>	<b>\$ (1,815,284)</b>	
<b>TOTAL WATER REVENUES &amp; TRANSFERS</b>	<b>\$ 17,517,582</b>	<b>\$ 19,145,393</b>	<b>\$ 19,421,645</b>	<b>\$ 20,119,235</b>	



## 2013-14/2014-15 OPERATING BUDGET SUMMARY OF REVENUES & TRANSFERS BY FUNDS

<i>ENTERPRISE FUNDS (continued)</i>				
	ACTUAL 2011-12	ADJUSTED 2012-13	PROJECTED 2013-14	PROJECTED 2014-15
<b>SEWER FUND: 383</b>				
Sewer Service Charges	12,348,755	12,684,429	12,850,000	13,270,000
Castlewood Water/Sewer Maint Fees	-	50,000	92,500	92,500
Interest Income	35,797	30,000	22,000	22,000
Other Revenue	19,786	-	-	-
Interfund Reimbursement	2,968	4,616	4,616	4,616
Interfund Sewer Usage (General Fund)	38,131	40,500	40,500	40,500
<b>Total Revenues</b>	<b>\$ 12,445,437</b>	<b>\$ 12,809,545</b>	<b>\$ 13,009,616</b>	<b>\$ 13,429,616</b>
<b>Transfers In - From:</b>				
Employee Benefit Fund: surplus	9,889			
General Fund: DSRSD discount subsidy	94,257	110,000	100,000	105,000
Retiree Medical Fund (implied subsidy)			15,993	19,075
<b>Transfers (Out) - To:</b>				
CIP (Sewer Replacement Fund)	(1,200,000)	(1,200,000)	(1,200,000)	(1,200,000)
<b>Net Operating Transfers</b>	<b>\$ (1,095,854)</b>	<b>\$ (1,090,000)</b>	<b>\$ (1,084,007)</b>	<b>\$ (1,075,925)</b>
<b>TOTAL SEWER REVENUES &amp; TRANSFERS</b>	<b>\$ 11,349,583</b>	<b>\$ 11,719,545</b>	<b>\$ 11,925,609</b>	<b>\$ 12,353,691</b>
<b>STORM DRAIN FUND: 386</b>				
Urban Runoff Fees	514,075	508,000	508,000	508,000
Interest Earnings	7,691	9,800	6,500	6,500
Assessment Penalty	2,295	-	-	-
Interfund Reimbursement	148,920	173,464	194,899	182,769
<b>Total Revenues</b>	<b>\$ 672,981</b>	<b>\$ 691,264</b>	<b>\$ 709,399</b>	<b>\$ 697,269</b>
<b>Transfers In - From:</b>				
General Fund - Operating Subsidy	330,000	-	330,000	330,000
Employee Benefit Fund: surplus	3,804			
<b>Net Operating Transfers</b>	<b>\$ 333,804</b>	<b>\$ -</b>	<b>\$ 330,000</b>	<b>\$ 330,000</b>
<b>TOTAL STORM DRAIN REVENUES &amp; TRANSFERS</b>	<b>\$ 1,006,785</b>	<b>\$ 691,264</b>	<b>\$ 1,039,399</b>	<b>\$ 1,027,269</b>
<b>TOTAL ENTERPRISE FUND REVENUES &amp; TRANSFERS</b>	<b>\$ 34,216,121</b>	<b>\$ 34,933,309</b>	<b>\$ 36,807,975</b>	<b>\$ 37,965,660</b>
<b>INTERNAL SERVICE FUNDS</b>				
	ACTUAL 2011-12	ADJUSTED 2012-13	PROJECTED 2013-14	PROJECTED 2014-15
<b>EMPLOYEE BENEFITS FUND: 006</b>				
Benefit, Retirement, & Leave Revenue	20,743,934	19,070,392	16,762,992	17,910,653
Transfers In/(Out)	(491,249)	-	-	-
Interest Income	45,577	50,000	38,000	38,000
<b>TOTAL</b>	<b>\$ 20,298,262</b>	<b>\$ 19,120,392</b>	<b>\$ 16,800,992</b>	<b>\$ 17,948,653</b>
<b>L.P.F.D. REPLACEMENT FUND: 037</b>				
Revenue	80,000	80,000	80,000	80,000
Interest Income	4,049	4,500	3,500	3,500
<b>TOTAL</b>	<b>\$ 84,049</b>	<b>\$ 84,500</b>	<b>\$ 83,500</b>	<b>\$ 83,500</b>
<b>PUBLIC ART ACQUISITION FUND: 038</b>				
Transfers In/(Out)	-	-	-	-
Donations	15,000	-	-	-
Interest Income	2,495	2,500	2,000	2,000
<b>TOTAL</b>	<b>\$ 17,495</b>	<b>\$ 2,500</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>
<b>PUBLIC ART MAINTENANCE FUND: 039</b>				
Revenue	-	-	-	-
Interest Income	744	500	400	400
<b>TOTAL</b>	<b>\$ 744</b>	<b>\$ 500</b>	<b>\$ 400</b>	<b>\$ 400</b>



## 2013-14/2014-15 OPERATING BUDGET SUMMARY OF REVENUES & TRANSFERS BY FUNDS

<i>INTERNAL SERVICE FUNDS (continued)</i>				
	ACTUAL 2011-12	ADJUSTED 2012-13	PROJECTED 2013-14	PROJECTED 2014-15
<b>VEHICLE REPLACEMENT FUND: 041</b>				
Vehicle Replacement Revenue	81,311	293,944	199,229	199,229
Sale of Property	4,484	-	-	-
Misc Reimbursements	6,006	-	-	-
Interest Income	15,183	16,000	12,000	12,000
<b>TOTAL</b>	<b>\$ 106,984</b>	<b>\$ 309,944</b>	<b>\$ 211,229</b>	<b>\$ 211,229</b>
<b>EQUIPMENT REPLACEMENT FUND: 042</b>				
Equipment Replacement Revenue	-	307,170	262,379	262,379
Sale of Property	-	-	-	-
Interest Income	25,118	24,000	15,000	15,000
<b>TOTAL</b>	<b>\$ 25,118</b>	<b>\$ 331,170</b>	<b>\$ 277,379</b>	<b>\$ 277,379</b>
<b>FACILITIES RENOVATION FUND: 043</b>				
Facilities Replacement & Improvement Revenue	74,427	343,829	336,186	336,186
Miscellaneous Reimbursements	30,328	-	-	-
Transfers In/(Out)	-	-	-	-
Interest Income	21,605	22,000	9,000	9,000
<b>TOTAL</b>	<b>\$ 126,360</b>	<b>\$ 365,829</b>	<b>\$ 345,186</b>	<b>\$ 345,186</b>
<b>INFORMATION TECHNOLOGY REPLACEMENT FUND: 046</b>				
Information Systems Replacement Revenue	507,832	450,713	318,425	318,425
Interest Income	26,657	28,000	15,000	15,000
Transfers In/(Out)	-	-	-	-
<b>TOTAL</b>	<b>\$ 534,489</b>	<b>\$ 478,713</b>	<b>\$ 333,425</b>	<b>\$ 333,425</b>
<b>FIRE APPARATUS REPLACEMENT FUND: 047</b>				
Fire Vehicle Replacement Revenue	11,008	201,008	163,494	163,494
Interest Income	26,527	26,000	14,000	14,000
<b>TOTAL</b>	<b>\$ 37,535</b>	<b>\$ 227,008</b>	<b>\$ 177,494</b>	<b>\$ 177,494</b>
<b>POLICE VEHICLE REPLACEMENT FUND: 048</b>				
Patrol Vehicle Replacement Revenue	86,624	140,176	185,011	185,011
Interest Income	6,722	7,000	6,000	6,000
<b>TOTAL</b>	<b>\$ 93,346</b>	<b>\$ 147,176</b>	<b>\$ 191,011</b>	<b>\$ 191,011</b>
<b>PARK &amp; MEDIAN RENOVATION FUND: 050</b>				
Park Renovation Revenue	32,289	19,899	727,600	727,600
Miscellaneous Reimbursements	-	-	-	-
Transfers In/(Out)	-	-	-	-
Interest Income	49,962	49,000	23,000	23,000
<b>TOTAL</b>	<b>\$ 82,251</b>	<b>\$ 68,899</b>	<b>\$ 750,600</b>	<b>\$ 750,600</b>
<b>STREET LIGHT REPLACEMENT FUND: 052</b>				
Replacement Revenue	435,162	87,280	45,324	45,324
Miscellaneous Reimbursements	21,965	-	-	-
Interest Income	12,430	13,000	13,000	13,000
<b>TOTAL</b>	<b>\$ 469,557</b>	<b>\$ 100,280</b>	<b>\$ 58,324</b>	<b>\$ 58,324</b>
<b>TRAFFIC SIGNAL REPLACEMENT FUND: 053</b>				
Replacement Revenue	408,485	424,811	182,353	182,353
Interest Income	6,506	7,000	7,000	7,000
<b>TOTAL</b>	<b>\$ 414,991</b>	<b>\$ 431,811</b>	<b>\$ 189,353</b>	<b>\$ 189,353</b>
<b>GOLF REPLACEMENT FUND: 054</b>				
Replacement Revenue	-	-	-	-
Transfers In/(Out)	80,000	80,000	80,000	80,000
Sale of Property	28,704	-	-	-
Interest Income	1,309	1,300	1,000	1,000
<b>TOTAL</b>	<b>\$ 110,013</b>	<b>\$ 81,300</b>	<b>\$ 81,000</b>	<b>\$ 81,000</b>
<b>L.P.F.D. RETIREES' MEDICAL RESERVE - JOINT FUND: 216</b>				
Benefits Accruals	700,000	700,000	700,000	700,000
Interest Income	61,494	61,000	48,000	48,000
<b>TOTAL</b>	<b>\$ 761,494</b>	<b>\$ 761,000</b>	<b>\$ 748,000</b>	<b>\$ 748,000</b>

## 2013-14/2014-15 OPERATING BUDGET SUMMARY OF REVENUES & TRANSFERS BY FUNDS

<i>INTERNAL SERVICE FUNDS (continued)</i>						
	ACTUAL 2011-12	ADJUSTED 2012-13	PROJECTED 2013-14	PROJECTED 2014-15		
<b>WORKERS' COMPENSATION FUND: 217</b>						
Compensation Insurance Revenue	800,323	799,998	880,000	1,000,000		
Miscellaneous Reimbursement	3,006	-	-	-		
Interest Income	24,238	25,000	27,000	27,000		
<b>TOTAL</b>	<b>\$ 827,567</b>	<b>\$ 824,998</b>	<b>\$ 907,000</b>	<b>\$ 1,027,000</b>		
<b>SELF-INSURANCE RETENTION FUND: 218</b>						
Self-Insurance Retention Revenue	1,000,000	1,000,000	825,000	865,000		
Misc. Reimbursements	72,934	-	-	-		
Interest Income	46,478	51,000	43,000	43,000		
<b>TOTAL</b>	<b>\$ 1,119,412</b>	<b>\$ 1,051,000</b>	<b>\$ 868,000</b>	<b>\$ 908,000</b>		
<b>L.P.F.D. WORKERS' COMPENSATION FUND: 219</b>						
Benefits Accruals	785,637	800,000	1,000,000	1,200,000		
Misc. Reimbursements	36,361	-	-	-		
Interest Income	29,476	29,000	15,000	15,000		
<b>TOTAL</b>	<b>\$ 851,474</b>	<b>\$ 829,000</b>	<b>\$ 1,015,000</b>	<b>\$ 1,215,000</b>		
<b>P E R S RATE STABILIZATION FUND: 215</b>						
Transfers In/(Out)	1,000,000	-	-	-		
Interest Income	12,356	9,000	-	-		
<b>TOTAL</b>	<b>\$ 1,012,356</b>	<b>\$ 9,000</b>	<b>\$ -</b>	<b>\$ -</b>		
<b>PLEASANTON RETIREES' MEDICAL RESERVE FUND: 222</b>						
Benefits Accruals	6,038,000	6,768,000	6,988,000	7,212,000		
Transfers In/(Out)	-	(6,480,643)	(623,000)	(735,000)		
Interest Income	148,283	230,000	190,000	190,000		
<b>TOTAL</b>	<b>\$ 6,186,283</b>	<b>\$ 517,357</b>	<b>\$ 6,555,000</b>	<b>\$ 6,667,000</b>		
<b>TOTAL INTERNAL SERVICE FUND REVENUES &amp; TRANSFERS</b>						
	<b>\$ 33,159,780</b>	<b>\$ 25,742,377</b>	<b>\$ 29,594,893</b>	<b>\$ 31,214,554</b>		
<i>SPECIAL REVENUE FUNDS</i>						
	ACTUAL 2011-12	ADJUSTED 2012-13	PROJECTED 2013-14	PROJECTED 2014-15		
<b>D.A.R.E. FUND: 221</b>						
Contributions & Donations	3,000	62,000	2,500	2,500		
Interest Income	200	700	600	600		
<b>TOTAL</b>	<b>\$ 3,200</b>	<b>\$ 62,700</b>	<b>\$ 3,100</b>	<b>\$ 3,100</b>		
<b>ASSET FORFEITURE FUND: 225</b>						
Transfers In/(Out)	-	-	-	-		
Miscellaneous	2,739	4,322	2,000	2,000		
Interest Income	119	150	100	100		
<b>TOTAL</b>	<b>\$ 2,858</b>	<b>\$ 4,472</b>	<b>\$ 2,100</b>	<b>\$ 2,100</b>		
<b>DOWNTOWN PARKING IN-LIEU FUND: 226</b>						
Interest Income	(175)	-	-	-		
Miscellaneous Donations	-	20,280	20,280	20,280		
Transfers In/(Out)	-	-	-	-		
<b>TOTAL</b>	<b>\$ (175)</b>	<b>\$ 20,280</b>	<b>\$ 20,280</b>	<b>\$ 20,280</b>		
<b>RECYCLING &amp; WASTE MANAGEMENT - MEASURE D FUND: 233</b>						
Measure D County Recycling Funds	198,519	200,000	200,000	200,000		
Interest Income	7,593	2,500	2,300	2,300		
Transfers In/(Out)	-	-	-	-		
<b>TOTAL</b>	<b>\$ 206,112</b>	<b>\$ 202,500</b>	<b>\$ 202,300</b>	<b>\$ 202,300</b>		
<b>COMMUNITY SERVICES DONATIONS FUND: 234</b>						
Miscellaneous Donations	12,866	3,076	-	-		
Interest Income	250	200	300	300		
Transfers In/(Out)	-	-	-	-		
<b>TOTAL</b>	<b>\$ 13,116</b>	<b>\$ 3,276</b>	<b>\$ 300</b>	<b>\$ 300</b>		



## 2013-14/2014-15 OPERATING BUDGET SUMMARY OF REVENUES & TRANSFERS BY FUNDS

<i>SPECIAL REVENUE FUNDS (continued)</i>					
	ACTUAL 2011-12	ADJUSTED 2012-13	PROJECTED 2013-14	PROJECTED 2014-15	
<b>MISCELLANEOUS DONATIONS FUND: 235</b>					
Miscellaneous Donations	1,500	9,825	-	-	
Transfers In/(Out)	(19,560)	-	-	-	
Interest Income	91	200	200	200	
<b>TOTAL</b>	<b>\$ (17,969)</b>	<b>\$ 10,025</b>	<b>\$ 200</b>	<b>\$ 200</b>	
<b>YOUTH CENTER DONATIONS FUND: 238</b>					
Transfers In/(Out)	19,560	-	-	-	
Interest Income	271	200	200	200	
Donations	-	2,841	-	-	
<b>TOTAL</b>	<b>\$ 19,831</b>	<b>\$ 3,041</b>	<b>\$ 200</b>	<b>\$ 200</b>	
<b>RECYCLING &amp; WASTE MANAGEMENT - IMPORT MITIGATION FUND: 245</b>					
Measure D County Recycling Funds	-	68,868	-	-	
Transfers In/(Out)	-	-	-	-	
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 68,868</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>RECYCLING &amp; WASTE MANAGEMENT - R.P.P. RECYCLED PRODUCTS FUND: 246</b>					
Measure D County Recycling Funds	-	-	-	-	
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>RECYCLING &amp; WASTE MANAGEMENT - BEVERAGE RECYCLING FUND: 247</b>					
State Grant	-	-	-	-	
Measure D County Recycling Funds	19,214	18,775	-	-	
<b>TOTAL</b>	<b>\$ 19,214</b>	<b>\$ 18,775</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>ASSET FORFEITURE - FEDERAL FUND: 248</b>					
Measure D County Recycling Funds	1,656	8,000	-	-	
Transfers In/(Out)	-	-	-	-	
<b>TOTAL</b>	<b>\$ 1,656</b>	<b>\$ 8,000</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>H.A.P.P.Y. PUBLIC ART DONATIONS FUND: 251</b>					
Misc Revenue	77,900	40,000	40,000	40,000	
Interest Income	302	300	200	200	
Transfers In/(Out)	-	-	-	-	
<b>TOTAL</b>	<b>\$ 78,202</b>	<b>\$ 40,300</b>	<b>\$ 40,200</b>	<b>\$ 40,200</b>	
<b>OPERATING GRANTS FUND: 253</b>					
Grant Revenue	13,320	22,770	5,043	5,043	
Interest Income	2	-	200	200	
<b>TOTAL</b>	<b>\$ 13,322</b>	<b>\$ 22,770</b>	<b>\$ 5,243</b>	<b>\$ 5,243</b>	
<b>COMMUNITY ACCESS T V FUND: 254</b>					
Public Education & Govt (PEG) Fees	218,168	215,000	215,000	220,000	
Interest Income	353	1,500	1,500	1,500	
<b>TOTAL</b>	<b>\$ 218,521</b>	<b>\$ 216,500</b>	<b>\$ 216,500</b>	<b>\$ 221,500</b>	
<b>DOWNTOWN ECONOMIC DEVELOPMENT LOAN FUND: 263</b>					
Interest Income	232	200	200	200	
<b>TOTAL</b>	<b>\$ 232</b>	<b>\$ 200</b>	<b>\$ 200</b>	<b>\$ 200</b>	
<b>LOWER INCOME HOUSING FUND: 271</b>					
Housing Fees	349,844	1,142,587	360,600	122,604	
Interest Income	341,130	643,850	337,600	337,600	
Miscellaneous Reimbursements	188,820	534,000	160,000	160,000	
Sale of Property	267,477	-	-	-	
<b>TOTAL</b>	<b>\$ 1,147,271</b>	<b>\$ 2,320,437</b>	<b>\$ 858,200</b>	<b>\$ 620,204</b>	
<b>USED OIL GRANT FUND: 515</b>					
Interest Income	-	-	-	-	
Grant	28,185	37,289	-	-	
<b>TOTAL</b>	<b>\$ 28,185</b>	<b>\$ 37,289</b>	<b>\$ -</b>	<b>\$ -</b>	

## 2013-14/2014-15 OPERATING BUDGET SUMMARY OF REVENUES & TRANSFERS BY FUNDS

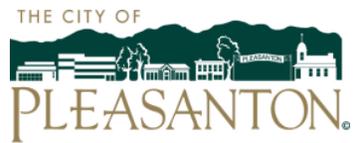
<i>SPECIAL REVENUE FUNDS (continued)</i>				
	ACTUAL 2011-12	ADJUSTED 2012-13	PROJECTED 2013-14	PROJECTED 2014-15
<b>LAW ENFORCEMENT FUND: 517</b>				
Interest Income	2,980	1,500	1,000	1,000
Grant	114,094	100,000	-	-
<b>TOTAL</b>	<b>\$ 117,074</b>	<b>\$ 101,500</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>
<b>LEMOINE GEOLOGIC HAZARD DISTRICT FUND: 527</b>				
Assessment District Payments	6,844	6,792	7,398	7,549
Interest Income	458	500	500	500
<b>TOTAL</b>	<b>\$ 7,302</b>	<b>\$ 7,292</b>	<b>\$ 7,898</b>	<b>\$ 8,049</b>
<b>LAUREL CREEK GEOLOGIC HAZARD DISTRICT FUND: 528</b>				
Assessment District Payments	42,123	41,140	43,983	44,919
Interest Income	5,269	5,000	4,700	4,700
Interfund Reimbursement (Water Fund)	724	724	724	724
<b>TOTAL</b>	<b>\$ 48,116</b>	<b>\$ 46,864</b>	<b>\$ 49,407</b>	<b>\$ 50,343</b>
<b>PONDEROSA LANDSCAPE DISTRICT FUND: 531</b>				
Assessment District Payments	5,713	5,701	5,701	5,701
Interest Income	690	700	600	600
Interfund Reimbursement (General Fund)	9,720	9,720	9,720	9,720
<b>TOTAL</b>	<b>\$ 16,123</b>	<b>\$ 16,121</b>	<b>\$ 16,021</b>	<b>\$ 16,021</b>
<b>WINDSOR LANDSCAPE DISTRICT FUND: 532</b>				
Assessment District Payments	24,041	23,860	23,860	23,860
Interest Income	44	80	60	60
<b>TOTAL</b>	<b>\$ 24,085</b>	<b>\$ 23,940</b>	<b>\$ 23,920</b>	<b>\$ 23,920</b>
<b>MOLLER GEOLOGIC HAZARD DISTRICT FUND: 533</b>				
Assessment District Payments	9,783	9,800	10,511	10,706
Interest Income	811	900	700	700
Interfund Reimbursement (General Fund)	104	104	104	104
<b>TOTAL</b>	<b>\$ 10,698</b>	<b>\$ 10,804</b>	<b>\$ 11,315</b>	<b>\$ 11,510</b>
<b>OAK TREE FARM GEOLOGIC HAZARD DISTRICT FUND: 534</b>				
Assessment District Payments	11,114	10,836	11,525	11,767
Interest Income	470	500	400	400
Interfund Reimbursement (General Fund)	275	275	275	275
<b>TOTAL</b>	<b>\$ 11,859</b>	<b>\$ 11,611</b>	<b>\$ 12,200</b>	<b>\$ 12,442</b>
<b>BONDE LANDSCAPE DISTRICT FUND: 537</b>				
Assessment District Payments	26,325	25,797	25,797	25,797
Interest Income	100	100	100	100
Interfund Reimbursement (Water Fund)	253	253	253	253
<b>TOTAL</b>	<b>\$ 26,678</b>	<b>\$ 26,150</b>	<b>\$ 26,150</b>	<b>\$ 26,150</b>
<b>MOLLER RANCH LANDSCAPE DISTRICT FUND: 539</b>				
Assessment District Payments	53,624	55,493	55,493	55,493
Interest Income	1,741	2,000	1,600	1,600
Interfund Reimbursement (GF & Water Fund)	1,120	1,120	1,120	1,120
<b>TOTAL</b>	<b>\$ 56,485</b>	<b>\$ 58,613</b>	<b>\$ 58,213</b>	<b>\$ 58,213</b>
<b>OAK TREE FARM LANDSCAPE DISTRICT FUND: 542</b>				
Assessment District Payments	19,143	19,096	19,096	19,096
Interest Income	349	400	300	300
Interfund Reimbursement (General Fund)	466	466	466	466
<b>TOTAL</b>	<b>\$ 19,958</b>	<b>\$ 19,962</b>	<b>\$ 19,862</b>	<b>\$ 19,862</b>
<b>COMMUNITY DEVELOPMENT BLOCK GRANT FUND: 548</b>				
CDBG Funds	238,146	334,098	251,000	229,600
<b>TOTAL</b>	<b>\$ 238,146</b>	<b>\$ 334,098</b>	<b>\$ 251,000</b>	<b>\$ 229,600</b>



## 2013-14/2014-15 OPERATING BUDGET SUMMARY OF REVENUES & TRANSFERS BY FUNDS

<i>SPECIAL REVENUE FUNDS (continued)</i>						
	ACTUAL 2011-12	ADJUSTED 2012-13	PROJECTED 2013-14	PROJECTED 2014-15		
<b>H.O.M.E. PROGRAM FUND: 560</b>						
Federal Allocation	110,912	204,739	104,000	154,000		
<b>TOTAL</b>	<b>\$ 110,912</b>	<b>\$ 204,739</b>	<b>\$ 104,000</b>	<b>\$ 154,000</b>		
<b>H.B.P.O.A. MAINTENANCE DISTRICT FUND: 566</b>						
Miscellaneous Reimbursements	94,226	100,000	100,000	100,000		
<b>TOTAL</b>	<b>\$ 94,226</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>		
<b>ABANDONED VEHICLE FUND: 569</b>						
Fines	29,989	30,000	30,000	30,000		
Interest Income	2,407	2,000	2,000	2,000		
<b>TOTAL</b>	<b>\$ 32,396</b>	<b>\$ 32,000</b>	<b>\$ 32,000</b>	<b>\$ 32,000</b>		
<b>URBAN FORESTRY FUND: 570</b>						
Interest Income	1,153	800	600	600		
Transfers In/(Out)	(37,274)	(37,274)	(37,274)	(37,274)		
Fines & Forfeitures	1,900	-	-	-		
Miscellaneous Reimbursements	26,150	40,000	8,500	8,500		
<b>TOTAL</b>	<b>\$ (8,071)</b>	<b>\$ 3,526</b>	<b>\$ (28,174)</b>	<b>\$ (28,174)</b>		
<b>LIBRARY DONATIONS FUND: 571</b>						
Miscellaneous Donations	25,000	-	-	-		
Interest Income	205	200	300	300		
<b>TOTAL</b>	<b>\$ 25,205</b>	<b>\$ 200</b>	<b>\$ 300</b>	<b>\$ 300</b>		
<b>TOTAL SPECIAL REVENUE FUND REVENUES AND TRANSFERS</b>						
	<b>\$ 2,564,768</b>	<b>\$ 4,036,853</b>	<b>\$ 2,033,935</b>	<b>\$ 1,831,063</b>		
<b>OTHER FUNDS</b>						
	ACTUAL 2011-12	ADJUSTED 2012-13	PROJECTED 2013-14	PROJECTED 2014-15		
<b>2003 CERTIFICATES OF PARTICIPATION FUND: 026</b>						
Transfers In/(Out)	1,998,688	22,432,653	-	-		
Interest Income	3	-	-	-		
<b>TOTAL</b>	<b>\$ 1,998,691</b>	<b>\$ 22,432,653</b>	<b>\$ -</b>	<b>\$ -</b>		
<b>2004 CERTIFICATES OF PARTICIPATION FUND: 027</b>						
Interest Income	18	-	-	-		
Transfers In/(Out)	386,303	385,518	380,448	-		
<b>TOTAL</b>	<b>\$ 386,321</b>	<b>\$ 385,518</b>	<b>\$ 380,448</b>	<b>\$ -</b>		
<b>PLEASANTON TOWNSHIP COUNTY WATER (P.T.C.W.D. #3) FUND: 276</b>						
Interest Income	1,683	4,000	3,700	3,700		
Transfers In/(Out)	378,564	-	-	-		
Fees	1,925	1,225	1,925	1,925		
<b>TOTAL</b>	<b>\$ 382,172</b>	<b>\$ 5,225</b>	<b>\$ 5,625</b>	<b>\$ 5,625</b>		
<b>TOTAL OTHER FUND REVENUES AND TRANSFERS</b>						
	<b>\$ 2,767,184</b>	<b>\$ 22,823,396</b>	<b>\$ 386,073</b>	<b>\$ 5,625</b>		

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## 2013-14/2014-15 OPERATING BUDGET REVENUE BY SOURCE AND FUND TYPE

### 2013-14

	GENERAL FUND	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS	TRUST FUNDS	TOTAL PROJECTED REVENUE
Property Taxes	49,350,000						49,350,000
Service Charges		37,188,964					37,188,964
Internal Services Charges			29,655,993				29,655,993
Sales Tax	19,740,000						19,740,000
Fees for Current Services	934,900			30,000		1,925	966,825
Other Taxes	7,965,000						7,965,000
Grants & Subventions	502,000	194,821		360,043			1,056,864
Interfund Revenue	2,453,239	1,884,872		12,662			4,350,773
Other Financing Sources							-
Interest Income & Rent	245,000	80,500	481,900	356,260		3,700	1,167,360
Recreation Revenue	3,604,500						3,604,500
Building Permits	2,075,135						2,075,135
Franchise Fees	2,285,000						2,285,000
Plan Check Fees	1,580,000						1,580,000
Fines & Forfeitures	509,500						509,500
Misc Reimbursements	549,570			260,000			809,570
Public Works Fees	74,100						74,100
Development Fees				360,600			360,600
Assessments				203,364			203,364
Planning Fees	337,065						337,065
Miscellaneous Revenue	46,600	500		417,000			464,100
Licenses & Misc Permits	52,720						52,720
Library Revenue	87,600						87,600
Contributions & Donations	22,750			71,280			94,030
<b>TOTAL</b>	<b>\$92,414,679</b>	<b>\$39,349,657</b>	<b>\$30,137,893</b>	<b>\$2,071,209</b>	<b>\$0</b>	<b>\$5,625</b>	<b>\$163,979,063</b>

### 2014-15

	GENERAL FUND	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS	TRUST FUNDS	TOTAL PROJECTED REVENUE
Property Taxes	50,463,540						50,463,540
Service Charges		38,289,342					38,289,342
Internal Services Charges			31,387,654				31,387,654
Sales Tax	20,300,000						20,300,000
Fees for Current Services	966,600			30,000		1,925	998,525
Other Taxes	8,135,000						8,135,000
Grants & Subventions	505,000	194,821		388,643			1,088,464
Interfund Revenue	2,369,582	1,904,904		12,662			4,287,148
Other Financing Sources							-
Interest Income & Rent	245,000	80,500	481,900	356,260		3,700	1,167,360
Recreation Revenue	3,657,900						3,657,900
Building Permits	2,252,135						2,252,135
Franchise Fees	2,307,000						2,307,000
Plan Check Fees	1,710,500						1,710,500
Fines & Forfeitures	519,600						519,600
Misc Reimbursements	572,430			260,000			832,430
Public Works Fees	104,100						104,100
Development Fees				122,604			122,604
Assessments				204,888			204,888
Planning Fees	144,515						144,515
Miscellaneous Revenue	46,609	500		422,000			469,109
Licenses & Misc Permits	54,720						54,720
Library Revenue	88,800						88,800
Contributions & Donations	22,750			71,280			94,030
<b>TOTAL</b>	<b>\$94,465,781</b>	<b>\$40,470,067</b>	<b>\$31,869,554</b>	<b>\$1,868,337</b>	<b>\$0</b>	<b>\$5,625</b>	<b>\$168,679,364</b>



## 2013-14/2014-15 OPERATING BUDGET SUMMARY OF EXPENDITURES BY FUNDS

<b>GENERAL FUND</b>				
	ACTUAL 2011-12	ADJUSTED 2012-13	PROJECTED 2013-14	PROJECTED 2014-15
<b>GENERAL GOVERNMENT</b>				
City Council	167,813	156,466	175,500	183,400
City Manager	1,164,052	1,112,073	1,148,610	1,162,980
Law	2,589,432	2,507,230	2,299,880	2,351,883
Finance	2,916,549	2,900,072	2,776,908	2,802,471
Administrative Services	4,165,350	4,673,413	4,620,563	4,755,142
General Government	687,931	1,490,046	1,462,876	1,415,893
<b>Subtotal:</b>	<b>\$ 11,691,126</b>	<b>\$ 12,839,300</b>	<b>\$ 12,484,337</b>	<b>\$ 12,671,769</b>
<b>PUBLIC SAFETY</b>				
Fire	14,512,780	14,417,759	14,845,300	15,303,308
Police	23,992,734	24,634,714	25,155,623	25,969,891
<b>Subtotal:</b>	<b>\$ 38,505,514</b>	<b>\$ 39,052,473</b>	<b>\$ 40,000,923</b>	<b>\$ 41,273,199</b>
<b>COMMUNITY DEVELOPMENT</b>				
Administration	642,359	649,504	663,941	675,376
Traffic Engineering	2,048,504	1,731,267	1,527,609	1,546,153
Engineering Services	3,206,920	3,125,672	3,183,611	3,251,292
Building & Safety	2,373,877	2,172,485	2,150,573	2,173,759
Permit Center	-	169,007	426,481	423,087
Planning	2,192,274	2,605,200	2,242,289	2,201,811
Housing	303,102	324,490	332,848	339,134
Economic Development	1,009,514	1,075,544	1,084,610	1,138,813
<b>Subtotal:</b>	<b>\$ 11,776,550</b>	<b>\$ 11,853,169</b>	<b>\$ 11,611,961</b>	<b>\$ 11,749,424</b>
<b>OPERATIONS SERVICES</b>				
OSC Administration	740,524	872,238	569,437	583,885
Landscape Architecture	273,231	130,230	119,330	119,631
Streets	2,853,941	2,976,958	3,007,595	3,130,674
Support Services	3,671,039	4,063,266	4,167,351	4,258,458
Parks	6,170,215	6,188,779	7,331,839	7,533,491
<b>Subtotal:</b>	<b>\$ 13,708,949</b>	<b>\$ 14,231,471</b>	<b>\$ 15,195,553</b>	<b>\$ 15,626,140</b>
<b>COMMUNITY ACTIVITIES</b>				
Community Services	6,325,029	6,771,367	7,192,797	7,309,852
Library	4,104,472	4,133,554	4,370,616	4,432,078
<b>Subtotal:</b>	<b>\$ 10,429,501</b>	<b>\$ 10,904,921</b>	<b>\$ 11,563,414</b>	<b>\$ 11,741,930</b>
<b>GENERAL FUND EXPENDITURES</b>	<b>\$ 86,111,640</b>	<b>\$ 88,881,334</b>	<b>\$ 90,856,187</b>	<b>\$ 93,062,462</b>

<b>ENTERPRISE FUNDS</b>				
	ACTUAL 2011-12	ADJUSTED 2012-13	PROJECTED 2013-14	PROJECTED 2014-15
Transit	616,834	603,138	613,069	625,878
Electric Vehicle Charging Stations	-	-	-	-
Cemetery	22,543	35,531	36,871	37,926
Golf	3,592,001	3,780,356	3,679,364	3,745,202
Water	17,774,148	19,412,289	19,513,754	20,161,122
Sewer	10,996,061	11,643,004	11,925,573	12,254,348
Storm Drain	811,602	929,364	913,498	934,101
<b>ENTERPRISE FUND EXPENDITURES</b>	<b>\$ 33,813,188</b>	<b>\$ 36,403,682</b>	<b>\$ 36,682,129</b>	<b>\$ 37,758,577</b>

<b>INTERNAL SERVICE FUNDS</b>				
	ACTUAL 2011-12	ADJUSTED 2012-13	PROJECTED 2013-14	PROJECTED 2014-15
Employee Benefits	27,687,115	18,225,866	16,228,273	17,273,444
L.P.F.D. Replacement	60,365	136,700	65,000	195,700
Public Art Acquisition	38,259	50,000	50,000	50,000



## 2013-14/2014-15 OPERATING BUDGET SUMMARY OF EXPENDITURES BY FUNDS

<b>INTERNAL SERVICE FUNDS (continued)</b>				
	ACTUAL 2011-12	ADJUSTED 2012-13	PROJECTED 2013-14	PROJECTED 2014-15
Public Art Maintenance	11,781	8,800	28,000	26,000
Vehicle Replacement	110,061	192,126	400,000	500,000
Equipment Replacement	454,355	535,500	600,000	600,000
Facilities Renovation	505,612	973,800	578,100	764,000
Information Technology Replacement	473,562	874,300	941,750	470,650
Fire Apparatus Replacement	139,123	1,036,227	-	-
Police Vehicle Replacement	41,393	100,000	405,000	504,000
Park & Median Renovation	685,062	690,000	791,800	806,400
Street Light Replacement	35,761	-	160,000	160,000
Traffic Signal Replacement	363,798	350,000	350,000	350,000
Golf Replacement	17,485	138,900	47,500	55,600
P E R S Rate Stabilization	-	2,000,000	-	-
L.P.F.D. Retirees' Medical Reserve - Joint	2,217,322	2,425,000	2,474,000	2,525,000
Workers' Compensation	1,360,610	876,600	880,000	1,000,000
Self-Insurance Retention	1,554,923	1,000,000	1,075,000	1,115,000
L.P.F.D. Workers' Compensation	661,060	1,056,000	1,000,000	1,200,000
Pleasanton Retirees' Medical Reserve	5,585,760	6,248,000	6,365,000	6,477,000
<b>INTERNAL SERVICE FUND EXPENDITURES</b>	<b>\$ 42,003,406</b>	<b>\$ 36,917,819</b>	<b>\$ 32,439,423</b>	<b>\$ 34,072,794</b>

<b>SPECIAL REVENUE FUNDS</b>				
	ACTUAL 2011-12	ADJUSTED 2012-13	PROJECTED 2013-14	PROJECTED 2014-15
D.A.R.E.	1,500	66,500	5,000	5,000
Asset Forfeiture	-	10,000	-	-
Downtown Parking In-Lieu	31,250	19,189	-	-
Recycling & Waste Management Funds	367,584	230,300	260,000	260,000
Community Services Donations	10,447	3,076	-	-
Miscellaneous Donations	-	1,700	-	-
Youth Center Donations	-	-	-	-
Asset Forfeiture - Federal	14,075	86,612	6,000	6,000
H.A.P.P.Y. Public Art Donations	61,656	71,000	40,000	40,000
Operating Grants	13,320	22,770	5,043	5,043
Community Access T V	60,320	89,300	97,000	37,000
Downtown Economic Development Loan	-	-	-	-
Lower Income Housing	508,028	8,853,971	668,501	520,794
Used Oil Grant	28,185	37,289	-	-
Law Enforcement	80,474	302,544	-	-
Landscape/Geologic Hazard District Funds	161,724	191,030	206,878	208,950
Community Development Block Grant	238,146	334,098	251,000	229,600
H.O.M.E. Program	110,912	204,739	104,000	154,000
H.B.P.O.A. Maintenance District	94,226	100,000	100,000	100,000
Abandoned Vehicle	69,756	30,000	30,000	30,000
Urban Forestry	37,601	57,100	7,000	7,000
Library Donations	-	25,000	-	-
<b>SPECIAL REVENUE FUND EXPENDITURES</b>	<b>\$ 1,889,203</b>	<b>\$ 10,736,218</b>	<b>\$ 1,780,422</b>	<b>\$ 1,603,387</b>

<b>OTHER FUNDS</b>				
	ACTUAL 2011-12	ADJUSTED 2012-13	PROJECTED 2013-14	PROJECTED 2014-15
Debt Service:				
2003 Certificates Of Participation	1,998,690	1,589,399	-	-
2004 Certificates Of Participation	386,303	385,536	388,933	386,460
Trust Funds:				
Pleasanton Township County Water (P.T.C.W.D. #3	16,516	30,030	29,754	29,803
<b>OTHER FUND EXPENDITURES</b>	<b>\$ 2,401,508</b>	<b>\$ 2,004,965</b>	<b>\$ 418,687</b>	<b>\$ 416,263</b>



# 2013-14/2014-15 OPERATING BUDGET SUMMARY OF EXPENDITURES BY TYPE (ALL FUNDS)

## 2013-14

<i>GENERAL FUND</i>							
	Personnel	Transp and Training	Repairs and Maint	Materials Supplies Services	Capital Outlay	Debt Service	Total
<b>General Government</b>							
City Council	151,200	14,000	-	10,300	-	-	175,500
City Manager	1,120,347	15,100	1,706	11,457	-	-	1,148,610
Law	997,195	14,600	748	1,287,337	-	-	2,299,880
Finance	2,017,096	5,320	28,389	726,103	-	-	2,776,908
Administrative Services	3,020,782	53,049	302,459	1,209,373	34,900	-	4,620,563
General Government	29,602	-	-	1,433,274	-	-	1,462,876
<b>Subtotal:</b>	<b>\$ 7,336,221</b>	<b>\$ 102,069</b>	<b>\$ 333,302</b>	<b>\$ 4,677,845</b>	<b>\$ 34,900</b>	<b>\$ -</b>	<b>\$ 12,484,337</b>
<b>Public Safety</b>							
Fire	13,562,836	268,336	132,948	871,864	9,316	-	14,845,300
Police	23,251,075	627,430	271,410	971,608	34,100	-	25,155,623
<b>Subtotal:</b>	<b>\$ 36,813,911</b>	<b>\$ 895,766</b>	<b>\$ 404,358</b>	<b>\$ 1,843,472</b>	<b>\$ 43,416</b>	<b>\$ -</b>	<b>\$ 40,000,923</b>
<b>Community Development</b>							
Administration	636,711	5,100	3,930	18,200	-	-	663,941
Traffic Engineering	863,056	9,230	484,186	171,137	-	-	1,527,609
Engineering Services	2,913,301	22,667	14,574	233,069	-	-	3,183,611
Building & Safety	1,603,562	29,241	2,887	514,883	-	-	2,150,573
Permit Center	348,136	7,000	-	71,345	-	-	426,481
Planning	1,864,790	14,115	1,184	362,200	-	-	2,242,289
Housing	323,371	1,240	137	8,100	-	-	332,848
Economic Development	869,254	10,040	5,155	200,161	-	-	1,084,610
<b>Subtotal:</b>	<b>\$ 9,422,180</b>	<b>\$ 98,633</b>	<b>\$ 512,053</b>	<b>\$ 1,579,095</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,611,961</b>
<b>Operations Services</b>							
Administration	495,075	2,940	11,922	59,500	-	-	569,437
Landscape Architecture	111,636	1,229	325	6,140	-	-	119,330
Streets	1,680,822	81,929	201,044	1,043,800	-	-	3,007,595
Support Services	1,923,382	395,201	437,750	1,411,018	-	-	4,167,351
Parks	3,936,300	132,112	900,061	2,363,366	-	-	7,331,839
<b>Subtotal:</b>	<b>\$ 8,147,216</b>	<b>\$ 613,411</b>	<b>\$ 1,551,102</b>	<b>\$ 4,883,824</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,195,553</b>
<b>Community Activities</b>							
Community Services	4,738,223	31,942	53,223	2,369,409	-	-	7,192,797
Library	3,474,535	9,850	29,060	344,171	513,000	-	4,370,616
<b>Subtotal:</b>	<b>\$ 8,212,759</b>	<b>\$ 41,792</b>	<b>\$ 82,283</b>	<b>\$ 2,713,580</b>	<b>\$ 513,000</b>	<b>\$ -</b>	<b>\$ 11,563,414</b>
<b>TOTAL GENERAL FUND</b>	<b>\$ 69,932,286</b>	<b>\$ 1,751,671</b>	<b>\$ 2,883,098</b>	<b>\$ 15,697,816</b>	<b>\$ 591,316</b>	<b>\$ -</b>	<b>\$ 90,856,187</b>

<i>ENTERPRISE FUNDS</i>							
	Personnel	Transp and Training	Repairs and Maint	Materials Supplies Services	Capital Outlay	Debt Service	Total
Transit	520,063	75,205	5,743	12,058	-	-	613,069
Electric Vehicle Charging Stations	-	-	-	-	-	-	-
Cemetery	-	-	350	36,521	-	-	36,871
Golf Course	1,465,028	-	-	2,214,336	-	-	3,679,364
Water	3,299,776	101,878	111,759	15,997,341	3,000	-	19,513,754
Sewer	1,509,844	56,026	47,049	10,123,401	5,000	184,253	11,925,573
Storm Drain	494,057	6,413	14,676	398,352	-	-	913,498
<b>TOTAL ENTERPRISE FUNDS</b>	<b>\$ 7,288,768</b>	<b>\$ 239,522</b>	<b>\$ 179,577</b>	<b>\$ 28,782,009</b>	<b>\$ 8,000</b>	<b>\$ 184,253</b>	<b>\$ 36,682,129</b>

<i>INTERNAL SERVICE FUNDS</i>							
	Personnel	Transp and Training	Repairs and Maint	Materials Supplies Services	Capital Outlay	Debt Service	Total
Employee Benefits	16,218,273	-	-	10,000	-	-	16,228,273
L.P.F.D. Replacement	-	-	-	36,000	29,000	-	65,000
Public Art Acquisition	-	-	-	25,000	25,000	-	50,000
Public Art Maintenance	-	-	-	28,000	-	-	28,000



## 2013-14/2014-15 OPERATING BUDGET SUMMARY OF EXPENDITURES BY TYPE (ALL FUNDS)

### 2013-14

#### INTERNAL SERVICE FUNDS (continued)

	Personnel	Transp and Training	Repairs and Maint	Materials Supplies Services	Capital Outlay	Debt Service	Total
Vehicle Replacement	-	-	-	-	400,000	-	400,000
Equipment Replacement	-	-	-	-	600,000	-	600,000
Facilities Renovation	-	-	-	478,100	100,000	-	578,100
Information Technology Replacement	-	-	-	293,950	647,800	-	941,750
Fire Apparatus Replacement	-	-	-	-	-	-	-
Police Vehicle Replacement	-	-	-	-	405,000	-	405,000
Park & Median Renovation	-	-	41,800	750,000	-	-	791,800
Street Light Replacement	-	-	-	-	160,000	-	160,000
Traffic Signal Replacement	-	-	-	100,000	250,000	-	350,000
Golf Replacement	-	-	-	47,500	-	-	47,500
P E R S Rate Stabilization	-	-	-	-	-	-	-
L.P.F.D. Retirees' Medical Reserve - Joint	2,466,700	-	-	7,300	-	-	2,474,000
Workers' Compensation	-	-	-	880,000	-	-	880,000
Self-Insurance Retention	-	-	-	1,075,000	-	-	1,075,000
L.P.F.D. Workers' Compensation	-	-	-	1,000,000	-	-	1,000,000
Pleasanton Retirees' Medical Reserve	6,345,000	-	-	20,000	-	-	6,365,000
<b>TOTAL INTERNAL SERVICE FUNDS</b>	<b>\$ 25,029,973</b>	<b>\$ -</b>	<b>\$ 41,800</b>	<b>\$ 4,750,850</b>	<b>\$ 2,616,800</b>	<b>\$ -</b>	<b>\$ 32,439,423</b>

#### SPECIAL REVENUE FUNDS

	Personnel	Transp and Training	Repairs and Maint	Materials Supplies Services	Capital Outlay	Debt Service	Total
D.A.R.E.	-	-	-	5,000	-	-	5,000
Asset Forfeiture	-	-	-	-	-	-	-
Downtown Parking In-Lieu	-	-	-	-	-	-	-
Recycling & Waste Management Funds	-	-	-	260,000	-	-	260,000
Community Services Donations	-	-	-	-	-	-	-
Miscellaneous Donations	-	-	-	-	-	-	-
Youth Center Donations	-	-	-	-	-	-	-
Asset Forfeiture - Federal	-	6,000	-	-	-	-	6,000
H.A.P.P.Y. Public Art Donations	-	-	-	-	40,000	-	40,000
Operating Grants	-	-	-	5,043	-	-	5,043
Community Access T V	-	-	-	37,000	60,000	-	97,000
Downtown Economic Development Loan	-	-	-	-	-	-	-
Lower Income Housing	-	1,000	-	667,501	-	-	668,501
Used Oil Grant	-	-	-	-	-	-	-
Law Enforcement	-	-	-	-	-	-	-
Landscape/Geologic Hazard Districts	-	-	-	206,878	-	-	206,878
Community Development Block Grant	-	-	-	229,592	21,408	-	251,000
H.O.M.E. Program	-	-	-	104,000	-	-	104,000
H.B.P.O.A. Maintenance District	-	-	100,000	-	-	-	100,000
Abandoned Vehicle	-	-	-	30,000	-	-	30,000
Urban Forestry	-	-	-	7,000	-	-	7,000
Library Donations	-	-	-	-	-	-	-
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>\$ -</b>	<b>\$ 7,000</b>	<b>\$ 100,000</b>	<b>\$ 1,552,014</b>	<b>\$ 121,408</b>	<b>\$ -</b>	<b>\$ 1,780,422</b>

#### OTHER FUNDS

	Personnel	Transp and Training	Repairs and Maint	Materials Supplies Services	Capital Outlay	Debt Service	Total
Debt Service-							
2003 Certificates Of Participation	-	-	-	-	-	-	-
2004 Certificates Of Participation	-	-	-	-	-	388,933	388,933
Trust Funds-							
Pleasanton Township County Water (P.T.C.W.)	-	-	10,000	19,754	-	-	29,754
<b>TOTAL OTHER FUNDS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 19,754</b>	<b>\$ -</b>	<b>\$ 388,933</b>	<b>\$ 418,687</b>



## 2013-14/2014-15 OPERATING BUDGET SUMMARY OF EXPENDITURES BY TYPE (ALL FUNDS)

### 2014-15

<i>GENERAL FUND</i>							
	Personnel	Transp and Training	Repairs and Maint	Materials Supplies Services	Capital Outlay	Debt Service	Total
<b>General Government</b>							
City Council	159,100	14,000	-	10,300	-	-	183,400
City Manager	1,134,717	15,100	1,706	11,457	-	-	1,162,980
Law	1,009,198	14,600	748	1,327,337	-	-	2,351,883
Finance	2,069,459	5,320	28,389	699,303	-	-	2,802,471
Administrative Services	3,087,012	53,198	305,959	1,288,973	20,000	-	4,755,142
General Government	29,602	-	-	1,386,291	-	-	1,415,893
<b>Subtotal:</b>	<b>\$ 7,489,088</b>	<b>\$ 102,218</b>	<b>\$ 336,802</b>	<b>\$ 4,723,661</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ 12,671,769</b>
<b>Public Safety</b>							
Fire	14,023,764	269,448	132,948	867,832	9,316	-	15,303,308
Police	24,071,506	635,491	268,410	945,384	49,100	-	25,969,891
<b>Subtotal:</b>	<b>\$ 38,095,270</b>	<b>\$ 904,939</b>	<b>\$ 401,358</b>	<b>\$ 1,813,216</b>	<b>\$ 58,416</b>	<b>\$ -</b>	<b>\$ 41,273,199</b>
<b>Community Development</b>							
Administration	648,146	5,100	3,930	18,200	-	-	675,376
Traffic Engineering	882,078	9,304	484,186	170,585	-	-	1,546,153
Engineering Services	2,992,883	22,896	14,574	220,939	-	-	3,251,292
Building & Safety	1,650,579	23,510	2,887	496,783	-	-	2,173,759
Permit Center	354,782	7,000	-	61,305	-	-	423,087
Planning	2,020,242	14,185	1,184	166,200	-	-	2,201,811
Housing	329,657	1,240	137	8,100	-	-	339,134
Economic Development	894,129	9,540	5,165	229,979	-	-	1,138,813
<b>Subtotal:</b>	<b>\$ 9,772,495</b>	<b>\$ 92,775</b>	<b>\$ 512,063</b>	<b>\$ 1,372,091</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,749,424</b>
<b>Operations Services</b>							
Administration	509,523	2,940	11,922	59,500	-	-	583,885
Landscape Architecture	111,926	1,240	325	6,140	-	-	119,631
Streets	1,802,669	83,161	201,044	1,043,800	-	-	3,130,674
Support Services	1,997,057	396,194	437,750	1,427,457	-	-	4,258,458
Parks	4,084,143	135,068	900,061	2,414,219	-	-	7,533,491
<b>Subtotal:</b>	<b>\$ 8,505,319</b>	<b>\$ 618,603</b>	<b>\$ 1,551,102</b>	<b>\$ 4,951,116</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,626,140</b>
<b>Community Activities</b>							
Community Services	4,974,063	30,060	53,223	2,252,506	-	-	7,309,852
Library	3,565,964	9,850	29,060	334,204	493,000	-	4,432,078
<b>Subtotal:</b>	<b>\$ 8,540,027</b>	<b>\$ 39,910</b>	<b>\$ 82,283</b>	<b>\$ 2,586,710</b>	<b>\$ 493,000</b>	<b>\$ -</b>	<b>\$ 11,741,930</b>
<b>TOTAL GENERAL FUND</b>	<b>\$ 72,402,199</b>	<b>\$ 1,758,445</b>	<b>\$ 2,883,608</b>	<b>\$ 15,446,794</b>	<b>\$ 571,416</b>	<b>\$ -</b>	<b>\$ 93,062,462</b>

<i>ENTERPRISE FUNDS</i>							
	Personnel	Transp and Training	Repairs and Maint	Materials Supplies Services	Capital Outlay	Debt Service	Total
Transit	531,301	76,776	5,743	12,058	-	-	625,878
Electric Vehicle Charging Stations	-	-	-	-	-	-	-
Cemetery	-	-	350	37,576	-	-	37,926
Golf Course	1,494,328	-	-	2,250,874	-	-	3,745,202
Water	3,418,586	104,445	111,759	16,523,332	3,000	-	20,161,122
Sewer	1,568,065	57,151	47,049	10,398,933	-	183,150	12,254,348
Storm Drain	511,267	6,513	14,676	401,645	-	-	934,101
<b>TOTAL ENTERPRISE FUNDS</b>	<b>\$ 7,523,547</b>	<b>\$ 244,885</b>	<b>\$ 179,577</b>	<b>\$ 29,624,418</b>	<b>\$ 3,000</b>	<b>\$ 183,150</b>	<b>\$ 37,758,577</b>

<i>INTERNAL SERVICE FUNDS</i>							
	Personnel	Transp and Training	Repairs and Maint	Materials Supplies Services	Capital Outlay	Debt Service	Total
Employee Benefits	17,263,444	-	-	10,000	-	-	17,273,444
L.P.F.D. Replacement	-	-	-	50,700	145,000	-	195,700
Public Art Acquisition	-	-	-	25,000	25,000	-	50,000
Public Art Maintenance	-	-	-	26,000	-	-	26,000



## 2013-14/2014-15 OPERATING BUDGET SUMMARY OF EXPENDITURES BY TYPE (ALL FUNDS)

### 2014-15

#### INTERNAL SERVICE FUNDS (continued)

	Personnel	Transp and Training	Repairs and Maint	Materials Supplies Services	Capital Outlay	Debt Service	Total
Vehicle Replacement	-	-	-	-	500,000	-	500,000
Equipment Replacement	-	-	-	-	600,000	-	600,000
Facilities Renovation	-	-	-	694,000	70,000	-	764,000
Information Technology Replacement	-	-	-	98,050	372,600	-	470,650
Fire Apparatus Replacement	-	-	-	-	-	-	-
Police Vehicle Replacement	-	-	-	-	504,000	-	504,000
Park & Median Renovation	-	-	56,400	750,000	-	-	806,400
Street Light Replacement	-	-	-	-	160,000	-	160,000
Traffic Signal Replacement	-	-	-	100,000	250,000	-	350,000
Golf Replacement	-	-	-	55,600	-	-	55,600
P E R S Rate Stabilization	-	-	-	-	-	-	-
L.P.F.D. Retirees' Medical Reserve - Joint	2,523,700	-	-	1,300	-	-	2,525,000
Workers' Compensation	-	-	-	1,000,000	-	-	1,000,000
Self-Insurance Retention	-	-	-	1,115,000	-	-	1,115,000
L.P.F.D. Workers' Compensation	-	-	-	1,200,000	-	-	1,200,000
Pleasanton Retirees' Medical Reserve	6,471,900	-	-	5,100	-	-	6,477,000
<b>TOTAL INTERNAL SERVICE FUNDS</b>	<b>\$ 26,259,044</b>	<b>\$ -</b>	<b>\$ 56,400</b>	<b>\$ 5,130,750</b>	<b>\$ 2,626,600</b>	<b>\$ -</b>	<b>\$ 34,072,794</b>

#### SPECIAL REVENUE FUNDS

	Personnel	Transp and Training	Repairs and Maint	Materials Supplies Services	Capital Outlay	Debt Service	Total
D.A.R.E.	-	-	-	5,000	-	-	5,000
Asset Forfeiture	-	-	-	-	-	-	-
Downtown Parking In-Lieu	-	-	-	-	-	-	-
Recycling & Waste Management Funds	-	-	-	260,000	-	-	260,000
Community Services Donations	-	-	-	-	-	-	-
Miscellaneous Donations	-	-	-	-	-	-	-
Youth Center Donations	-	-	-	-	-	-	-
Asset Forfeiture - Federal	-	6,000	-	-	-	-	6,000
H.A.P.P.Y. Public Art Donations	-	-	-	-	40,000	-	40,000
Operating Grants	-	-	-	5,043	-	-	5,043
Community Access T V	-	-	-	37,000	-	-	37,000
Downtown Economic Development Loan	-	-	-	-	-	-	-
Lower Income Housing	-	1,000	-	519,794	-	-	520,794
Used Oil Grant	-	-	-	-	-	-	-
Law Enforcement	-	-	-	-	-	-	-
Landscape/Geologic Hazard Districts	-	-	-	208,950	-	-	208,950
Community Development Block Grant	-	-	-	229,600	-	-	229,600
H.O.M.E. Program	-	-	-	154,000	-	-	154,000
H.B.P.O.A. Maintenance District	-	-	100,000	-	-	-	100,000
Abandoned Vehicle	-	-	-	30,000	-	-	30,000
Urban Forestry	-	-	-	7,000	-	-	7,000
Library Donations	-	-	-	-	-	-	-
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>\$ -</b>	<b>\$ 7,000</b>	<b>\$ 100,000</b>	<b>\$ 1,456,387</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ 1,603,387</b>

#### OTHER FUNDS

	Personnel	Transp and Training	Repairs and Maint	Materials Supplies Services	Capital Outlay	Debt Service	Total
Debt Service-							
2003 Certificates Of Participation	-	-	-	-	-	-	-
2004 Certificates Of Participation	-	-	-	-	-	386,460	386,460
Trust Funds-							
Pleasanton Township County Water (P.T.C.W.I)	-	-	10,000	19,803	-	-	29,803
<b>TOTAL OTHER FUNDS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 19,803</b>	<b>\$ -</b>	<b>\$ 386,460</b>	<b>\$ 416,263</b>



## 2013-14/2014-15 OPERATING BUDGET STAFFING LEVELS

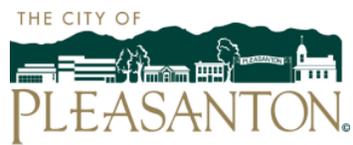
Department	Actual 2011-12	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
<b>GENERAL FUND</b>				
City Manager	5.00	5.00	5.00	5.00
Law	4.00	4.00	4.00	4.00
Finance	11.80	11.80	11.80	11.80
Administrative Services	17.10	16.47	16.47	16.47
Fire	61.50	61.75	61.25	61.25
Police	112.00	113.00	114.00	114.00
Housing	1.35	1.35	1.35	1.35
Economic Development	5.00	5.00	5.00	5.00
Community Development	42.00	42.00	42.00	42.00
Operations Services	58.00	57.00	57.00	57.00
Community Services	20.90	21.11	22.11	22.11
Library	23.25	23.25	23.25	23.25
<b>SUBTOTAL REGULAR STAFFING</b>	<b>361.90</b>	<b>361.73</b>	<b>363.23</b>	<b>363.23</b>
<b>Limited Term</b>				
Police	1.00			
Community Development	1.00	1.00		1.00
Operations Services	1.00	1.00		
Community Services	2.00	2.00	1.00	1.00
<b>SUBTOTAL LIMITED TERM STAFFING</b>	<b>5.00</b>	<b>4.00</b>	<b>1.00</b>	<b>2.00</b>
<b>TOTAL GENERAL FUND</b>	<b>366.90</b>	<b>365.73</b>	<b>364.23</b>	<b>365.23</b>
<b>ENTERPRISE FUNDS</b>				
Paratransit	3.10	2.89	2.89	2.89
Water	19.97	20.47	20.97	20.97
Sewer	8.60	8.60	9.10	9.10
Storm Drain	3.07	3.07	3.07	3.07
<b>SUBTOTAL REGULAR STAFFING</b>	<b>34.74</b>	<b>35.03</b>	<b>36.03</b>	<b>36.03</b>
<b>Limited Term</b>				
<b>SUBTOTAL LIMITED TERM STAFFING</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL ENTERPRISE FUNDS</b>	<b>34.74</b>	<b>35.03</b>	<b>36.03</b>	<b>36.03</b>
<b>GRAND TOTAL</b>	<b>401.64</b>	<b>400.76</b>	<b>400.26</b>	<b>401.26</b>



## 2013-14/2014-15 OPERATING BUDGET POSITION CHANGES

Department	Position	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
<b>GENERAL FUND</b>				
Finance	Sr Financial Analyst		(1.00)	
	Sr Accountant		1.00	
Admin Services	Administrative Asst	(1.00)		
	Human Resources Tech	1.00		
	GIS Tech I	(0.63)		
Fire	CAD Records Manager	(0.50)		
	Management Analyst	0.50		
	Emergency Preparedness Manager	(0.25)		
	Sr Office Assistant	(0.50)		
	Office Assistant	0.50		
	Firefighter-Paramedic	0.50	(0.50)	
Police	Office Assistant	1.00		
	Police Investigator II		1.00	
Community Development	Sr Civil Engineer	1.00		
	Asst Engineer II	(1.00)		
	Assoc Civil Engineer	1.00		
	Development Services Manager	(1.00)		
	Building Inspector	(1.00)		
	Lead Building Inspector	1.00		
	Sr Plan Checker	(1.00)		
	Permit Services Manager	1.00		
Operations Services	Park Maintenance Worker	(1.00)		
	Operations Services Maint Lead Worker		(1.00)	
	Operations Services Supervisor		1.00	
	Office Manager		(1.00)	
	Customer Service Call Center Manager		1.00	
Community Services	Landscape Architect	(1.00)		
	Community Services Manager	0.01		
	Recreation Supervisor	0.20		
	Office Manager	(1.00)		
	Administrative Asst	1.00		
	Sr Office Assistant	(1.00)		
	Recreation Coordinator	1.00		
	Park Maintenance Worker	1.00		
	Preschool Program Specialist	(1.00)		
	Sr Recreation Program Specialist	1.00		
	Management Analyst		1.00	
Library	Library Assistant	(1.00)		
	Librarian	0.50		
	Sr Office Assistant	0.50		
<b>Subtotal General Fund</b>		<b>(0.17)</b>	<b>1.50</b>	<b>0.00</b>
Limited Term				
- Police	Office Assistant	(1.00)		
- Community Development	Sr Civil Engineer	(1.00)		
- Community Development	Office Assistant	1.00	(1.00)	1.00
- Operations Services	Energy & Sustainability Manager		(1.00)	
- Community Services	Sr Recreation Program Specialist		(1.00)	
<b>Subtotal Limited Term</b>		<b>(1.00)</b>	<b>(3.00)</b>	<b>1.00</b>
<b>General Fund Staffing - Net Increase (Decrease)</b>		<b>(1.17)</b>	<b>(1.50)</b>	<b>1.00</b>
<b>ENTERPRISE FUNDS</b>				
Transit	Community Services Manager	(0.01)		
	Recreation Supervisor	(0.20)		
Water	Management Analyst	0.50		
	Operations Services Maint Worker	(2.00)		
	Utilities System Operator	2.00		
	Assistant Director of Operations Services		0.50	
Sewer	Assistant Director of Operations Services		0.50	
<b>Enterprise Funds Staffing - Net Increase (Decrease)</b>		<b>0.29</b>	<b>1.00</b>	<b>0.00</b>

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## 2013-14/2014-15 OPERATING BUDGET PROJECTED DEBT RATIOS THROUGH 2015

	ACTUAL 2011-12	ADJUSTED 2012-13	PROJECTED 2013-14	PROJECTED 2014-15	FINAL PAYMENT YEAR
<b>GENERAL FUND REVENUE</b>	\$89,298,699	\$90,781,207	\$92,022,925	\$94,233,650	
<b>DEBT SERVICE:</b> <b>(Collateralized by General Fund Revenues)</b>					
1 2003 Certificates of Participation (COP)	1,998,690	22,432,653	0	0	6/2013
2 2004 Certificates of Participation (COP)	386,303	385,536	388,933	386,460	10/2014
<b>Subtotal</b>	<b>\$2,384,993</b>	<b>\$22,818,189</b>	<b>\$388,933</b>	<b>\$386,460</b>	
<b>DEBT RATIO</b> <b>(Debt Service: General Fund Revenue)</b>	<b>2.67%</b>	<b>25.14%</b>	<b>0.42%</b>	<b>0.41%</b>	
<b>OTHER DEBT:</b>					
3 2004 Sewer Bonds	184,838	179,784	184,253	183,150	9/2014
4 2011 Golf Course Equipment Lease	74,410	74,410	74,410	74,410	1/2016
5 2012 Golf Course Equipment Lease	47,520	63,360	63,360	63,360	9/2016
6 2012 LPFD Equipment Lease	10,837	21,674	21,674	21,674	11/2016
<b>Subtotal</b>	<b>\$317,605</b>	<b>\$339,228</b>	<b>\$343,697</b>	<b>\$342,594</b>	
<b>TOTAL DEBT SERVICE</b>	<b>\$2,702,598</b>	<b>\$23,157,417</b>	<b>\$732,630</b>	<b>\$729,054</b>	

1 **Certificates of Participation Series 2003.** Financed construction of Callippe Preserve Golf Course and refinanced the Senior Center debt. The outstanding principal of \$20,650,000 plus interest to the call date of \$193,254 for a total of \$20,843,254 was paid off on 6/15/13.

2 **Certificates of Participation Series 2004.** Refinanced the original COP that built the Police Station, a portion of the OSC and purchased the 123 Main Street facility.

3 **Sewer Revenue Refunding Bonds Series 2004.** Refinanced the original COP that built a portion of the OSC. Sewer revenues are pledged to make the payment.

4 Bank of America five-year golf course equipment lease.

5 Bank of America five-year golf course equipment lease.

6 Bank of America five-year LPFD Emergency Medical equipment lease.

## PROPOSITION 4 ANALYSIS

In November 1979 the voters of the State of California passed Proposition 4 (the Gann Initiative). Proposition 4 placed a limit on the amount of revenue which can be spent by the City, and was based on 1978-79 “base year” revenues. The limit is adjusted annually for inflation and population growth. In the early years of Proposition 4, the high rate of inflation increased the limit faster than the City’s revenues grew. However, as the Stoneridge Mall and North Pleasanton development occurred in the 1980’s, the City experienced double digit increases in both property tax and sales tax revenues. By 1984-85 the City exceeded its limit. In April 1986 Pleasanton voters approved a Proposition 4 override election, allowing the City to use the “excess” revenues for certain capital projects. Specifically, the City spent over \$14 million for the library, land for the Pleasanton Middle School, Valley Avenue Extension and partial funding for the Centennial Park and Downtown improvements.

In June 1990 California voters passed Proposition 111, which provides for new adjustment formulas to make the Gann appropriations limit more reflective of increased service demand due to commercial growth. One of the flaws in Proposition 4 was that it assumed that a City’s service costs would grow in proportion to inflation and population growth. Commercial growth, its revenues, and its service demands were ignored. Because the City’s commercial growth far outpaced its residential growth, the change in formula resulted in a significant increase in the City’s appropriation limit. Beginning with the 1990/91FY appropriations limit, cities were allowed to apply new growth factors retroactively to the mid 1980’s to compute the 1990/91FY limit. The City’s 1990/91FY limit was therefore recalculated from \$30,785,144 to \$52,803,755. With the choice to use the most optimal growth factors, the City’s appropriation limit has continued to grow significantly. The appropriation limit for 2013/14FY is \$484,380,003; over six times the anticipated City revenues subject to it. This trend should continue for the foreseeable future.

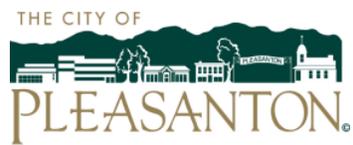
## 2013-14/2014-15 OPERATING BUDGET PROPOSITION 4 CALCULATION

		ACTUAL 2012-13	ACTUAL 2013-14	PROJECTED 2014-15
<b>GROWTH FACTORS A &amp; B:</b> (Use the greater of each)				
1	(A) City Population Growth Factor (%)	1.04%	0.98%	0.92%
	County Population Growth Factor (%)	0.98%	1.21%	0.99%
1	Prior year change in non-residential construction assessed value (\$)	\$1,860,400	\$24,804,200	\$6,300,000
	Prior year annual increase in all city assessed value (\$)	(\$741,606,937)	\$148,359,898	\$200,000,000
	(B) % change due to non-residential construction OR Per capita personal income % change over prior year	NA <sup>2</sup>	16.72%	3.15%
		3.77%	5.12%	3.80%
<b>NEW FACTOR TO APPLY TO PROP 4 LIMIT</b>				
(City or County population factor X change in non-residential construction)		<i>(Factor is less than below)</i>	1.1813	<i>(Factor is less than below)</i>
or (City or County population factor X change in per capita personal income)		1.0480	<i>(Factor is less than above)</i>	1.0483
<b>GANN LIMIT</b>		\$410,031,764	\$484,380,003	\$539,951,768
<b>REVENUES SUBJECT TO THE LIMIT</b>		\$76,041,399	\$77,532,600	\$79,463,800
LESS EXCLUSIONS:				
Qualified Capital Outlay & Debt Service (est)		\$5,000,000	\$5,000,000	\$5,000,000
<b>NET APPROPRIATIONS SUBJECT TO LIMIT</b>		\$71,041,399	\$72,532,600	\$74,463,800

1 Use the greater of the two percentage changes.

2 Was less than Per Capita Personal Income % change over prior year.

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# **GENERAL GOVERNMENT**

## CITY COUNCIL



**Mayor  
Jerry Thorne**



**Council Member  
Cheryl Cook-Kallio**



**Council Member  
Karla Brown**



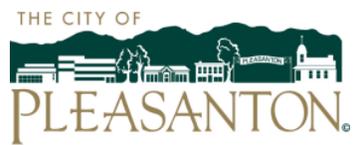
**Council Member  
Kathy Narum**



**Council Member  
Jerry Pentin**

**The City Council is responsible for establishing City policy in all areas of municipal affairs, providing broad guidelines to be followed by the City's administrative staff, and exercising its powers of legislation.**

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**CITY COUNCIL DEPARTMENT**

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Departmental Revenue	7,011	5,000	5,000	5,000
General Fund Subsidy	160,802	151,466	170,500	178,400
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 167,813</b>	<b>\$ 156,466</b>	<b>\$ 175,500</b>	<b>\$ 183,400</b>
<b>Expenditures</b>				
Personnel	131,572	132,211	151,200	159,100
Transportation & Training	17,228	14,200	14,000	14,000
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	19,013	10,055	10,300	10,300
Capital Outlay	-	-	-	-
<b>Total Department Expenditures</b>	<b>\$ 167,813</b>	<b>\$ 156,466</b>	<b>\$ 175,500</b>	<b>\$ 183,400</b>

**Goals & Objectives:**

- ◆ Adopt and work to implement the citywide goals and objectives.
- ◆ Concentrate on communication and cooperative efforts with City residents.
- ◆ Represent the interests of Pleasanton citizens at all levels of government.
- ◆ Approve programs for the City's physical, cultural, and socio-economic development.

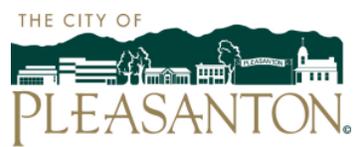
**Budget Highlights:**

- ◆ \$14,000 is included in each year for the Mayor and Council to attend conferences and seminars.
- ◆ \$10,100 is included in each year for professional organization memberships such as the US Conference of Mayors, Alameda County Mayors and East Bay Division.

**Accomplishments:**

- ◆ Completed the State Certified Housing Element process.
- ◆ Transitioned to the East Bay Regional Communications System.
- ◆ Transitioned to the Alameda County Regional Emergency Communications Center.
- ◆ Received the Mayor's Climate Protection Award Honorable Mention.
- ◆ Initiated the Historic Preservation taskforce
- ◆ Initiated East Pleasanton Specific Plan taskforce
- ◆ Adopted the Downtown Hospitality Plan
- ◆ Completed City-wide development standards for high density housing
- ◆ Established the Alameda County Fairgrounds parking lot as the permanent location for the ACE train station.

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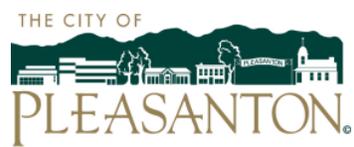
## CITY MANAGER DEPARTMENT

# Operating Budget 2013/14FY and 2014/15FY

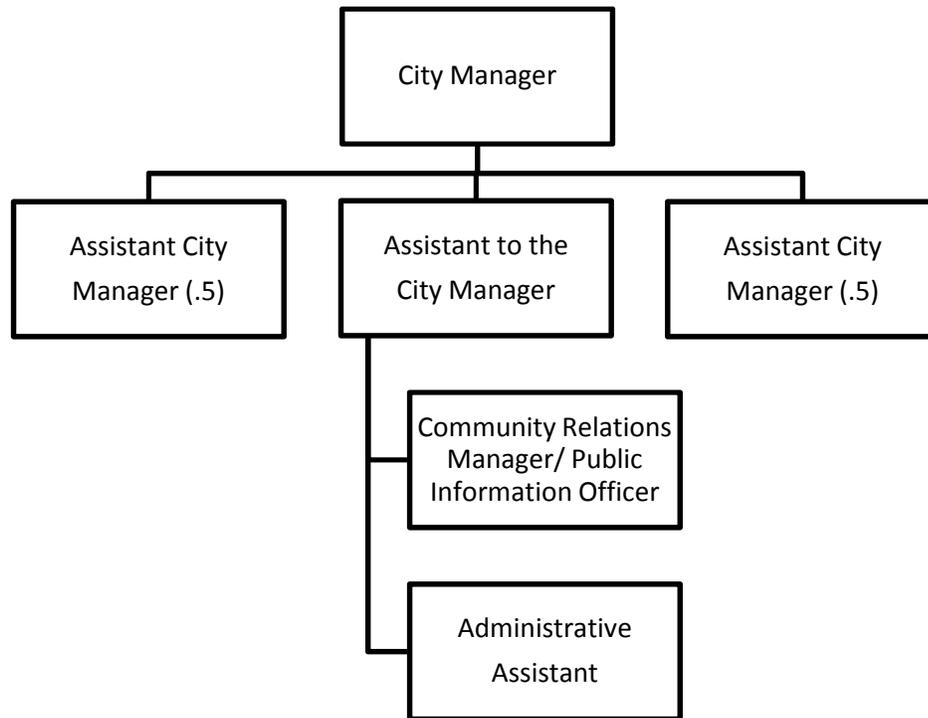


**The City Manager provides the overall administration, leadership, and direction for the City organization. The City Manager's Office identifies for the City Council community issues and needs requiring legislative policy decisions, assures that programs and services are effectively and efficiently provided, and fosters public awareness of municipal programs, services and goals.**

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**CITY MANAGER DEPARTMENT**



**Personnel Summary**

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
City Manager	1.00	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00	1.00
Assistant to the City Manager	1.00	1.00	1.00	1.00
Comm Relations/Public Info Ofcr	1.00	1.00	1.00	1.00
Administrative Asst	1.00	1.00	1.00	1.00
<b>Subtotal</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
Overtime	0.01		0.01	0.01
Temporary	0.01	0.04	0.02	0.02
<b>TOTAL</b>	<b>5.02</b>	<b>5.04</b>	<b>5.03</b>	<b>5.03</b>

(1)

Comments:

(1)

There are 2 Assistant City Managers; their positions are also partially allocated to Administrative Services Department and Housing.

**CITY MANAGER DEPARTMENT**

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Departmental Revenue	16,430	7,500	-	-
General Fund Subsidy	1,147,622	1,104,573	1,148,610	1,162,980
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 1,164,052</b>	<b>\$ 1,112,073</b>	<b>\$ 1,148,610</b>	<b>\$ 1,162,980</b>
<b>Expenditures</b>				
Personnel	1,137,157	1,077,702	1,120,347	1,134,717
Transportation & Training	10,792	16,000	15,100	15,100
Repairs & Maintenance	2,673	3,584	1,706	1,706
Materials, Supplies & Services	13,429	14,787	11,457	11,457
Capital Outlay	-	-	-	-
<b>Total Department Expenditures</b>	<b>\$ 1,164,052</b>	<b>\$ 1,112,073</b>	<b>\$ 1,148,610</b>	<b>\$ 1,162,980</b>

**Goals & Objectives:**

- ◆ Coordinate efforts related to development and implementation the new Housing Element.
- ◆ Update and improve the City website.
- ◆ Facilitate completion of the East Side Specific Plan.
- ◆ Continue to coordinate efforts related to the Kottinger Place Taskforce.
- ◆ Develop and implement performance metrics in collaboration with various departments.

**Budget Highlights:**

- ◆ \$5,500 is included in each year for attendance at conferences/workshops/seminars for the City Manager, Assistant City Managers, Assistant to the City Manager and Public Information Officer.
- ◆ \$3,457 is included in each year for professional organization memberships such as ICMA, MMANC, CAPIO and the Alameda County Manager's Group.

**Accomplishments:**

- ◆ Implemented contract amendments with PERS for 3%@55 pension plans for Police and Fire
- ◆ Prepared and Implemented the Kottinger Place and Pleasanton Gardens Predevelopment Analysis Report
- ◆ Continued to work towards development of the final design and funding strategy for Bernal Park Phase II
- ◆ Initiated payoff of the remaining capital debt associated with Callippe Preserve Golf Course
- ◆ Coordinated efforts to amend the City's growth management ordinance to reflect the newly adopted housing element.
- ◆ Coordinated development activity associated with Staples Ranch, in partnership with CDD and County of Alameda
- ◆ Worked with EBRPD to implement construction of the final alignment of the Iron Horse Trail through Pleasanton.

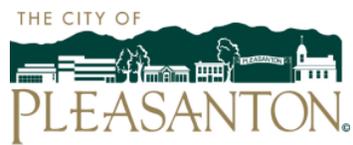
## LAW DEPARTMENT

# Operating Budget 2013/14FY and 2014/15FY

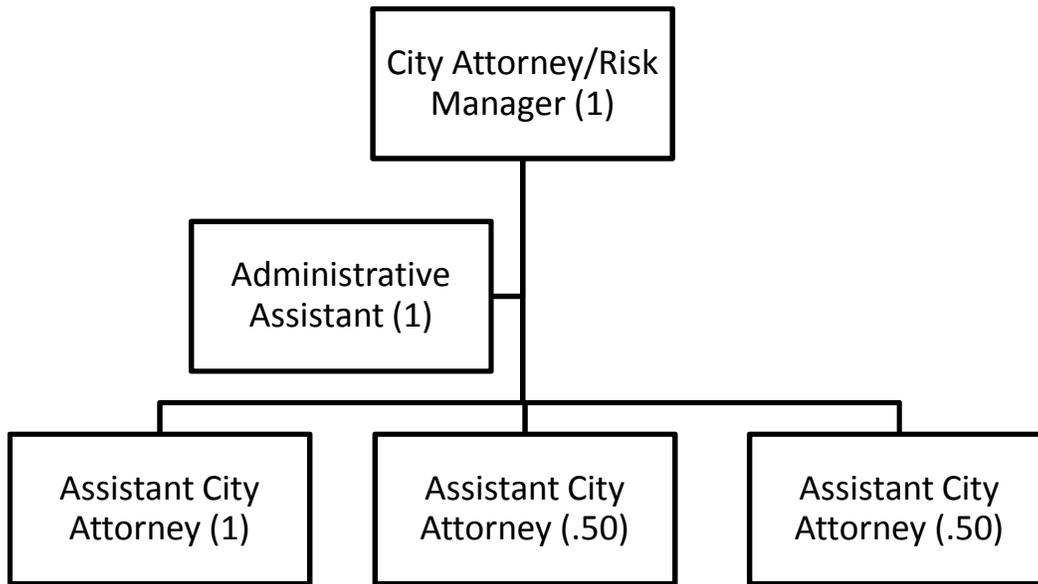


**The Law Department advises the City Council and City staff on all legal matters pertaining to City business, frames all ordinances, resolutions and other City documents, and performs all legal services required by the City Council. The Law Department works closely with the City Council, City Manager, department heads, and all City staff to carry out certain administrative duties as well as providing advice on sensitive issues. The Law Department serves as the City's Risk Manager and handles most of the City's litigation.**

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**LAW DEPARTMENT**



**Personnel Summary**

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
City Attorney	1.00	1.00	1.00	1.00
Assistant City Attorney	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00
Subtotal	4.00	4.00	4.00	4.00
Overtime				
Temporary	0.05	0.06	0.01	0.01
TOTAL	4.05	4.06	4.01	4.01

(1)

Comments:

(1) One full-time and two part-time Assistant City Attorneys.

**LAW DEPARTMENT**

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Departmental Revenue				
Total Fines & Forfeitures	7,805	9,476	-	-
Total Misc Reimbursement	18,827	283,483	-	-
General Fund Subsidy	2,562,800	2,214,271	2,299,880	2,351,883
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 2,589,432</b>	<b>\$ 2,507,230</b>	<b>\$ 2,299,880</b>	<b>\$ 2,351,883</b>
<b>Expenditures</b>				
Personnel	965,481	978,421	997,195	1,009,198
Transportation & Training	12,661	14,600	14,600	14,600
Repairs & Maintenance	2,063	1,392	748	748
Materials, Supplies & Services	1,609,226	1,512,817	1,287,337	1,327,337
Capital Outlay	-	-	-	-
<b>Total Department Expenditures</b>	<b>\$ 2,589,432</b>	<b>\$ 2,507,230</b>	<b>\$ 2,299,880</b>	<b>\$ 2,351,883</b>

**Goals & Objectives:**

- ◆ Provide sound, reasoned legal advice to the City Council, City Manager and staff.
- ◆ Provide guidance and advice to new City Council Members.
- ◆ Provide advice concerning implementation of Housing Element programs including Growth Management.
- ◆ Defend the City against claims and lawsuits filed against it and represent City in prosecution of cases it files.
- ◆ Advise the Council, Commissions and staff on Brown Act, Public Records Act and Political Reform Act (conflicts of interest).
- ◆ Advise Human Resources Department on labor and personnel issues.
- ◆ Draft, review and comment on all agreements, contracts, ordinances, and resolutions to be entered into by the City.
- ◆ Provide advice to City Manager and Executive Team to achieve policy goals with emphasis on avoiding legal challenges.
- ◆ Prepare an omnibus ordinance to update language in the Municipal Code.
- ◆ Streamline processes for economic development program documents e.g., loans, fee deferrals, etc.
- ◆ Pursue cost recovery from persons who damage City property.
- ◆ Prosecute Municipal Code violations to maintain high quality of life in the community.
- ◆ Provide counsel regarding land use and CEQA matters to Council, Commissions and staff.
- ◆ Advise regarding development fees, their use and legal requirements.

**Accomplishments:**

- ◆ Successfully defended against legal challenge to Oak Grove development agreement.
- ◆ Provided advice to Council, Commissions and staff regarding the implementation of Measures PP & QQ.
- ◆ Advised City Manager and Human Resources Department on labor and personnel issues.
- ◆ Prepared an omnibus ordinance to clean up language in the Municipal Code.
- ◆ Provided legal counsel and drafted documents related to approval of the Staples Ranch project.
- ◆ Successfully defended against or resolved/settled lawsuits related to employment, land use and tort litigation.
- ◆ Provided advice regarding implementation of required Housing Element policies.
- ◆ Advised upon Downtown Hospitality Guidelines.
- ◆ Provided sound, reasoned legal advice to City Council, City Manager, Commissions and all City departments on a wide range of issues.

**LAW DEPARTMENT**

Program Summary - Administration

Description:

The Law Department advises the City Council and City staff on all legal matters pertaining to City business, frames all ordinances, resolutions and other City documents, and performs all legal services required by the City Council. The Law Department works closely with the City Council, City Manager, department heads, and all City staff to carry out certain administrative duties, as well as providing advice on sensitive issues.

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Program Revenue				
Fines & Forfeitures	(600)	-	-	-
Administrative Citations	8,405	9,476	-	-
Miscellaneous Reimbursements	18,827	10,000	-	-
Damage Reimbursement	-	273,483	-	-
General Fund Subsidy	1,562,800	1,214,271	1,474,880	1,486,883
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 1,589,432</b>	<b>\$ 1,507,230</b>	<b>\$ 1,474,880</b>	<b>\$ 1,486,883</b>
<b>Expenditures</b>				
Personnel	965,481	978,421	997,195	1,009,198
Transportation & Training	12,661	14,600	14,600	14,600
Repairs & Maintenance	2,063	1,392	748	748
Materials, Supplies & Services	609,226	512,817	462,337	462,337
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 1,589,432</b>	<b>\$ 1,507,230</b>	<b>\$ 1,474,880</b>	<b>\$ 1,486,883</b>

Budget Highlights:

- ◆ \$280,000 is included in each year for outside legal counsel.
- ◆ \$25,000 is included in each year for professional services (including fees for the administrative hearing officer, appraisers, court reporters, etc.).

Program Summary - Risk Management

Description:

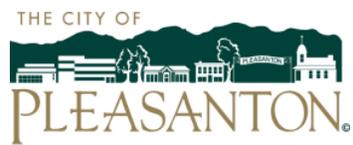
The Law Department serves as the City's Risk Manager and handles most of the City's litigation. This program serves to fund the City's Self Insurance Retention fund, which is used to make payments for personal injury and employment practices claims, as well as to pay premiums to various risk sharing pools that cover claims in excess of the City's retained limits.

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Program Revenue	-	-	-	-
General Fund Subsidy	1,000,000	1,000,000	825,000	865,000
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 825,000</b>	<b>\$ 865,000</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	1,000,000	1,000,000	825,000	865,000
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 825,000</b>	<b>\$ 865,000</b>

Budget Highlights:

- ◆ \$825,000 in 2013/14FY and \$865,00 in 2014/15FY for payments to risk sharing pools for premiums to cover personal injury claims, work place wrongs, and workers compensation claims in excess of self retained limits.

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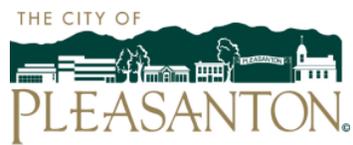
## FINANCE DEPARTMENT

# Operating Budget 2013/14FY and 2014/15FY

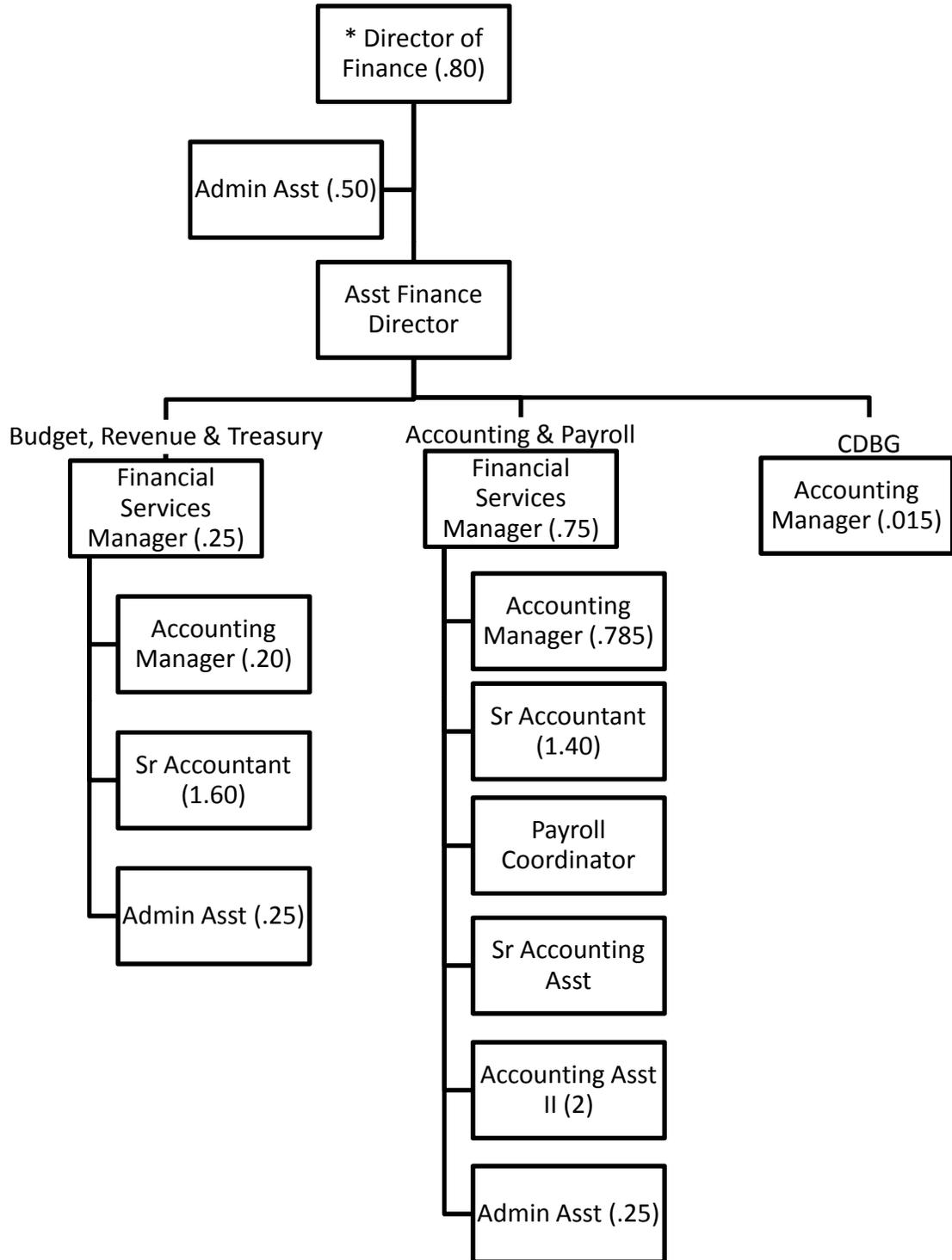


**The Finance Department is responsible for the safekeeping, management and accounting of the City's financial assets. The department provides City financial information to the public, the City Council, the City Manager, and other City departments. The department audits revenue sources, processes cash receipts, payroll and accounts payable, administers assessment districts and other debt, invests the City's funds, monitors the City's budget and coordinates the City's financial audits.**

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**FINANCE DEPARTMENT**



\* 20% of this position is funded in Water and Sewer Funds.

**FINANCE DEPARTMENT**

**PERSONNEL SUMMARY**

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14				Projected 2014-15				
			Admin	Acctg & Payroll	Treas, Budget & Rev	TOTAL	Admin	Acctg & Payroll	Treas, Budget & Rev	TOTAL	
Director of Finance	0.80	0.80	0.80			0.80	0.80			0.80	(1)
Asst Dir of Finance	1.00	1.00	0.40	0.30	0.30	1.00	0.40	0.30	0.30	1.00	
Financial Svcs Mgr	1.00	1.00	0.50	0.25	0.25	1.00	0.50	0.25	0.25	1.00	
Sr Financial Analyst	1.00	1.00									(2)
Accounting Manager	1.00	1.00		0.785	0.215	1.00		0.785	0.215	1.00	
Administrative Asst	1.00	1.00	0.50	0.25	0.25	1.00	0.50	0.25	0.25	1.00	
Sr Accountant	2.00	2.00		1.40	1.60	3.00		1.40	1.60	3.00	(2)
Payroll Coordinator	1.00	1.00		1.00		1.00		1.00		1.00	
Sr Accounting Asst	1.00	1.00		1.00		1.00		1.00		1.00	
Accounting Asst II	2.00	2.00		2.00		2.00		2.00		2.00	
<b>Subtotal</b>	<b>11.80</b>	<b>11.80</b>	<b>2.20</b>	<b>6.99</b>	<b>2.62</b>	<b>11.80</b>	<b>2.20</b>	<b>6.99</b>	<b>2.62</b>	<b>11.80</b>	
Overtime	0.05	0.07	0.02	0.02	0.02	0.06	0.02	0.02	0.02	0.06	
Temporary											
<b>TOTAL</b>	<b>11.85</b>	<b>11.87</b>	<b>2.22</b>	<b>7.01</b>	<b>2.63</b>	<b>11.86</b>	<b>2.22</b>	<b>7.01</b>	<b>2.63</b>	<b>11.86</b>	

Comments:

- (1) Director of Finance partially funded in Water (.10) and Sewer (.10) funds.
- (2) In 2013/14FY the Sr Financial Analyst position eliminated and replaced with Sr Accountant position

**FINANCE DEPARTMENT**

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Departmental Revenue				
Total Misc Reimbursement	272,060	174,200	90,000	100,000
Total Interfund Revenues	3,054	3,092	3,163	3,209
General Fund Subsidy	2,641,435	2,722,780	2,683,742	2,699,259
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 2,916,549</b>	<b>\$ 2,900,072</b>	<b>\$ 2,776,905</b>	<b>\$ 2,802,468</b>
<b>Expenditures</b>				
Personnel	1,940,970	1,967,803	2,017,096	2,069,459
Transportation & Training	2,669	5,320	5,320	5,320
Repairs & Maintenance	55,932	40,716	28,389	28,389
Materials, Supplies & Services	916,978	886,233	726,100	699,300
Capital Outlay	-	-	-	-
<b>Total Department Expenditures</b>	<b>\$ 2,916,549</b>	<b>\$ 2,900,072</b>	<b>\$ 2,776,905</b>	<b>\$ 2,802,468</b>

**Goals & Objectives:**

- ◆ Implement Development Services Fee Study for City services, primarily focusing on development processing fees (e.g. Planning, Building, Fire Prevention, and Engineering).
- ◆ Complete Development Impact Fee Study for infrastructure fees (Sewer, Water, Public Facilities, Lower Income Housing, Traffic Impact, and Park Dedication In-Lieu fees, Tri-Valley Transportation fees, Parking-In-Lieu fee).
- ◆ Complete long-term fiscal analysis, to develop financial planning consistent with revenue and expenditure projections, including cost containment initiatives.
- ◆ Continue implementation of purchase order system and encumbrance accounting.
- ◆ Implement automated clearinghouse (ACH) electronic collection of fees and charges.
- ◆ Review and revise Finance Department administrative policies and procedures.
- ◆ Continue to coordinate and manage the development of the City's Operating Budget and Capital Improvement Program (CIP). The Operating Budget funds the City's annual services, programs, and activities. The CIP is a financial plan that enables construction of various public improvements (e.g. streets, parks, facilities).
- ◆ Continue to prepare the City's Comprehensive Annual Financial Report in accordance with generally accepted accounting principles promulgated by the Government Accounting Standards Board (GASB).

**FINANCE DEPARTMENT**

**Division Summary - Administration**

**Description:**

Finance Administration performs short-range and long-range financial planning; monitors financial condition of the City, develops and implements efficient and effective financial policies, plans and develops reports to enable departments to monitor/manage their budget, maintains control of the City's capital assets, and provides direction to the operating departments regarding financial policies/procedures to assure the City's long-term fiscal health.

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Division Revenue				
Miscellaneous Reimbursements	31,497	15,000	-	-
General Fund Subsidy	444,535	442,495	440,777	447,591
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 476,032</b>	<b>\$ 457,495</b>	<b>\$ 440,777</b>	<b>\$ 447,591</b>
<b>Expenditures</b>				
Personnel	470,188	415,927	426,414	433,228
Transportation & Training	1,795	3,220	3,220	3,220
Repairs & Maintenance	307	223	93	93
Materials, Supplies & Services	3,742	38,125	11,050	11,050
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 476,032</b>	<b>\$ 457,495</b>	<b>\$ 440,777</b>	<b>\$ 447,591</b>

**Budget Highlights:**

- ◆ \$11,050 is included in each year for materials and supplies for all Finance Department divisions.

**Accomplishments:**

- ◆ Transitioned LPFD finance administration to City of Livermore.
- ◆ Implemented third-party administration of retiree medical reimbursement payments.
- ◆ Developed and implemented a Council-approved policy for the write-off of uncollectible accounts receivable.
- ◆ Executed early redemption of outstanding Callippe Golf Course certificates of participation (COPs) using a variety of City reserves, achieving approximately \$10.7 million of interest cost savings.

**FINANCE DEPARTMENT**

Division Summary - Accounting & Payroll

**Description:**

The Accounting and Payroll Division maintains the General Ledger and all financial records of the City, processes payroll, maintains accounts payable and receivables, and prepares the Comprehensive Annual Financial Report (CAFR). The division provides City financial information to the public, the City Council, and other City departments.

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Division Revenue				
Miscellaneous Reimbursements	79,347	40,000	-	-
Mgmt/Admin Service Fee	51,572	80,000	90,000	100,000
Interfund Reimbursement-Revenue	500	500	500	500
General Fund Subsidy	1,112,186	1,182,860	1,221,374	1,244,841
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 1,243,604</b>	<b>\$ 1,303,360</b>	<b>\$ 1,311,874</b>	<b>\$ 1,345,341</b>
<b>Expenditures</b>				
Personnel	1,044,356	1,106,323	1,135,877	1,167,144
Transportation & Training	373	1,200	1,200	1,200
Repairs & Maintenance	41,458	30,209	18,847	18,847
Materials, Supplies & Services	157,418	165,628	155,950	158,150
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 1,243,604</b>	<b>\$ 1,303,360</b>	<b>\$ 1,311,874</b>	<b>\$ 1,345,341</b>

**Budget Highlights:**

- ◆ \$66,000 is included in 2013/14FY and in 2014/15FY for an outside accounting firm to perform the annual audit of the City's financial statements.
- ◆ \$68,000 is included in 2013/14FY and \$70,000 in 2014/15FY for financial, payroll, and fixed asset system maintenance fees.

**Accomplishments:**

- ◆ Received the GFOA (Government Finance Officers Association) Certificate of Achievement for excellence in financial reporting.
- ◆ Implemented automated clearinghouse (ACH) electronic payment to City vendors.
- ◆ Began implementation of purchase order system and upgraded general ledger software to include encumbrance accounting.

**FINANCE DEPARTMENT**

**Division Summary - Budget, Revenue & Treasury**

**Description:**

The Budget, Revenue and Treasury Division is responsible for preparing the Two Year Budget and the semi-annual updates to the Budget, analyzing and collecting revenues for all City operations, and investing and managing the City's \$200 million investment portfolio. The division is also responsible for maintaining transient occupancy tax records, and issuing/administering the City's bonded debt.

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Division Revenue				
Miscellaneous Reimbursements	109,645	39,200	-	-
Interfund Reimbursement-Revenue	2,554	2,592	2,663	2,709
General Fund Subsidy	1,084,714	1,097,425	1,021,590	1,006,827
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 1,196,913</b>	<b>\$ 1,139,217</b>	<b>\$ 1,024,253</b>	<b>\$ 1,009,536</b>
<b>Expenditures</b>				
Personnel	426,427	445,553	454,804	469,087
Transportation & Training	500	900	900	900
Repairs & Maintenance	14,167	10,284	9,449	9,449
Materials, Supplies & Services	755,818	682,480	559,100	530,100
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 1,196,913</b>	<b>\$ 1,139,217</b>	<b>\$ 1,024,253</b>	<b>\$ 1,009,536</b>

**Budget Highlights:**

- ◆ \$390,000 is included in 2013/14FY and \$400,000 in 2014/15FY for the Alameda County collection charge for property tax administration, representing an approximately \$100,000 reduction from previous years due to successful litigation.
- ◆ \$77,700 is included in 2013/14FY and \$35,700 in 2014/15FY for sales tax and property tax audit services.
- ◆ \$71,503 is included in each year for banking fees and armored car services.
- ◆ \$19,000 is included in 2013/14FY and \$20,000 in 2014/15FY for budget and investment system maintenance.

**Accomplishments:**

- ◆ Completed the Two Year Operating Budget and the Capital Improvement Program Budget for 2013/14FY and 2014/15FY.
- ◆ For the tenth year, the City received the Excellence in Budgeting award from the California Society of Municipal Finance Officers for its Operating Budget.
- ◆ Completed the biennial automated re-inventory of the City's capital assets.

## ADMINISTRATIVE SERVICES DEPARTMENT

# Operating Budget 2013/14FY and 2014/15FY

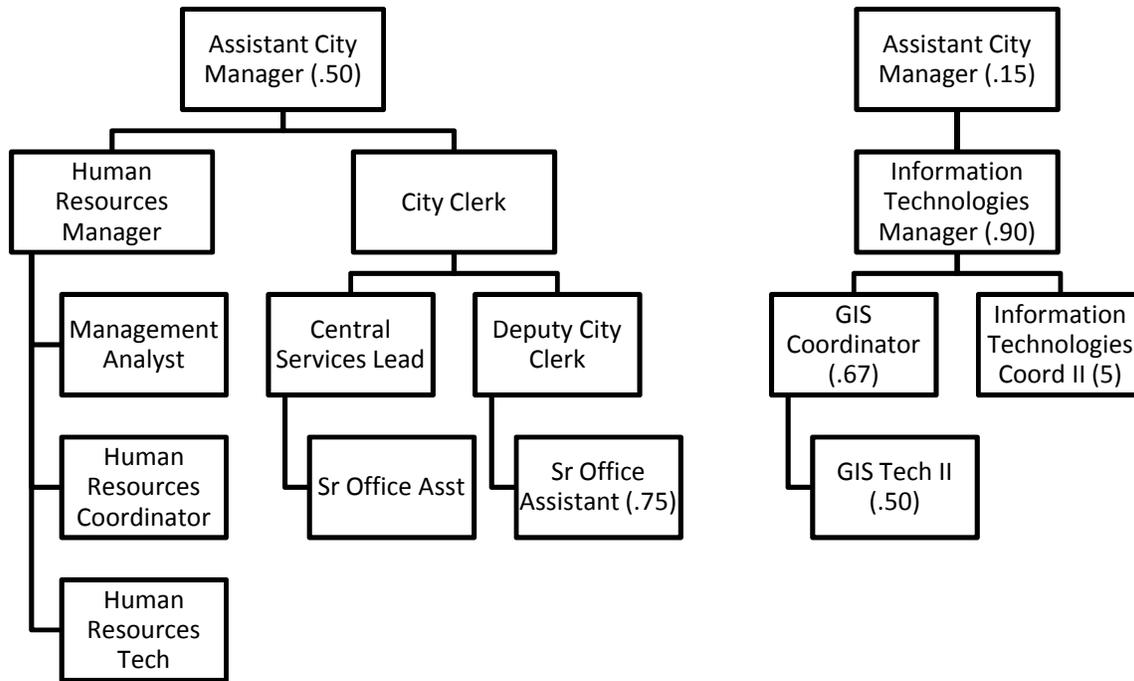


**The Administrative Services Department supports all other City of Pleasanton departments with the Human Resources Division which provides recruitment, training, benefits administration, compensation analysis, personnel administration and employee/employer relations; the City Clerk Division which provides records management, voter services, office supply purchasing, mail and duplication services; and the Information Services Division which provides voice and data hardware and software, website management and the Geographic Information System.**

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**ADMINISTRATIVE SERVICES DEPARTMENT**



**Personnel Summary**

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14					Projected 2014-15						
			Admin	HR	City Clerk	Info Tech	TOTAL	Admin	HR	City Clerk	Info Tech	TOTAL		
Asst City Manager	0.65	0.65	0.65					0.65						(1)
Human Resources Mgr	1.00	1.00		1.00			1.00		1.00				1.00	
Management Analyst	1.00	1.00		1.00			1.00		1.00				1.00	
Human Resources Coord	1.00	1.00		1.00			1.00		1.00				1.00	
Administrative Asst	1.00													(2)
Human Resources Tech		1.00		1.00			1.00		1.00				1.00	(2)
City Clerk	1.00	1.00			1.00		1.00			1.00			1.00	
Deputy City Clerk	1.00	1.00			1.00		1.00			1.00			1.00	
Central Services Lead	1.00	1.00			1.00		1.00			1.00			1.00	
Sr Office Assistant	1.75	1.75			1.75		1.75			1.75			1.75	
Info Technologies Mgr	0.90	0.90				0.90	0.90					0.90	0.90	(3)
Info Tech Coord II	5.00	5.00				5.00	5.00					5.00	5.00	
GIS Coordinator	0.67	0.67				0.67	0.67					0.67	0.67	(3)
GIS Technician II	0.50	0.50				0.50	0.50					0.50	0.50	(3)
GIS Technician I	0.63													(4)
<b>Subtotal</b>	<b>17.10</b>	<b>16.47</b>	<b>0.65</b>	<b>4.00</b>	<b>4.75</b>	<b>7.07</b>	<b>16.47</b>	<b>0.65</b>	<b>4.00</b>	<b>4.75</b>	<b>7.07</b>	<b>16.47</b>		
Overtime	0.07	0.11		0.06	0.00	0.07	0.13		0.06	0.00	0.07	0.13		
Temporary		0.23		0.04		0.48	0.52		0.04		0.48	0.52		(5)
<b>TOTAL</b>	<b>17.17</b>	<b>16.81</b>	<b>0.65</b>	<b>4.10</b>	<b>4.75</b>	<b>7.62</b>	<b>17.12</b>	<b>0.65</b>	<b>4.10</b>	<b>4.75</b>	<b>7.62</b>	<b>17.12</b>		

**Comments:**

- (1) There are 2 Assistant City Managers; their positions are also partially allocated to the City Manager Department and Housing.
- (2) Administrative Assistant position replaced with Human Resources Tech position in 2012/13FY.
- (3) Information Technology Manager, Geographical Information System Coordinator, and Geographical Information System Technician II are partially allocated to Water and Sewer enterprise funds.
- (4) GIS Tech II position eliminated in 2012/13FY.
- (5) Increase in Temp hours for intern hired to replace eliminated GIS Tech I position.

**ADMINISTRATIVE SERVICES DEPARTMENT**

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Departmental Revenue				
Total Fees For Current Service	5,489	5,500	5,600	6,000
Total Misc Reimbursement	168,735	89,000	-	-
Total Interfund Revenues	45,699	59,965	53,450	118,375
General Fund Subsidy	3,945,398	4,518,948	4,561,513	4,630,767
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 4,165,321</b>	<b>\$ 4,673,413</b>	<b>\$ 4,620,563</b>	<b>\$ 4,755,142</b>
<b>Expenditures</b>				
Personnel	2,962,646	2,891,542	3,020,782	3,087,012
Transportation & Training	25,746	42,630	53,049	53,198
Repairs & Maintenance	234,990	313,578	302,459	305,959
Materials, Supplies & Services	922,203	1,390,663	1,209,373	1,288,973
Capital Outlay	19,737	35,000	34,900	20,000
<b>Total Department Expenditures</b>	<b>\$ 4,165,321</b>	<b>\$ 4,673,413</b>	<b>\$ 4,620,563</b>	<b>\$ 4,755,142</b>

**Goals & Objectives:**

- ◆ City Clerk
  - Update the Master Records Index and Retention Schedule.
  - Conduct the November 2014 General Municipal Elections.
  - Continue to identify and implement effective cost strategies for providing quality graphic reproduction and distribution services.
  - Implement agenda management technology to facilitate the ability to provide paperless agenda packets.
  - Conduct the biannual City Commissions/Committees Recruitment.
  - Produce and print business cards and letterhead in-house.
  
- ◆ Human Resources
  - Identify and implement cost effective strategies in providing quality human resources services.
  - Launch NuView, the new Human Resources Information System (HRIS), to the organization.
  - Provide AB 1825 Harassment Prevention Training and AB 1234 Ethics Training to the organization.
  - Identify and implement changes necessary to comply with the Affordable Care Act.
  - Identify and address training needs within the division and organization.
  - Negotiate new Union contracts as they expire.
  
- ◆ Information Services
  - Continue to transition the Data Center with "Green" initiatives. Reduce power requirements, cooling needs, and hardware necessary for our production servers.
  - Continue to implement Virtual Desktop technology in the City. This will reduce the costs of the City PC replacement program and the support thereof. Virtualizing will also bring power savings by reducing the power needs for the public PC's by over 90%.
  - Development and Implementation of a redesigned City website.
  - Implement Enterprise Collaboration and Social software solutions.
  - Implement Enterprise File Sharing and Syncing software.
  - Equip mobile workforce with technology to utilize on-premise data and cloud solutions to facilitate job functions.
  - Complete update and improvements to GIS GeoDatase / Basemap, and feature-class layers.
  - Bring more GIS data City's website.
  - Upgrade bandwidth to all remote Wide-Area-Network sites.
  - Continue to build-out City wireless network footprint. Upgrade and improve downtown wireless network.

## ADMINISTRATIVE SERVICES DEPARTMENT

### Division Summary - City Clerk

**Description:**

The Office of the City Clerk provides staff support for Council meetings; prepares the legislative agenda, legal notices and completes the necessary arrangements to ensure meetings comply with statutory requirements. The Office of the City Clerk administers Federal, State and Local procedures through which local government representatives are elected, and serves as the filing official for Campaign Finance Disclosures and Statements of Economic Interests; oversees the preservation and protection of public records and ensure they are readily accessible to the public. Central Services staff provides city wide services related to the preparation and distribution of mail; in-house graphic materials; and purchases of office supplies and office machines.

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Division Revenue				
Miscellaneous Reimbursements	17,578	13,500	-	-
General Fund Subsidy	998,143	1,412,012	1,102,947	1,194,043
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 1,015,721</b>	<b>\$ 1,425,512</b>	<b>\$ 1,102,947</b>	<b>\$ 1,194,043</b>
<b>Expenditures</b>				
Personnel	668,816	679,859	701,698	717,895
Transportation & Training	6,145	10,452	9,751	9,800
Repairs & Maintenance	125,447	127,301	122,048	122,048
Materials, Supplies & Services	215,312	607,900	269,450	344,300
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 1,015,721</b>	<b>\$ 1,425,512</b>	<b>\$ 1,102,947</b>	<b>\$ 1,194,043</b>

**Budget Highlights:**

- ◆ \$138,000 is included in each year for postage for outgoing mail, over-night shipments, and business license renewals.
- ◆ \$75,000 is included in 2014/15FY to conduct the 2014 General Municipal Election.
- ◆ \$35,000 is included in each year for advertising, commission recruitments, public hearings and legal notices.

**Accomplishments:**

- ◆ Obtained certification from the FPPC to allow the e-filing of Statements of Economic Interests (Form 700).
- ◆ Deployed a city-wide program recycling program for used writing implements.
- ◆ Deployed software for managing Requests for Public Records and providing for their submitting via the City Website.
- ◆ Conducted November 2012 General Municipal Election and a 2013 Special All Mail Ballot Council Vacancy Election.
- ◆ Consolidated two records centers into one master facility.

## ADMINISTRATIVE SERVICES DEPARTMENT

### Division Summary - Human Resources

**Description:**

Human Resources provides personnel services to City departments by attracting the most talented applicants and retaining a highly skilled workforce of about 460 permanent employees and 365 temporary employees who thrive in a challenging work environment. Services provided comply with employment laws, regulations, and accepted employment practices. Human Resources is also responsible for recruitment, selection and placement, employee coaching, development and training, employee benefits and workers compensation administration, position classification and analysis, salary administration, labor negotiations, and workforce and employee relations.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Revenue</b>				
Division Revenue				
Miscellaneous Reimbursements	69,028	34,500	-	-
General Fund Subsidy	731,205	842,967	917,644	929,442
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 800,233</b>	<b>\$ 877,467</b>	<b>\$ 917,644</b>	<b>\$ 929,442</b>
<b>Expenditures</b>				
Personnel	644,036	661,777	705,260	717,058
Transportation & Training	6,436	6,500	6,500	6,500
Repairs & Maintenance	7,610	6,387	3,081	3,081
Materials, Supplies & Services	142,151	202,803	202,803	202,803
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 800,233</b>	<b>\$ 877,467</b>	<b>\$ 917,644</b>	<b>\$ 929,442</b>

**Budget Highlights:**

- ◆ \$53,400 is included in each year for labor relations services contract.
- ◆ \$10,400 is included in each year for the maintenance of NuView, the City's new Human Resources Information System (HRIS).
- ◆ \$15,275 is included in each year for staff development and on-site training for City employees.

**Accomplishments:**

- ◆ Implemented second tier pension formulas for police and fire employees as negotiated.
- ◆ Implemented new pension formulas in compliance with new pension reforms (PEPRA).
- ◆ Streamlined workers' compensation/benefits processes for efficiency and cost effectiveness.
- ◆ Identified NuView as the City's new Human Resources Information System and began conversion process.
- ◆ Provided AB 1825 Harassment Prevention Training and AB 1234 Ethics Training to the organization.
- ◆ Successfully negotiated contracts with City's bargaining groups.

**ADMINISTRATIVE SERVICES DEPARTMENT**

Division Summary - Information Technology

**Description:**

The Information Technology (IT) division provides support for all City computer technologies including, hardware, software, Internet services, networking, geographic information services, telecommunications and radio. The division strives to maintain a full range of customer and equipment services to achieve a high degree of reliability with computer systems designed to meet current technology needs for the entire organization.

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Division Revenue				
Gis Mapping Fee	5,489	5,500	5,600	6,000
Miscellaneous Reimbursements	82,129	41,000	-	-
Interfund Reimbursement-Revenue	45,699	59,965	53,450	118,375
General Fund Subsidy	2,010,496	2,061,958	2,334,887	2,298,837
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 2,143,813</b>	<b>\$ 2,168,423</b>	<b>\$ 2,393,937</b>	<b>\$ 2,423,212</b>
<b>Expenditures</b>				
Personnel	1,445,670	1,349,455	1,409,349	1,445,174
Transportation & Training	11,735	24,118	35,238	35,338
Repairs & Maintenance	101,932	179,890	177,330	180,830
Materials, Supplies & Services	564,740	579,960	737,120	741,870
Capital Outlay	19,737	35,000	34,900	20,000
<b>Total Division Expenditures</b>	<b>\$ 2,143,813</b>	<b>\$ 2,168,423</b>	<b>\$ 2,393,937</b>	<b>\$ 2,423,212</b>

**Budget Highlights:**

- ◆ \$50,000 in each year for Print Management System.
- ◆ \$65,000 in 2013/14FY for new web site development.
- ◆ \$25,000 in each year for contracted web support.
- ◆ \$15,000 in 2013/14FY for development of mobile application.
- ◆ \$50,000 in 2014/15FY for Orthophotography update.
- ◆ \$60,000 in 2014/15FY for GIS upgrades for polygon feature class improvements, web, and utilities easements.

**Accomplishments:**

- ◆ Converted over 50% of the data center servers to a virtualized environment. Reducing the amount of physical hardware for servers. Leading to reduced power requirements, physical space, and cooling needs.
- ◆ Replaced 20% of the City's standard PC's to Zero Client - Virtualized Desktops. VDI/Cloud-Client computing reduced power at the users desktops from 150-300 watts of power to 5-10 watts. This technology also allows for less expensive and easier administration of desktop user support.
- ◆ Implemented new disaster recovery processes and procedures with new backup system and virtualized server software.
- ◆ GIS system upgraded to version 10.
- ◆ GIS project for implementing Right-of-Way layer.
- ◆ Installed Interactive Voice Response system for Community Development. Ability to check status of Inspection permitting via phone.
- ◆ Ability to initiate and track Building Inspections on the City web site.
- ◆ City-wide phone replacement project - VoIP and Unified Communication system installed.
- ◆ Complete replacement and upgrade of Mobile Data Computers for Police and Fire.
- ◆ Upgrade and implementation of an automated self-checkout system at Library.
- ◆ Replaced and installed new Business License software.
- ◆ Replaced and installed new Utility Billing software.

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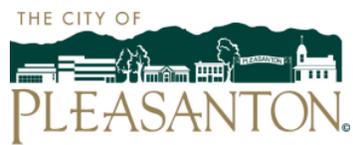
## GENERAL GOVERNMENT

# Operating Budget 2013/14FY and 2014/15FY



**The General Government Department is responsible for City expenses that are not associated with specific departments. These include support of various community programs and services provided by other organizations or agencies.**

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**GENERAL GOVERNMENT DEPARTMENT**

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Departmental Revenue				
Total Contributions & Donation	885	100	100	100
Total Sale Of Resale/Prsnlprop	17,798	15,000	15,500	16,000
Total Misc Reimbursement	14,840	2,900	-	-
Total Interfund Revenues	32,518	36,446	36,445	36,445
General Fund Subsidy	620,774	1,435,600	1,410,831	1,363,348
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 686,814</b>	<b>\$ 1,490,046</b>	<b>\$ 1,462,876</b>	<b>\$ 1,415,893</b>
<b>Expenditures</b>				
Personnel	25,691	24,928	29,602	29,602
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	661,123	1,465,118	1,433,274	1,386,291
Capital Outlay	-	-	-	-
<b>Total Department Expenditures</b>	<b>\$ 686,814</b>	<b>\$ 1,490,046</b>	<b>\$ 1,462,876</b>	<b>\$ 1,415,893</b>

**Goals & Objectives:**

- ◆ To continue to provide support to Community activities through grants to the following:
  - Tri-Valley Community Television
  - Pleasanton Downtown Association
  - Senior Support Program of the Tri-Valley
- ◆ To continue to support membership in the following various organizations:
  - Alameda County Congestion Management
  - Local Agency Formation Committee
- ◆ To provide the necessary funding for unforeseen emergencies and contingencies.

**GENERAL GOVERNMENT DEPARTMENT**

Community Promotions

Description:

Community Promotions is comprised of General Fund support for a variety of programs (i.e. Community Grants) and expenditures which aggregates costs that are not associated with a particular department.

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Program Revenue				
Miscellaneous Donations	885	100	100	100
Reimb From Livermore	14,828	2,900	-	-
General Fund Subsidy	502,017	583,303	752,726	705,690
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 517,730</b>	<b>\$ 586,303</b>	<b>\$ 752,826</b>	<b>\$ 705,790</b>
<b>Expenditures</b>				
Materials, Supplies & Services	517,730	586,303	752,826	705,790
<b>Total Division Expenditures</b>	<b>\$ 517,730</b>	<b>\$ 586,303</b>	<b>\$ 752,826</b>	<b>\$ 705,790</b>

Budget Highlights:

- ◆ \$270,536 is included in 2013/14FY for City-funded grant programs, which includes \$160,000 for the Housing and Human Services Grant (HHS) and \$40,416 for Civic Arts and \$70,120 for Youth Grants and \$13,000 for the Fee Assistance Program.
- ◆ \$140,300 is included to support operations for Tri-Valley Community Television.
- ◆ \$63,000 is included in each year for Pleasanton Downtown Association (PDA) assessment match.
- ◆ \$60,000 is included for the Senior Support Program of the Tri-Valley Area; \$4,000 for Non-Profit Services; and \$15,100 is included for the development of the Human Services Needs Assessment Strategic Plan.
- ◆ \$4,000 is included in each year to support local promotion and participation in the Alameda County Green Business Program.
- ◆ \$10,000 is included in each year for innovation and entrepreneurship events and forums, in partnership with Pleasanton business organizations.
- ◆ \$5,000 is included each year for Pleasanton Community of Character Collaborative to support the non-profit organization dedicated to promoting the character traits shared by the City, Chamber of Commerce, and Pleasanton Unified School District.
- ◆ \$2,500 is included in each year for Tri Valley Tourism Bureau (TVTB) membership.

**GENERAL GOVERNMENT DEPARTMENT**

Miscellaneous Non-Departmental

Description:

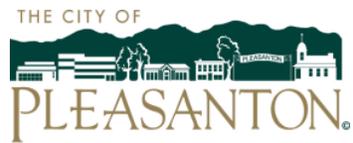
Miscellaneous Non-Departmental Expenses include General Fund support for contingency items (i.e. inflation, fuel, utilities, special studies) and to support membership in various organizations that are not associated with a particular department.

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Program Revenue				
Miscellaneous Reimbursements	12	-	-	-
Bart Ticket Sales	4,357	-	-	-
Wheels Ticket Sales	13,441	15,000	15,500	16,000
Interfund Reimbursement-Revenue	32,518	36,446	36,445	36,445
General Fund Subsidy	118,757	852,297	658,105	657,658
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 169,084</b>	<b>\$ 903,743</b>	<b>\$ 710,050</b>	<b>\$ 710,103</b>
<b>Expenditures</b>				
Personnel	25,691	24,928	29,602	29,602
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	143,393	878,815	680,448	680,501
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 169,084</b>	<b>\$ 903,743</b>	<b>\$ 710,050</b>	<b>\$ 710,103</b>

Budget Highlights:

- ◆ \$500,000 is included in 2013/14FY and \$500,000 in 2014/15FY for a city-wide contingency and unforeseen expenses.
- ◆ \$20,000 is included in each year for a contract lobbyist.
- ◆ \$28,500 is included in each year for compensation to the following commissions: Planning, Parks & Recreation, Human Services, Housing, Library, Civic Arts, and Youth.
- ◆ Approximately \$36,500 is included in each year for Alameda County Congestion Management Agency participation.
- ◆ \$21,000 is included in each year to purchase WHEEL tickets for resale.
- ◆ \$17,600 is included in each year to print the community newsletters and annual report.
- ◆ \$3,200 is included in each year for sign language services and language line services.
- ◆ \$6,700 is included in each year for the State-mandated assessment for the Local Agency Formation Commission (LAFCO) cost per AB2838.
- ◆ \$6,000 is included in each year to televise City Council meetings.
- ◆ \$2,225 is included for the annual monitoring of the Tiger Salamander Stewardship Report.

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# **PUBLIC SAFETY**

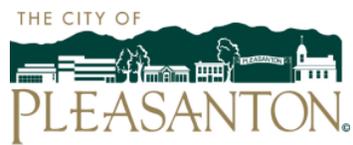
# LIVERMORE-PLEASANTON FIRE DEPARTMENT (Pleasanton Only)

## Operating Budget 2013/14FY and 2014/15FY

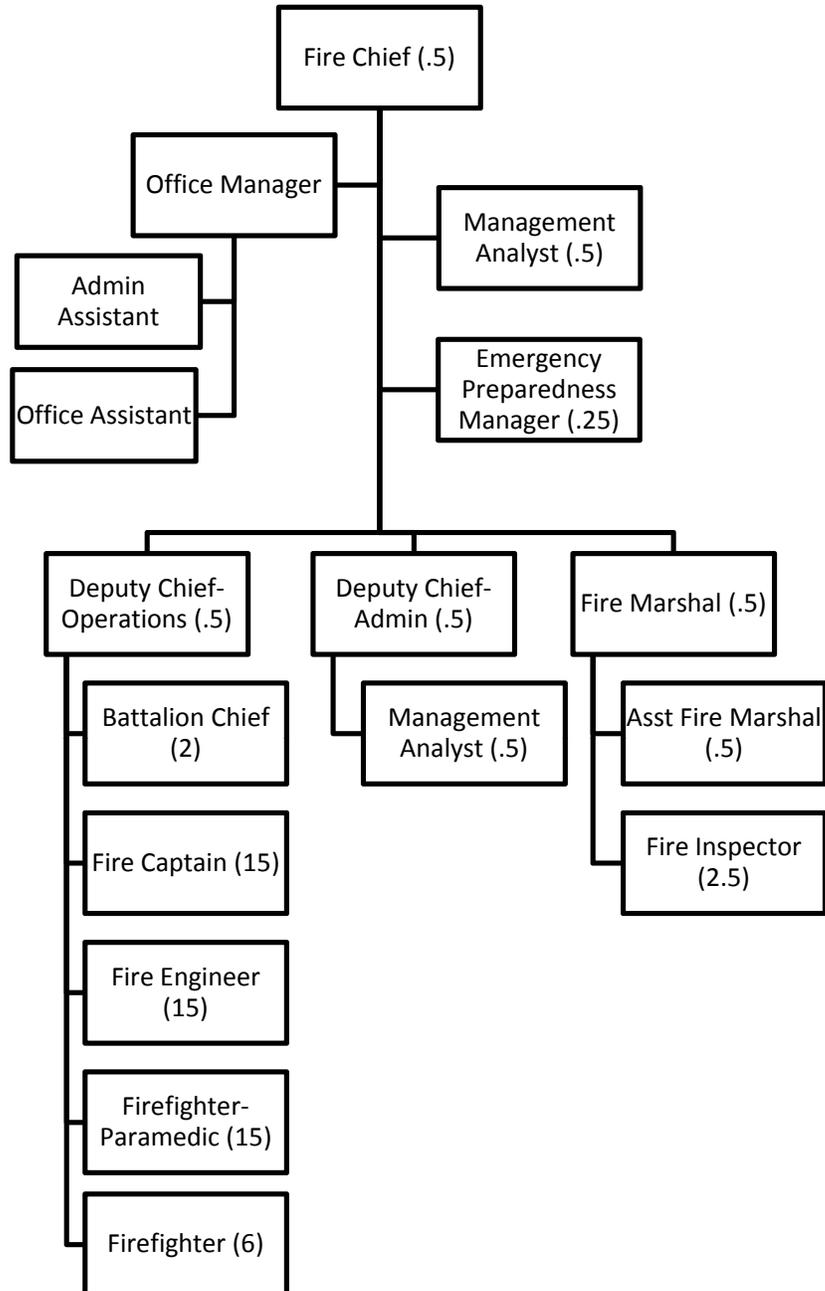


**The Livermore-Pleasanton Fire Department's (LPFD) core purpose is to make our community safe for all citizens to live and work through the protection of life, property and the environment. The department, through the Fire Prevention Bureau, is responsible for minimizing fire risk through positive fire code enforcement and weed abatement. The Operations Bureau prepares for and responds to all emergency fire, medical, rescue and hazardous materials incidents. Five of the department's ten fire companies are based in the City of Pleasanton. The LPFD also trains at our state-of-the-art training facility in east Pleasanton. The department provides training to citizens in order to improve their safety and self-reliance in emergencies, plus the department plays a key role in the citywide Emergency Preparedness Plan.**

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**LIVERMORE-PLEASANTON FIRE DEPARTMENT  
(Pleasanton Only)**



## LIVERMORE-PLEASANTON FIRE DEPARTMENT (Pleasanton Only)

### Personnel Summary - Pleasanton Only

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14				Projected 2014-15			
			Admin	Preven- tion	Oper- ations	TOTAL	Admin	Preven- tion	Oper- ations	TOTAL
Fire Chief	0.50	0.50	0.50			0.50	0.50			0.50
Deputy Chief	1.00	1.00	1.00			1.00	1.00			1.00
Battalion Chief	2.00	2.00	2.00			2.00	2.00			2.00
Fire Marshal	0.50	0.50		0.50		0.50		0.50		0.50
Asst Fire Marshal	0.50	0.50		0.50		0.50		0.50		0.50
Emergency Prep Mgr	0.50	0.25	0.25			0.25	0.25			0.25
Management Analyst	0.50	1.00	1.00			1.00	1.00			1.00
CAD-Records Manager	0.50									
Fire Captain	15.00	15.00			15.00	15.00			15.00	15.00
Fire Engineer	15.00	15.00			15.00	15.00			15.00	15.00
Firefighter/Paramedic	15.00	15.50			15.00	15.00			15.00	15.00
Firefighter	6.00	6.00			6.00	6.00			6.00	6.00
Fire Inspector	2.50	2.50		2.50		2.50		2.50		2.50
Office Manager	0.50	0.50	0.50			0.50	0.50			0.50
Administrative Asst	1.00	1.00	1.00			1.00	1.00			1.00
Sr Office Asst	0.50									
Office Asst		0.50	0.50			0.50	0.50			0.50
<b>Subtotal</b>	<b>61.50</b>	<b>61.75</b>	<b>6.75</b>	<b>3.50</b>	<b>51.00</b>	<b>61.25</b>	<b>6.75</b>	<b>3.50</b>	<b>51.00</b>	<b>61.25</b>
Overtime	10.63	9.71	0.02	0.10	9.13	9.24	0.02	0.10	9.13	9.24
Temporary		0.14	0.35			0.35	0.35			0.35
<b>TOTAL</b>	<b>72.13</b>	<b>71.60</b>	<b>7.12</b>	<b>3.60</b>	<b>60.13</b>	<b>70.84</b>	<b>7.12</b>	<b>3.60</b>	<b>60.13</b>	<b>70.84</b>

Comments:

- (1) Additional Firefighter Paramedic position authorized in 2012/13FY, allocated 50% to Pleasanton; position eliminated in 2013/14FY.
- (2) Emergency Preparedness Manager position reduced from fulltime to .5FTE in 2012/13FY, 50% allocated to Pleasanton.
- (3) CAD Records Manager position replaced with Management Analyst position in 2012/13FY.
- (4) Sr Office Asst position replaced with Office Asst position in 2012/13 FY.

**LIVERMORE-PLEASANTON FIRE DEPARTMENT  
(Pleasanton Only)**

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Departmental Revenue				
Other Permits	7,851	3,500	4,500	5,500
Total Plan Check Fees	29,815	40,000	80,000	110,500
Total Fees For Current Service	950,490	850,200	820,000	847,000
Total Miscellaneous	50,684	-	-	-
Total Misc Reimbursement	230,134	214,466	218,755	223,130
Other Financing Sources	51,186	-	-	-
General Fund Subsidy	13,177,910	13,309,593	13,722,045	14,117,178
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 14,498,070</b>	<b>\$ 14,417,759</b>	<b>\$ 14,845,300</b>	<b>\$ 15,303,308</b>
<b>Expenditures</b>				
Personnel	13,382,558	13,068,782	13,562,836	14,023,764
Transportation & Training	90,754	317,969	268,336	269,448
Repairs & Maintenance	99,281	132,037	132,948	132,948
Materials, Supplies & Services	835,945	889,912	871,864	867,832
Capital Outlay	89,532	9,059	9,316	9,316
<b>Total Department Expenditures</b>	<b>\$ 14,498,070</b>	<b>\$ 14,417,759</b>	<b>\$ 14,845,300</b>	<b>\$ 15,303,308</b>

**Goals & Objectives (includes LPPFD):**

- ◆ Public Safety -
  - To be fiscally responsible and efficient in spending public funds.
  - Continue seeking out alternative funding sources that promote regional partnerships, maximize resources, and facilitate cost containment.
  - Maintain efforts to improve, strengthen, and enhance regional interoperable communications and operations in the areas of disaster training, radio communications and resource deployment.
  - To ensure new recruits, front-line personnel, and fire Prevention staff are provided the appropriate training and continuing education to possess, continually develop, and maintain the skill set necessary to deliver life-safety services and carryout daily operations.
  - To facilitate community engagement in all levels of emergency preparedness so as to provide an environment that achieves the City Council's goals & priorities of building a disaster resilient community.
- ◆ Quality of Life -
  - Continue support for community outreach programs in the areas of disaster relating to personal, community and business preparedness.
  - Conduct "Community Readiness Day" whereby the Community Emergency Response Team graduates, Neighborhood Watch Teams, and Amateur Radio volunteers are brought together to conduct training and exercises. This recognizes September as the State of California's Emergency Preparedness Month and will become an annual event.
- ◆ Youth Programs -
  - Continue fire safety outreach programs for the youth by supporting and participating in various programs including Fire Reserves, Fire Explorers, "Every 15 Minutes", and the Junior Fire Academy.

## LIVERMORE-PLEASANTON FIRE DEPARTMENT (Pleasanton Only)

### Division Summary - Administration

**Description:**

The Fire Administration Division is responsible for general administrative direction, fiscal administration, public information, policies and procedures, human resource and worker's compensation management, information systems oversight and support, purchasing coordination, contract administration, new facility construction management, disaster preparedness, public education, and inter-agency coordination for the consolidated Fire Department.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Revenue</b>				
Program Revenue				
Miscellaneous Reimbursements	2,756	-	-	-
Miscellaneous Refunds	2,390	-	-	-
General Fund Subsidy	1,657,110	1,652,108	1,782,040	1,810,270
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 1,662,257</b>	<b>\$ 1,652,108</b>	<b>\$ 1,782,040</b>	<b>\$ 1,810,270</b>
<b>Expenditures</b>				
Personnel	1,284,283	1,202,685	1,346,490	1,374,352
Transportation & Training	5,719	8,985	8,803	8,803
Repairs & Maintenance	50,693	77,650	77,650	77,650
Materials, Supplies & Services	318,556	356,038	342,347	342,715
Capital Outlay	3,005	6,750	6,750	6,750
<b>Total Division Expenditures</b>	<b>\$ 1,662,257</b>	<b>\$ 1,652,108</b>	<b>\$ 1,782,040</b>	<b>\$ 1,810,270</b>

**Budget Highlights (includes LPPD):**

- ◆ \$168,805 is included in each year for Alameda County Regional Emergency Communications Center Dispatch services. (Pleasanton only. See Accomplishments.)
- ◆ \$408,473 and \$428,897 is included in each year respectively as revenue received for providing Fire Service to the Veterans Hospital, Livermore (Pleasanton share. See Accomplishments.)
- ◆ \$56,000 is included in each year for the maintenance, licensing, and support of fire-specific software and community alerting deployment services.

**Accomplishments (includes LPPD):**

- ◆ Entered into a 5-year agreement for Dispatch Services with the Alameda County Regional Emergency Communications Center.
- ◆ Established a 5-year contract to provide Fire Services to the Veterans Hospital, Livermore.
- ◆ Awarded Homeland Security CERT Grant in the amount of \$25,000 in support of Emergency Preparedness.

## LIVERMORE-PLEASANTON FIRE DEPARTMENT (Pleasanton Only)

### Division Summary - Fire Prevention

**Description:**

The Fire Prevention Division supports the cities of Livermore and Pleasanton in providing project review services within their permit centers, construction inspection services for fire code compliance, state mandated inspection services for businesses that handle hazardous materials, responses for fire investigation and hazardous materials emergencies, and coordination for public education programs and special events.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Revenue</b>				
Program Revenue				
Other Fire Permits	1,173	2,500	2,500	2,500
Fire Onsite Permit	6,678	1,000	2,000	3,000
Plan Check Fees - Fire	18,615	29,999	70,000	100,000
Fire Onsite Plan Check	11,200	10,001	10,000	10,500
Fire Inspection Fees	2,897	5,000	5,000	5,500
Weed Abatement	10,096	11,000	12,000	13,500
Miscellaneous Reimbursements	4,482	-	-	-
General Fund Subsidy	882,935	734,394	782,316	773,249
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 938,076</b>	<b>\$ 793,894</b>	<b>\$ 883,816</b>	<b>\$ 908,249</b>
<b>Expenditures</b>				
Personnel	814,838	698,933	797,439	826,148
Transportation & Training	6,292	11,240	6,932	7,056
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	116,947	83,721	79,445	75,045
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 938,076</b>	<b>\$ 793,894</b>	<b>\$ 883,816</b>	<b>\$ 908,249</b>

**Budget Highlights (includes LPFD):**

- ◆ \$55,000 is included each year for Plan Check services (Pleasanton only).
- ◆ \$15,000 is included each year for weed abatement (Pleasanton only).
- ◆ \$8,000 is included each year for Certified Uniform Program Agency (CUPA) fees (Pleasanton only).
- ◆ \$4,000 is included each year for training in the Fire Prevention Division for the Fire Marshal, one Assistant Fire Marshal, and five Inspectors.
- ◆ \$4,500 is included in each year for dues, publications, code books and manuals in support of fire investigation, code enforcement, and inspection services.

**Accomplishments (includes LPFD):**

- ◆ Conducted 1,254 construction inspections and 166 annual inspections.

## LIVERMORE-PLEASANTON FIRE DEPARTMENT (Pleasanton Only)

### Division Summary - Operations

**Description:**

This Division is comprised of three programs:

-**Fire Operations** is the largest Division within the department and provides all risk emergency response and public assistance services to the Livermore and Pleasanton communities. In addition, this division is responsible for all training aspects associated with fire personnel and provides 24/7/365 emergency response services.

-**Emergency Medical Services (EMS)** supports the training and licensing of Firefighters that are both licensed by the State as Paramedics and certified by Alameda County as Emergency Medical Technicians (EMTs). All fire suppression personnel are trained in accordance with state and local requirements. Field personnel can provide medical interventions for both adult and pediatric patients suffering from medical conditions or traumatic injuries.

-**Fire Asset Management** provides an avenue for the partner cities to share in Fire Department costs that do not fall under the regular cost share formula. This addresses expenses that are associated with only one city or are not proportionally equal to the cost share model. The administration of this fund ensures that each partner city is billed for costs at an equitable ratio without causing an unnecessary subsidy by the partner city.

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Program Revenue				
Fire Protection-Ala Co Areas	919,108	819,200	788,000	813,000
Fire Training Tower Revenue	18,390	15,000	15,000	15,000
Emerg Response Cost Recovery	487	-	-	-
1St Responder-Ala Co/Ambulance	214,466	214,466	218,755	223,130
Miscellaneous Reimbursements	7,943	-	-	-
Miscellaneous Refunds	47,915	-	-	-
Miscellaneous	378	-	-	-
Proceeds Of Debt Revenue	51,186	-	-	-
General Fund Subsidy	10,637,864	10,923,091	11,157,689	11,533,659
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 11,897,737</b>	<b>\$ 11,971,757</b>	<b>\$ 12,179,444</b>	<b>\$ 12,584,789</b>
<b>Expenditures</b>				
Personnel	11,283,437	11,167,164	11,418,907	11,823,264
Transportation & Training	78,743	297,744	252,601	253,589
Repairs & Maintenance	48,588	54,387	55,298	55,298
Materials, Supplies & Services	400,442	450,153	450,072	450,072
Capital Outlay	86,527	2,309	2,566	2,566
<b>Total Division Expenditures</b>	<b>\$ 11,897,737</b>	<b>\$ 11,971,757</b>	<b>\$ 12,179,444</b>	<b>\$ 12,584,789</b>

**Budget Highlights (includes LPPD):**

- ◆ \$173,000 is included in each year for uniform and personal protective equipment for fire suppression, hazardous material, and emergency medical service personnel.
- ◆ \$94,000 is included in each year for suppression emergency access tools and supplies.
- ◆ \$35,000 is included in each fiscal year for Operations and Suppression training such as: Driver-Operator Training, Hazardous Materials Training, and Critical Incident Stress Management.

## LIVERMORE-PLEASANTON FIRE DEPARTMENT (Pleasanton Only)

### Division Summary - Operations (continued)

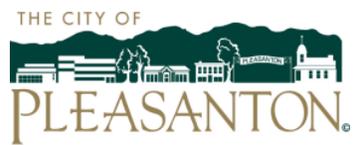
#### Budget Highlights (includes LPFD):

- ◆ \$11,250 is included in each year to for Community Support and Public Education.
- ◆ \$54,000 is included in each year to for medication and supplies used to treat and stabilize patients on site at fires and other life-critical incidents until ambulance services arrive on the scene.

#### Accomplishments (includes LPFD):

- ◆ Joined the East Bay Regional Communications System Authority's (EBRCSA) radio network. In addition to moving to a stable, modern radio platform, the LPFD will also be included in a multi-agency radio reprogramming that will make a significant gain in regional interoperability.
- ◆ Procurement of a new HazMat Trailer and Tow Vehicle, which will be in service early 2014. Funding for the trailer is provided through a \$100,000 Homeland Security Grant award via the State of California and the Tow Vehicle is funded through a \$65,000 grant award by the Urban Areas Security Initiative (UASI).
- ◆ Received a "Type 2" classification from the State Fire Marshal's Office for the LPFD HazMat Response Team.

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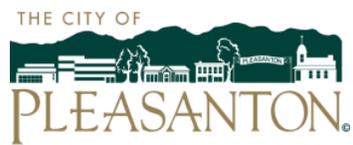
## POLICE DEPARTMENT

# Operating Budget 2013/14FY and 2014/15FY

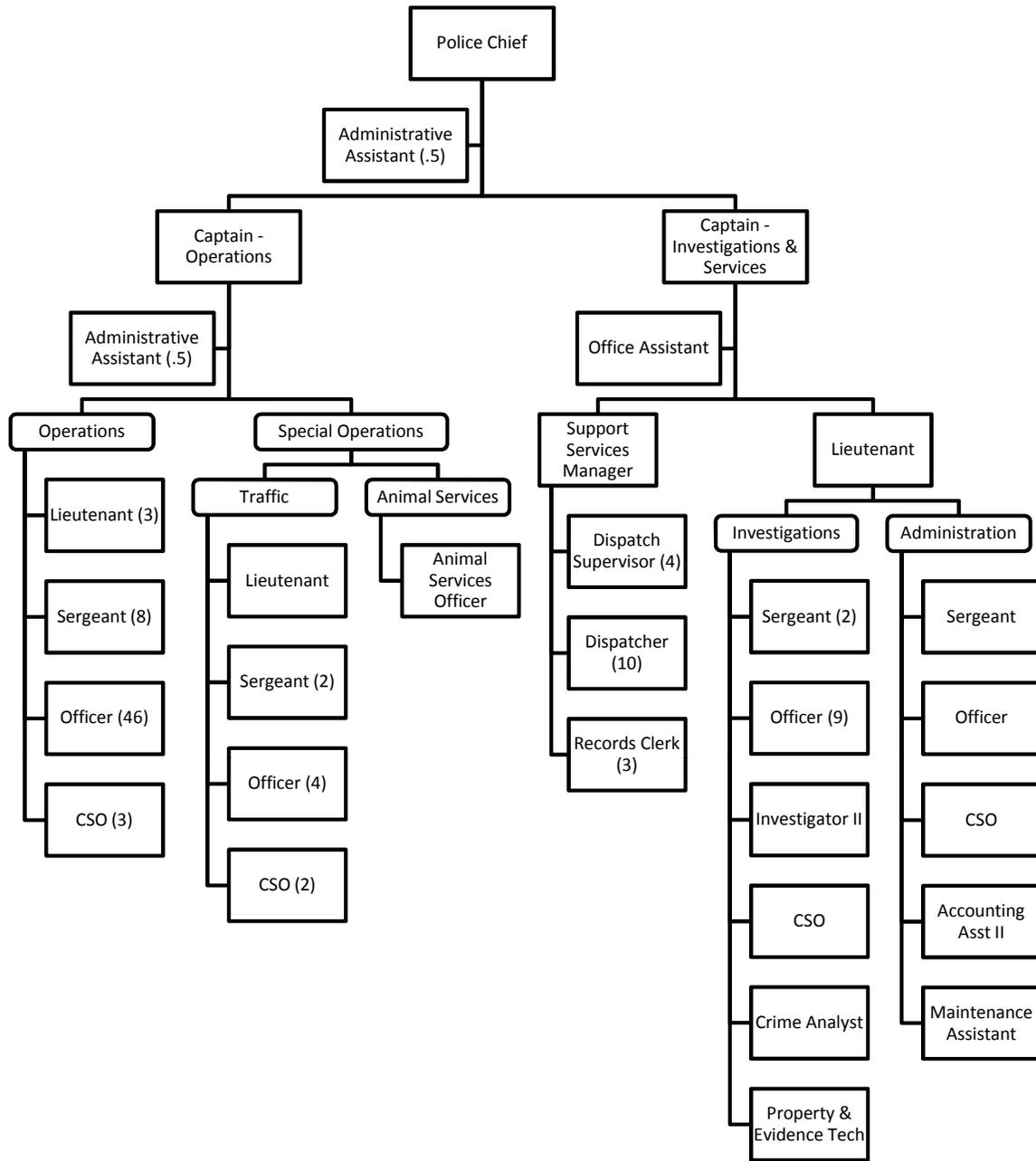


**The Pleasanton Police Department has a long and proud history of working in partnership with our residents and businesses to maintain Pleasanton's high quality of life. The department is responsible for protecting the rights of individuals, reducing crime and the fear of crime while working to enhance community safety overall. While police personnel work to manage calls for service and facilitate problem solving throughout the City, partnerships and community contributions are vital to the department's success.**

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**POLICE DEPARTMENT**



# POLICE DEPARTMENT

## Personnel Summary

	Actual 2011-12	Adjust- ed 2012-13	Projected 2013-14						Projected 2014-15						
			Admin	Sup- port Svcs	Oper- ations	Investi- gations	Special Oper- ations	TOTAL	Admin	Sup- port Svcs	Oper- ations	Investi- gations	Special Oper- ations	TOTAL	
Police Chief	1.00	1.00	1.00						1.00						1.00
Police Captain	2.00	2.00			1.00	1.00					1.00	1.00			2.00
Police Lieutenant	5.00	5.00			3.00	1.00	1.00				3.00	1.00	1.00		5.00
Police Sergeant	13.00	13.00	1.00		8.00	2.00	2.00		1.00		8.00	2.00	2.00		13.00
Police Officer	60.00	60.00	1.00		46.00	9.00	4.00		1.00		46.00	9.00	4.00		60.00
Investigator II						1.00						1.00			1.00
Administrative Asst	1.00	1.00	0.50		0.50				0.50		0.50				1.00
Office Asst		1.00		1.00						1.00					1.00
Support Services Mgr	1.00	1.00		1.00						1.00					1.00
Crime Analyst	1.00	1.00				1.00						1.00			1.00
Dispatch Supervisor	4.00	4.00		4.00						4.00					4.00
Dispatcher	10.00	10.00		10.00						10.00					10.00
Accounting Asst II	1.00	1.00	1.00						1.00						1.00
Police Records Clerk	3.00	3.00		3.00						3.00					3.00
Animal Svcs Officer	1.00	1.00					1.00						1.00		1.00
Property/Evidence Tech	1.00	1.00				1.00						1.00			1.00
Community Svcs Officer	7.00	7.00	1.00		3.00	1.00	2.00		1.00		3.00	1.00	2.00		7.00
Maintenance Asst	1.00	1.00	1.00						1.00						1.00
<b>Subtotal</b>	<b>112.00</b>	<b>113.00</b>	<b>6.50</b>	<b>19.00</b>	<b>61.50</b>	<b>17.00</b>	<b>10.00</b>	<b>114.00</b>	<b>6.50</b>	<b>19.00</b>	<b>61.50</b>	<b>17.00</b>	<b>10.00</b>	<b>114.00</b>	
Overtime	7.43	4.05	0.15	0.58	2.68	0.64	0.59	4.63	0.15	0.58	2.68	0.64	0.59	4.63	
Temporary	0.71	1.14		1.46	0.46		0.46	2.38		1.46	0.46			1.92	
Limited Term-Office Asst	1.00														
<b>TOTAL</b>	<b>121.14</b>	<b>118.18</b>	<b>6.65</b>	<b>21.04</b>	<b>64.64</b>	<b>17.64</b>	<b>11.05</b>	<b>121.02</b>	<b>6.65</b>	<b>21.04</b>	<b>64.64</b>	<b>17.64</b>	<b>10.59</b>	<b>120.55</b>	

Comments:

- (1) 1 Investigator II position added in 2013/14FY.
- (2) Limited term Office Assistant reclassified as a regular position in 2012/13FY.
- (3) 960 temp hours added to Operations in 2013/14FY and 2014/15FY to hire a temp officer for shift coverage and special events
- (4) 960 temp hours added to Special Operations in 2013/14FY only to cover the extended absence of a regular employee.
- (5) .5FTE authorized Dispatcher position budgeted to remain vacant from January 2013 through June 2014.

**POLICE DEPARTMENT**

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Departmental Revenue				
Other Taxes	348,864	360,000	360,000	365,000
Total Licenses	11,180	11,020	11,020	11,220
Other Permits	16,050	16,000	16,000	16,500
Total Fines & Forfeitures	424,315	500,000	509,500	519,600
Total Grants & Subventions	64,220	60,500	62,000	65,000
Total Fees For Current Service	36,676	37,800	39,100	40,600
Total Miscellaneous	5,795	9,280	10,000	10,000
Total Sale Of Resale/Prsnprop	25	-	-	-
Total Misc Reimbursement	38,472	34,000	34,000	34,000
Total Interfund Revenues	42,625	30,000	30,000	30,000
General Fund Subsidy	23,007,510	23,576,114	23,511,284	24,202,762
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 23,995,734</b>	<b>\$ 24,634,714</b>	<b>\$ 24,582,904</b>	<b>\$ 25,294,682</b>
<b>Expenditures</b>				
Personnel	22,568,894	22,887,161	22,678,356	23,396,297
Transportation & Training	453,321	590,641	627,430	635,491
Repairs & Maintenance	219,566	319,175	271,410	268,410
Materials, Supplies & Services	753,953	837,737	971,608	945,384
Capital Outlay	-	-	34,100	49,100
<b>Total Department Expenditures</b>	<b>\$ 23,995,734</b>	<b>\$ 24,634,714</b>	<b>\$ 24,582,904</b>	<b>\$ 25,294,682</b>

**Goals & Objectives:**

- ◆ Effectively staff and manage calls for service to ensure response times of 4 minutes or less for emergency calls and 20 minutes or less for non-emergency calls for service.
- ◆ Maintain our commitment of fostering strong relationships between our department and the youth of our community through the active participation in existing youth oriented programs including: representation on the Youth Commission and with the implementation of our Youth Master Plan, D.A.R.E., School Resource Officers, Every 15 Minutes, Teen Academy, Police Explorers, Youth in Government and traffic education with our teen drivers.
- ◆ Coordinate and participate with LPFD in intradepartmental training as well as citywide Disaster Preparedness drills and training.
- ◆ Continue to offer sessions of the Citizen's Police Academy and a summer Teen Academy.
- ◆ Continue to collaborate with our community to reduce crime and the fear of crime via Community Oriented Policing and Problem Solving programs and strategies, leveraging technology in addition to traditional community outreach methodologies.
- ◆ Increase traffic enforcement efforts throughout the community to be reflective of collision data and neighborhood complaints while balancing the elements of education and cooperation with Traffic Engineering.
- ◆ Further develop inter-agency relationships with local, state and federal partners to develop information and intelligence in order to keep Pleasanton safe.

**POLICE DEPARTMENT**

Division Summary - Administration

**Description:**

The Administration Division encapsulates the Office of the Chief of Police and Professional Standards Unit. This unit maintains responsibility for the Police Department's budget, special projects and oversight of State and Federal Grants. Additionally, this unit is responsible for department wide professional training and personnel recruitment.

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Division Revenue				
State Reimb Mandated	97	-	-	-
Post-Travel Reimbursement	45,431	20,808	-	-
Miscellaneous Reimbursements	3,017	-	-	-
Interfund Reimbursement-Revenue	2,812	-	-	-
General Fund Subsidy	1,878,107	2,022,513	2,075,273	2,110,499
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 1,929,464</b>	<b>\$ 2,043,321</b>	<b>\$ 2,075,273</b>	<b>\$ 2,110,499</b>
<b>Expenditures</b>				
Personnel	1,273,544	1,217,888	1,240,740	1,274,429
Transportation & Training	349,764	412,418	390,310	398,371
Repairs & Maintenance	39,921	122,594	96,210	93,210
Materials, Supplies & Services	266,235	290,421	348,013	344,489
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 1,929,464</b>	<b>\$ 2,043,321</b>	<b>\$ 2,075,273</b>	<b>\$ 2,110,499</b>

**Budget Highlights:**

- ◆ \$171,088 is included 2013/14FY and \$183,064 in 2014/15FY to provide maintenance support for the CAD/RMS system upgrade which provides critical data for dispatch, records and other department activities.
- ◆ \$80,000 is included each year for Police Officer Standards and Training (POST), which is training mandated by the State.
- ◆ \$7,500 is included each year for fingerprinting services offered to the public for a fee.
- ◆ \$56,000 is included each year for the monthly maintenance and operation fees for the EBRCS radio system.

**Accomplishments:**

- ◆ Completed the transition to the East Bay Regional Communication System (EBRCS).

## POLICE DEPARTMENT

### Division Summary - Support Services

**Description:**

Support Services comprises the Department's records and communications areas. The overall goal is to provide an efficient and personal response to every request for service. Dispatchers answer all 911 emergency calls and are responsible for sending police personnel as needed to all calls for service. The Records area is open to serve the community twenty-four hours a day, seven days a week.

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Division Revenue				
Bicycle Licenses	-	20	20	20
Police Permits	16,050	16,000	16,000	16,500
Fingerprint Fees	6,170	6,200	6,500	7,000
Post-Travel Reimbursement	11,692	39,692	62,000	65,000
Police Services	29,004	30,000	31,000	32,000
Accident Reports	1,653	1,600	1,600	1,600
Miscellaneous	5,795	9,280	10,000	10,000
General Fund Subsidy	2,847,870	2,862,436	2,885,659	3,029,464
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 2,918,233</b>	<b>\$ 2,965,228</b>	<b>\$ 3,012,779</b>	<b>\$ 3,161,584</b>
<b>Expenditures</b>				
Personnel	2,772,516	2,826,307	2,956,854	3,105,659
Transportation & Training	-	-	-	-
Repairs & Maintenance	101,926	100,721	11,775	11,775
Materials, Supplies & Services	43,791	38,200	44,150	44,150
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 2,918,233</b>	<b>\$ 2,965,228</b>	<b>\$ 3,012,779</b>	<b>\$ 3,161,584</b>

**Budget Highlights:**

- ◆ \$39,000 is included in each year to fund Alameda County P.I.N. (Police Information Network) access.
- ◆ \$10,525 is included in each year for maintenance service on the 911 recording system, voice logger, and other office equipment.

**Accomplishments:**

- ◆ We have entered into an agreement with the Livermore Pleasanton Fire Department and the Livermore Police Department to share the costs of our "Communicator" system, which allows us to notify residents of public safety emergencies, missing children alerts, etc.

## POLICE DEPARTMENT

### Division Summary - Operations

**Description:**

The Operations Division is the most visible and largest staffed portion of the organization. The Division is comprised of all uniformed personnel including one captain, three lieutenants, eight sergeants, 43 sworn officers and three Community Service Officers. Members partner with the community to work collectively in proactive problem solving to address the causes of crime and other community issues. This division also includes the Special Enforcement Unit, a team of one sergeant and three officers dedicated to reducing street crime in the City of Pleasanton.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Revenue</b>				
Division Revenue				
Sales Tax-Safety Purposes	348,864	360,000	360,000	365,000
Miscellaneous Reimbursements	33,049	30,000	30,000	30,000
Sale Of Real Or Pers Prop	25	-	-	-
General Fund Subsidy	12,457,946	12,810,931	12,782,919	13,191,900
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 12,839,884</b>	<b>\$ 13,200,931</b>	<b>\$ 13,172,919</b>	<b>\$ 13,586,900</b>
<b>Expenditures</b>				
Personnel	12,587,029	12,876,502	12,584,424	12,987,105
Transportation & Training	68,925	115,165	220,820	220,820
Repairs & Maintenance	66,179	75,832	154,075	154,075
Materials, Supplies & Services	117,752	133,432	179,500	175,800
Capital Outlay	-	-	34,100	49,100
<b>Total Division Expenditures</b>	<b>\$ 12,839,884</b>	<b>\$ 13,200,931</b>	<b>\$ 13,172,919</b>	<b>\$ 13,586,900</b>

**Budget Highlights:**

- ◆ \$44,000 is included in each year for blood/drug lab services.
- ◆ \$25,000 is included in each year for Alameda County jail booking fees.
- ◆ \$5,000 is included in each year to lease vehicles for the Special Enforcement Unit.
- ◆ \$34,100 is included in each year to replace aging Automated External Defibrillators for the patrol fleet.
- ◆ \$14,000 is included each year for canine training, boarding, and annual recertification.

**Accomplishments:**

- ◆ We have partnered with the Operations Service Center to extend the serviceable life of our patrol vehicle fleet by means of increased preventative maintenance service schedules. Due to Ford no longer manufacturing Crown Victoria's have transitioned our fleet to Ford's new Police Interceptor model effective 2013/14FY and 2014/15FY

## POLICE DEPARTMENT

### Division Summary - Investigations

**Description:**

The Investigations Division is responsible for a large cross section of activities and support functions within the overall effort to provide public safety. Detectives are assigned to conduct case follow up and specialize in specific areas of investigations such as property crimes, crimes against persons and sexual assault investigations. The Youth and Community Services Unit is responsible for community outreach and collaboration with the Pleasanton Unified School District to keep our campuses and community safe.

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Division Revenue				
Miscellaneous Grant Revenue	7,000	-	-	-
Police Services	(150)	-	-	-
General Fund Subsidy	4,242,795	4,063,078	3,835,273	3,916,730
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 4,249,645</b>	<b>\$ 4,063,078</b>	<b>\$ 3,835,273</b>	<b>\$ 3,916,730</b>
<b>Expenditures</b>				
Personnel	4,115,805	3,850,591	3,607,498	3,707,955
Transportation & Training	3,183	19,542	850	850
Repairs & Maintenance	8,651	16,490	4,950	4,950
Materials, Supplies & Services	122,007	176,455	221,975	202,975
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 4,249,645</b>	<b>\$ 4,063,078</b>	<b>\$ 3,835,273</b>	<b>\$ 3,916,730</b>

**Budget Highlights:**

- ◆ \$4,000 is included in each year of the budget for the "Hide it, Lock it, Lose it", crime prevention program.
- ◆ \$63,000 is included in each year for crime lab services and CAL I.D. forensic identification services.
- ◆ \$15,000 is included each year for DARE supplies, banners, and recognition awards.
- ◆ \$3,000 is included each year to continue the COPPS community television program, which is filmed on a bi-annual basis. This program continues to highlight the partnerships between the police department and the business/residential communities as well as share critical information with the Tri-Valley area on CTV Channel 30.

**Accomplishments:**

- ◆ Maintained commitment to youth outreach and education programs through active participation in DARE, School Resource Officer Program, Police Explorer Post, Every 15 Minutes, Teen Academy, Tri-Valley Youth Court, In-House Juvenile Diversion Program, and maintained our representation in the Youth Commission and the Youth Master Plan Implementation Committee.
- ◆ We successfully solved two homicides that occurred in 2012 - one case was determined to be a murder suicide and the second case was an unidentified woman who had been left alongside a rural roadway. Our investigation determined the identity of the woman and that she had been killed by her ex-boyfriend in Stockton, and then later left in Pleasanton.

## POLICE DEPARTMENT

### Division Summary - Special Operations

**Description:**

The Special Operations Division is comprised the Traffic and Animal Services programs:

- The Traffic Unit is responsible for traffic, parking, special events, and permits. It is comprised of one lieutenant, one sergeant, four motorcycle officers and two community service officers. The primary objective of this unit is to provide effective traffic education and enforcement in addition to investigating traffic related collisions.
- The Animal Services Unit performs a variety of animal control activities to provide for public safety, animal protection, and humane education. The duties of the Department's one full-time Animal Control Officer include the enforcement of municipal and state laws pertaining to the control and care of animals; mediating nuisance complaints involving domestic animals and wildlife and investigating animal bites.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Revenue</b>				
Division Revenue				
Animal Licenses	11,180	11,000	11,000	11,200
Fines & Forfeitures	424,315	500,000	500,000	510,000
Administrative Citations	-	-	9,500	9,600
Emerg Response Cost Recovery	2,407	4,000	4,000	4,000
Interfund Reimbursement-Revenue	39,813	30,000	30,000	30,000
General Fund Subsidy	1,580,792	1,817,156	1,932,161	1,954,170
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 2,058,507</b>	<b>\$ 2,362,156</b>	<b>\$ 2,486,661</b>	<b>\$ 2,518,970</b>
<b>Expenditures</b>				
Personnel	1,820,000	2,115,873	2,288,841	2,321,150
Transportation & Training	31,450	43,516	15,450	15,450
Repairs & Maintenance	2,889	3,538	4,400	4,400
Materials, Supplies & Services	204,167	199,229	177,970	177,970
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 2,058,507</b>	<b>\$ 2,362,156</b>	<b>\$ 2,486,661</b>	<b>\$ 2,518,970</b>

**Budget Highlights:**

- ◆ \$17,000 is included in each year to fund Alameda County Courts.
- ◆ \$15,000 is included in each year to fund the repair and maintenance of vehicles by outside contractors.

**Accomplishments:**

- ◆ To improve public safety by reducing traffic collisions in the City and to educate citizens about the hazards of failing to comply with vehicle code regulations.

# **COMMUNITY DEVELOPMENT**

## COMMUNITY DEVELOPMENT

# Operating Budget 2013/14FY and 2014/15FY

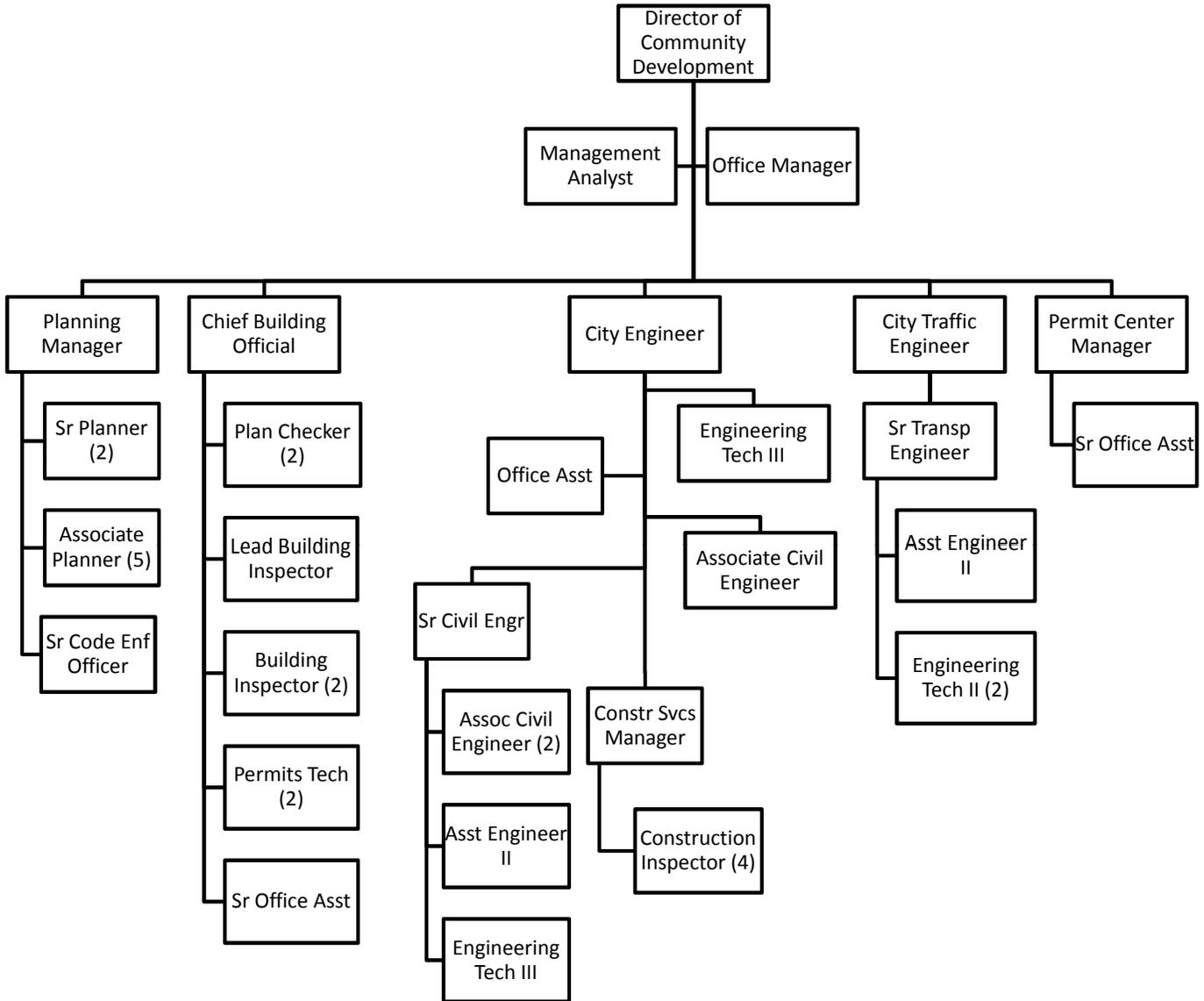


**The Community Development Department protects and promotes the public health, safety, and general welfare through the development and administration of the General Plan and other planning, zoning, transportation, engineering, and environmental regulations. The Department is responsible for the review and processing of private development projects. It also designs and supervises the construction of a variety of capital improvements throughout the City, including roadway, utility systems, and other public facility improvements.**

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**COMMUNITY DEVELOPMENT DEPARTMENT**



**COMMUNITY DEVELOPMENT DEPARTMENT**

**Personnel Summary**

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14						Projected 2014-15						
			Admin	Plan- ning	Eng	Traffic Eng	Bldg & Safety	TOTAL	Admin	Plan- ning	Eng	Traffic Eng	Bldg & Safety	TOTAL	
Dir of Community Dev	1.00	1.00	1.00						1.00	1.00					1.00
Management Analyst	1.00	1.00	1.00						1.00	1.00					1.00
Office Manager	1.00	1.00	1.00						1.00	1.00					1.00
Sr Office Asst	2.00	2.00					2.00	2.00					2.00		2.00
Office Asst	1.00	1.00		1.00				1.00		1.00					1.00
Planning Mgr/Dep Dir	1.00	1.00		1.00				1.00		1.00					1.00
Senior Planner	2.00	2.00		2.00				2.00		2.00					2.00
Associate Planner	5.00	5.00		5.00				5.00		5.00					5.00
Sr Code Enf Officer	1.00	1.00		1.00				1.00		1.00					1.00
City Engineer/Asst Dir	1.00	1.00			1.00			1.00			1.00				1.00
City Traffic Engr/Dep Dir	1.00	1.00			0.40	0.60		1.00			0.40	0.60			1.00
Sr Civil Engr		1.00			0.95	0.05		1.00			0.95	0.05			1.00
Assoc Civil Engineer	2.00	3.00			3.00			3.00			3.00				3.00
Asst Engineer II	3.00	2.00			1.20	0.80		2.00			1.20	0.80			2.00
Construction Inspector	4.00	4.00			4.00			4.00			4.00				4.00
Construction Svcs Mgr	1.00	1.00			1.00			1.00			1.00				1.00
Development Svcs Mgr	1.00														
Engineering Tech II	2.00	2.00			0.10	1.90		2.00			0.10	1.90			2.00
Engineering Tech III	2.00	2.00			2.00			2.00			2.00				2.00
Sr Transportation Engr	1.00	1.00			0.20	0.80		1.00			0.20	0.80			1.00
Chief Building Official	1.00	1.00					1.00	1.00					1.00		1.00
Permit Center Manager		1.00					1.00	1.00					1.00		1.00
Sr Plan Checker	1.00														
Plan Checker	2.00	2.00					2.00	2.00					2.00		2.00
Lead Building Inspector		1.00					1.00	1.00					1.00		1.00
Building Inspector	3.00	2.00					2.00	2.00					2.00		2.00
Permit Technician	2.00	2.00					2.00	2.00					2.00		2.00
<b>Subtotal</b>	<b>42.00</b>	<b>42.00</b>	<b>3.00</b>	<b>10.00</b>	<b>13.85</b>	<b>4.15</b>	<b>11.00</b>	<b>42.00</b>	<b>3.00</b>	<b>10.00</b>	<b>13.85</b>	<b>4.15</b>	<b>11.00</b>	<b>42.00</b>	
Overtime	0.61	0.66		0.24	0.21	0.17	0.21	0.84		0.24	0.21	0.17	0.21	0.84	
Temporary	1.01	1.75			0.20	0.87	0.48	1.54			0.20	0.87	0.48	1.54	
Limited Term - Sr Civil Engr	1.00														
Office Asst		1.00								1.00					1.00
<b>TOTAL</b>	<b>44.62</b>	<b>45.41</b>	<b>3.00</b>	<b>10.24</b>	<b>14.26</b>	<b>5.19</b>	<b>11.69</b>	<b>44.38</b>	<b>3.00</b>	<b>11.24</b>	<b>14.26</b>	<b>5.19</b>	<b>11.69</b>	<b>45.38</b>	

Comments:

- (1) Limited Term Sr Civil Engineer reclassified as a regular position in 2012/13FY.
- (2) Asst Engr II position eliminated and replaced by Assoc Civil Engr position in 2012/13FY.
- (3) Development Services Manager position eliminated in 2012/13FY.
- (4) Sr Plan Checker reclassified as Permit Center Manager in 2012/13FY.
- (5) Building Inspector position eliminated and replaced by Lead Building Inspector position in 2012/13FY.
- (6) Limited term Office Asst position added in 2012/13FY; eliminated in 2013/14FY; reinstated for 2014/15FY.

**COMMUNITY DEVELOPMENT DEPARTMENT**

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Departmental Revenue				
Other Permits	17,603	21,000	21,200	21,500
Total Building Permits	1,733,650	2,000,000	2,075,000	2,252,000
Total Planning Fees	373,996	598,754	337,065	144,515
Total Plan Check Fees	1,586,326	1,400,000	1,500,000	1,600,000
Total Public Works Fees	51,519	30,582	74,100	104,100
Total Fees For Current Service	2,013	-	-	-
Total Misc Reimbursement	172,197	200,000	155,000	155,000
Total Interfund Revenues	536,330	459,351	459,872	460,243
General Fund Subsidy	5,985,948	5,743,448	5,572,266	5,433,784
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 10,459,582</b>	<b>\$ 10,453,135</b>	<b>\$ 10,194,503</b>	<b>\$ 10,171,142</b>
<b>Expenditures</b>				
Personnel	8,153,506	7,924,591	8,229,555	8,448,374
Transportation & Training	45,969	99,382	87,353	81,995
Repairs & Maintenance	1,114,545	803,812	506,761	506,761
Materials, Supplies & Services	1,145,561	1,625,350	1,370,834	1,134,012
Capital Outlay	-	-	-	-
<b>Total Department Expenditures</b>	<b>\$ 10,459,582</b>	<b>\$ 10,453,135</b>	<b>\$ 10,194,503</b>	<b>\$ 10,171,142</b>

**Goals & Objectives:**

- ◆ Planning -
  - Adopt an updated Housing Element for the General Plan for the 2014-2022 planning period.
  - Adopt a Specific Plan for the East Pleasanton area.
  - Review the Hacienda PUD development capacity.
  - Adopt Historic Preservation policies, guidelines, and programs for the Downtown area.
  - Update the Downtown Specific Plan.
  - Implement the Climate Action Plan.
- ◆ Engineering Services -
  - Implement the Capital Improvement Program as scheduled and within budget.
  - Complete construction of the Dolores Bengtson Aquatic Center Renovation.
  - Maintain Development Services project review quality and timeliness despite the retirement of the Development Services Manager without replacement.
  - Meet needs and better coordinate major maintenance work with the Operations Services Department.
  - Continue to seek grant funding to supplement Capital Improvement needs.

## COMMUNITY DEVELOPMENT DEPARTMENT

### Goals & Objectives (continued):

- ◆ Traffic Engineering -
  - Work with Caltrans, Alameda CTC and Tri-Valley Transportation Council to secure funding for the preparation of the environmental document and finalize the construction timeline for State Route 84 Expressway improvements.
  - Improve local signal timing and arterial signal coordination to reduce travel time, delay and automotive emissions.
  - Facilitate the completion of a new Tri-Valley Transportation Council (TVTC) Traffic Impact Fee.
  - Continue to test and implement cost effective traffic calming measures such as radar speed signs and speed bumps to improve safety around schools, parks and through local neighborhoods.
  - Work with other Pleasanton departments as well as regional agencies to implement Pleasanton's Climate Action Plan.
  - Provide assistance in the development of the East Side Specific Plan.
  - Develop and submit future regional and local projects to Alameda CTC and MTC for inclusion in their long range plans.
  - Complete designs on local interchange projects and submit to Caltrans for construction.
- ◆ Building and Safety -
  - Obtain recently required State certifications for accessibility (CASp).
  - As requested by local builders, continue to provide over-the-counter building plan review services as well as faxed and expedited Building plan review services.
  - Consistently complete plan reviews and inspections within specified time frames.
  - Work with the Finance Department and other divisions within the Community Development Department in order to obtain full cost recovery considering the fully burdened costs of providing all development services for the review, issuance and inspections related to all building permits.
  - Implement 24/7 Interactive Voice Response and web-based inspection request service.
- ◆ Permit Center -
  - Introduce the new Permit Center to the public through presentations at various civic groups, such as the Chamber of Commerce, Pleasanton Downtown Association, Rotary Club, etc.
  - Create a Permit Center Activity Report for distribution through social media (i.e., Facebook and/or Twitter).
  - Expand the Department "Online" presence by developing online development application forms and processes for our customers.
  - Revise and coordinate the current development process to give customers a single contact for development questions and processing.
  - Create reports for monitoring Department Performance Measures.

**COMMUNITY DEVELOPMENT DEPARTMENT**

Division Summary - Community Development Administration

**Description:**

This Division is responsible for the department administration, including budget, personnel administration, interdivision coordination, and special projects for the entire department.

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Program Revenue				
General Fund Subsidy	642,359	649,504	663,941	675,376
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 642,359</b>	<b>\$ 649,504</b>	<b>\$ 663,941</b>	<b>\$ 675,376</b>
<b>Expenditures</b>				
Personnel	614,605	619,068	636,711	648,146
Transportation & Training	3,845	5,100	5,100	5,100
Repairs & Maintenance	5,745	5,836	3,930	3,930
Materials, Supplies & Services	18,164	19,500	18,200	18,200
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 642,359</b>	<b>\$ 649,504</b>	<b>\$ 663,941</b>	<b>\$ 675,376</b>

**Budget Highlights:**

- ◆ \$15,800 is included each year for credit card fees that were previously budgeted in Finance.

**Accomplishments:**

- ◆ Reorganized Department for greater efficiency and improved customer service, including the addition of the Permit Center Division.

## COMMUNITY DEVELOPMENT DEPARTMENT

### Division Summary - Engineering

**Description:**

This Division designs and constructs public facilities, and reviews public improvements constructed in conjunction with the development of private property. It includes three sections: Capital Improvement, Development Services and Construction Inspection Services.

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Program Revenue				
Street Encroach Permits	12,998	15,000	15,000	15,000
Right Of Way Plan Review P.W.	50	-	-	-
Oversize Load Permit	4,555	6,000	6,200	6,500
Annexation Processing Fee	3,500	7,000	-	-
Appeals	19	-	-	-
Planned Unit Develop Applic	24,300	-	-	-
Parcel Map Review-Eng	15,851	3,500	5,000	5,000
Final Map Review-Eng	22,358	10,000	15,000	15,000
Tract Jt Trench Plan Review	2,000	2,000	2,000	2,000
Grading-Subdivision Permit-Eng	-	1,082	1,100	1,100
Lot Line Adj/Amend Map Review	680	1,000	1,000	1,000
Engineering-Plan Check Fees	463,725	200,000	200,000	200,000
Grading-Subdivision Plan Review	4,093	-	-	-
Public Works Inspection	3,038	6,000	50,000	80,000
Miscellaneous Reimbursements	(3,563)	-	5,000	5,000
Reimbursement For Overtime	145,786	100,000	100,000	100,000
Interfund Reimbursement-Revenue	512,478	436,203	436,203	436,203
General Fund Subsidy	1,994,001	2,337,887	2,347,108	2,384,489
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 3,205,868</b>	<b>\$ 3,125,672</b>	<b>\$ 3,183,611</b>	<b>\$ 3,251,292</b>
<b>Expenditures</b>				
Personnel	2,976,332	2,853,800	2,913,301	2,992,883
Transportation & Training	16,552	34,577	22,667	22,896
Repairs & Maintenance	21,033	19,361	14,574	14,574
Materials, Supplies & Services	191,951	217,934	233,069	220,939
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 3,205,868</b>	<b>\$ 3,125,672</b>	<b>\$ 3,183,611</b>	<b>\$ 3,251,292</b>

**Budget Highlights:**

- ◆ Personnel expense has been reduced due to the retirement, without replacement, of the Development Services Manager.

**Accomplishments:**

- ◆ Completed construction of the S-6 Sewer Pump Station.
- ◆ Obtained Permanent Certificate of Occupancy for the Firehouse Art Center.
- ◆ Ensured Staples Ranch public infrastructure constructed in accordance with plans and City Standards.
- ◆ Completed construction of all annual infrastructure major maintenance projects (water, sewer, and streets) on schedule and within allocated budget.
- ◆ Completed Bernal Park Observation Deck.
- ◆ Ensured infrastructure of Ironwood Village, Lehman/Selway and Toll Brothers subdivision projects were constructed to City Standards.
- ◆ Issued and inspected 344 encroachment permits since May 2011 when the new permitting system was implemented.
- ◆ Continued the implementation of the evolving National Pollutant Discharge Elimination System (NPDES) stormwater permit.

## COMMUNITY DEVELOPMENT DEPARTMENT

### Division Summary - Planning

**Description:**

The Planning Division protects and promotes the public health, safety, and general welfare through the development and administration of the General Plan and other planning, zoning, transportation, and environmental regulations.

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Program Revenue				
Zoning Fees	7,185	9,000	9,550	10,000
Conditional Use Permits	5,415	6,000	6,000	6,000
Tentative Map	2,380	5,000	5,000	6,000
Planned Unit Develop Applic	-	20,000	20,000	21,000
Wildlife Protection Fee	22,298	-	-	-
Outside Review Svcs-Cur Plng	310,500	50,000	50,000	50,000
Other Revenue	1,900	508,754	246,515	51,515
General Fund Subsidy	1,842,597	2,006,446	1,905,224	1,956,961
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 2,192,274</b>	<b>\$ 2,605,200</b>	<b>\$ 2,242,289</b>	<b>\$ 2,101,476</b>
<b>Expenditures</b>				
Personnel	1,920,422	1,920,632	1,864,790	1,919,907
Transportation & Training	5,529	16,176	14,115	14,185
Repairs & Maintenance	3,464	2,596	1,184	1,184
Materials, Supplies & Services	262,859	665,796	362,200	166,200
<b>Total Division Expenditures</b>	<b>\$ 2,192,274</b>	<b>\$ 2,605,200</b>	<b>\$ 2,242,289</b>	<b>\$ 2,101,476</b>

**Budget Highlights:**

- ◆ \$245,000 is included in the first year for reimbursable professional services related to the East Pleasanton EIR, to be reimbursed by developers.
- ◆ \$9,600 is included in each year for a Recording Secretary to record Planning Commission and other special meetings.

**Accomplishments:**

- ◆ Adopted a new Housing Element of the General Plan and completed rezoning of nine new multifamily housing sites.
- ◆ Adopted Housing Site Development Standards and Design Guidelines for multifamily housing.
- ◆ Adopted Downtown Hospitality Guidelines.
- ◆ Adopted a ridgeline development ordinance.
- ◆ Implemented the General Plan Housing Element plus ordinances related to transitional, supportive and emergency housing, employee housing, and reasonable accommodation.
- ◆ Reviewed several large planning projects including the Residences at California Center project (305 multifamily units and 7,500 SF of retail), a 20,600 SF expansion of the Mercedes dealership, a 168 unit multifamily project (St. Anton), the Gateway Shopping Center, the Clorox campus, and multiple conditional use permits, design review and other planning applications.

## COMMUNITY DEVELOPMENT DEPARTMENT

### Division Summary - Traffic Engineering

**Description:**

This Division is responsible for planning and operating the roadways, sidewalks, and bikeways in the City to provide for the safe and efficient movement of people, goods and services within Pleasanton.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Revenue</b>				
Program Revenue				
Traffic Signal Plan Review	6,000	-	-	-
Miscellaneous Reimbursements	19,676	100,000	50,000	50,000
Damage Reimbursement	10,297	-	-	-
Interfund Reimbursement-Revenue	23,852	23,148	23,669	24,040
General Fund Subsidy	1,988,679	1,608,119	1,453,940	1,472,113
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 2,048,504</b>	<b>\$ 1,731,267</b>	<b>\$ 1,527,609</b>	<b>\$ 1,546,153</b>
<b>Expenditures</b>				
Personnel	827,687	779,836	863,056	882,078
Transportation & Training	5,367	11,376	9,230	9,304
Repairs & Maintenance	1,076,502	770,318	484,186	484,186
Materials, Supplies & Services	138,948	169,737	171,137	170,585
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 2,048,504</b>	<b>\$ 1,731,267</b>	<b>\$ 1,527,609</b>	<b>\$ 1,546,153</b>

**Budget Highlights:**

- ◆ \$230,000 is included in each year for traffic signal maintenance including the central master computer system.
- ◆ \$50,000 is included in each year for traffic modeling, which is reimbursed by new development.
- ◆ \$61,000 is included in each year for the baseline traffic study and City traffic model update.

**Accomplishments:**

- ◆ Assisted in the completion of the Housing Element Update.
- ◆ Assisted in the creation of the City's Climate Action Plan.
- ◆ Created the City's Complete Streets Policy.
- ◆ Created agreement and received signed approval between the County of Alameda, the Alameda County Fairgrounds and the City of Pleasanton for the designation of the Fairgrounds Parking Lot on Pleasanton Avenue as the Permanent ACE Station.
- ◆ Implemented local signal timing revision and arterial signal coordination throughout the City to reduce travel time, delays, and automotive emissions.
- ◆ Completed the design of the Foothill Road Interchange project.
- ◆ Secured Congestion Mitigation and Air Quality Improvement (CMAQ) Grant for \$709,000 for the Foothill Road Interchange.

## COMMUNITY DEVELOPMENT DEPARTMENT

### Division Summary - Building & Safety

**Description:**

This Division safeguards the citizens of Pleasanton against faulty or inappropriate building, plumbing, mechanical and electrical construction practices. Through plan review and field inspection, the division provides guidance in compliance with state and local construction laws as they relate to seismic, wind, and fire life safety.

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Program Revenue				
Building Permits	1,455,278	1,700,000	1,750,000	1,900,000
Electrical Permits	116,276	130,000	140,000	150,000
Plumbing Permits	102,144	100,000	110,000	120,000
Heating & Vent Permits	59,952	70,000	75,000	82,000
Plan Check Fees - Building	1,116,601	1,200,000	1,300,000	1,400,000
Misc Charges For Current Serv	2,013	-	-	-
General Fund Subsidy	(481,688)	(1,027,515)	(1,224,427)	(1,478,241)
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 2,370,576</b>	<b>\$ 2,172,485</b>	<b>\$ 2,150,573</b>	<b>\$ 2,173,759</b>
<b>Expenditures</b>				
Personnel	1,814,461	1,583,448	1,603,562	1,650,579
Transportation & Training	14,676	30,953	29,241	23,510
Repairs & Maintenance	7,801	5,701	2,887	2,887
Materials, Supplies & Services	533,639	552,383	514,883	496,783
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 2,370,576</b>	<b>\$ 2,172,485</b>	<b>\$ 2,150,573</b>	<b>\$ 2,173,759</b>

**Budget Highlights:**

- ◆ One Senior Plan Checker has been reclassified to Permit Services Manager and moved into a new division: Permit Center Division.
- ◆ \$18,100 is included in the first year for the purchase of new code books due to revisions to the California Building Code.
- ◆ \$469,000 is included in each year for contract plan check services.

**Accomplishments:**

- ◆ Consistently provided "next workday" inspections and completed plan reviews within established goal dates.
- ◆ Implemented a new and improved automated permit processing system
- ◆ Management took a lead role in recommendations for code development and adoption of building codes at the Local, State and Federal levels of government.
- ◆ As requested by local builders, the Building and Safety Division Staff and our Plan Review Consultants provided increased expedited plan review and over-the-counter building plan review services for our building permit customers.
- ◆ Consistently completed the first plan review on major projects within 25 working days and consistently completed the second plan review on major projects within 20 working days.
- ◆ Performed plan checks and inspections on major projects including the Gateway Center (Safeway), Clorox, Mercedes and CLC.

## COMMUNITY DEVELOPMENT DEPARTMENT

### Division Summary - Permit Services Center

**Description:**

The Permit Center is the portal for our customers to interact with the Community Development Department. Our Permit Center Counter and online portal, [www.PleasantonPermits.com](http://www.PleasantonPermits.com), enable our community to obtain development information and process their development applications and permits with the Planning, Building, Engineering and Traffic Divisions.

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Program Revenue	-	-	-	-
General Fund Subsidy	-	169,007	426,481	423,087
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ -</b>	<b>\$ 169,007</b>	<b>\$ 426,481</b>	<b>\$ 423,087</b>
<b>Expenditures</b>				
Personnel	-	167,807	348,136	354,782
Transportation & Training	-	1,200	7,000	7,000
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	-	-	71,345	61,305
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ -</b>	<b>\$ 169,007</b>	<b>\$ 426,481</b>	<b>\$ 423,087</b>

**Budget Highlights:**

- ◆ This is a new division created in the second half of 2012-13FY. The budget includes operating expenses for the Permit Center, portions of which were previously budgeted in other divisions (i.e., Automated Permit System maintenance, office supplies, etc).
- ◆ The budget includes \$10,000 in 2013-14FY and \$5,000 in Professional Services for revisions/additions to the automated permit system reports and configurations.

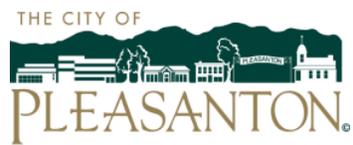
## HOUSING

# Operating Budget 2013/14FY and 2014/15FY

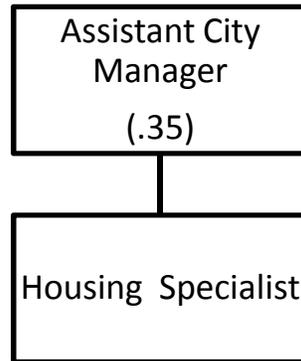


**The Pleasanton Housing Division promotes the development and maintenance of affordable rental and ownership housing in Pleasanton through administration of the General Plan Housing Element, the Pleasanton Homeownership Assistance Program, administration of the Community Development Block Grant (CDBG) and HOME programs, and a wide range of specialized housing services.**

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**HOUSING DEPARTMENT**



**Personnel Summary**

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
Assistant City Manager	0.35	0.35	0.35	0.35
Housing Specialist	1.00	1.00	1.00	1.00
Subtotal	1.35	1.35	1.35	1.35
Overtime	0.03	0.04	0.04	0.04
Temporary				
TOTAL	1.38	1.39	1.39	1.39

## HOUSING DEPARTMENT

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Revenue</b>				
Departmental Revenue				
H.O.M.E. Grant	32,907	9,943	10,249	10,490
Lower Income Housing Fund	194,118	213,816	219,175	222,795
C.D.B.G. Grant	76,077	100,327	103,424	105,850
General Fund Subsidy	-	404	-	(1)
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 303,102</b>	<b>\$ 324,490</b>	<b>\$ 332,848</b>	<b>\$ 339,134</b>
<b>Expenditures</b>				
Personnel	295,258	315,143	323,371	329,657
Transportation & Training	778	1,590	1,240	1,240
Repairs & Maintenance	514	257	137	137
Materials, Supplies & Services	6,553	7,500	8,100	8,100
Capital Outlay	-	-	-	-
<b>Total Department Expenditures</b>	<b>\$ 303,102</b>	<b>\$ 324,490</b>	<b>\$ 332,848</b>	<b>\$ 339,134</b>

### Goals & Objectives:

- ◆ Continue to administer the Down Payment Assistance Program to facilitate the purchase of homes in Pleasanton by low- and moderate-income buyers.
- ◆ Continue to provide clear and concise information to Pleasanton residents interested in affordable housing opportunities.
- ◆ Continue to coordinate the process of exploring options for the potential redevelopment of Kottinger Place under the guidance of the Kottinger Place Task Force.
- ◆ Coordinate the City's allocations of federal Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) funds under the umbrella of the City's Housing and Human Services Grant (HHS) program.
- ◆ Continue to support the operation of the new Tri-Valley Housing Opportunity Center (TVHOC), including program development and the initiation of fee-based services.

### Budget Highlights:

- ◆ Allocation of CDBG funds (Fund 548) to assist programs managed by local non-profit agencies to provide housing and services to low-income households through the City's Housing and Human Services Grant (HHS) program.
- ◆ Allocation of Lower Income Housing funds (Fund 271) to fund programs managed by local non-profit agencies to provide housing services related to the City's Housing and Human Services Grant (HHS) program.

### Accomplishments:

- ◆ Processed the City's Housing and Human Services Grant (HHS) program funded through two federal funding sources (CDBG and HOME) and two local sources (Lower Income Housing Fund and General Fund). This activity included coordinating informational public forums intended to inform interested parties about HHS opportunities and requirements. The meetings were coordinated in collaboration with other Tri-Valley cities. Federal and local funds were allocated to local non-profit agencies that provide housing and services to low-income Pleasanton residents.
- ◆ Continued the process of developing options for the redevelopment of Kottinger Place and Pleasanton Gardens senior apartments. The City entered into a contract with MidPen Housing Corporation, a non-profit affordable housing developer, to provide pre-development and development services. The City Council approved a predevelopment analysis report for the project in November 2012 to begin the site planning process which is expected to continue through 2013.

## ECONOMIC DEVELOPMENT

# Operating Budget 2013/14FY and 2014/15FY

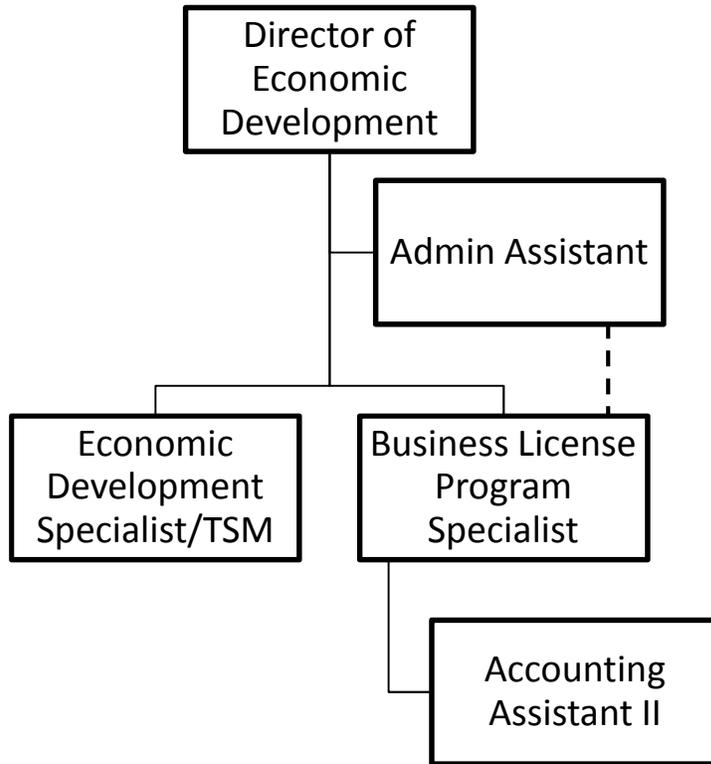


**The Economic Development Department is responsible for programs that help promote a positive business climate to support a stable economic base. The Economic Development staff provides business retention and attraction services, coordinates with local, regional and state organizations and agencies, serves as ombudsmen for the business community, manages the [trivalleyjobs.com](http://trivalleyjobs.com) website to connect local employers with area job seekers, implements the voluntary Transportation Systems Management (TSM) program, and coordinates the Rides to School program with local public schools. The Department also includes the Business License Division.**

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**ECONOMIC DEVELOPMENT DEPARTMENT**



**Personnel Summary**

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14				Projected 2014-15			
			Econ Dev	TSM	Bus. License (1)	TOTAL	Econ Dev	TSM	Bus. License (1)	TOTAL
Dir of Economic Dev.	1.00	1.00	1.00			1.00	1.00			1.00
Economic Dev. Specialist	1.00	1.00	0.50	0.50		1.00	0.50	0.50		1.00
Admin Assistant	1.00	1.00			1.00	1.00			1.00	1.00
Business Lic Prog Specialis	1.00	1.00			1.00	1.00			1.00	1.00
Accounting Asst II	1.00	1.00			1.00	1.00			1.00	1.00
Subtotal	5.00	5.00	1.50	0.50	3.00	5.00	1.50	0.50	3.00	5.00
Overtime	0.05	0.03			0.01	0.01			0.01	0.01
Temporary	0.00	0.06			0.08	0.08			0.08	0.08
<b>TOTAL</b>	<b>5.05</b>	<b>5.09</b>	<b>1.50</b>	<b>0.50</b>	<b>3.09</b>	<b>5.09</b>	<b>1.50</b>	<b>0.50</b>	<b>3.09</b>	<b>5.09</b>

**ECONOMIC DEVELOPMENT DEPARTMENT**

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Departmental Revenue				
Total Grants & Subventions	15,543	52,816	50,000	50,000
Total Fees For Current Service	-	-	1,000	1,000
Total Misc Reimbursement	15,116	1,000	300	300
General Fund Subsidy	1,317,448	1,358,513	1,033,310	1,087,513
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 1,348,107</b>	<b>\$ 1,412,329</b>	<b>\$ 1,084,610</b>	<b>\$ 1,138,813</b>
<b>Expenditures</b>				
Personnel	1,141,068	1,152,911	869,254	894,129
Transportation & Training	5,401	10,600	10,040	9,540
Repairs & Maintenance	13,082	12,258	5,155	5,165
Materials, Supplies & Services	188,556	236,560	200,161	229,979
Capital Outlay	-	-	-	-
<b>Total Department Expenditures</b>	<b>\$ 1,348,107</b>	<b>\$ 1,412,329</b>	<b>\$ 1,084,610</b>	<b>\$ 1,138,813</b>

**Goals & Objectives:**

- ◆ Economic Development Division
  - Update the City's Economic Development Strategic Plan in 2013-14FY, with implementation into 2014-15FY.
  - Continue to promote business assistance programs to support local companies.
  - Market and enhance inPleasanton.com to support the city's retail sector by promoting Pleasanton as a destination for retail and entertainment experiences.
  - Update business retention and attraction materials in 2013-14FY, and identify new channels for distribution.
  - Develop economic indicators report and accompanying materials to promote Pleasanton's business environment.
- ◆ Transportation Systems Division
  - Increase awareness and participation in a Residential-based Rideshare Program as part of the Commendable Commutes program.
  - Increase awareness and participation Commendable Commutes employer program.
  - Continue to assist Foothill High School in reducing traffic issues by promoting Rides to School program elements including Schoolpool and Try Transit Programs. Work with Amador Valley High School on similar programs.
  - Continue to promote walking, public transit use and carpooling at schools through the Rides to School school pool program.
  - Promote bicycle safety through the Rides to School Program.
  - Introduce Idle Free campaign in Pleasanton Unified School District schools (expand on what was done at Fairlands Elementary School in 2012).
- ◆ Business License Division
  - Increase awareness among Pleasanton companies of online business license application and renewal features.
  - Fully integrate the Franchise Tax Board City Business Tax program with the new business license software to receive data from State.
  - Improve tracking process for unlicensed businesses and follow-up efforts.
  - Create efficiencies in business tax delinquent collection methods and procedures.
  - Continue staff training on business license programs and industry issues.

## ECONOMIC DEVELOPMENT DEPARTMENT

### Division Summary - Economic Development

**Description:**

The Economic Development Division focuses on the retention, expansion and attraction of business within Pleasanton. This division manages programs that support local businesses, and works in partnership with local and regional organizations to promote the economic vitality of the community. Additionally, Economic Development Division staff serve as ombudsmen to Pleasanton based companies, while also guiding new projects through the development services process.

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Program Revenue				
Miscellaneous Reimbursements	(103)	-	-	-
General Fund Subsidy	479,213	491,161	483,233	503,823
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 479,110</b>	<b>\$ 491,161</b>	<b>\$ 483,233</b>	<b>\$ 503,823</b>
<b>Expenditures</b>				
Personnel	370,590	354,869	363,270	368,360
Transportation & Training	3,820	5,900	6,400	6,400
Repairs & Maintenance	1,353	1,617	1,088	1,088
Materials, Supplies & Services	103,347	128,775	112,475	127,975
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 479,110</b>	<b>\$ 491,161</b>	<b>\$ 483,233</b>	<b>\$ 503,823</b>

**Budget Highlights:**

- ◆ \$20,000 is included in each year for the Commercial/Office/Industrial Space Available reports to continue development and distribution on the City's website to highlight opportunities for business location.
- ◆ \$17,500 is allocated in 2013-14FY for enhancements and promotional collateral for inPleasanton.com to build site use.
- ◆ \$10,000 is included each year for business retention and attraction materials, along with \$7,000 in 2013-14FY to produce an economic indicators report.
- ◆ \$20,000 is budgeted in 2013-14FY to complete an update to the City's Economic Development Strategic Plan; funding included in 2014-15FY for implementation of identified strategies.

**Accomplishments:**

- ◆ Co-sponsored and developed regional initiatives - particularly East Bay Economic Development Alliance, Innovation Tri-Valley and i-GATE - designed to increase awareness of Pleasanton, the Tri-Valley and the East Bay as an excellent location for innovation and entrepreneurial activity.
- ◆ Worked with the City's Economic Vitality Committee to accomplish business support tasks including the development of the shop local website inPleasanton.com, the production of a business assistance brochure and conducting a survey of local business needs.
- ◆ In partnership with the Community Development Department, coordinated a task force that resulted in the development and approval of Downtown Hospitality Guidelines.
- ◆ Worked with local business partners - Pleasanton Downtown Association, Hacienda, Pleasanton Chamber of Commerce, Stoneridge Shopping Center, Tri-Valley Convention & Visitors Bureau, and Alameda County Fairgrounds - to initiate, support and implement programs to sustain a strong local economic climate, including a small business symposium, industry and innovation forums, lenders and brokers events, and Small Business Saturday promotion.
- ◆ Served as key City contact for several commercial projects that attracted and/or retained large companies in Pleasanton, including Clorox and Workday.

**ECONOMIC DEVELOPMENT DEPARTMENT**

Division Summary - Transportation Systems Management (TSM)

Description:

This division manages the City's Transportation Systems Management (TSM) program, which supports the adopted General Plan policies to reduce vehicle trips through the implementation of voluntary trip reduction programs. The TSM program coordinates the citywide employer-based program Commendable Commutes. The department also manages an internal employee trip reduction program known as "pRide" and a school-based program known as Rides to School. All three programs promote the use of commute alternatives such as carpooling, public transit, walking, biking and where appropriate, telecommuting to attain the goal of citywide vehicle trip reduction.

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Program Revenue				
A.B. 434 Veh Reg-T.S.M.	15,543	52,816	50,000	50,000
Miscellaneous Reimbursements	923	-	-	-
General Fund Subsidy	146,752	132,081	116,932	139,483
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 163,218</b>	<b>\$ 184,897</b>	<b>\$ 166,932</b>	<b>\$ 189,483</b>
<b>Expenditures</b>				
Personnel	114,236	107,995	110,397	111,948
Transportation & Training	627	1,500	1,500	1,500
Repairs & Maintenance	1,741	1,177	810	810
Materials, Supplies & Services	46,614	74,225	54,225	75,225
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 163,218</b>	<b>\$ 184,897</b>	<b>\$ 166,932</b>	<b>\$ 189,483</b>

Budget Highlights:

- ◆ \$30,250 is included each year to continue successful implementation and administration of Rides to School Program.
- ◆ \$18,000 is included each year to continue administration of Commendable Commutes Program including the introduction and enhancement of a Residential-based Rideshare Program.
- ◆ \$25,000 is included in 2014-15FY for Employer and Residential Transportation Survey.

Accomplishments:

- ◆ Increased automation in the pRide Program administration by successfully migrating to the 511 Rideshare web-based participation program to track monthly city employee ridesharing participation. Collectively, city employees saved over \$52,000 in fuel and maintenance costs as well as close to 167,000 lbs of CO2.
- ◆ Increased awareness and participation in Commendable Commutes employer program with successful contacts with Workday, Clorox and Roche Molecular which resulted in participation at new employee orientation events and the Great Race for Clean Air: Commute Edition in coordination with the Tri-Valley Air Quality Resource Team.
- ◆ Successfully worked with 511 Regional Rideshare to automate the Rides to School schoolpool program.
- ◆ Successfully promoted Bike to School day at Foothill High School in conjunction with Alameda County Safe Routes to School by promoting a Bike to School/Work energizer station.
- ◆ Promoted bicycle safety through the Rides to School Program including assisting each of the three middle schools to host an "Energizer Station" for Bike to School Day. To prepare for Bike to School day, staff worked with the Police Traffic unit to hold free helmet giveaways at the three middle schools.
- ◆ Involved in promoting Idle Free Tri-Valley, an effort of the Tri-Valley Air Quality Resource Team to educate school families on the effects of idling. The campaign was held at Fairlands Elementary school and resulted in over 320 families pledging to be idle free by turning off their vehicle engine if they will be waiting for more than 30 seconds at the drop off/pick-up school zone.

**ECONOMIC DEVELOPMENT DEPARTMENT**

Division Summary - Business License

Description:

The Business License division actively pursues business license revenue through identification and notification of the business license tax requirement. The business license staff processes approximately 9,200 licenses annually and works closely with state, county, and local agencies along with the Pleasanton Downtown Association to assist in educating the business community about City requirements and compliance.

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Program Revenue				
Business License Reports	-	-	1,000	1,000
Miscellaneous Reimbursements	14,296	1,000	-	-
Mgmt/Admin Service Fee	-	-	300	300
General Fund Subsidy	352,889	398,486	433,145	444,207
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 367,186</b>	<b>\$ 399,486</b>	<b>\$ 434,445</b>	<b>\$ 445,507</b>
<b>Expenditures</b>				
Personnel	335,405	371,225	395,587	413,821
Transportation & Training	904	1,600	2,140	1,640
Repairs & Maintenance	4,503	4,731	3,257	3,267
Materials, Supplies & Services	26,373	21,930	33,461	26,779
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 367,186</b>	<b>\$ 399,486</b>	<b>\$ 434,445</b>	<b>\$ 445,507</b>

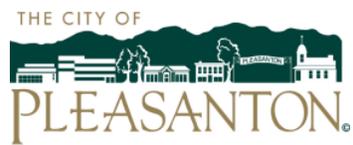
Budget Highlights:

- ◆ \$11,300 each year for new business license annual software maintenance.
- ◆ \$9,700 in 2013-14FY for web-based new business license application module.

Accomplishments:

- ◆ Increased revenues from improved procedures for mailing of renewal notices, table audits, and collection standards.
- ◆ Implemented new LicenseTrack software program allowing for more accurate financial reporting and improvement in customer service processes.
- ◆ Participated in Contractors State License Board Compliance program licensing previously unidentified local contractors.
- ◆ Reorganized and improved in-house procedures for increasing compliance and collections on unlicensed businesses.
- ◆ Improved procedures for collections, including organized inter-departmental staff training to improve communications through online portal.
- ◆ Implemented SB1186 requiring \$1 fee collected annually on each new and renewed business license.

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# **OPERATIONS SERVICES**

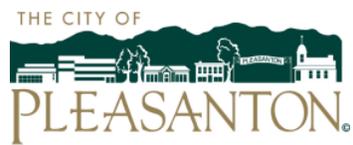
## OPERATION SERVICES

# Operating Budget 2013/14FY and 2014/15FY

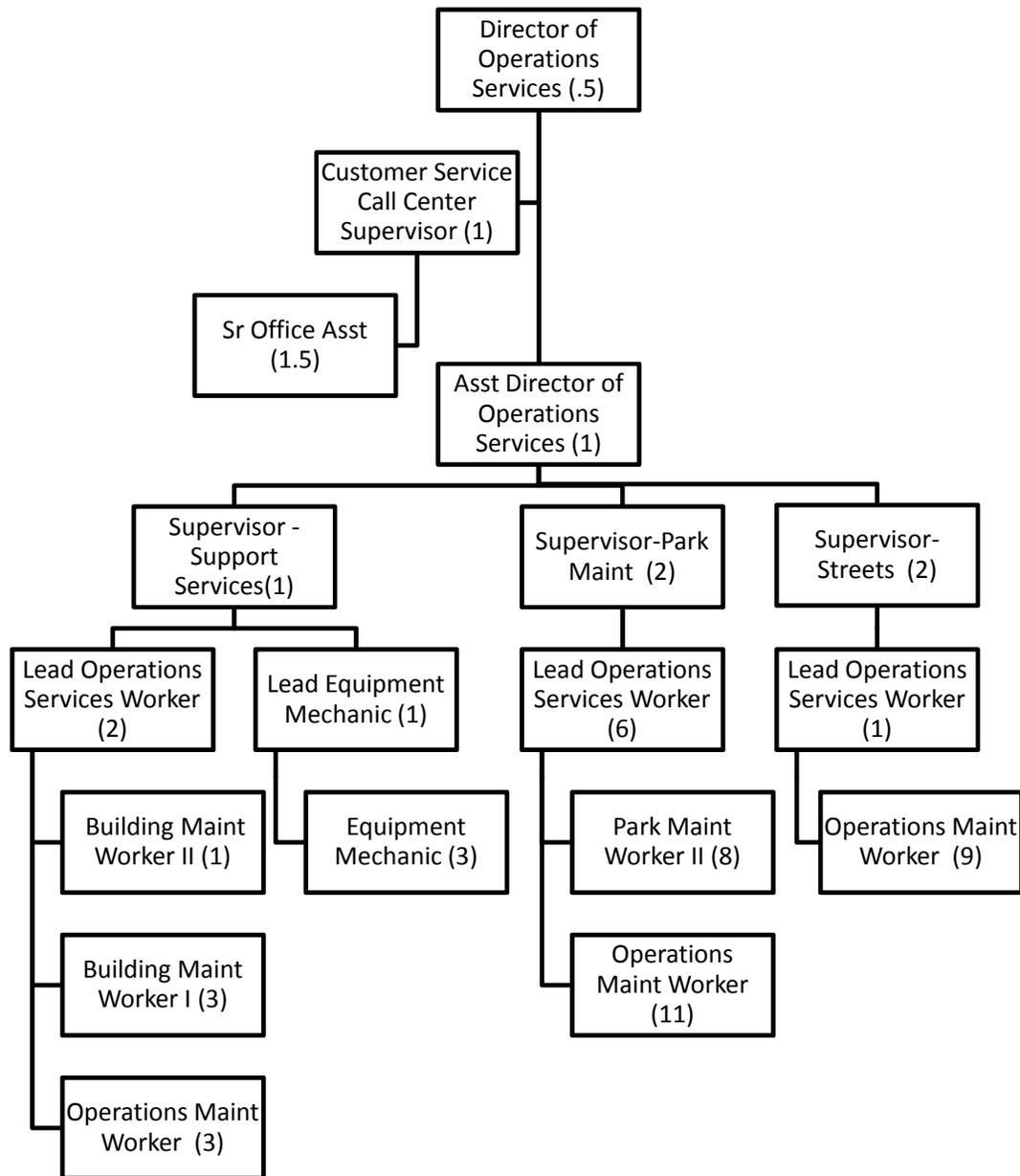


**The Operation Services Department is responsible for the operations and maintenance of City buildings, fleet, water, sewer, storm drainage, parks, streets, signs, and support services. Additionally, the department is also responsible for utility planning and utility engineering for the City. This is accomplished through five major divisions: Water, Sewer, Support Services, Parks and Streets.**

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**OPERATIONS SERVICES DEPARTMENT**



## OPERATIONS SERVICES DEPARTMENT

### Personnel Summary

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14					Projected 2014-15					
			Admin	Sup- port Svcs	Streets	Parks	TOTAL	Admin	Sup- port Svcs	Streets	Parks	TOTAL	
Director of Operations Svcs	0.500	0.500	0.500				0.500	0.500				0.500	(1)
Asst Dir of Operations Svcs	1.000	1.000	0.100	0.300	0.300	0.300	1.000	0.100	0.300	0.300	0.300	1.000	
Office Manager	1.000	1.000											(8)
Customer Svc Call Center Supervisor			1.000				1.000	1.000				1.000	(8)
Sr Office Assistant	1.500	1.500	1.500				1.500	1.500				1.500	
Ops Services Supervisor		4.000		1.000	2.000	2.000	5.000		1.000	2.000	2.000	5.000	(2),(9)
Streets Supervisor	1.000												(2)
Support Services Supervisor	1.000												(2)
Park Maint Supervisor	2.000												(2)
Ops Services Lead Worker		10.000		2.000	1.000	6.000	9.000		2.000	1.000	6.000	9.000	(3),(9)
Lead Street Maint Worker	2.000												(3)
Lead Support Svcs Worker	2.000												(3)
Lead Park Maint Worker	6.000												(3)
Ops Services Maint Worker		23.000		3.000	9.000	11.000	23.000		3.000	9.000	11.000	23.000	(4),(10)
Street Maint Worker II	8.000												(4)
Street Maint Worker I													(4)
Maintenance Asst	2.000												(4)
Building Maint Worker II	1.000	1.000		1.000			1.000		1.000			1.000	(4)
Building Maint Worker I	5.000	3.000		3.000			3.000		3.000			3.000	(4)
Park Maint Worker II	16.000	8.000				8.000	8.000				8.000	8.000	(4)
Park Maint Worker I	4.000												(4), (5)
Lead Equipment Mechanic	1.000	1.000		1.000			1.000		1.000			1.000	
Equipment Mechanic	3.000	3.000		3.000			3.000		3.000			3.000	
<b>Subtotal</b>	<b>58.000</b>	<b>57.000</b>	<b>3.100</b>	<b>14.300</b>	<b>12.300</b>	<b>27.300</b>	<b>57.000</b>	<b>3.100</b>	<b>14.300</b>	<b>12.300</b>	<b>27.300</b>	<b>57.000</b>	
Overtime	0.442	0.298	0.029	0.106	0.076	0.099	0.309	0.029	0.106	0.076	0.099	0.309	
Temporary	5.489	6.865	0.942	0.462	0.481	4.875	6.760	0.942	0.462	0.481	4.875	6.760	(6)
Limited Term-Energy & Sust Mgr	1.000	1.000											(7)
<b>TOTAL</b>	<b>64.931</b>	<b>65.163</b>	<b>4.071</b>	<b>14.867</b>	<b>12.857</b>	<b>32.274</b>	<b>64.069</b>	<b>4.071</b>	<b>14.867</b>	<b>12.857</b>	<b>32.274</b>	<b>64.069</b>	

**Comments:**

- (1) Director of Operations Services is allocated 50% to General Fund, 25% to Water Fund, and 25% to Sewer Fund.
- (2) In 2012/13FY Support Services Supervisor, Streets Supervisor, and Parks Supervisor position classifications were eliminated and replaced by the newly created Operations Services Supervisor position.
- (3) In 2012/13FY Lead Support Services Worker, Lead Streets Maint Worker and Lead Parks Maint Worker position classifications were eliminated and replaced by the newly created Operations Services Lead Worker position.
- (4) In 2012/13FY Building Maint Worker I/II, Streets Maint Worker I/II, Parks Maint Worker I/II, and Maint Assistant position classifications were replaced by the newly created Operations Services Maintenance Worker position. The majority of employees in the affected positions opted to be reclassified.
- (5) In 2012/13FY 1 Park Maintenance Worker I position transferred from Operations Services to Community Services.
- (6) In 2012/13FY the Landscape Architecture Division was transferred to Operations Services, increasing Temps by approximately 1 FTE.
- (7) In 2013/14FY the limited term Energy & Sustainability Manager position was eliminated.
- (8) In 2013/14FY the Office Manager position was eliminated and replaced with the Customer Service Call Center Supervisor position.
- (9) In 2013/14FY one Streets Division Lead Worker was reclassified as a Supervisor.
- (10) One Ops Services Maintenance Worker position budgeted as vacant from 7/1/13 - 12/31/13.

**OPERATIONS SERVICES DEPARTMENT**

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Departmental Revenue				
Total Fees For Current Service	34	20,000	20,000	21,000
Total Contributions & Donation	1,500	10,200	-	-
Total Miscellaneous	1,314	300	10,300	10,300
Total Misc Reimbursement	74,231	47,975	-	-
Total Interfund Revenues	480,740	467,062	411,393	414,453
Total Prior Year Revenues	-	3,491	-	-
General Fund Subsidy	13,151,132	13,682,443	14,753,860	15,180,387
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 13,708,949</b>	<b>\$ 14,231,471</b>	<b>\$ 15,195,553</b>	<b>\$ 15,626,140</b>
<b>Expenditures</b>				
Personnel	7,952,632	7,767,970	8,147,216	8,505,319
Transportation & Training	597,026	676,182	613,411	618,603
Repairs & Maintenance	422,785	847,007	1,551,102	1,551,102
Materials, Supplies & Services	4,687,272	4,940,312	4,883,824	4,951,116
Capital Outlay	49,234	-	-	-
<b>Total Department Expenditures</b>	<b>\$ 13,708,949</b>	<b>\$ 14,231,471</b>	<b>\$ 15,195,553</b>	<b>\$ 15,626,140</b>

**Goals & Objectives:**

- ◆ **Administration Services -**
  - Complete the development of the new mobile citizen application, allowing work requests via smart phones and tablet devices.
  - The Operations Services Department will oversee the Energy and Environment Committee for an additional two year period to help the City meet its climate action plan goals in order to reduce green house gases by the year 2020.
- ◆ **Landscape Architecture Division-**
  - Complete design of Bernal Community Park - Phase 2.
  - Complete re-design for Lions Wayside and Delucchi Parks, consistent with the Downtown Specific Plan.
- ◆ **Streets Maintenance -**
  - Continue with ADA ramp and sidewalk repairs.
  - Continue with the leaf collection program.
  - Continue to repair City-owned parking lots, including Civic Center and parks locations.
- ◆ **Support Services -**
  - Inventory assets using a GPS device to update our asset inventory in the GIS system.
  - Work closely with Pleasanton Police to outfit patrol cars as current manufacturer moves away from manufacturing patrol cars.
  - Continue to implement energy saving projects to reduce the carbon footprint of the city (New PG&E financing at 0% interest for qualifying projects).
  - Increase the fleet number of alternative fuel vehicles.
- ◆ **Parks Division -**
  - Implement improvements using natural fertilizers in our parks.
  - Replace play structures at Pleasanton Parks.
  - Convert Val Vista Park to recycled water in 2014.

## OPERATIONS SERVICES DEPARTMENT

### Division Summary - Operations Services Administration

**Description:**

This Division provides administrative support and oversight for the field operations area, including: Utility Operations, Utility Engineering and Planning, Street Maintenance, Support Services and Parks.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Revenue</b>				
Program Revenue				
Miscellaneous Donations	1,500	10,200	-	-
Miscellaneous Reimbursements	1,078	-	-	-
Miscellaneous	-	-	10,000	10,000
Interfund Reimbursement-Revenue	179,401	86,661	70,991	74,051
Prior Year Revenue	-	3,491	-	-
General Fund Subsidy	558,545	771,886	488,446	499,834
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 740,524</b>	<b>\$ 872,238</b>	<b>\$ 569,437</b>	<b>\$ 583,885</b>
<b>Expenditures</b>				
Personnel	598,197	612,469	495,075	509,523
Transportation & Training	1,320	2,940	2,940	2,940
Repairs & Maintenance	12,172	14,629	11,922	11,922
Materials, Supplies & Services	100,271	242,200	59,500	59,500
Capital Outlay	28,564	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 740,524</b>	<b>\$ 872,238</b>	<b>\$ 569,437</b>	<b>\$ 583,885</b>

**Budget Highlights:**

- ◆ \$52,000 is included in each year for the annual software maintenance on the Mainstar System.

**Accomplishments:**

- ◆ Coordinated several E-Waste drop-off events, which included medication drop-off.
- ◆ Completed over 15,000 work orders in Maintenance and Fleet for the two year period.
- ◆ Updated the newly required Regulatory Sewer System Management Plan and Stormwater plan for the City.
- ◆ Continued the Street Light Program, which oversees the maintenance and repair of over 7,500 street lights within the City.
- ◆ New Utility Billing software now includes a web portal allowing customers to pay on line.

**OPERATIONS SERVICES DEPARTMENT**

Division Summary - Landscape Architecture

**Description:**

The Landscape Architecture Division manages the planning, design, and construction of new parks, and the renovation of existing parks and street median landscaping. The Division also administers Landscape and Lighting Districts, the City's Trails program, and the Urban Forestry program, which includes street tree replacements and Heritage Tree protection. The Landscape Architect also reviews private development landscape plans for conformance with City standards.

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Division Revenue				
Interfund Reimbursement-Revenue	6,500	6,500	6,500	6,500
General Fund Subsidy	266,731	123,730	112,830	113,131
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 273,231</b>	<b>\$ 130,230</b>	<b>\$ 119,330</b>	<b>\$ 119,631</b>
<b>Expenditures</b>				
Personnel	270,971	127,617	111,636	111,926
Transportation & Training	1,049	1,200	1,229	1,240
Repairs & Maintenance	846	673	325	325
Materials, Supplies & Services	364	740	6,140	6,140
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 273,231</b>	<b>\$ 130,230</b>	<b>\$ 119,330</b>	<b>\$ 119,631</b>

**Budget Highlights:**

- ◆ \$15,500 is included in each year to provide staff support for the Landscape & Lighting Districts.
- ◆ \$40,000 is included each year for temporary staffing to support Heritage Tree requests and permit processing.
- ◆ \$35,000 is included each year for Landscape Architecture plan review, recycle water program design and review, and bike and pedestrian path design and review.

**Accomplishments:**

- ◆ Developed and distributed three (3) new trail maps for the August Bernal, Marilyn Murphy Kane & Callippe Preserve Trail(s).
- ◆ Partnered with Engineering to complete new bicycle lanes.
- ◆ Partnered with Engineering to install specialized microwave bicycle detection devices at several key intersections.

## OPERATIONS SERVICES DEPARTMENT

### Division Summary - Streets Maintenance

**Description:**

This division ensures that City streets, sidewalks, parking lots, traffic control signs and pavement markings are maintained to provide safe and accessible public passage throughout the City. It includes four programs: Street Maintenance, Street Cleaning, Traffic Maintenance, and Concrete Maintenance.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Revenue</b>				
Program Revenue				
Osc Sign Shop Revenues	34	20,000	20,000	21,000
Miscellaneous Reimbursements	11,403	25,000	-	-
Damage Reimbursement	29,118	-	-	-
Interfund Reimbursement-Revenue	210,543	224,759	184,759	184,759
General Fund Subsidy	2,602,843	2,707,199	2,802,836	2,924,915
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 2,853,941</b>	<b>\$ 2,976,958</b>	<b>\$ 3,007,595</b>	<b>\$ 3,130,674</b>
<b>Expenditures</b>				
Personnel	1,648,027	1,632,026	1,680,822	1,802,669
Transportation & Training	54,675	120,465	81,929	83,161
Repairs & Maintenance	155,955	211,612	201,044	201,044
Materials, Supplies & Services	975,764	1,012,855	1,043,800	1,043,800
Capital Outlay	19,522	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 2,853,941</b>	<b>\$ 2,976,958</b>	<b>\$ 3,007,595</b>	<b>\$ 3,130,674</b>

**Budget Highlights:**

- ◆ \$314,000 is included in each year for contracted street sweeping and downtown sidewalk cleaning.
- ◆ \$270,000 is included in each year for electricity to operate the City's street lights.
- ◆ \$235,000 is included in each year for asphalt, rock and sand for street maintenance.
- ◆ \$162,500 is included in each year for Street Light maintenance and emergency repairs.

**Accomplishments:**

- ◆ Completed 2,712 ADA sidewalk repairs including yellow truncated domes, and sidewalk grinds.
- ◆ Repaired 2,382 potholes.
- ◆ Collected over 6,270 cubic yards of leaf pickup during leaf removal season.

## OPERATIONS SERVICES DEPARTMENT

### Division Summary - Support Services

**Description:**

This Division is responsible for providing maintenance of the public building infrastructure and procurement and maintenance of the City's vehicle and equipment fleet. It consists of five programs: Building Maintenance, Vehicle and Equipment Maintenance, Building Operations, Janitorial Services, and Recreation Facilities Maintenance.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Revenue</b>				
Program Revenue				
Miscellaneous Reimbursements	15,658	17,700	-	-
Damage Reimbursement	2,623	-	-	-
Recycling	1,314	300	300	300
Interfund Reimbursement-Revenue	84,295	149,142	149,143	149,143
General Fund Subsidy	3,567,149	3,896,124	4,017,908	4,109,015
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 3,671,039</b>	<b>\$ 4,063,266</b>	<b>\$ 4,167,351</b>	<b>\$ 4,258,458</b>
<b>Expenditures</b>				
Personnel	1,748,463	1,813,500	1,923,382	1,997,057
Transportation & Training	430,032	427,381	395,201	396,194
Repairs & Maintenance	122,953	424,586	437,750	437,750
Materials, Supplies & Services	1,368,760	1,397,799	1,411,018	1,427,457
Capital Outlay	830	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 3,671,039</b>	<b>\$ 4,063,266</b>	<b>\$ 4,167,351</b>	<b>\$ 4,258,458</b>

**Budget Highlights:**

- ◆ \$455,430 is included in each year for electricity and gas for city owned facilities.
- ◆ \$195,000 is included in each year for repair parts for City owned vehicles and equipment.
- ◆ \$75,000 is included in each year for custodial contract cleaning of Recreation buildings.
- ◆ \$75,000 is included in each year for custodial contract cleaning of Government buildings.
- ◆ \$100,000 is included in each year for contract maintenance for all City facilities.
- ◆ \$110,000 is included in each year for PUSD gyms (cleaning, supplies, and electricity).

**Accomplishments:**

- ◆ Collected over 20,000 pounds of batteries for recycling.
- ◆ Constructed the Remillard Conference facility using totally green technology.
- ◆ The entire OSC complex was certified as "green Business" this year!!

## OPERATIONS SERVICES DEPARTMENT

### Division Summary - Parks

**Description:**

The Parks Maintenance Division maintains 42 neighborhood parks, organized play fields, City trails, City-owned open space, Pleasanton Pioneer Cemetery, the BMX facility, all City street trees, and landscaping along City streets and around City government buildings. The Division oversees the operation and serves in a maintenance advisory capacity to Callippe Preserve Golf Course. It also oversees regulatory compliance contract work for Kottinger and Bernal creeks, and Callippe Preserve open space. The Division also participates in park planning and related activities.

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Program Revenue				
Miscellaneous Reimbursements	16,119	5,000	-	-
Damage Reimbursement	(1,769)	275	-	-
General Fund Subsidy	6,155,864	6,183,504	7,331,839	7,533,491
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 6,170,215</b>	<b>\$ 6,188,779</b>	<b>\$ 7,331,839</b>	<b>\$ 7,533,491</b>
<b>Expenditures</b>				
Personnel	3,686,974	3,582,358	3,936,300	4,084,143
Transportation & Training	109,951	124,196	132,112	135,068
Repairs & Maintenance	130,859	195,507	900,061	900,061
Materials, Supplies & Services	2,242,113	2,286,718	2,363,366	2,414,219
Capital Outlay	318	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 6,170,215</b>	<b>\$ 6,188,779</b>	<b>\$ 7,331,839</b>	<b>\$ 7,533,491</b>

**Budget Highlights:**

- ◆ \$105,000 is included for contract services related to required monitoring and mitigation of Bernal Creek.
- ◆ \$59,150 is included for contract services related to required monitoring, mitigation, and reporting of Kottinger Creek.
- ◆ \$100,000 is included each year for maintenance of new street medians and berm area.

**Accomplishments:**

- ◆ Renovated irrigation and planting of multiple sections of City median landscape in various locations.
- ◆ Oversaw the design and installation of El Charro median Landscape.
- ◆ Irrigating El Charro median with recycled water, first location in the City.

# **COMMUNITY ACTIVITIES**

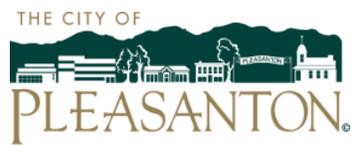
## COMMUNITY SERVICES

# Operating Budget 2013/14FY and 2014/15FY

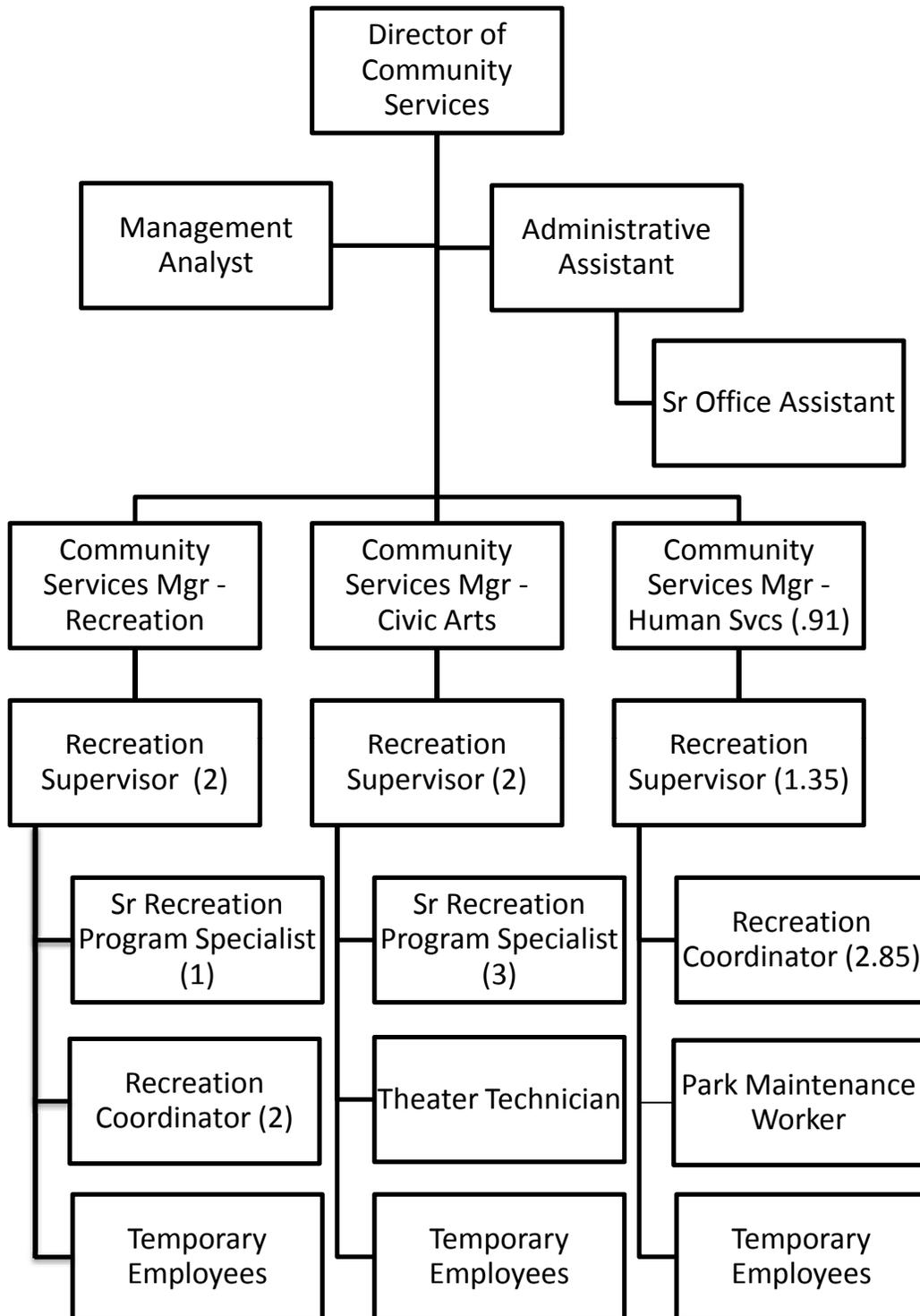


**The Community Services Department provides facilities and a variety of programs/activities that meet the leisure, recreational, human services, and cultural needs of the community. These services include: sports and recreational activities for youth and adults, enrichment classes, civic arts programs, services to meet the social and living needs of seniors, activities for the developmentally disabled, preschool, environmental education, and transportation for the elderly and disabled.**

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**COMMUNITY SERVICES DEPARTMENT**



## COMMUNITY SERVICES DEPARTMENT

### Personnel Summary

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14			Projected 2014-15			
			Admin	Comm Svcs	TOTAL	Admin	Comm Svcs	TOTAL	
Dir of Community Svcs	1.00	1.00	1.00		1.00	1.00		1.00	
Management Analyst			1.00		1.00	1.00		1.00	(7)
Office Manager	1.00								(1)
Administrative Asst		1.00	1.00		1.00	1.00		1.00	(1)
Sr Office Asst	2.00	1.00	1.00		1.00	1.00		1.00	(2)
Community Services Mgr	2.90	2.91		2.91	2.91		2.91	2.91	(3)
Recreation Supervisor	5.15	5.35		5.35	5.35		5.35	5.35	(3)
Sr Rec Program Specialist	2.00	3.00		3.00	3.00		3.00	3.00	(2)
Preschool Specialist	1.00								(4)
Park Maint Worker I		1.00		1.00	1.00		1.00	1.00	(5)
Recreation Coordinator	3.85	4.85		4.85	4.85		4.85	4.85	(4) (6)
Theater Technician	1.00	1.00		1.00	1.00		1.00	1.00	
Landscape Architect	1.00								(6)
<b>Subtotal</b>	<b>20.90</b>	<b>21.11</b>	<b>4.00</b>	<b>18.11</b>	<b>22.11</b>	<b>4.00</b>	<b>18.11</b>	<b>22.11</b>	
Overtime	0.31	0.24	0.02	0.33	0.35	0.02	0.33	0.35	
Temporary	41.76	41.93	2.65	46.10	48.75	2.65	46.10	48.75	
Limited Term - Sr Rec Prog Specialist	2.00	2.00		1.00	1.00		1.00	1.00	(8)
<b>TOTAL</b>	<b>62.98</b>	<b>63.29</b>	<b>6.66</b>	<b>64.54</b>	<b>71.20</b>	<b>6.66</b>	<b>64.54</b>	<b>71.20</b>	

Comments:

- (1) Office Manager position was replaced with Administrative Assistant position in 2012/13FY.
- (2) Sr Office Assistant position replaced with Sr Rec Program Specialist position in 2012/13FY.
- (3) Community Services Manager and Recreation Supervisor position allocations to Paratransit adjusted in 2012/13FY.
- (4) Preschool Specialist position replaced with Recreation Coordinator position in 2012/13FY.
- (5) In 2012/13FY 1 Park Maintenance Worker I position transferred from Operations Services to Community Services.
- (6) Landscape Architect position was eliminated in 2012/13FY and the Landscape Architecture Division was transferred to the Operations Services Department.
- (7) In 2013/14FY a Management Analyst position was added.
- (8) One limited term Sr Rec Program Specialist position eliminated in 2013/14FY.

**COMMUNITY SERVICES DEPARTMENT**

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Departmental Revenue				
Total Contributions & Donation	17,200	10,600	19,550	19,550
Total Misc Reimbursement	26,589	19,800	-	-
Total Recreation Revenues	3,507,589	3,440,200	3,604,500	3,657,900
Total Prior Year Revenues	(2,990)	-	-	-
General Fund Subsidy	2,776,622	3,300,767	3,568,747	3,632,402
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 6,325,009</b>	<b>\$ 6,771,367</b>	<b>\$ 7,192,797</b>	<b>\$ 7,309,852</b>
<b>Expenditures</b>				
Personnel	4,016,328	4,370,201	4,738,223	4,974,063
Transportation & Training	26,609	24,042	31,942	30,060
Repairs & Maintenance	37,242	57,945	53,223	53,223
Materials, Supplies & Services	2,244,832	2,319,179	2,369,409	2,252,506
Capital Outlay	-	-	-	-
<b>Total Department Expenditures</b>	<b>\$ 6,325,009</b>	<b>\$ 6,771,367</b>	<b>\$ 7,192,797</b>	<b>\$ 7,309,852</b>

**Goals & Objectives:**

♦ **Administration Division-**

- Implement and coordinate department-wide volunteer program.
- Revise Co-Sponsorship Policies and Procedures.
- Partner with East Bay Regional Park District to finalize construction of the Iron Horse Trail between the Bart Station in Pleasanton to Santa Rita.
- Complete the Parks & Recreation Master Plan.

♦ **Community Services Division-**

- Continue to develop & expand the Ptownlife.org website.
- Increase marketing & communications effectiveness in Civic Arts programming.
- implement transition from the oversight of the Youth Master Plan from the YMPOC to the Youth Commission.
- develop a Strategic Plan for the Human Services needs Assessment Findings Report.
- Revise Facility Use policies, procedures & fees.

## COMMUNITY SERVICES DEPARTMENT

### Division Summary - Administration

**Description:**

The Administration Division provides leadership, guidance, and support for department programs. The Division conducts registration activities, rents City recreational facilities, supports five legislative advisory bodies (Civic Arts Commission, Human Services Commission, Parks and Recreation Commission, Youth Commission, Trails Ad Hoc Committee), and manages the department's budget.

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Division Revenue				
Miscellaneous Reimbursements	622	-	-	-
Rent & Concessions	1,699	(13,575)	-	-
Insurance Revenue	204	11,000	-	-
Miscellaneous Recreation Fee	130	200	-	-
Recreation Refund Surcharge	922	1,000	1,000	1,000
General Fund Subsidy	1,042,258	929,960	1,132,887	1,179,203
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 1,045,835</b>	<b>\$ 928,585</b>	<b>\$ 1,133,887</b>	<b>\$ 1,180,203</b>
<b>Expenditures</b>				
Personnel	646,643	570,967	854,772	934,029
Transportation & Training	18,385	14,455	16,604	16,690
Repairs & Maintenance	12,824	13,843	10,989	10,989
Materials, Supplies & Services	367,984	329,320	251,522	218,495
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 1,045,835</b>	<b>\$ 928,585</b>	<b>\$ 1,133,887</b>	<b>\$ 1,180,203</b>

**Budget Highlights:**

- ◆ \$11,000 is included in each year to cover costs associated with fingerprinting staff/volunteers through DOJ; and Red Cross training & certification.
- ◆ \$7,000 is included in each year for Department staff uniforms.
- ◆ \$86,000 is included in each year to produce, print, and mail the Activities Guide (three per year).
- ◆ \$43,470 is included in each year for bank fees associated with taking credit card payments.
- ◆ \$60,552 is included for computer based software program(s) for activity registration, facility rentals & facility membership; and to support a department-wide Volunteer Program.

**Accomplishments:**

- ◆ Conducted RFP process & finalized agreement for the development of the City's Parks & Recreation Master Plan.
- ◆ Conducted RFP process & finalized agreement for the development of the City's Cultural Plan Update.
- ◆ Partnered with the Engineering Department to complete the final design & begin construction on the Dolores Bengtson Aquatics Center Pool Renovation project.
- ◆ Partnered with East Bay Regional Park to complete the final design of the Iron Horse Trail.
- ◆ Partnered with East Bay Regional Park to complete the construction of the Alamo Canal Trail Extension under I-580.
- ◆ Partnered with local real estate company to offer "Pleasanton's Rose Show" at the Senior Center.
- ◆ Partnered with the Sports Council and the Pleasanton Unified School District to provide additional sports turf maintenance at five (5) school sites.

## COMMUNITY SERVICES DEPARTMENT

### Division Summary - Community Services

**Description:**

The Community Services Division is comprised of 3 major programs: Recreation, Human Services, and Civic Arts. The wide range of services includes senior programs and activities, early childhood education through Gingerbread Preschool, Recreational Activities for the Developmentally Disabled (RADD), services for teens and youth, coordination of the City grant program, sports-related activities/classes/camps/play fields, aquatics programs, operation of the BMX facility, special interest classes, visual/literary/performing/fine arts programs, and outdoor education sessions in conjunction with School District curriculum. The Division also manages the annual Hometown Holiday event.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Revenue</b>				
Division Revenue				
Adult Basketball	21,535	25,000	25,500	26,000
Adult Bocce Ball	4,139	4,500	4,600	4,700
Adult Volleyball	17,465	20,000	20,500	21,000
Aquatics	395,655	287,000	377,000	402,000
Drama Camp	93,596	92,000	90,000	94,000
Environmental Education	58,523	55,000	75,000	75,000
Gallery Program	8,663	8,000	11,000	11,000
Gallery Admission Fee	720	500	-	-
Literary Arts	9,174	9,000	3,500	3,500
Miscellaneous	40,177	33,400	23,250	23,250
Open Gym	9,125	11,000	11,200	11,500
Preschool	611,447	615,000	605,000	605,000
Rec Activities-Dev Disabled	20,132	22,000	22,500	23,000
Senior Citizen Programs	68,582	70,000	71,000	72,000
Softball	280,465	275,000	258,000	263,000
Specialty Classes	596,595	600,000	317,000	317,000
Teen Activities	105,659	100,000	102,000	105,000
Tennis	54,642	56,000	57,000	60,000
Theater	488,637	518,000	547,000	548,000
Youth Sports/Camps	179,499	200,000	494,000	494,000
Field & Facility Rentals	343,196	327,000	373,000	380,500
General Fund Subsidy	1,734,364	2,370,807	2,435,860	2,453,199
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 5,279,175</b>	<b>\$ 5,842,782</b>	<b>\$ 6,058,910</b>	<b>\$ 6,129,649</b>
<b>Expenditures</b>				
Personnel	3,369,685	3,799,234	3,883,451	4,040,034
Transportation & Training	8,224	9,587	15,338	13,370
Repairs & Maintenance	24,418	44,102	42,234	42,234
Materials, Supplies & Services	1,876,848	1,989,859	2,117,887	2,034,011
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 5,279,175</b>	<b>\$ 5,842,782</b>	<b>\$ 6,058,910</b>	<b>\$ 6,129,649</b>

## COMMUNITY SERVICES DEPARTMENT

### Division Summary - Community Services (continued)

#### Budget Highlights:

- ◆ \$85,308 is included each year for temporary staffing for Theater Tech Services to support Civic Arts programming, Special Events & City Council meetings.
- ◆ \$246,197 is included in each year for staff support, field supplies, and contract services for the Alviso Adobe programs and operations.
- ◆ \$140,881 is included in each year for Youth & Teen Programs which include Youth in Government Day, Teen Job Fair, and Summer Day Camps.
- ◆ \$85,841 is included in each year for the Recreation Activities for the Developmentally Disabled (RADD program).
- ◆ \$21,000 is included each year to provide contract classes at the Senior Center.
- ◆ \$36,249 is included in each year to support the annual Hometown Holiday event.
- ◆ \$9,402 is included each year to support the Community Garden program.

#### Accomplishments:

- ◆ Developed and launched a new youth & family website known as "Ptownlife.org".
- ◆ Implemented the Field Allocation Policy.
- ◆ Completion of the Regional Food Storage Project.
- ◆ Implemented improvements to the Community Grant program for Cultural Arts & Youth related project(s).
- ◆ Installed three (3) new pieces of Public Art that include the "Firehouse Crystal Bell", "Windsong" & "Comet".
- ◆ Conducted RFP process and finalized agreement for "Shakespeare in the Park" theatrical production services.
- ◆ Conducted RFP process and finalized agreement for Repertory Theatrical Production Services.
- ◆ Approval of the East Alameda County Human Services Needs Assessment: Findings Report.
- ◆ Conducted RFP process and finalized agreement to provide Children's Theatrical Production Services.
- ◆ Offered a "Transit Fair" to address the growing need for transportation options throughout the Tri-Valley.
- ◆ Received an "Award of Excellence" from the California Park & Recreation Society (CPRS) for the "Creature of Impulse" Teen Improv program.

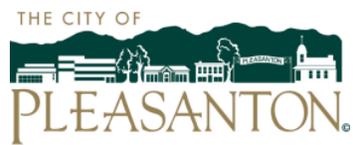
## LIBRARY

# Operating Budget 2013/14FY and 2014/15FY

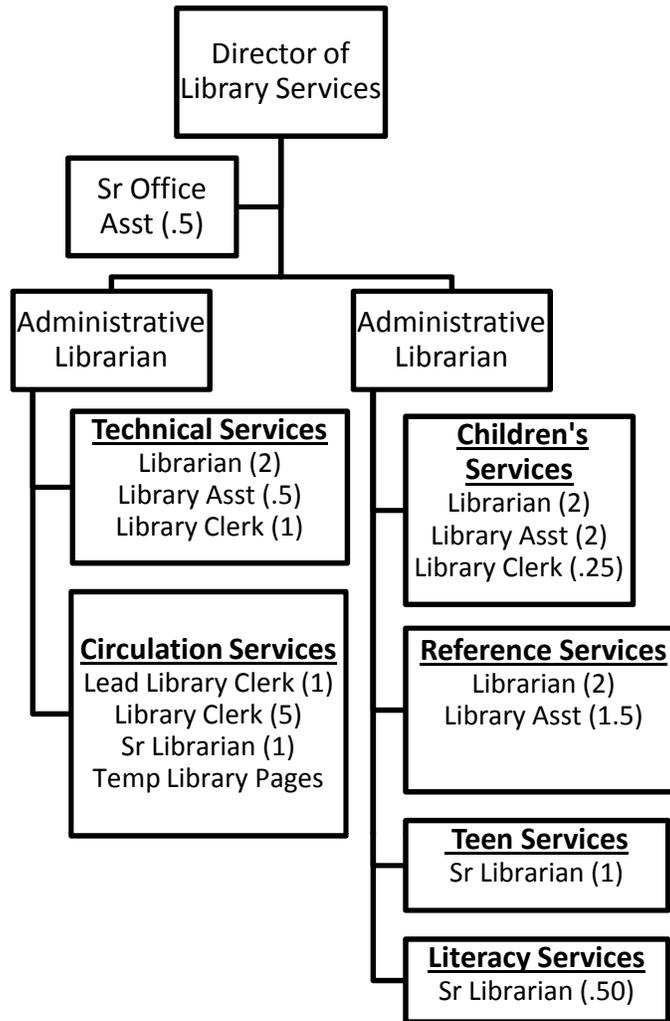


**Pleasanton Public Library provides resources to enrich lives, to encourage a learning environment, to develop an interest in reading, to access books, media and the internet, to build cultural awareness, and to offer a venue for community gatherings.**

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**LIBRARY DEPARTMENT**



**Personnel Summary**

	Actual 2011-12	Adjust-ed 2012-13	Projected 2013-14			Projected 2014-15		
			Admin & Tech Svcs	Public Svcs	TOTAL	Admin & Tech Svcs	Public Svcs	TOTAL
Dir of Library Svcs	1.00	1.00	1.00		1.00	1.00		1.00
Sr Office Asst		0.50	0.50		0.50	0.50		0.50
Admin Librarian	2.00	2.00	2.00		2.00	2.00		2.00
Sr Librarian	2.50	2.50		2.50	2.50		2.50	2.50
Librarian	5.50	6.00		6.00	6.00		6.00	6.00
Lead Library Clerk	1.00	1.00		1.00	1.00		1.00	1.00
Library Clerk	6.25	6.25		6.25	6.25		6.25	6.25
Library Assistant	5.00	4.00		4.00	4.00		4.00	4.00
<b>Subtotal</b>	<b>23.25</b>	<b>23.25</b>	<b>3.50</b>	<b>19.75</b>	<b>23.25</b>	<b>3.50</b>	<b>19.75</b>	<b>23.25</b>
Overtime								
Temporary	9.04	9.12	0.15	9.48	9.63	0.15	9.48	9.63
<b>TOTAL</b>	<b>32.29</b>	<b>32.37</b>	<b>3.65</b>	<b>29.23</b>	<b>32.88</b>	<b>3.65</b>	<b>29.23</b>	<b>32.88</b>

Comments:

(1) In 2012/13FY one fulltime Library Assistant was replaced by a Sr Office Asst (.5 FTE) and Librarian (.5 FTE).

**LIBRARY DEPARTMENT**

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Departmental Revenue				
Total Grants & Subventions	13,000	-	-	-
Total Library Revenues	82,605	86,400	87,600	88,800
General Fund Subsidy	4,008,866	4,047,154	4,283,016	4,343,278
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 4,104,472</b>	<b>\$ 4,133,554</b>	<b>\$ 4,370,616</b>	<b>\$ 4,432,078</b>
<b>Expenditures</b>				
Personnel	3,332,078	3,338,759	3,474,535	3,565,964
Transportation & Training	9,658	10,250	9,850	9,850
Repairs & Maintenance	47,949	42,045	29,060	29,060
Materials, Supplies & Services	309,114	329,500	344,171	334,204
Capital Outlay	405,673	413,000	513,000	493,000
<b>Total Department Expenditures</b>	<b>\$ 4,104,472</b>	<b>\$ 4,133,554</b>	<b>\$ 4,370,616</b>	<b>\$ 4,432,078</b>

**Goals & Objectives:**

- ◆ Manage increased demand for basic literacy tutoring for English speaking adults and ESL learners.
- ◆ Expand the information available to Pleasanton Teens on health issues, community service hours, and employment opportunities.
- ◆ Increase attendance at Library community events, author talks and other literary events.
- ◆ Continue to provide multicultural dance, performance, story times and events for families, children and adults.
- ◆ Implement new technologies to improve service quality and timeliness including radio frequency ID and self-check-in.
- ◆ Develop a new strategic plan for the Library and its community

**LIBRARY DEPARTMENT**

**Division Summary - Administrative & Technical Services**

**Description:**

The Library's Administration Division provides oversight and supervision for the services of the Library. The Administration staff provides computer support and equipment support, as well as oversees the administrative capital budgets. This division orders, receives, pays for and catalogs new library materials. It includes the support staff who check library materials in and out, administer fines and fees and return items to their correct position on the shelves.

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Revenue</b>				
Division Revenue				
State Grant	13,000	-	-	-
Library Fees	1,702	3,000	3,200	3,400
Library Fines	82,411	83,000	84,000	85,000
Library - Lost & Damaged Items	(1,818)	-	-	-
Library Donations	310	300	300	300
Misc. Library Revenue	-	100	100	100
General Fund Subsidy	1,352,018	1,311,477	1,373,918	1,370,882
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 1,447,623</b>	<b>\$ 1,397,877</b>	<b>\$ 1,461,518</b>	<b>\$ 1,459,682</b>
<b>Expenditures</b>				
Personnel	1,129,741	1,089,511	1,131,737	1,159,868
Transportation & Training	9,280	5,900	5,500	5,500
Repairs & Maintenance	46,549	42,045	29,060	29,060
Materials, Supplies & Services	233,508	250,421	265,221	255,254
Capital Outlay	28,544	10,000	30,000	10,000
<b>Total Division Expenditures</b>	<b>\$ 1,447,623</b>	<b>\$ 1,397,877</b>	<b>\$ 1,461,518</b>	<b>\$ 1,459,682</b>

**Budget Highlights:**

- ◆ \$40,000 is included in each year for outsource cataloging and processing.
- ◆ \$55,000 is included in each year for maintenance of library software.
- ◆ \$14,000 is included in each year for Pacific Library Partnership membership.

**Accomplishments:**

- ◆ Worked with the Library Commission to implement their outreach plan.
- ◆ Redesigned the library's layout and wireless to accommodate more patrons with mobile devices.
- ◆ Patrons can now get recommendations for books similar to any they look up in the Library catalog.
- ◆ Increased the number of items out-sourced for cataloging to improve efficiency and timeliness.
- ◆ Implemented a new book recommendation email service for patrons.

## LIBRARY DEPARTMENT

### Division Summary - Public Services

**Description:**

The Library's Public Services Division includes the Public Services Administration, Reference Services, Children's Services, Teen Services, and Literacy Programs. This Division selects the collections (books, DVD's, newspapers) and services unique to each of these programs in the Library, from story-times and toddler books to computer classes on email for seniors. The Public Service Division also helps those citizens who need information. The Public Services Division provides full-text databases with magazine articles for school reports and personal research, outreach programs, and books and media. This Division also provides the staff and supplies for the Library's literacy program that helps Pleasanton adults who have not learned to read, by facilitating one-on-one tutoring with local volunteers.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Revenue</b>				
Division Revenue				
General Fund Subsidy	2,656,848	2,735,677	2,909,098	2,972,396
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 2,656,848</b>	<b>\$ 2,735,677</b>	<b>\$ 2,909,098</b>	<b>\$ 2,972,396</b>
<b>Expenditures</b>				
Personnel	2,202,337	2,249,248	2,342,798	2,406,096
Transportation & Training	378	4,350	4,350	4,350
Repairs & Maintenance	1,400	-	-	-
Materials, Supplies & Services	75,605	79,079	78,950	78,950
Capital Outlay	377,128	403,000	483,000	483,000
<b>Total Division Expenditures</b>	<b>\$ 2,656,848</b>	<b>\$ 2,735,677</b>	<b>\$ 2,909,098</b>	<b>\$ 2,972,396</b>

**Budget Highlights:**

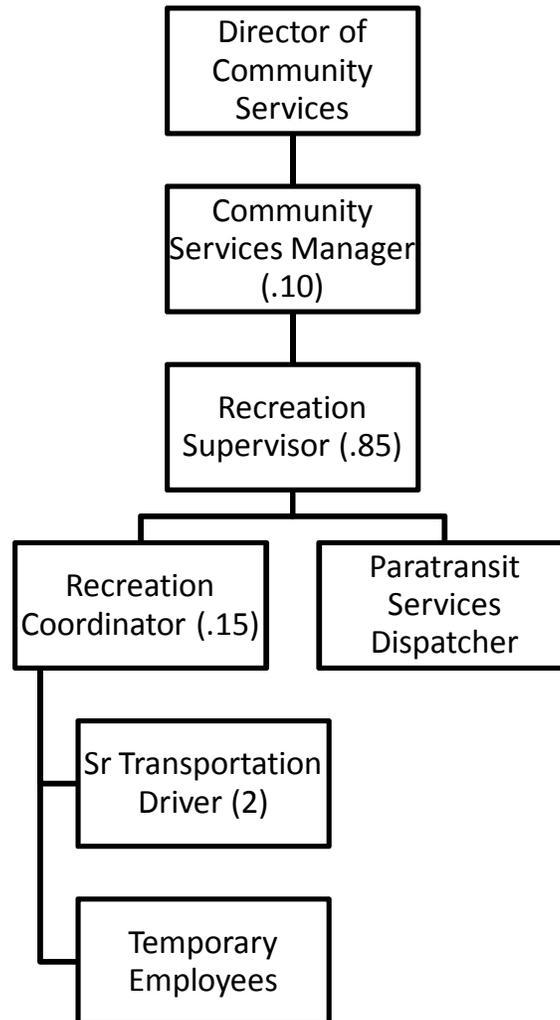
- ◆ \$428,000 is included in each year for books and media.
- ◆ \$25,000 is included in each year for membership and administration fee for Link +.
- ◆ \$12,000 is included in each year for book loan delivery fees.

**Accomplishments:**

- ◆ Increased Children's summer reading program participation for better reading skill retention.
- ◆ Expanded our free resume, career guidance, legal, computer skill and Excel classes for adults.
- ◆ Successfully offered over 100 programs for adults and seniors.
- ◆ Kept more than 2/3 of Pleasanton's elementary students reading over the summer through our Summer Reading Games.
- ◆ Increased customer visits to the Library to over 40,000 a month.

# **ENTERPRISE FUNDS**

## PARATRANSIT



### Personnel Summary

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15	
Community Services Manager	0.10	0.09	0.09	0.09	(1)
Recreation Supervisor	0.85	0.65	0.65	0.65	(1)
Recreation Coordinator	0.15	0.15	0.15	0.15	
Paratransit Dispatcher	1.00	1.00	1.00	1.00	
Sr Transportation Driver	1.00	1.00	1.00	1.00	
<b>Subtotal</b>	<b>3.10</b>	<b>2.89</b>	<b>2.89</b>	<b>2.89</b>	
Overtime	0.02	0.01	0.01	0.01	
Temporary	4.81	4.37	4.26	4.26	
<b>TOTAL</b>	<b>7.94</b>	<b>7.27</b>	<b>7.16</b>	<b>7.16</b>	

**Comments:**

(1) Community Services Manager and Recreation Supervisor position allocations to Paratransit adjusted in 2012/13FY.

## PARATRANSIT

Paratransit provides special transportation for Pleasanton residents age 70 and over, as well as residents of any age who are ADA (Americans with Disabilities Act) certified. The City offers door-to-door service (advance reservations required) within the City, as well as fixed-route, scheduled service between the Downtown area and various senior housing complexes.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ -	\$ -	\$ -	\$ -
<b>Revenue</b>				
Senior Transportation Fares	33,429	45,000	33,000	33,000
Dtr Transit Fares	2,964	2,205	2,250	2,250
Senior Transit Mtc Grant	51,445	53,470	60,135	60,135
Other Grant Revenue	112,127	43,824	42,772	42,772
Measure B Paratransit	86,454	83,713	91,914	91,914
<b>Total Revenue</b>	<b>\$ 286,418</b>	<b>\$ 228,212</b>	<b>\$ 230,071</b>	<b>\$ 230,071</b>
<b>Transfers In (Out)</b>				
from General Fund - operating subsidy	330,416	374,926	382,998	395,807
<b>Net Transfers</b>	<b>\$ 330,416</b>	<b>\$ 374,926</b>	<b>\$ 382,998</b>	<b>\$ 395,807</b>
<b>Expenditures</b>				
Personnel	544,811	512,145	520,063	531,301
Transportation & Training	60,332	73,306	75,205	76,776
Repairs & Maintenance	4,095	6,993	5,743	5,743
Materials, Supplies & Services	7,596	10,694	12,058	12,058
Capital Outlay	-	-	-	-
Other	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 616,834</b>	<b>\$ 603,138</b>	<b>\$ 613,069</b>	<b>\$ 625,878</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

### Goals & Objectives:

- ◆ Execute MOU with LAVTA for transfers between WHEELS and the Downtown Route.
- ◆ Evaluate program/service cost and effectiveness of both the Downtown and Door-to-Door routes.

### Budget Highlights:

- ◆ \$5,500 is included for dispatch computer software and maintenance.
- ◆ \$152,488 is included for part-time drivers (temporary salaries) for both the Downtown Shuttle and the Door-to-Door service.

### Accomplishments:

- ◆ Sponsored and implemented a Transit Fair for the Tri-Valley Area.
- ◆ Provided 14,636 trips in 2012/13FY. 1,537 of those trips were for riders that are ADA certified and under the age of 70 years, and 8,505 trips were for riders that were 80+ years.

**ELECTRIC VEHICLE CHARGING STATIONS**

Description:

The City owns and maintains five Electric Vehicle (EV) charging stations for public use. EV stations are located at the Museum on Main (1), the Senior Center (1), and at City Hall (3).

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ -	\$ 36	\$ 36	\$ 536
<b>Revenue</b>				
Charging Station Revenue	36	-	500	500
<b>Total Revenue</b>	\$ 36	\$ -	\$ 500	\$ 500
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	\$ -	\$ -	\$ -	\$ -
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	-	-	-	-
Capital Outlay	-	-	-	-
Other	-	-	-	-
<b>Total Expenditures</b>	\$ -	\$ -	\$ -	\$ -
<b>ENDING BALANCE, June 30</b>	\$ 36	\$ 36	\$ 536	\$ 1,036

Goals & Objectives:

- ♦ Reduce green house gas emissions from traditional (fuel-based) vehicles.

Budget Highlights:

- ♦ EV station revenue to be used for on-going station maintenance as necessary (paving, striping, signage, and upgrades).

Accomplishments:

- ♦ Number of charging sessions 7/1/11-6/30/12 was 400; sessions 7/1/12-5/14/13 are 421.
- ♦ Offset greenhouse gas emissions by 6,090 kg (installation through 5/14/13).

**CEMETERY**

**Description:**

Pleasanton Pioneer Cemetery is currently maintained under a contract through the Operations Services Department-Parks Maintenance Division. The City contracts with Catholic Funeral and Cemetery Services to provide burial-related services for families with existing Cemetery contracts. The program currently operates with a General Fund subsidy.

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Beginning Balance, July 1</b>	\$ 263,911	\$ 374,842	\$ 519,535	\$ 611,053
<b>Revenue</b>				
Interest	1,427	1,700	2,000	2,000
Vault Plot Fees	78,353	85,476	56,984	35,615
Cremated Remains Plot Fees	23,693	63,048	39,405	26,270
<b>Total Revenue</b>	<b>\$ 103,473</b>	<b>\$ 150,224</b>	<b>\$ 98,389</b>	<b>\$ 63,885</b>
<b>Transfers In (Out)</b>				
from General Fund - operating subsidy	30,000	30,000	30,000	30,000
<b>Net Transfers</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	350	350	350
Materials, Supplies & Services	22,543	35,181	36,521	37,576
Capital Outlay	-	-	-	-
Other	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 22,543</b>	<b>\$ 35,531</b>	<b>\$ 36,871</b>	<b>\$ 37,926</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 374,842</b>	<b>\$ 519,535</b>	<b>\$ 611,053</b>	<b>\$ 667,012</b>

**Goals & Objectives:**

- ◆ Continue to sell plots at the Pleasanton Pioneer Cemetery.
- ◆ Maintain cemetery by increasing area of mowing to included newly plotted area to the west of the entrance road way, crack seal and pot hole roadway as necessary.

**Budget Highlights:**

- ◆ \$30,000 is included in each year for contracted landscape and tree maintenance, water and PG&E.

**Accomplishments:**

- ◆ Continued site improvements (including: new roadway bollards, graded the west side, and continued weed abatement of entire area) to Pleasanton Pioneer Cemetery.

**GOLF**

Description:

Callippe Preserve is an 18-hole golf course that provides exceptional views of Mount Diablo and numerous oak woodlands and offers a quality golf experience around small ridge terrain and bountiful amounts of wildlife habitat areas. Named after the Callippe Silverspot Butterfly, an endangered species indigenous to the area, this par 72, 6,748 golf course also contains a 7,400 square foot ranch style clubhouse with pro shop and restaurant, and a practice area with a 30-stall practice range.

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Beginning Balance, July 1</b>	\$ 1,191,122	\$ 1,190,949	\$ 4,338	\$ 4,338
<b>Revenue</b>				
Green Fees	2,169,493	2,248,155	2,244,600	2,267,700
Other Golf Revenue	1,754,719	1,881,600	1,804,725	1,846,507
Interest	6,876	6,000	-	-
Other Revenue	2,628	-	-	-
<b>Total Revenue</b>	<b>\$ 3,933,716</b>	<b>\$ 4,135,755</b>	<b>\$ 4,049,325</b>	<b>\$ 4,114,207</b>
<b>Transfers In (Out)</b>				
from General Fund: Debt Subsidy	1,330,000	1,320,000		
to Golf Replacement Fund	(80,000)	(80,000)	(80,000)	(80,000)
to General Fund: Happy Valley Infrastructure Loan Repayment			(289,961)	(289,005)
to 2003 COP Fund: Annual Debt Service	(1,591,888)	(1,589,399)		
to 2003 COP Fund: debt payoff		(1,192,611)		
<b>Net Transfers</b>	<b>\$ (341,888)</b>	<b>\$ (1,542,010)</b>	<b>\$ (369,961)</b>	<b>\$ (369,005)</b>
<b>Expenditures</b>				
Personnel	1,468,477	1,568,000	1,465,028	1,494,328
Materials, Supplies & Services	2,123,524	2,212,356	2,214,336	2,250,874
<b>Total Expenditures</b>	<b>\$ 3,592,001</b>	<b>\$ 3,780,356</b>	<b>\$ 3,679,364</b>	<b>\$ 3,745,202</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 1,190,949</b>	<b>\$ 4,338</b>	<b>\$ 4,338</b>	<b>\$ 4,338</b>

Goals & Objectives:

- ◆ Reduced water usage at Callippe by 10% in 2013/14FY and another 5% in 2014/15FY, continuing with a firm and fast type of course for play.
- ◆ Diligently work to attract high number of weekday golf rounds and non-peak golf times to meet budgeted revenue projections.
- ◆ Cross train personnel throughout the Pro Shop and Food and Beverage Division to increase service levels and provide customers with enjoyable experience.
- ◆ Continue to survey golfers using the Golfer Survey Program to ensure satisfied customers and make improvements as appropriate.
- ◆ Complete the environmental monitoring requirements in 2014/15FY, and continue to be recognized as an Environmental leader in Golf (ELGA)

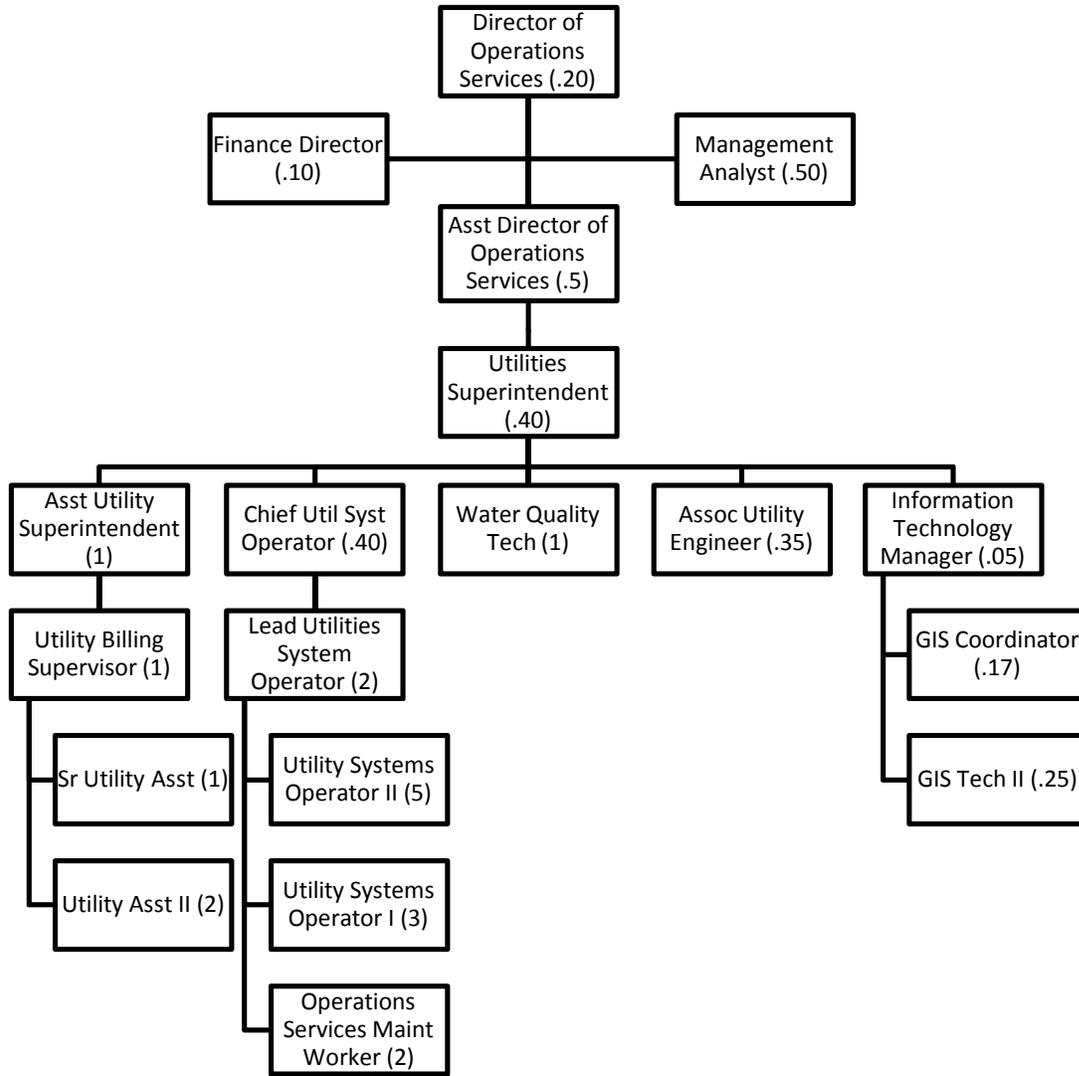
Budget Highlights:

- ◆ Revenue projections of \$4.0 and \$4.1 million are based on 58,000 golf rounds in 2013/14FY and 59,100 in 2014/15FY.
- ◆ \$400,000 is included in each year for irrigation.
- ◆ \$80,000 is included in 2013/14FY and 2014/15FY for replacement of equipment including: mowers, carts, appliances, and other maintenance equipment.

Accomplishments

- ◆ Recognized in 2012 Golf Digest as Environmental Leaders in Golf Awards (ELGA)
- ◆ Continued to score OUTSTANDING from Alameda Health on Food And Beverage inspections
- ◆ Continued to support the local community and charities through the Amador Special Needs Kids Program and Blue Star Moms Program through golfer donations and fund raising tournaments
- ◆ Transferred \$1.2 million to payoff the outstanding 2003 Certificates of Participation in 2012/13FY.

**WATER**



**WATER**

**Personnel Summary**

	Actual 2011-12	Adjust-ed 2012-13	Projected 2013-14			Projected 2014-15			
			O&M	Utility Billing	TOTAL	O&M	Utility Billing	TOTAL	
Director of Operations Services	0.250	0.250	0.250		0.250	0.250		0.250	(1)
Asst Dir of Operations Services			0.500		0.500	0.500		0.500	(9)
Utilities Superintendent	0.400	0.400	0.400		0.400	0.400		0.400	(2)
Assoc Utility Engineer	0.350	0.350	0.350		0.350	0.350		0.350	(2)
Management Analyst		0.500	0.500		0.500	0.500		0.500	(3)
Finance Director	0.100	0.100	0.100		0.100	0.100		0.100	(4)
IT Manager	0.050	0.050	0.050		0.050	0.050		0.050	(4)
GIS Coordinator	0.170	0.170	0.170		0.170	0.170		0.170	(4)
GIS Tech II	0.250	0.250	0.250		0.250	0.250		0.250	(4)
Water Quality Technician	1.000	1.000	1.000		1.000	1.000		1.000	
Chief Utilities Syst Operator	0.400	0.400	0.400		0.400	0.400		0.400	
Lead Utilities Syst Operator	2.000	2.000	2.000		2.000	2.000		2.000	
Utilities System Operator II	4.000	5.000	5.000		5.000	5.000		5.000	(5)
Utilities System Operator I	2.000	3.000	3.000		3.000	3.000		3.000	(6)
Maintenance Asst	4.000								(7)
Operations Services Maint Worker		2.000	2.000		2.000	2.000		2.000	(7)
Asst Utilities Superintendent	1.000	1.000		1.000	1.000		1.000	1.000	
Utility Billing Supervisor	1.000	1.000		1.000	1.000		1.000	1.000	
Sr Utility Asst	1.000	1.000		1.000	1.000		1.000	1.000	
Utility Asst II	2.000	2.000		2.000	2.000		2.000	2.000	
<b>Subtotal</b>	<b>19.970</b>	<b>20.470</b>	<b>15.970</b>	<b>5.000</b>	<b>20.970</b>	<b>15.970</b>	<b>5.000</b>	<b>20.970</b>	
Overtime	0.386	0.637	0.608	0.029	0.637	0.608	0.029	0.637	
Temporary	1.437	2.120	1.130	0.462	1.591	1.130	0.462	1.591	(8)
<b>TOTAL</b>	<b>21.793</b>	<b>23.227</b>	<b>17.708</b>	<b>5.490</b>	<b>23.198</b>	<b>17.708</b>	<b>5.490</b>	<b>23.198</b>	

Comments:

- (1) Director of Operations Services is allocated 50% to General Fund, 25% to Water Fund, and 25% to Sewer Fund.
- (2) The Utilities Superintendent and Associate Utility Engineer are allocated to Water, Sewer, and Storm Drain Funds.
- (3) Management Analyst position (.50 FTE) added in 2012/13FY for the Water Efficiency and Water/Energy Sustainability Programs.
- (4) Finance Director, Information Services Manager, and GIS positions are partially funded in Water and Sewer.
- (5) In 2012/13FY one Utilities System Operator II position was added.
- (6) In 2012/13FY one Utilities System Operator I position was added.
- (7) In 2012/13FY the Maintenance Assistant position was replaced by the newly created Operations Services Maintenance Worker position and 2 positions were eliminated.
- (8) Temp hours increased in FY2012-13 for the new Castlewood Water O&M Program.
- (9) Asst Dir of Operations Services position added in 2013/14FY, allocated 50% to Water, and 50% to Sewer.

**WATER**

**Description:**

The Water Enterprise Fund provides a high quality and dependable potable water supply to the residents and businesses of Pleasanton. They plan and provide for reliable emergency fire protection while meeting the fluctuating demands of the system.

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Beginning Balance, July 1</b>	\$ 6,285,919	\$ 6,029,352	\$ 5,762,456	\$ 5,670,347
<b>Revenue</b>				
Water Sales	17,639,436	18,930,639	19,200,000	19,850,000
Castlewood Water Maintenance Revenue	-	50,000	92,500	92,500
Backflow Admin Fees	-	-	180,000	180,000
Interfund Water Sales-Gen. Fund	1,171,013	1,300,961	1,261,965	1,286,017
Interfund Reimbursements	360,495	387,994	382,892	391,002
Federal Grant	81,861	95,889	-	-
State Grant	-	75,000	-	-
Meter Sales	31,360	80,000	80,000	80,000
Interest	55,131	50,000	50,000	50,000
Other Revenue	28,427	5,000	5,000	5,000
<b>Total Revenue</b>	<b>\$ 19,367,723</b>	<b>\$ 20,975,483</b>	<b>\$ 21,252,357</b>	<b>\$ 21,934,519</b>
<b>Transfers In (Out)</b>				
from CIP (Federal & State grants)	69,706	49,910		
from General Fund (Sr/Low Inc discount subsidy)	226,970	220,000	235,000	244,000
from Employee Benefit Fund (surplus)	23,851			
from Retiree Medical Fund (Implied Subsidy)			34,288	40,716
to CIP (Annual Replacement Accrual)	(1,600,000)	(1,600,000)	(1,600,000)	(1,600,000)
to CIP (Water Replacement Fund)	(570,669)	(500,000)	(500,000)	(500,000)
<b>Net Transfers</b>	<b>\$ (1,850,142)</b>	<b>\$ (1,830,090)</b>	<b>\$ (1,830,712)</b>	<b>\$ (1,815,284)</b>
<b>Expenditures</b>				
Personnel	2,873,598	3,044,761	3,299,776	3,418,586
Transportation & Training	66,844	87,441	101,878	104,445
Repairs & Maintenance	102,547	125,491	111,759	111,759
Materials, Supplies & Services	14,725,321	16,144,596	15,997,341	16,523,332
Capital Outlay	5,837	10,000	3,000	3,000
<b>Total Expenditures</b>	<b>\$ 17,774,148</b>	<b>\$ 19,412,289</b>	<b>\$ 19,513,754</b>	<b>\$ 20,161,122</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 6,029,352</b>	<b>\$ 5,762,456</b>	<b>\$ 5,670,347</b>	<b>\$ 5,628,460</b>

**Goals & Objectives:**

- ◆ Continue preventive pump and motor analyses and upgrades to increase energy efficiency.
- ◆ Upgrade older MCC panels to increase energy efficiency.
- ◆ Ensure compliance with all Department of Health Services, Regional Water Quality Control Board, and Department of Fish & Game regulatory permit requirements.

**Budget Highlights:**

- ◆ The cost of water purchased from Zone 7 is projected to be \$13,800,000 in 2013/14FY and \$14,300,000 in 2014/15FY.
- ◆ \$230,500 is included in each year for chemical purchases for water quality treatment, including tablet chlorine, liquid chlorine, fluoride etc.

**Accomplishments**

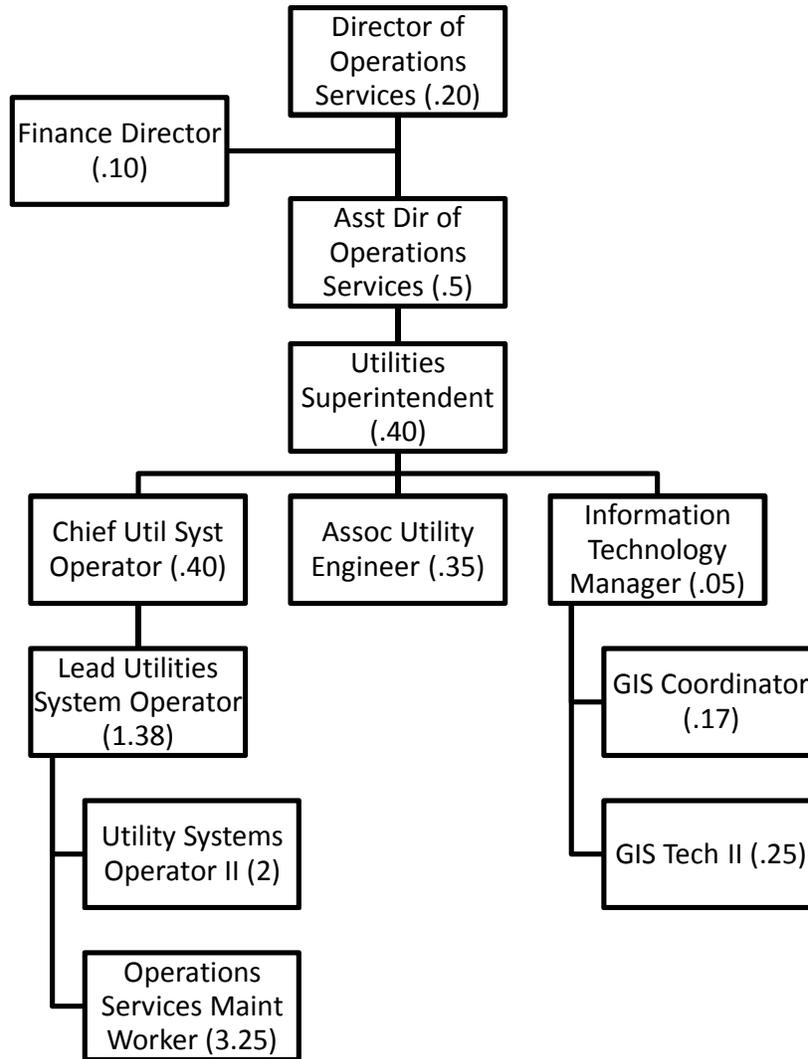
- ◆ Retrofitted Tank 1300 with new aeration system to improve water quality.
- ◆ Continued comprehensive preventative maintenance plan for 22 emergency standby generators to increase service reliability.

**WATER**

**EXPENDITURES BY PROGRAM**

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>WATER PLANNING DIVISION</b>				
■ Water Conservation	\$ 13,708	\$ 163,201	\$ 112,676	\$ 113,373
■ Water Energy/Sustainability	16,092	34,701	35,676	36,373
Division Subtotal	\$ 29,799	\$ 197,902	\$ 148,353	\$ 149,746
<b>WATER OPERATIONS &amp; MAINT DIVISION</b>				
■ Water Supply Purchase	\$ 12,681,816	\$ 13,620,000	\$ 13,800,000	\$ 14,300,000
■ Water Operations	4,016,602	4,359,725	4,484,801	4,564,814
■ Utility Billing	871,709	963,863	952,837	973,265
■ Recycled Water	151,566	220,799	52,553	98,059
■ Castlewood Water O&M	-	50,000	75,210	75,238
Division Subtotal	\$ 17,721,694	\$ 19,164,387	\$ 19,290,192	\$ 19,936,138
<b>DEBT SERVICE DIVISION</b>				
■ 2004 Water Bond	\$ 22,654	\$ -	\$ -	\$ -
Division Subtotal	\$ 22,654	\$ -	\$ -	\$ -
<b>TOTAL EXPENDITURES</b>	\$ 17,774,148	\$ 19,412,289	\$ 19,513,754	\$ 20,161,122

**SEWER**



**SEWER**

**Personnel Summary**

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15	
Director of Operations Services	0.250	0.250	0.250	0.250	(1)
Asst Dir of Operations Services			0.500	0.500	(6)
Utilities Superintendent	0.400	0.400	0.400	0.400	(2)
Assoc Utility Engineer	0.350	0.350	0.350	0.350	(2)
Finance Director	0.100	0.100	0.100	0.100	(3)
IT Manager	0.050	0.050	0.050	0.050	(3)
GIS Coordinator	0.170	0.170	0.170	0.170	(3)
GIS Tech II	0.250	0.250	0.250	0.250	(3)
Chief Utilities Syst Operator	0.400	0.400	0.400	0.400	
Lead Utilities Syst Operator	1.380	1.380	1.380	1.380	
Utilities System Operator II	2.000	2.000	2.000	2.000	
Maintenance Asst	3.250				(4)
Operations Services Maint Worker		3.250	3.250	3.250	(4)
<b>Subtotal</b>	<b>8.600</b>	<b>8.600</b>	<b>9.100</b>	<b>9.100</b>	
Overtime	0.107	0.192	0.178	0.178	
Temporary	0.377	0.596	0.361	0.361	(5)
<b>TOTAL</b>	<b>9.084</b>	<b>9.388</b>	<b>9.638</b>	<b>9.638</b>	

Comments:

- (1) Director of Operations Services is allocated 50% to General Fund, 25% to Water Fund, and 25% to Sewer Fund.
- (2) The Utilities Superintendent and Associate Utility Engineer are allocated to Water, Sewer, and Storm Drain Funds.
- (3) Finance Director, Information Services Manager, and GIS positions are partially funded in Water and Sewer.
- (4) In 2012/13FY the Maintenance Assistant position was replaced by the newly created Operations Services Maintenance Worker position.
- (5) Temp hours increased in 2012/13FY for the new Castlewood Sewer O&M Program.
- (6) Asst Dir of Operations Services position added in 2013/14FY, 50% to Water and 50% to Sewer.

## SEWER

### Description:

The Sewer Enterprise Fund is responsible for providing a sewer system to Pleasanton residents and businesses that meets the ever-increasing challenges of service demands and protects the health of our citizens.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 3,470,380	\$ 3,823,903	\$ 3,900,444	\$ 3,900,479
<b>Revenue</b>				
Sewer Service Charges	12,348,755	12,684,429	12,850,000	13,270,000
Interfund Water Sales-Gen. Fund	38,131	40,500	40,500	40,500
Interfund Reimbursements	2,968	4,616	4,616	4,616
Interest	35,797	30,000	22,000	22,000
Castlewood Sewer Maint Revenue	-	50,000	92,500	92,500
Other Revenue	19,786	-	-	-
<b>Total Revenue</b>	<b>\$ 12,445,438</b>	<b>\$ 12,809,545</b>	<b>\$ 13,009,616</b>	<b>\$ 13,429,616</b>
<b>Transfers In (Out)</b>				
from Employee Benefit Fund: surplus	9,889			
from General Fund: DSRSD discount subsidy	94,257	110,000	100,000	105,000
from Retiree Medical Fund (Implied Subsidy)			15,993	19,075
to CIP: Annual Replacement Accrual	(1,200,000)	(1,200,000)	(1,200,000)	(1,200,000)
<b>Net Transfers</b>	<b>\$ (1,095,854)</b>	<b>\$ (1,090,000)</b>	<b>\$ (1,084,007)</b>	<b>\$ (1,075,925)</b>
<b>Expenditures</b>				
Personnel	1,120,954	1,307,340	1,509,844	1,568,065
Transportation & Training	35,985	53,749	56,026	57,151
Repairs & Maintenance	22,162	52,770	47,049	47,049
Materials, Supplies & Services	9,632,121	10,044,361	10,123,401	10,398,933
Capital Outlay	-	5,000	5,000	-
Debt Service	184,838	179,784	184,253	183,150
<b>Total Expenditures</b>	<b>\$ 10,996,061</b>	<b>\$ 11,643,004</b>	<b>\$ 11,925,573</b>	<b>\$ 12,254,348</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 3,823,903</b>	<b>\$ 3,900,444</b>	<b>\$ 3,900,479</b>	<b>\$ 3,999,823</b>

### Goals & Objectives:

- ◆ Continue telemetry upgrades and hardware improvements at pumping facilities, replacing obsolete and aging equipment with current industry standard components to receive more reliable pump station status and related data information.
- ◆ Completed construction and commissioning of S-6 the newest sewer lift station in the system, replacing the old facility at the same location.
- ◆ Continued FOG permit inspections.

### Budget Highlights:

- ◆ Dublin San Ramon Services District (DSRSD) charges are projected to be \$9,100,000 in 2013/14FY and \$9,400,000 in 2014/15FY.
- ◆ \$15,000 is included in each year for sewer flow metering.
- ◆ \$5,000 is included in each year for Lift station auxiliary system component repairs and upgrades.

### Accomplishments:

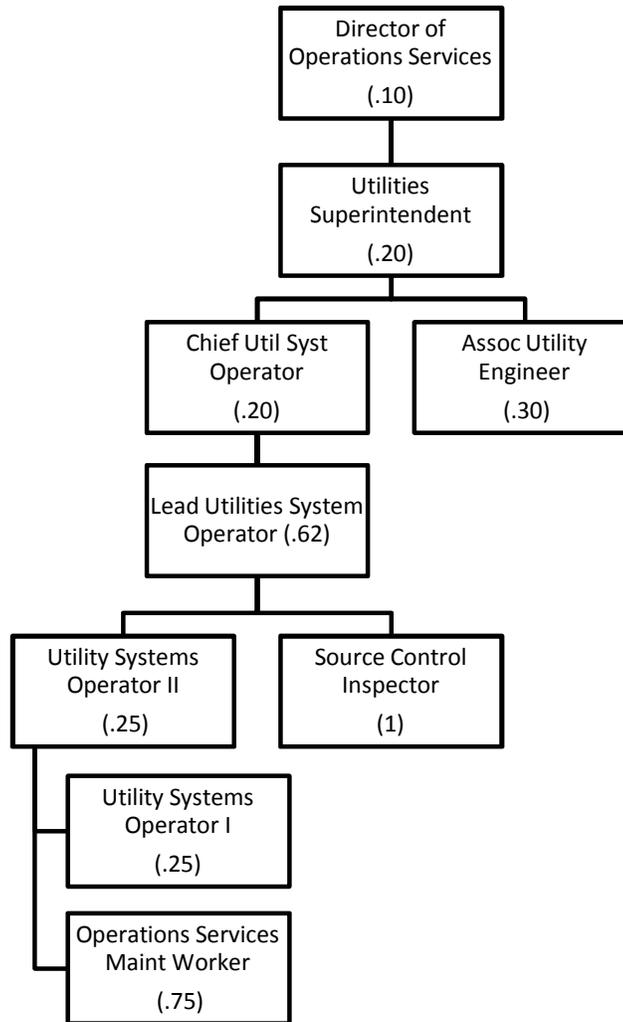
- ◆ Inspected and recorded 82,250 feet of sanitary sewer mains via CCTV.
- ◆ Flushed and cleaned 60,844 feet of sanitary sewer mains.

**SEWER**

**EXPENDITURES BY PROGRAM**

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>SEWER OPERATIONS &amp; MAINT DIVISION</b>				
■ Sewer Agencies	\$ 8,748,589	\$ 8,986,000	\$ 9,100,000	\$ 9,400,000
■ Sewer Operations	2,055,554	2,427,220	2,581,611	2,595,959
■ Castlewood Sewer O&M	-	50,000	59,710	75,238
Division Subtotal	\$ 10,804,143	\$ 11,463,220	\$ 11,741,320	\$ 12,071,198
<b>DEBT SERVICE DIVISION</b>				
■ 2004 Sewer Bond	\$ 191,918	\$ 179,784	\$ 184,253	\$ 183,150
Division Subtotal	\$ 191,918	\$ 179,784	\$ 184,253	\$ 183,150
<b>TOTAL EXPENDITURES</b>	\$ 10,996,061	\$ 11,643,004	\$ 11,925,573	\$ 12,254,348

**STORM DRAIN**



**Personnel Summary**

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14			Projected 2014-15		
			Urban Runoff	Storm Drain	TOTAL	Urban Runoff	Storm Drain	TOTAL
Utilities Superintendent	0.20	0.20		0.20	0.20		0.20	0.20
Assoc Utility Engineer	0.30	0.30	0.30		0.30	0.30		0.30
Source Control Engineer	1.00	1.00	1.00		1.00	1.00		1.00
Chief Utilities Syst Operator	0.20	0.20		0.20	0.20		0.20	0.20
Lead Utilities Syst Operator	0.62	0.62		0.62	0.62		0.62	0.62
Maintenance Asst	0.75							
Operation Svcs Maint Worker		0.75		0.75	0.75		0.75	0.75
<b>Subtotal</b>	<b>3.07</b>	<b>3.07</b>	<b>1.30</b>	<b>1.77</b>	<b>3.07</b>	<b>1.30</b>	<b>1.77</b>	<b>3.07</b>
Overtime	0.00	0.07	0.03	0.04	0.07	0.03	0.04	0.07
Temporary								
<b>TOTAL</b>	<b>3.07</b>	<b>3.14</b>	<b>1.33</b>	<b>1.81</b>	<b>3.14</b>	<b>1.33</b>	<b>1.81</b>	<b>3.14</b>

**Comments:**

- (1) The Utilities Superintendent and the Associate Utility Engineer are funded in the Water, Sewer, and Storm Drain enterprise funds.
- (2) In 2012/13FY the Maintenance Assistant position was replaced by the newly created Operations Services Maintenance Worker position.

**STORM DRAIN**

**Description:**

The Storm Drain Planning and Operations Program and the Urban Runoff Program are included in this Enterprise Fund. Together they provide a safe and effective storm drain system within Pleasanton, while conserving natural resources and preserving the environment.

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
<b>Beginning Balance, July 1</b>	\$ 803,323	\$ 998,506	\$ 760,406	\$ 886,307
<b>Revenue</b>				
Water Sales	514,075	508,000	508,000	508,000
Interfund Water Sales-Gen. Fund	7,691	9,800	6,500	6,500
Interfund Reimbursements	148,920	173,464	194,899	182,769
Other Revenue	2,295	-	-	-
<b>Total Revenue</b>	<b>\$ 672,980</b>	<b>\$ 691,264</b>	<b>\$ 709,399</b>	<b>\$ 697,269</b>
<b>Transfers In (Out)</b>				
from General Fund: Operating Subsidy	333,804	-	330,000	330,000
<b>Net Transfers</b>	<b>\$ 333,804</b>	<b>\$ -</b>	<b>\$ 330,000</b>	<b>\$ 330,000</b>
<b>Expenditures</b>				
Personnel	417,829	473,761	494,057	511,267
Transportation & Training	3,179	6,345	6,413	6,513
Repairs & Maintenance	1,893	16,044	14,676	14,676
Materials, Supplies & Services	388,701	433,214	398,352	401,645
Capital Outlay	-	-	-	-
Other	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 811,602</b>	<b>\$ 929,364</b>	<b>\$ 913,498</b>	<b>\$ 934,101</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 998,506</b>	<b>\$ 760,406</b>	<b>\$ 886,307</b>	<b>\$ 979,475</b>

**Goals & Objectives:**

- ◆ Ensure compliance with all Department of Fish & Game regulatory permit requirements.
- ◆ Comply with new Storm Water Regulations

**Budget Highlights:**

- ◆ \$100,000 is included in each year for the City's portion of Alameda County Clean Water Program (ACCWP).
- ◆ \$32,000 is included in each year for weed abatement around heavily trafficked and visible Storm Facilities.
- ◆ \$13,000 is included in each year for charges Alameda County assesses to calculate Urban Runoff fee and State's MDES permit fee.

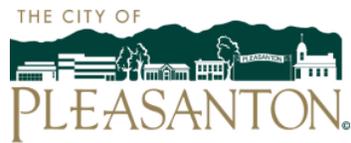
**Accomplishments:**

- ◆ Revised Storm Water permit templates.

**EXPENDITURES BY PROGRAM**

	<b>Actual 2011-12</b>	<b>Adjusted 2012-13</b>	<b>Projected 2013-14</b>	<b>Projected 2014-15</b>
■ Storm Drain Operations & Maint	295,527	351,301	368,371	380,444
■ Urban Runoff	516,075	578,063	545,126	553,657
<b>TOTAL EXPENDITURES</b>	<b>\$ 811,602</b>	<b>\$ 929,364</b>	<b>\$ 913,498</b>	<b>\$ 934,101</b>

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# **INTERNAL SERVICE FUNDS**

## EMPLOYEE BENEFITS

006890

### Description:

The Employee Benefit Fund accounts for all employee benefit costs including accrued and unused employee vacation leave; City's share of employees' retirement, medical, dental, life, and long-term disability costs. Revenues for the Fund come from interest earnings and benefit accrual costs charged to all City operating programs, based on the cost of an employee's direct chargeable time. The Fund maintains adequate reserves to fund its liability for accrued but unused vacation, and compensatory time off.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 469,032	\$ (6,919,821)	\$ (6,025,295)	\$ (5,452,576)
<b>Revenue</b>				
Comp Revenue	515,163	-	-	-
Benefits Revenue	8,211,521	8,533,900	7,092,651	7,851,054
Retirement Revenue	10,096,511	9,140,574	8,627,843	8,905,180
PERS Side Fund Payoff Revenue	920,463	894,526	572,719	675,209
Leave Revenue	1,000,276	501,392	469,779	479,210
Interest Earnings	45,577	50,000	38,000	38,000
<b>Total Revenue</b>	<b>\$ 20,789,511</b>	<b>\$ 19,120,392</b>	<b>\$ 16,800,992</b>	<b>\$ 17,948,653</b>
<b>Transfers In (Out)</b>				
Transfers Out (surplus)	(491,249)	-	-	-
<b>Net Transfers</b>	<b>\$ (491,249)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	27,668,926	18,221,866	16,218,273	17,263,444
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	16,930	4,000	10,000	10,000
Prior Period Adjustment	1,259	-	-	-
<b>Total Expenditures</b>	<b>\$ 27,687,115</b>	<b>\$ 18,225,866</b>	<b>\$ 16,228,273</b>	<b>\$ 17,273,444</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ (6,919,821)</b>	<b>\$ (6,025,295)</b>	<b>\$ (5,452,576)</b>	<b>\$ (4,777,367)</b>

### Budget Highlights:

- ♦ The estimated increase in the City's liability for earned but unused vacation and compensatory time off is \$497,779 for 2013/14FY and \$507,210 for 2014/15FY.
- ♦ The accumulated liability for compensated absences payable (unused vacation and compensatory time) is estimated to be \$6,161,254 at the end of 2013/14FY and \$6,668,464 at the end of 2014/15FY. An amount equal to the liability has been expensed in each of the years incurred and/or earned and therefore sufficient funding is reserved for this liability.
- ♦ Council authorized the advance to the General Fund of \$7,840,284 to pay off the PERS Side Fund in July 2011. The General Fund makes payments annually to pay back this advance. As of June 30, 2013, 2014 and 2015, respectively the amount outstanding is as follows:

	2012/13FY	2013/14FY	2014/15FY
Outstanding Balance	\$6,025,295	\$5,452,576	\$4,777,367

### L.P.F.D. REPLACEMENT

037900

**Description:**

The purpose of this Fund is to provide for the ongoing replacement of Livermore-Pleasanton Fire Department equipment and other capital items (excluding Fire Apparatus, which is provided for in a separate Fund 047). Funding sources are interest earnings and annual replacement accruals charged for existing LPFD capital items determined by their replacement cost and estimated useful life (similar to depreciation). Livermore contributes to this fund also.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 463,451	\$ 487,135	\$ 434,935	\$ 453,435
<b>Revenue</b>				
Equipment Replacement Revenue	80,000	80,000	80,000	80,000
Interest Earnings	4,049	4,500	3,500	3,500
<b>Total Revenue</b>	<b>\$ 84,049</b>	<b>\$ 84,500</b>	<b>\$ 83,500</b>	<b>\$ 83,500</b>
<b>Transfers In (Out)</b>				
	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	1,748	-	-	-
Materials, Supplies & Services	51,382	76,700	36,000	50,700
Capital Outlay	7,236	60,000	29,000	145,000
<b>Total Expenditures</b>	<b>\$ 60,365</b>	<b>\$ 136,700</b>	<b>\$ 65,000</b>	<b>\$ 195,700</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 487,135</b>	<b>\$ 434,935</b>	<b>\$ 453,435</b>	<b>\$ 341,235</b>

**Budget Highlights:**

- ◆ 2013/14FY replacement equipment requests include: 10 PC's, 10 notebooks/tablets, 5 printers, and 5 servers/network equipment.
- ◆ 2014/15FY replacement equipment requests include; 22 servers/network equipment, 14 laptops (including 6 for the Emergency Operations Center- EOC), Public Safety software upgrade, and 2 printers

**PUBLIC ART ACQUISITION**

**038900**

**Description:**

The purpose of the Public Art Acquisition Fund is to provide a source of public funding for the design, selection, acquisition, purchase, and installation of City-owned public art.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 302,374	\$ 281,610	\$ 234,110	\$ 186,110
<b>Revenue</b>				
Art Acquisition Accrual	-	-	-	-
Developer Contribution	15,000	-	-	-
Interest Earnings	2,495	2,500	2,000	2,000
<b>Total Revenue</b>	<b>\$ 17,495</b>	<b>\$ 2,500</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>
<b>Transfers In (Out)</b>				
	-	-	-	-
	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	19,378	25,000	25,000	25,000
Capital Outlay	18,881	25,000	25,000	25,000
<b>Total Expenditures</b>	<b>\$ 38,259</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 281,610</b>	<b>\$ 234,110</b>	<b>\$ 186,110</b>	<b>\$ 138,110</b>

**Budget Highlights:**

- ◆ 2013/14FY and 2014/15FY proposed budget is for the design services and/or fabrication required to produce a new Public Art piece, and/or the purchase of new Art pieces for the City's Public Art Collection.

**PUBLIC ART MAINTENANCE**

**039900**

**Description:**

The purpose of the Public Art Maintenance Fund is to provide a source of funding for the maintenance, renovation, and conservation of a growing City public art collection.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 72,867	\$ 61,830	\$ 53,530	\$ 25,930
<b>Revenue</b>				
Art Conservation Accrual	-	-	-	-
Interest Earnings	744	500	400	400
<b>Total Revenue</b>	<b>\$ 744</b>	<b>\$ 500</b>	<b>\$ 400</b>	<b>\$ 400</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	11,781	8,800	28,000	26,000
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 11,781</b>	<b>\$ 8,800</b>	<b>\$ 28,000</b>	<b>\$ 26,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 61,830</b>	<b>\$ 53,530</b>	<b>\$ 25,930</b>	<b>\$ 330</b>

**Budget Highlights:**

- ◆ 2013/14FY and 2014/15FY proposed expenditures include contractual services related to the repair, renovation, and annual maintenance of the City's public art collection. Between 1981-2007 the City had 13 Public Art pieces to maintain/repair. Since 2008, the City has added 22 more Public Art pieces bringing the total to 35 Public Art pieces. Additional funding has been requested to cover the additional pieces.

**VEHICLE REPLACEMENT**

**041900**

**Description:**

The purpose of the Vehicle Replacement Fund is to provide for the ongoing replacement of City autos, trucks, and vans (excluding patrol vehicles, patrol motorcycles, and Fire apparatus which have their own replacement funds). Funding sources include interest earnings and annual replacement charges assessed for existing vehicles. The charges are based on their replacement cost and estimated useful life (similar to depreciation).

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 1,672,006	\$ 1,668,928	\$ 1,786,746	\$ 1,597,975
<b>Revenue</b>				
Vehicle Replacement Revenue	81,311	293,944	199,229	199,229
Sale of Property & Other	4,484	-	-	-
Damage Reimbursement	6,006	-	-	-
Interest Earnings	15,183	16,000	12,000	12,000
<b>Total Revenue</b>	<b>\$ 106,983</b>	<b>\$ 309,944</b>	<b>\$ 211,229</b>	<b>\$ 211,229</b>
<b>Transfers In (Out)</b>				
	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	2,344	-	-	-
Capital Outlay	107,717	192,126	400,000	500,000
<b>Total Expenditures</b>	<b>\$ 110,061</b>	<b>\$ 192,126</b>	<b>\$ 400,000</b>	<b>\$ 500,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 1,668,928</b>	<b>\$ 1,786,746</b>	<b>\$ 1,597,975</b>	<b>\$ 1,309,204</b>

**Budget Highlights:**

- ◆ 2013/14FY: \$400,00 is proposed to replace vehicles in the following Departments: Streets (vehicles: #205, #207, #255); Police (vehicles: #423, #446, #447); Fire (vehicle: #626); Parks (vehicles: #808, #829); Support Services (vehicles: #951, #954); Code Enforcement (vehicle: #1101).
- ◆ 2014/15FY: \$500,000 is proposed to replace some or all of the vehicles in the following Departments: Streets (vehicles: #201, #209); Fire (vehicle: #627); Planning (vehicles: #708, #709); Parks (vehicles: #805, #819); Support Services (vehicles: #906, #910); Paratransit (vehicles: #1301, #1305, #1312A).

**EQUIPMENT REPLACEMENT**

**042900**

**Description:**

The Equipment Replacement Fund provides for the ongoing replacement of field equipment and communication systems (including radio and phone). Funding sources are interest earnings and replacement accruals charged to City departments responsible for the equipment (similar to depreciation).

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 3,066,790	\$ 2,637,553	\$ 2,433,223	\$ 2,110,602
<b>Revenue</b>				
Equipment Replacement Revenue	-	307,170	262,379	262,379
Sale of Property & Other	-	-	-	-
Interest Earnings	25,118	24,000	15,000	15,000
<b>Total Revenue</b>	<b>\$ 25,118</b>	<b>\$ 331,170</b>	<b>\$ 277,379</b>	<b>\$ 277,379</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	396,354	-	-	-
Capital Outlay	58,001	535,500	600,000	600,000
<b>Total Expenditures</b>	<b>\$ 454,355</b>	<b>\$ 535,500</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 2,637,553</b>	<b>\$ 2,433,223</b>	<b>\$ 2,110,602</b>	<b>\$ 1,787,981</b>

**Budget Highlights:**

- 2013/14FY: \$600,000 is proposed to replace various City equipment, including: a paving machine in streets (#263); a utility cart (#824), a reciprocating aerator (#832) a rotary turf mower (#840), a Brush Bandit chipper (#848), and an infield groomer (#869A) in Parks; complete remodel/replacement of the Dispatch workstations in the Police Department.
- 2014/15FY: \$600,000 is proposed to replace/repair (some or all of the) various City Facilities including: Generators at the Police Station (#921) and Operations Service Center (#179); a Bobcat loader (#232), a crack sealer (#281), and a hydraulic breaker (#295) in Streets; an extend-a-boom for backhoe (#322) and a trailer (#388) in the Water Department; a rotary mower (#820), an ATV (#823), an infield drag (#864), a Graffiti Buster (#874), and two leaf vac's (#886 & #867) in Parks; a carpet cleaner (#955) and auto emissions inspection system in Support Services; and scoreboards for the Softball Complex at the Sports Park.

**FACILITIES RENOVATION**

**043900**

**Description:**

The purpose of the Facilities Renovation Fund is to provide for major maintenance, repairs, and renovations to existing City facilities. Funding sources are interest earnings and annual facility renovation accruals charged to City departments.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 2,722,452	\$ 2,343,201	\$ 1,735,230	\$ 1,502,316
<b>Revenue</b>				
Facilities Renovation Revenue	74,427	343,829	336,186	336,186
Misc. Revenue	30,328	-	-	-
Interest Earnings	21,605	22,000	9,000	9,000
<b>Total Revenue</b>	<b>\$ 126,360</b>	<b>\$ 365,829</b>	<b>\$ 345,186</b>	<b>\$ 345,186</b>
<b>Transfers In (Out)</b>				
	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Prior Period Adjustment	-	3,491	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	400,677	274,900	478,100	694,000
Capital Outlay	104,936	695,409	100,000	70,000
<b>Total Expenditures</b>	<b>\$ 505,612</b>	<b>\$ 973,800</b>	<b>\$ 578,100</b>	<b>\$ 764,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 2,343,201</b>	<b>\$ 1,735,230</b>	<b>\$ 1,502,316</b>	<b>\$ 1,083,502</b>

**Budget Highlights:**

- ◆ 2013/14FY: \$578,000 is proposed to replace/repair various City facilities, including: ADA compliance projects, replacing the roof at Amador Cultural Arts building, painting the Pleasanton Middle School gymnasium, replacing the pool covers at Delores Bengston Aquatic Center, painting Fire Station 1 and remodeling the kitchen, and painting the Sports Park Field House.
- ◆ 2014/15FY: \$764,000 is proposed to replace/repair various City facilities including: ADA compliance projects, replacing the roof at Pleasanton Middle School Gymnasium, replacing the lighting at Hart Middle School Gymnasium, replacing the flooring/roof at Civic Center Main, replacing the boiler for the 50M pool at the Delores Bengston Aquatic Center, painting the Police firing range, remodeling restroom/locker room at the Police Station, and replacing the flooring at the Senior Center.

**INFORMATION TECHNOLOGY REPLACEMENT**

**046900**

**Description:**

The purpose of the Information Technology (IT) Replacement/Improvement Fund is to provide for the ongoing replacement of City information systems, including computer hardware and software. Funding sources are interest earnings and annual replacement accruals charge for existing data processing equipment determined by their replacement cost and estimated useful life (similar to depreciation).

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 2,966,801	\$ 3,027,728	\$ 2,632,141	\$ 2,023,816
<b>Revenue</b>				
Equipment Replacement Revenue	507,832	450,713	318,425	318,425
Interest Earnings	26,657	28,000	15,000	15,000
<b>Total Revenue</b>	<b>\$ 534,489</b>	<b>\$ 478,713</b>	<b>\$ 333,425</b>	<b>\$ 333,425</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	3,326	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	266,554	321,800	293,950	98,050
Capital Outlay	203,683	552,500	647,800	372,600
<b>Total Expenditures</b>	<b>\$ 473,562</b>	<b>\$ 874,300</b>	<b>\$ 941,750</b>	<b>\$ 470,650</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 3,027,728</b>	<b>\$ 2,632,141</b>	<b>\$ 2,023,816</b>	<b>\$ 1,886,591</b>

**Budget Highlights:**

- ♦ 2013/14FY and 2014/15FY
  - \$293,950 in 2013/14FY and \$98,050 in 2014/15FY proposed for the replacement of IT equipment including PC's and notebooks (120), printers (21), scanners (7).
  - \$284,100 in 2013/14FY and \$253,800 in 2014/15FY proposed for replacement of IT equipment including: video imaging system, Department printers (2), network servers, mobile meter readers, SCADA servers, plotters (2)
  - \$363,700 in 2013/14FY and \$118,800 in 2014/15FY proposed for replacement of software including: Laserfiche module, Civil Design, bandwidth mgmt/web security, and Envisionware module, Microsoft Office, e-mail server, Recreation software, Library catalog system, and the Library book theft system

**FIRE APPARATUS REPLACEMENT**

**047900**

**Description:**

The purpose of the Fire Apparatus Replacement Fund is to provide for the ongoing replacement of Fire apparatus including ladder trucks, engines, and utility vehicles. Funding sources are interest earnings and annual replacement accruals charged for existing vehicles determined by their replacement cost and estimated useful life (similar to depreciation). Funding is provided by Pleasanton only. Livermore's funding for apparatus is provided through Livermore's Capital Improvement Program.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 3,356,310	\$ 3,254,722	\$ 2,445,503	\$ 2,622,997
<b>Revenue</b>				
Fire Apparatus Replacement Revenue	11,008	201,008	163,494	163,494
Interest Earnings	26,527	26,000	14,000	14,000
<b>Total Revenue</b>	<b>\$ 37,535</b>	<b>\$ 227,008</b>	<b>\$ 177,494</b>	<b>\$ 177,494</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	-	864	-	-
Capital Outlay	139,123	1,035,363	-	-
<b>Total Expenditures</b>	<b>\$ 139,123</b>	<b>\$ 1,036,227</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 3,254,722</b>	<b>\$ 2,445,503</b>	<b>\$ 2,622,997</b>	<b>\$ 2,800,491</b>

**Budget Highlights:**

- ◆ 2013/14FY: There are no planned expenditures.
- ◆ 2014/15FY: There are no planned expenditures

**POLICE VEHICLE REPLACEMENT**

**048900**

**Description:**

The purpose of the Police Vehicle Replacement Fund is to provide for the ongoing replacement of patrol vehicles, Community Services Officer (CSO) vehicles, Animal Control vehicles, and motorcycles. Funding sources include interest earnings and annual replacement accruals charged for existing vehicles determined by their replacement cost and estimated useful life (similar to depreciation).

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 727,665	\$ 779,618	\$ 826,794	\$ 612,805
<b>Revenue</b>				
Patrol Vehicle Replacement Revenue	86,624	140,176	185,011	185,011
Sale of Property	-	-	-	-
Damage Reimbursement	-	-	-	-
Interest Earnings	6,722	7,000	6,000	6,000
<b>Total Revenue</b>	<b>\$ 93,346</b>	<b>\$ 147,176</b>	<b>\$ 191,011</b>	<b>\$ 191,011</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	6,634	-	-	-
Capital Outlay	34,760	100,000	405,000	504,000
<b>Total Expenditures</b>	<b>\$ 41,393</b>	<b>\$ 100,000</b>	<b>\$ 405,000</b>	<b>\$ 504,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 779,618</b>	<b>\$ 826,794</b>	<b>\$ 612,805</b>	<b>\$ 299,816</b>

**Budget Highlights:**

- ◆ 2013/14FY: \$405,000 is proposed to replace the following: patrol vehicles (#404A, #406A, #474A, #482A, #483A, #484A, #485A, #487A, and #488A), dirt bikes (#429 and #431), and an ATV (#428).
- ◆ 2014/15FY: \$504,000 is proposed to replace the following: patrol vehicles (#401A, #402A, #403A, #405A, #408A, #409A, #410A, #435A, #475A, #476A, #477A, and #479A).

**PARK & MEDIAN RENOVATION**

**050900**

**Description:**

The Park & Median Renovation Fund was created in fiscal year 1993-94 to provide for major renovations to City parks. Renovation projects are reviewed and prioritized by the Parks and Recreation Commission. Funding sources are interest earnings and annual accruals (similar to depreciation) charged to the Parks Maintenance Division in the General Fund. The Park and Median Renovation Fund also provides for contracted tree trimming and street median repairs and maintenance.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 6,039,406	\$ 5,436,595	\$ 4,815,494	\$ 4,774,294
<b>Revenue</b>				
Park Renovation Revenue	32,289	19,899	727,600	727,600
Misc Reimbursements	-	-	-	-
Interest Earnings	49,962	49,000	23,000	23,000
<b>Total Revenue</b>	<b>\$ 82,251</b>	<b>\$ 68,899</b>	<b>\$ 750,600</b>	<b>\$ 750,600</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	97,213	40,000	41,800	56,400
Materials, Supplies & Services	587,849	650,000	750,000	750,000
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 685,062</b>	<b>\$ 690,000</b>	<b>\$ 791,800</b>	<b>\$ 806,400</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 5,436,595</b>	<b>\$ 4,815,494</b>	<b>\$ 4,774,294</b>	<b>\$ 4,718,494</b>

**Budget Highlights:**

- ◆ 2013/14FY: \$300,000 is proposed for ongoing tree trimming within the City.
- ◆ 2013/14FY: \$300,000 is proposed for playground/irrigation/turf/equipment renovations at various City parks.
- ◆ 2013/14FY: \$150,000 is proposed for street median landscape maintenance/renovations.
- ◆ 2013/14FY: \$41,800 is proposed for other renovation/maintenance including: park concrete repairs and trail renovations and repairs.
- ◆ 2014/15FY: \$300,000 is proposed for ongoing tree trimming within the City.
- ◆ 2014/15FY: \$300,000 is proposed for playground/irrigation/turf/equipment renovations at various City parks.
- ◆ 2014/15FY: \$150,000 is proposed for street median landscape maintenance/renovations.
- ◆ 2014/15FY: \$56,400 is proposed for other renovation/maintenance including: park concrete repairs and trail renovations/repairs.

**STREET LIGHT REPLACEMENT**

**052900**

**Description:**

In fiscal year 1996-97 the City acquired its street lights from PG&E. The Street Light Replacement Fund was established in 1997-98 to provide a source of funding for replacement and renovation of the street lights.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 1,265,736	\$ 1,699,532	\$ 1,799,812	\$ 1,698,136
<b>Revenue</b>				
Street Light Replacement Revenue	435,162	87,280	45,324	45,324
Damage Reimbursement	21,965	-	-	-
Interest Earnings	12,430	13,000	13,000	13,000
<b>Total Revenue</b>	<b>\$ 469,557</b>	<b>\$ 100,280</b>	<b>\$ 58,324</b>	<b>\$ 58,324</b>
<b>Transfers In (Out)</b>				
	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	22,793	-	-	-
Capital Outlay	12,968	-	160,000	160,000
<b>Total Expenditures</b>	<b>\$ 35,761</b>	<b>\$ -</b>	<b>\$ 160,000</b>	<b>\$ 160,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 1,699,532</b>	<b>\$ 1,799,812</b>	<b>\$ 1,698,136</b>	<b>\$ 1,596,460</b>

**Budget Highlights:**

- ◆ 2013/14FY: \$160,000 is proposed for replacing street lights throughout the City.
- ◆ 2014/15FY: \$160,000 is proposed for replacing street lights throughout the City.

**TRAFFIC SIGNAL REPLACEMENT**

**053900**

**Description:**

The Traffic Signal Replacement Fund was established in fiscal year 2003-04 to provide a source of funding for replacement and renovation of the City's traffic signal system.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 770,770	\$ 821,963	\$ 903,774	\$ 743,127
<b>Revenue</b>				
Traffic Signal Replacement Revenue	408,485	424,811	182,353	182,353
Interest Earnings	6,506	7,000	7,000	7,000
<b>Total Revenue</b>	<b>\$ 414,991</b>	<b>\$ 431,811</b>	<b>\$ 189,353</b>	<b>\$ 189,353</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	59,130	101,750	100,000	100,000
Capital Outlay	304,668	248,250	250,000	250,000
<b>Total Expenditures</b>	<b>\$ 363,798</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 821,963</b>	<b>\$ 903,774</b>	<b>\$ 743,127</b>	<b>\$ 582,480</b>

**Budget Highlights:**

- ♦ 2013/14FY: \$350,000 is proposed to replace various traffic signal equipment through out the City (including: poles, cabinets, wiring, controllers, cameras etc).
- ♦ 2014/15FY: \$350,000 is proposed to replace various traffic signal equipment through out the City (including: poles, cabinets, wiring, controllers, cameras etc).

**GOLF REPLACEMENT**  
**054900**

**Description:**

The Golf Replacement Fund provides for the ongoing replacement of equipment and facilities at the City owned Callippe Preserve Golf Course. Funding sources are interest earnings and annual replacement accruals (currently at \$80,000 per year) funded by the operations of the Callippe Preserve Golf Course.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 115,768	\$ 208,295	\$ 150,695	\$ 184,195
<b>Revenue</b>				
Sale of Real or Personal Property	28,704	-	-	-
Interest Earnings	1,309	1,300	1,000	1,000
<b>Total Revenue</b>	<b>\$ 30,012</b>	<b>\$ 1,300</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>
<b>Transfers In (Out)</b>				
Transfer in from Golf Operations	80,000	80,000	80,000	80,000
<b>Net Transfers</b>	<b>\$ 80,000</b>	<b>\$ 80,000</b>	<b>\$ 80,000</b>	<b>\$ 80,000</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	11,064	36,900	47,500	55,600
Capital Outlay	6,421	102,000	-	-
<b>Total Expenditures</b>	<b>\$ 17,485</b>	<b>\$ 138,900</b>	<b>\$ 47,500</b>	<b>\$ 55,600</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 208,295</b>	<b>\$ 150,695</b>	<b>\$ 184,195</b>	<b>\$ 209,595</b>

**Budget Highlights:**

- ◆ 2013/14FY: \$47,500 is proposed for carpet, cart-wash rack, and painting various facilities.
- ◆ 2014/15FY: \$55,600 is proposed for kitchen equipment and maintenance building lighting.

**L.P.F.D. RETIREES' MEDICAL RESERVE - JOINT  
216900**

**Description:**

The purpose of this Fund is to establish reserves for future medical insurance obligations by the City for Fire Department retirees under existing memoranda of understanding (MOU). This fund includes Livermore's share of the LPFD.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 8,830,828	\$ 7,374,999	\$ 5,710,999	\$ 3,984,999
<b>Revenue</b>				
Benefits Accruals	700,000	700,000	700,000	700,000
Interest Earnings	61,494	61,000	48,000	48,000
<b>Total Revenue</b>	<b>\$ 761,494</b>	<b>\$ 761,000</b>	<b>\$ 748,000</b>	<b>\$ 748,000</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	2,209,996	2,423,300	2,466,700	2,523,700
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	7,327	1,700	7,300	1,300
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 2,217,322</b>	<b>\$ 2,425,000</b>	<b>\$ 2,474,000</b>	<b>\$ 2,525,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 7,374,999</b>	<b>\$ 5,710,999</b>	<b>\$ 3,984,999</b>	<b>\$ 2,207,999</b>

**Budget Highlights:**

- ◆ Expenditures include \$2,466,700.00 in 2013/14FY and \$2,523,700.00 in 2014/15FY for current retiree insurance expenses and funding of the annual required contributions (ARC) for the retiree medical trust, and \$7,300.00 in 2013/14FY and \$1,300.00 in 2014/15FY for professional services, including required actuarial studies to properly account for the underfunded liability and administration of reimbursement program to retirees for premium expenses.
- ◆ In compliance with GASB #43 and #45, irrevocable trusts with the California Employer's Retiree Benefit Trust Program administered by CalPERS were established for the purpose of pre-funding retiree medical benefits.
  - The Annual Required Contribution to the trust for 2013/14FY is estimated to be \$2,707,000 net of the \$892,222 in out-of-pocket costs and an estimated implied subsidy of \$233,000 reflected above for a net investment in the trust of \$1,581,778.
  - The Annual Required Contribution to the trust for 2014/15FY is estimated to be \$2,800,000 net of the \$957,800 in out-of-pocket costs and an estimated implied subsidy of \$275,000 reflected above for a net investment in the trust of \$1,567,200.

**WORKERS' COMPENSATION**  
**217900**

**Description:**

The Workers Compensation Fund accounts for administration costs and workers compensation benefits paid for all non-fire employees of the City.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 1,433,581	\$ 900,539	\$ 848,937	\$ 875,937
<b>Revenue</b>				
Compensation Insurance Revenue	800,323	799,998	880,000	1,000,000
Misc. Reimbursements	3,006	-	-	-
Interest Earnings	24,238	25,000	27,000	27,000
<b>Total Revenue</b>	<b>\$ 827,567</b>	<b>\$ 824,998</b>	<b>\$ 907,000</b>	<b>\$ 1,027,000</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	1,387,916	876,600	880,000	1,000,000
Prior Period Adjustment	(27,306)	-	-	-
<b>Total Expenditures</b>	<b>\$ 1,360,610</b>	<b>\$ 876,600</b>	<b>\$ 880,000</b>	<b>\$ 1,000,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 900,539</b>	<b>\$ 848,937</b>	<b>\$ 875,937</b>	<b>\$ 902,937</b>

**Budget Highlights:**

- ◆ Revenue comes from an annual accrual charged to all non-fire operating programs.
- ◆ Estimated expenditures are for claims paid by the City and for insurance administration charges for non-Fire employees of the City.
- ◆ Revenues and costs associated with fire department employees are shown separately in Fund 219 "L.P.F.D. Workers Compensation Fund".

## SELF-INSURANCE RETENTION

218900

**Description:**

The Self-Insurance Retention Fund pays insurance premiums and all claims which fall under the City's various retention limits.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 5,912,147	\$ 5,476,636	\$ 5,527,636	\$ 5,320,636
<b>Revenue</b>				
Self-Insurance Retention Revenue	1,000,000	1,000,000	825,000	865,000
Damage Reimbursement	7,254	-	-	-
Misc Reimbursement	65,680	-	-	-
Interest Earnings	46,478	51,000	43,000	43,000
<b>Total Revenue</b>	<b>\$ 1,119,411</b>	<b>\$ 1,051,000</b>	<b>\$ 868,000</b>	<b>\$ 908,000</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	1,554,923	1,000,000	1,075,000	1,115,000
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 1,554,923</b>	<b>\$ 1,000,000</b>	<b>\$ 1,075,000</b>	<b>\$ 1,115,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 5,476,636</b>	<b>\$ 5,527,636</b>	<b>\$ 5,320,636</b>	<b>\$ 5,113,636</b>

**Budget Highlights:**

- ◆ The Risk Management Program in the Law Department is assessed an annual charge as a funding source for this Fund.
- ◆ Projected expenditures are for insurance premiums, claims paid by the City, and for the contract administrator.

**L.P.F.D. WORKERS' COMPENSATION**

**219900**

**Description:**

The LPFD Workers Compensation Fund accounts for administration costs and workers compensation benefits paid for Fire Department employees. This fund includes Livermore's share of the costs.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 1,122,528	\$ 1,312,941	\$ 1,085,941	\$ 1,100,941
<b>Revenue</b>				
Benefits Accruals	785,637	800,000	1,000,000	1,200,000
Misc Reimbursements	36,361	-	-	-
Interest Earnings	29,476	29,000	15,000	15,000
<b>Total Revenue</b>	<b>\$ 851,473</b>	<b>\$ 829,000</b>	<b>\$ 1,015,000</b>	<b>\$ 1,215,000</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	700,845	1,056,000	1,000,000	1,200,000
Prior Period Adjustment	(39,785)	-	-	-
<b>Total Expenditures</b>	<b>\$ 661,060</b>	<b>\$ 1,056,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,200,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 1,312,941</b>	<b>\$ 1,085,941</b>	<b>\$ 1,100,941</b>	<b>\$ 1,115,941</b>

**Budget Highlights:**

- ◆ Revenue comes from annual accrual charges made to the Livermore-Pleasanton Fire Department (LPFD).

**PLEASANTON RETIREES' MEDICAL RESERVE**

**222900**

**Description:**

The purpose of this Fund is to establish reserves for the City's future medical insurance obligations by the City for retirees under existing memorandums of understanding (MOU). This fund accounts for the non-fire personnel of the City.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 30,804,618	\$ 31,405,141	\$ 25,674,498	\$ 25,864,498
<b>Revenue</b>				
Benefits Accruals	6,038,000	6,768,000	6,988,000	7,212,000
Interest Earnings	148,283	230,000	190,000	190,000
<b>Total Revenue</b>	<b>\$ 6,186,283</b>	<b>\$ 6,998,000</b>	<b>\$ 7,178,000</b>	<b>\$ 7,402,000</b>
<b>Transfers In (Out)</b>				
to General Fund (pay off 2003 COPS)		(6,480,643)		
Implied Subsidy			(623,000)	(735,000)
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ (6,480,643)</b>	<b>\$ (623,000)</b>	<b>\$ (735,000)</b>
<b>Expenditures</b>				
Personnel	5,573,404	6,242,000	6,345,000	6,471,900
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	12,356	6,000	20,000	5,100
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 5,585,760</b>	<b>\$ 6,248,000</b>	<b>\$ 6,365,000</b>	<b>\$ 6,477,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 31,405,141</b>	<b>\$ 25,674,498</b>	<b>\$ 25,864,498</b>	<b>\$ 26,054,498</b>

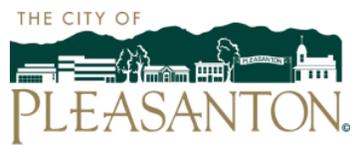
**Budget Highlights:**

- Expenditures include \$6,345,000 in 2013/14FY and \$6,471,900 in 2014/15FY for current retiree medical expenses and funding of the annual required contribution (ARC) to the retiree medical trust., and \$20,000 in 2013/14FY and \$5,100 in 2014/15FY for professional services, including required actuarial studies to properly account for this City's underfunded liability and administration of reimbursement program to retirees for premium expenses.
- In compliance with GASB #43 and #45, irrevocable trusts with the California Employer's Retiree Benefit Trust Program administered by CalPERS were established for the purpose of pre-funding retiree medical benefits.
  - The Annual Required Contribution to the trust for 2013/14FY is estimated to be \$6,988,000 net of the \$2,396,000 in out-of-pocket costs and an estimated implied subsidy of \$623,000 reflected above for a net investment in the trust of \$3,969,000.
  - The Annual Required Contribution to the trust for 2014/15FY is estimated to be \$7,212,000 net of the \$2,571,000 in out-of-pocket costs and an estimated implied subsidy of \$735,000 reflected above for a net investment in the trust of \$3,906,000.
- Council authorized the transfer of \$6,480,643 to the General Fund to pay off the 2003 Certificates of Participation (COP) in June 2013 and an advance to the General Fund of \$7,840,284 to pay off the PERS Police Side Fund in July 2011. As of June 30, 2013 the amount outstanding is as follows:

Police Side Fund	\$ 6,025,295
2003 COPS	6,480,643
	<u>\$ 12,505,938</u>

The overall savings in future interest cost to the General Fund by paying off these obligations was \$14.2 million (\$10.7m - 2003 COPS; \$3.5m - Police Side Fund).

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# **SPECIAL REVENUE FUNDS**

**D.A.R.E.**  
**221900**

**Description**

The D.A.R.E. (Drug Abuse Resistance Education) Fund accounts for private donations made specifically to enhance the City's D.A.R.E. program. In the past such donations were used for the D.A.R.E. annual barbecue and the annual water slide party for D.A.R.E. graduates.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 21,906	\$ 23,606	\$ 19,806	\$ 17,906
<b>Revenue</b>				
DARE Donations	500	-	-	-
Misc Donations	2,500	62,000	2,500	2,500
Interest Earnings	200	700	600	600
<b>Total Revenue</b>	<b>\$ 3,200</b>	<b>\$ 62,700</b>	<b>\$ 3,100</b>	<b>\$ 3,100</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	1,500	14,500	5,000	5,000
Capital Outlay	-	52,000	-	-
<b>Total Expenditures</b>	<b>\$ 1,500</b>	<b>\$ 66,500</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 23,606</b>	<b>\$ 19,806</b>	<b>\$ 17,906</b>	<b>\$ 16,006</b>

**Budget Highlights:**

- ◆ Since the city does not actively solicit donations for the D.A.R.E. program, it is not known if any will be received during this budget cycle.
- ◆ If donations are received, they will be used for the stated purpose of the Fund.
- ◆ Expenditures reflected are for the annual D.A.R.E. pool party, and unanticipated expenditures such the upkeep of our D.A.R.E. vehicles.

**ASSET FORFEITURE**  
**225900**

Description

The Asset Forfeiture Fund accounts for non-Federal proceeds from assets forfeited as a result of investigations of criminal offenses, generally narcotics related. In accordance with the Health and Safety Code Section 11489, the funds must be used for law enforcement and prosecution efforts.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 11,415	\$ 14,273	\$ 8,745	\$ 10,845
<b>Revenue</b>				
Miscellaneous	2,739	4,322	2,000	2,000
Interest Earnings	119	150	100	100
<b>Total Revenue</b>	<b>\$ 2,858</b>	<b>\$ 4,472</b>	<b>\$ 2,100</b>	<b>\$ 2,100</b>
<b>Transfers In (Out)</b>				
Transfer out to Asset Forf-Federal fund 248	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	-	10,000	-	-
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 14,273</b>	<b>\$ 8,745</b>	<b>\$ 10,845</b>	<b>\$ 12,945</b>

Budget Highlights:

- ◆ There are no anticipated expenditures from this fund for the current budget cycle.

**DOWNTOWN PARKING IN-LIEU**

**226900**

Description

This Fund accounts for fees collected from developers in the downtown area in lieu of providing required parking. The City will use this money to build downtown parking structures in the future.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 50,614	\$ 19,189	\$ 20,280	\$ 40,560
<b>Revenue</b>				
Developer Contribution	-	20,280	20,280	20,280
Interest Earnings	(175)	-	-	-
<b>Total Revenue</b>	<b>\$ (175)</b>	<b>\$ 20,280</b>	<b>\$ 20,280</b>	<b>\$ 20,280</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Prior Period Adjustments	26,933	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	-	19,189	-	-
Capital Outlay	4,317	-	-	-
<b>Total Expenditures</b>	<b>\$ 31,250</b>	<b>\$ 19,189</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 19,189</b>	<b>\$ 20,280</b>	<b>\$ 40,560</b>	<b>\$ 60,840</b>

Budget Highlights:

- ◆ The proposed developer contribution is from the collection of in-lieu parking fee loan.

**RECYCLING & WASTE MANAGEMENT - MEASURE D**  
**233900**

Description

Measure D was adopted by the voters in November of 1990. The Measure sets forth countywide goals for the reduction and diversion of non-hazardous solid waste from landfills, creates a framework for comprehensive source reduction and recycling programs, imposes a surcharge on waste landfilled in the unincorporated county to fund these programs, and establishes an Alameda County Source Reduction and Recycling Board (Recycling Board) to oversee the distribution of funds and the conduct of countywide programs. Pursuant to Measure D, the Recycling Board is mandated to establish recycling programs necessary to meet the recycling policy goals set forth in the initiative that parallel and then exceed those mandated by State law.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 416,368	\$ 259,129	\$ 351,629	\$ 383,929
<b>Revenue</b>				
Recycling Revenue - Measure D	198,519	200,000	200,000	200,000
State Grant	-	-	-	-
Impact Mitigation Funds	-	-	-	-
Interest Earnings	7,593	2,500	2,300	2,300
<b>Total Revenue</b>	<b>\$ 206,112</b>	<b>\$ 202,500</b>	<b>\$ 202,300</b>	<b>\$ 202,300</b>
<b>Transfers In (Out)</b>				
Transfer in from Import Mitigation Fund	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	16,691	110,000	170,000	170,000
Capital Outlay	346,660	-	-	-
<b>Total Expenditures</b>	<b>\$ 363,351</b>	<b>\$ 110,000</b>	<b>\$ 170,000</b>	<b>\$ 170,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 259,129</b>	<b>\$ 351,629</b>	<b>\$ 383,929</b>	<b>\$ 416,229</b>

Budget Highlights:

- ◆ Proposed expenditures are for E-Waste Day services, public information and outreach, solid waste studies and consulting services and the expansion of the commercial recycling program.

**COMMUNITY SERVICES DONATIONS**

**234900**

**Description**

Established in FY 1993, this Fund receives voluntary donations or grants from individuals, businesses, or community groups for the benefit of the Pleasanton Senior Center. Funds are used as specified by donors, usually on furnishings or small equipment.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 27,032	\$ 29,701	\$ 29,901	\$ 30,201
<b>Revenue</b>				
Donations	250	200	300	300
Donations	12,866	3,076	-	-
<b>Total Revenue</b>	<b>\$ 13,115</b>	<b>\$ 3,276</b>	<b>\$ 300</b>	<b>\$ 300</b>
<b>Transfers In (Out)</b>				
Transfer in from Misc Donations Fund	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	10,447	3,076	-	-
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 10,447</b>	<b>\$ 3,076</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 29,701</b>	<b>\$ 29,901</b>	<b>\$ 30,201</b>	<b>\$ 30,501</b>

**Budget Highlights:**

- ◆ Since the City does not actively solicit donations for this program, it is not known if any will be received in 2013/14FY or 2014/15FY. Therefore, no revenues are initially projected.
- ◆ If donations are received, they will be used for the stated purpose of the Fund.

**MISCELLANEOUS DONATIONS**

**235900**

**Description**

This Fund receives voluntary donations from the community for various City programs, projects, or activities not specified elsewhere. Funds are used per the donor's request, usually for equipment, temporary service enhancements, or supplemental funding for special projects.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 37,700	\$ 19,731	\$ 28,056	\$ 28,256
<b>Revenue</b>				
Donations	1,500	9,825	-	-
Interest Earnings	91	200	200	200
<b>Total Revenue</b>	<b>\$ 1,591</b>	<b>\$ 10,025</b>	<b>\$ 200</b>	<b>\$ 200</b>
<b>Transfers In (Out)</b>				
Transfer out to Youth Center Donations fund	(19,560)	-	-	-
<b>Net Transfers</b>	<b>\$ (19,560)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	-	1,700	-	-
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 1,700</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 19,731</b>	<b>\$ 28,056</b>	<b>\$ 28,256</b>	<b>\$ 28,456</b>

**Budget Highlights:**

- ◆ Since the City does not actively solicit donations for this fund, expenditure budget requests will be made in accordance with any donor designations for the funds.

**YOUTH CENTER DONATIONS**

**238900**

Description

This fund was created to account for fundraising to help support the design, development, and construction of a youth center currently proposed on the Bernal property.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 3,314	\$ 23,146	\$ 26,187	\$ 26,387
<b>Revenue</b>				
Miscellaneous Donations	-	2,841	-	-
Interest Earnings	271	200	200	200
<b>Total Revenue</b>	<b>\$ 271</b>	<b>\$ 3,041</b>	<b>\$ 200</b>	<b>\$ 200</b>
<b>Transfers In (Out)</b>				
Transfer in from Misc Donations Fund	19,560	-	-	-
<b>Net Transfers</b>	<b>\$ 19,560</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	-	-	-	-
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 23,146</b>	<b>\$ 26,187</b>	<b>\$ 26,387</b>	<b>\$ 26,587</b>

Budget Highlights:

- ◆ There are no anticipated expenditures from this fund during the current budget cycle.

**RECYCLING & WASTE MANAGEMENT - IMPORT  
 MITIGATION**

**245900**

Description

The Import Mitigation Fund Disbursement is discretionary and structured in three year intervals. In April 2007, the Alameda County Waste Management Board approved continuation of this project for another three year term with new funding eligibility requirements for member agencies. In FY08-09 municipalities were required to adopt four of the five following measures: Residential food scraps collection program, formal adoption of the 75% diversion goal, C&D debris ordinance for private and civic projects, Civic Green Building Ordinance and Civic Bay Friendly Landscaping Ordinance.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 265,478	\$ 265,328	\$ 228,896	\$ 168,896
<b>Revenue</b>				
Recycling Revenue - Measure D	-	68,868	-	-
State Grant	-	-	-	-
Impact Mitigation Funds	-	-	-	-
Interest Earnings	-	-	-	-
<b>Total Revenue</b>	<b>\$ -</b>	<b>\$ 68,868</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Transfers In (Out)</b>				
Transfer out to Measure D Fund	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	150	105,300	60,000	60,000
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 150</b>	<b>\$ 105,300</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 265,328</b>	<b>\$ 228,896</b>	<b>\$ 168,896</b>	<b>\$ 108,896</b>

Budget Highlights:

- ◆ Proposed expenditures are for supplies and consulting services associated with the commercial recycling and food scrap program.

**RECYCLING & WASTE MANAGEMENT - BEVERAGE  
 RECYCLING**

**247900**

Description

Funds for the Beverage Recycling program are provided by the Department of Conservation. The goal of the beverage container recycling program is to reach and maintain an 80 percent recycling rate for all California Refund Value (CRV) beverage containers - aluminum, glass, plastic and bi-metal. Projects implemented by cities and counties will assist in reaching and maintaining this goal.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 56,478	\$ 73,209	\$ 76,984	\$ 46,984
<b>Revenue</b>				
Recycling Revenue - Measure D	19,214	18,775	-	-
State Grant	-	-	-	-
Impact Mitigation Funds	-	-	-	-
Interest Earnings	-	-	-	-
<b>Total Revenue</b>	<b>\$ 19,214</b>	<b>\$ 18,775</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	2,483	15,000	30,000	30,000
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 2,483</b>	<b>\$ 15,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 73,209</b>	<b>\$ 76,984</b>	<b>\$ 46,984</b>	<b>\$ 16,984</b>

Budget Highlights:

- ◆ Proposed expenditures are for the purchase of recycling receptacles to augment the commercial recycling program in the City.

**ASSET FORFEITURE - FEDERAL**

**248900**

Description

This Fund accounts for Federal proceeds from assets forfeited as a result of investigations of criminal offenses, generally narcotics related. Funds must be used for law enforcement and prosecution efforts.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 113,005	\$ 100,586	\$ 21,974	\$ 15,974
<b>Revenue</b>				
Miscellaneous	1,656	8,000	-	-
Interest Earnings	-	-	-	-
<b>Total Revenue</b>	<b>\$ 1,656</b>	<b>\$ 8,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	3,000	6,000	6,000	6,000
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	639	4,500	-	-
Capital Outlay	10,436	76,112	-	-
<b>Total Expenditures</b>	<b>\$ 14,075</b>	<b>\$ 86,612</b>	<b>\$ 6,000</b>	<b>\$ 6,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 100,586</b>	<b>\$ 21,974</b>	<b>\$ 15,974</b>	<b>\$ 9,974</b>

Budget Highlights:

- ◆ \$6,000 is included in each year for K-9 related training in each year.

**H.A.P.P.Y. PUBLIC ART DONATIONS**

**251900**

Description

Another H.A.P.P.Y (Harrington Art Partnership Piece for You), is a partnership between a local family (Nancy & Gary Harrington) and the City of Pleasanton. Established in 2010, this partnership provides a strategy for purchasing public art for the City of Pleasanton, at a rate of at least one (1) piece per year for the next 10 years. This Fund receives voluntary donations from individuals, businesses, and/or community groups for the benefit of acquiring public art.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 20,593	\$ 37,139	\$ 6,439	\$ 6,639
<b>Revenue</b>				
Donations	77,900	40,000	40,000	40,000
Interest Earnings	302	300	200	200
<b>Total Revenue</b>	<b>\$ 78,202</b>	<b>\$ 40,300</b>	<b>\$ 40,200</b>	<b>\$ 40,200</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	-	-	-	-
Capital Outlay	61,656	71,000	40,000	40,000
<b>Total Expenditures</b>	<b>\$ 61,656</b>	<b>\$ 71,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 37,139</b>	<b>\$ 6,439</b>	<b>\$ 6,639</b>	<b>\$ 6,839</b>

Budget Highlights:

- ◆ Estimated expenditures are for public art acquisition.
- ◆ All donations of \$3,500 or more will be matched by the Harrington family, up to \$40,000 per year.

**OPERATING GRANTS**

**253900**

Description

This Fund accounts for miscellaneous federal, state and local grants. Funds must be used for grant related activities under the respective grant agreements.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ -	\$ 2	\$ 2	\$ 202
<b>Revenue</b>				
Interest Earnings	2	-	200	200
Federal Grant	12,625	22,770	5,043	5,043
Misc Grant Revenue	695	-	-	-
<b>Total Revenue</b>	<b>\$ 13,323</b>	<b>\$ 22,770</b>	<b>\$ 5,243</b>	<b>\$ 5,243</b>
<b>Transfers In (Out)</b>				
	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	12,625	22,770	5,043	5,043
Capital Outlay	695	-	-	-
<b>Total Expenditures</b>	<b>\$ 13,320</b>	<b>\$ 22,770</b>	<b>\$ 5,043</b>	<b>\$ 5,043</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 2</b>	<b>\$ 2</b>	<b>\$ 202</b>	<b>\$ 402</b>

Budget Highlights:

- ◆ If grants are received, they will be used for the stated purpose of the grants.

### COMMUNITY ACCESS T V

254900

**Description**

Under City ordinance No.2013, Section 6.54.050 of the Pleasanton Municipal Code, the City collects one percent (1%) of gross revenues from Cable Operators to support PEG (public, educational and governmental) channel facilities. This Fund accounts for the collection of PEG revenues and the capital expenditures related to PEG channel facilities.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ -	\$ 158,201	\$ 285,401	\$ 404,901
<b>Revenue</b>				
Interest Earnings	353	1,500	1,500	1,500
Interest Earnings	218,168	215,000	215,000	220,000
<b>Total Revenue</b>	<b>\$ 218,521</b>	<b>\$ 216,500</b>	<b>\$ 216,500</b>	<b>\$ 221,500</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	60,320	52,300	37,000	37,000
Capital Outlay	-	37,000	60,000	-
<b>Total Expenditures</b>	<b>\$ 60,320</b>	<b>\$ 89,300</b>	<b>\$ 97,000</b>	<b>\$ 37,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 158,201</b>	<b>\$ 285,401</b>	<b>\$ 404,901</b>	<b>\$ 589,401</b>

**Budget Highlights:**

- ◆ Proposed expenditures include \$37,000 contribution each year to Tri-Valley Community Television.
- ◆ 2013/14FY expenditure of \$60,000 for the upgrading of the audio-visual equipment in library's large meeting room used for City and public meetings.

**DOWNTOWN ECONOMIC DEVELOPMENT LOAN**

**263900**

Description

The Downtown Economic Development Loan Fund was established in 1995-96 to provide design and other assistance to Downtown merchants for improvement of building facades.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 26,170	\$ 26,402	\$ 26,602	\$ 26,802
<b>Revenue</b>				
Interest Earnings	232	200	200	200
<b>Total Revenue</b>	\$ 232	\$ 200	\$ 200	\$ 200
<b>Transfers In (Out)</b>				
	-	-	-	-
<b>Net Transfers</b>	\$ -	\$ -	\$ -	\$ -
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	-	-	-	-
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	\$ -	\$ -	\$ -	\$ -
<b>ENDING BALANCE, June 30</b>	\$ 26,402	\$ 26,602	\$ 26,802	\$ 27,002

Budget Highlights:

- ◆ There are no loans currently outstanding

### LOWER INCOME HOUSING

271900

#### Description

The Lower Income Housing Fund receives revenue from an affordable housing in lieu fee assessed at the time of a commercial or residential development in the City. The Fund is utilized to provide financial assistance toward meeting the affordable housing guidelines detailed in the Housing Element of the City's General Plan. Individual project expenditures are determined by the City Council on a case by case basis.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 14,368,615	\$ 15,007,857	\$ 8,474,323	\$ 8,664,022
<b>Revenue</b>				
Lower Income Housing Fee	349,844	1,142,587	360,600	122,604
Sale of Property	267,477	-	-	-
Loan Repayment Revenue	188,820	534,000	160,000	160,000
Interest Earnings	128,530	120,000	125,000	125,000
Interest from Loans	-	311,250	-	-
Lease of Land	212,600	212,600	212,600	212,600
<b>Total Revenue</b>	<b>\$ 1,147,271</b>	<b>\$ 2,320,437</b>	<b>\$ 858,200</b>	<b>\$ 620,204</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Transportation & Training	-	-	1,000	1,000
Repairs & Maintenance	575	-	-	-
Prior Period Adjustments	4,714	-	-	-
Materials, Supplies & Services	500,355	669,971	667,501	519,794
Capital Outlay	2,384	8,184,000	-	-
<b>Total Expenditures</b>	<b>\$ 508,028</b>	<b>\$ 8,853,971</b>	<b>\$ 668,501</b>	<b>\$ 520,794</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 15,007,857</b>	<b>\$ 8,474,323</b>	<b>\$ 8,664,022</b>	<b>\$ 8,763,432</b>
Reserve for Kottinger Place/Pleasanton Gardens redevelopment		(8,000,000)	(8,000,000)	(8,000,000)
<b>ADJUSTED ENDING BALANCE, June 30</b>	<b>\$ 15,007,857</b>	<b>\$ 474,323</b>	<b>\$ 664,022</b>	<b>\$ 763,432</b>

#### Budget Highlights:

◆ Proposed expenditures are for the following:	2013-14	2014-15
Staff Training, Office Supplies and EBHO Membership Dues	8,550	8,550
Community Resources for Independent Living (CRIL)	12,000	12,000
Tri-Valley Housing Scholarship Program	30,000	30,000
Affordable Housing Studies	75,000	75,000
ECHO Housing	48,000	48,000
Contribution to the Tri-Valley Housing Opportunity Center	91,000	55,000
Repayment of CalHFA HELP Loan	118,040	-
Reimbursement to General Fund for Housing Administration	285,911	292,244
Total	668,501	520,794

- ◆ The above activities supplement projects funded by the federal Community Development Block Grant (CDBG) program.
- ◆ The City's Housing Commission and the City Council will be reviewing nexus study that may lead to an adjustment in the Lower Income Housing Fee.
- ◆ The Housing Commission and City Council continue evaluating development projects and programs, including the redevelopment of Kottinger Place and Pleasanton Gardens. In 2012/13FY, the Council created a reserve of \$8,000,000 for this project.

### USED OIL GRANT 515901

#### Description

In 1994-95, 1997-98, 1998-99, and 2001-02 Pleasanton received Used Oil Grant Recycling funding from the Integrated Waste Management Board to establish State-certified oil recycling centers in Pleasanton. In 2002-03 the Livermore Pleasanton Fire Department assumed responsibility for the Used Oil Grant program for both Pleasanton and Livermore. Grants for both Cities are now reflected in this Fund.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ -	\$ -	\$ -	\$ -
<b>Revenue</b>				
Grants	28,185	37,289	-	-
Interest Earnings	-	-	-	-
<b>Total Revenue</b>	<b>\$ 28,185</b>	<b>\$ 37,289</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	28,185	37,289	-	-
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 28,185</b>	<b>\$ 37,289</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

#### Budget Highlights:

- ◆ Proposed expenditures are for attendance at annual Waste Oil Conference, waste oil recycling supplies, community outreach, and inspection of certified sites.
- ◆ This program will be terminated June 30, 2013

**LAW ENFORCEMENT**

**517900**

**Description**

The Law Enforcement Fund is an appropriation by the State of California under AB 3229 for Citizens Option for Public Safety (COPS) Programs. It is to be used for front line law enforcement expenditures and may include crime prevention and related expenses. COPS funds are allocated among cities and counties and special districts that provide law enforcement services in proportion to population, except that a) county populations are the populations in unincorporated areas, and b) each agency is to be allocated a minimum of \$100,000.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 268,135	\$ 304,735	\$ 103,691	\$ 104,691
<b>Revenue</b>				
State Grant	114,094	100,000	-	-
Interest Earnings	2,980	1,500	1,000	1,000
<b>Total Revenue</b>	<b>\$ 117,074</b>	<b>\$ 101,500</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	35,319	68,000	-	-
Capital Outlay	45,155	234,544	-	-
<b>Total Expenditures</b>	<b>\$ 80,474</b>	<b>\$ 302,544</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 304,735</b>	<b>\$ 103,691</b>	<b>\$ 104,691</b>	<b>\$ 105,691</b>

**Budget Highlights:**

- ◆ A City Council Agenda Report will be prepared to authorize appropriation for these items that will directly support front line law enforcement needs.

**LEMOINE GEOLOGIC HAZARD DISTRICT**

**527900**

Description

As a condition of approval for the Lemoine subdivision, the developer was required to form a Geologic Hazard Abatement District (GHAD). A GHAD is an assessment district, financed by homeowners within the development, that will be used to pay for any landslide repairs and related geologic repair work.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 48,085	\$ 52,812	\$ 53,229	\$ 54,252
<b>Revenue</b>				
Assessment District Payments	6,844	6,792	7,398	7,549
Assessment District Penalties	-	-	-	-
Interest Earnings	458	500	500	500
<b>Total Revenue</b>	<b>\$ 7,301</b>	<b>\$ 7,292</b>	<b>\$ 7,898</b>	<b>\$ 8,049</b>
<b>Transfers In (Out)</b>				
Net Transfers	\$ -	\$ -	\$ -	\$ -
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	2,574	6,875	6,875	6,875
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 2,574</b>	<b>\$ 6,875</b>	<b>\$ 6,875</b>	<b>\$ 6,875</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 52,812</b>	<b>\$ 53,229</b>	<b>\$ 54,252</b>	<b>\$ 55,426</b>

Budget Highlights:

- ◆ This district does not budget for geologic hazards, such as landslides. However routine maintenance, such as cleaning storm drain ditches and erosion repair, the services of a Geologic Engineer, and administration costs are included in preliminary costs estimated above.
- ◆ The budget will be further refined at a separate public hearing to set the assessment rate for the 2013/14FY tax roll.

**LAUREL CREEK GEOLOGIC HAZARD DISTRICT**

**528900**

Description

As a condition of approval for the Laurel Creek subdivision, the developer was required to form a Geologic Hazard Abatement District (GHAD). A GHAD is an assessment district, financed by homeowners within the development, that will be used to pay for any landslide repairs and related geologic repair work.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 571,352	\$ 608,918	\$ 616,932	\$ 627,489
<b>Revenue</b>				
Interfund Reimbursement	724	724	724	724
Assessment District Payments	42,086	41,140	43,983	44,919
Assessment District Penalties	36	-	-	-
Interest Earnings	5,269	5,000	4,700	4,700
<b>Total Revenue</b>	<b>\$ 48,115</b>	<b>\$ 46,864</b>	<b>\$ 49,407</b>	<b>\$ 50,343</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	10,549	38,850	38,850	38,850
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 10,549</b>	<b>\$ 38,850</b>	<b>\$ 38,850</b>	<b>\$ 38,850</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 608,918</b>	<b>\$ 616,932</b>	<b>\$ 627,489</b>	<b>\$ 638,982</b>

Budget Highlights:

- ◆ The district does not budget for geologic hazards, such as landslides. However routine maintenance, such as cleaning storm drain ditches and erosion repair, the services of a Geologic Engineer, and administration costs are included in the budgeted expenditures.
- ◆ The accumulated fund balance assumes the potential for large-scale repair of hillside slopes once every 10 years.
- ◆ The budget will be further refined at a separate public hearing to set the assessment rate for the 2013/14FY tax roll.

**PONDEROSA LANDSCAPE DISTRICT**

**531900**

**Description**

Residents within the Ponderosa Homes subdivision adjacent to Interstate 680 participate in a landscape maintenance district which pays for a private contractor to maintain common area landscaping, including the path along the flood control channel. The contract is administered by the City but paid for by (i) the homeowners through annual assessments placed on their property tax bills and (ii) interfund reimbursements from the General Fund for the portion allocated to general public benefit.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 79,888	\$ 82,451	\$ 84,222	\$ 84,222
<b>Revenue</b>				
Interfund Reimbursement	9,720	9,720	9,720	9,720
Assessment District Payments	5,693	5,701	5,701	5,701
AD Penalties	20	-	-	-
Interest Earnings	690	700	600	600
<b>Total Revenue</b>	<b>\$ 16,123</b>	<b>\$ 16,121</b>	<b>\$ 16,021</b>	<b>\$ 16,021</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	13,560	14,350	16,021	16,021
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 13,560</b>	<b>\$ 14,350</b>	<b>\$ 16,021</b>	<b>\$ 16,021</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 82,451</b>	<b>\$ 84,222</b>	<b>\$ 84,222</b>	<b>\$ 84,222</b>

**Budget Highlights:**

- ◆ Estimated expenditures are for landscape maintenance and repairs, water and electricity for irrigation, and administration.
- ◆ The fund balance is needed for periodic landscape renovations and for cash flow, because assessment payments made with the property tax bill do not flow to the City until November of each year (4 months into the fiscal year).
- ◆ The budget will be further refined at a separate public hearing to set the assessment rate for the 2013/14FY tax roll.

**WINDSOR LANDSCAPE DISTRICT**

**532900**

**Description**

Residents of the Windsor subdivision participate in a landscape and lighting maintenance district which pays to maintain and repair designated landscaped and open space areas, including street lights, sound walls, and pathway lighting. It is administered by the City but paid for by the homeowners through annual assessments placed on their property tax bills.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 5,141	\$ 7,313	\$ 8,953	\$ 8,953
<b>Revenue</b>				
Assessment District Payments	24,022	23,860	23,860	23,860
AD Late Charges	20	-	-	-
Interest Earnings	44	80	60	60
<b>Total Revenue</b>	<b>\$ 24,086</b>	<b>\$ 23,940</b>	<b>\$ 23,920</b>	<b>\$ 23,920</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	21,914	22,300	23,920	23,920
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 21,914</b>	<b>\$ 22,300</b>	<b>\$ 23,920</b>	<b>\$ 23,920</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 7,313</b>	<b>\$ 8,953</b>	<b>\$ 8,953</b>	<b>\$ 8,953</b>

**Budget Highlights:**

- ◆ Proposed expenditures are for landscape maintenance and repairs, water and electricity for irrigation, streetlight power, streetlight maintenance and repair, and administration.
- ◆ The fund balance is needed for periodic landscape renovations and for cash flow, because assessment payments made with the property tax bill do not flow to the City until November of each year (4 months into the fiscal year).
- ◆ The budget will be further refined at a separate public hearing to set the assessment rate for the 2013/14FY tax roll.

**MOLLER GEOLOGIC HAZARD DISTRICT**

**533900**

Description

As a condition of approval for the Moller Ranch subdivision, the developer was required to form a Geologic Hazard Abatement District (GHAD). A GHAD is an assessment district, financed by homeowners within the development, that will be used to pay for any landslide repairs and related geologic repair work.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 88,623	\$ 92,482	\$ 93,087	\$ 94,203
<b>Revenue</b>				
Interest Earnings	811	900	700	700
Misc Reimbursements	-	-	-	-
Assessment District Payments	9,775	9,800	10,511	10,706
Assessment District Penalties	8	-	-	-
Interfund Reimbursement	104	104	104	104
<b>Total Revenue</b>	<b>\$ 10,698</b>	<b>\$ 10,804</b>	<b>\$ 11,315</b>	<b>\$ 11,510</b>
<b>Transfers In (Out)</b>				
	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	6,839	10,199	10,199	10,199
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 6,839</b>	<b>\$ 10,199</b>	<b>\$ 10,199</b>	<b>\$ 10,199</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 92,482</b>	<b>\$ 93,087</b>	<b>\$ 94,203</b>	<b>\$ 95,514</b>

Budget Highlights:

- ◆ The district does not budget for geologic hazards such as landslides. However routine maintenance, such as cleaning storm drain ditches and erosion repair, the services of a Geologic Engineer, and administration costs are included in the budgeted expenditures.
- ◆ The accumulated fund balance is for repair and maintenance of hillside slopes and drainage facilities, as may be needed in the future.
- ◆ The budget will be further refined at a separate public hearing to set the assessment rate for the 2013/14FY tax roll.

**OAK TREE FARM GEOLOGIC HAZARD DISTRICT**

**534900**

Description

As a condition of approval for the Oak Tree Farm subdivision, the developer was required to form a Geologic Hazard Abatement District (GHAD). A GHAD is an assessment district, financed by homeowners within the development, that will be used to pay for any landslide repairs and related geologic repair work.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 54,054	\$ 53,518	\$ 54,023	\$ 55,117
<b>Revenue</b>				
Interfund Reimbursement	275	275	275	275
Assessment District Payments	11,100	10,836	11,525	11,767
AD Penalties	14	-	-	-
Interest Earnings	470	500	400	400
<b>Total Revenue</b>	<b>\$ 11,859</b>	<b>\$ 11,611</b>	<b>\$ 12,200</b>	<b>\$ 12,442</b>
<b>Transfers In (Out)</b>				
	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	12,395	11,106	11,106	11,106
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 12,395</b>	<b>\$ 11,106</b>	<b>\$ 11,106</b>	<b>\$ 11,106</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 53,518</b>	<b>\$ 54,023</b>	<b>\$ 55,117</b>	<b>\$ 56,453</b>

Budget Highlights:

- ◆ The district does not budget for geologic hazards, such as landslides. However routine maintenance, such as cleaning storm drain ditches and erosion repair, the services of a Geologic Engineer, and administration costs are included in the budgeted expenditures.
- ◆ The budget will be further refined at a separate public hearing to set the assessment rate for the 2013/14FY tax roll.

**BONDE LANDSCAPE DISTRICT**

**537900**

Description

Residents of the Bonde Ranch subdivision participate in a landscape and lighting maintenance district which pays to maintain and repair designated landscaped and open space areas, including street lights, fire breaks, and open space drainage ditches. It is administered by the City but paid for by the homeowners through annual assessments placed on their property tax bills.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 8,144	\$ 10,153	\$ 8,903	\$ 8,903
<b>Revenue</b>				
Interfund Reimbursement	253	253	253	253
Assessment District Payments	26,280	25,797	25,797	25,797
AD Penalties	45	-	-	-
Interest Earnings	100	100	100	100
<b>Total Revenue</b>	<b>\$ 26,678</b>	<b>\$ 26,150</b>	<b>\$ 26,150</b>	<b>\$ 26,150</b>
<b>Transfers In (Out)</b>				
Interfund Transfer Out	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	24,669	27,400	26,150	26,150
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 24,669</b>	<b>\$ 27,400</b>	<b>\$ 26,150</b>	<b>\$ 26,150</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 10,153</b>	<b>\$ 8,903</b>	<b>\$ 8,903</b>	<b>\$ 8,903</b>

Budget Highlights:

- ◆ Interfund reimbursements are from the General Fund and Water Fund for City-owned property located within the assessment district.
- ◆ Proposed expenditures are for landscape maintenance and repairs, water and electricity for irrigation, streetlight power, streetlight maintenance and repair, and administration.
- ◆ The fund balance is needed for periodic landscape renovations and for cash flow, because assessment payments made with the property tax bill do not flow to the City until November of each year (4 months into the fiscal year).
- ◆ The budget will be further refined at a separate public hearing to set the assessment rate for the 2013/14FY tax roll.

**MOLLER RANCH LANDSCAPE DISTRICT**

**539900**

**Description**

Residents of the Moller Ranch subdivision participate in a landscape and lighting maintenance district which pays to maintain and repair designated landscaped and open space areas, including street lights, fire breaks, and open space drainage ditches. It is administered by the City but paid for by the homeowners through annual assessments placed on their property tax bills.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 190,004	\$ 197,949	\$ 213,062	\$ 215,368
<b>Revenue</b>				
Interfund Reimbursement	1,120	1,120	1,120	1,120
Assessment District Payments	53,583	55,493	55,493	55,493
AD Penalties	41	-	-	-
Interest Earnings	1,741	2,000	1,600	1,600
<b>Total Revenue</b>	<b>\$ 56,485</b>	<b>\$ 58,613</b>	<b>\$ 58,213</b>	<b>\$ 58,213</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	48,540	43,500	55,907	56,979
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 48,540</b>	<b>\$ 43,500</b>	<b>\$ 55,907</b>	<b>\$ 56,979</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 197,949</b>	<b>\$ 213,062</b>	<b>\$ 215,368</b>	<b>\$ 216,602</b>

**Budget Highlights:**

- ◆ Interfund reimbursements are from the General Fund and Water Fund for City-owned property located within the assessment district.
- ◆ Proposed expenditures are for landscape maintenance and repairs, water and electricity for irrigation, streetlight power, streetlight maintenance and repair, and administration.
- ◆ The budget will be further refined at a separate public hearing to set the assessment rate for the 2013/14FY tax roll.
- ◆ The fund balance is needed for periodic landscape renovations and for cash flow, because assessment payments made with the property tax bill do not flow to the City until November of each year (4 months into the fiscal year).
- ◆ Fund balance represents built up reserves for future repair/replacement of entry walls, entry lights, project signage, and whip snake barrier.

**OAK TREE FARM LANDSCAPE DISTRICT**

**542900**

Description

Residents of the Oak Tree Farm subdivision participate in a landscape and lighting maintenance district which pays to maintain and repair designated landscaped and open space areas, including street lights, fire breaks, and open space drainage ditches. It is administered by the City but paid for by the homeowners through annual assessments placed on their property tax bills.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 39,525	\$ 38,799	\$ 42,311	\$ 44,323
<b>Revenue</b>				
Interfund Reimbursement	466	466	466	466
Assessment District Payments	19,119	19,096	19,096	19,096
AD Penalties	24	-	-	-
Interest Earnings	349	400	300	300
<b>Total Revenue</b>	<b>\$ 19,958</b>	<b>\$ 19,962</b>	<b>\$ 19,862</b>	<b>\$ 19,862</b>
<b>Transfers In (Out)</b>				
Net Transfers	\$ -	\$ -	\$ -	\$ -
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	20,684	16,450	17,850	18,850
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 20,684</b>	<b>\$ 16,450</b>	<b>\$ 17,850</b>	<b>\$ 18,850</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 38,799</b>	<b>\$ 42,311</b>	<b>\$ 44,323</b>	<b>\$ 45,335</b>

Budget Highlights:

- ◆ Proposed expenditures are for landscape maintenance and repairs, water and electricity for irrigation, streetlight power, streetlight maintenance and repair, and administration.
- ◆ The fund balance is needed for periodic landscape renovations, and for cash flow because assessment payments made with the property tax bill do not start flowing to the City until November of each year (four months into the fiscal year).
- ◆ Interfund reimbursements are from the Sewer Fund for City-owned property located within the assessment district.
- ◆ The budget will be further refined at a separate public hearing to set the assessment rate for the 2013/14FY tax roll.

**COMMUNITY DEVELOPMENT BLOCK GRANT**

**548900**

**Description**

The Community Development Block Grant (CDBG) program is funded through a federal grant from the Department of Housing and Urban Development (HUD). As an entitlement city with a population greater than 50,000, Pleasanton receives an annual grant based on a formula which includes population, lower income households, and condition of housing stock. CDBG funds must be used for projects and activities which benefit at least 70 percent lower income persons. Eligible projects include capital improvements, housing rehabilitation, public services, and economic development activities. CDBG funds are allocated annually by the Human Services Commission and City Council to City programs and non-profit agencies which provide services to lower income persons.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ -	\$ -	\$ -	\$ -
<b>Revenue</b>				
Federal Allocations	238,146	334,098	251,000	229,600
Federal ARRA Stimulus Grants	-	-	-	-
<b>Total Revenue</b>	<b>\$ 238,146</b>	<b>\$ 334,098</b>	<b>\$ 251,000</b>	<b>\$ 229,600</b>
<b>Transfers In (Out)</b>				
	-	-	-	-
	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	194,943	311,996	229,592	229,600
Capital Outlay	43,203	22,102	21,408	-
<b>Total Expenditures</b>	<b>\$ 238,146</b>	<b>\$ 334,098</b>	<b>\$ 251,000</b>	<b>\$ 229,600</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Budget Highlights:**

	2013-14	2014-15
♦ Proposed expenditures represent the following:		
Axis Community Health - Pre-Development for Capital Project	100,000	100,000
City of Pleasanton - City Section 108 Loan Repayment	21,408	-
Neighborhood Solutions - Housing Rehabilitation Program	49,792	50,000
Open Heart Kitchen - Senior Meals Program	10,200	10,000
Spectrum Community Services	24,000	24,000
CDBG Administration - Administration of CDBG program by City staffs	45,600	45,600
<b>Total</b>	<b>\$ 251,000</b>	<b>\$ 229,600</b>

**H.O.M.E. PROGRAM**

**560900**

**Description**

Like the CDBG program, the Housing Opportunities Made Easy (HOME) program is funded through a federal grant from the Department of Housing and Urban Development (HUD). Pleasanton receives its annual formula allocation of HOME funds through its participation as part of the Alameda County HOME Consortium which includes all jurisdictions in the County except the cities of Berkeley and Oakland. HOME funds must be used for housing projects which benefit lower income persons. HOME funds are allocated in part through the annual allocation of CDBG funds, as well as on a case by case basis subject to requests by eligible agencies.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ -	\$ -	\$ -	\$ -
<b>Revenue</b>				
Federal Allocation	110,912	204,739	104,000	154,000
Interest Earnings	-	-	-	-
<b>Total Revenue</b>	<b>\$ 110,912</b>	<b>\$ 204,739</b>	<b>\$ 104,000</b>	<b>\$ 154,000</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	110,912	204,739	104,000	154,000
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 110,912</b>	<b>\$ 204,739</b>	<b>\$ 104,000</b>	<b>\$ 154,000</b>
<b>ENDING BALANCE, June 30</b>	\$ -	\$ -	\$ -	\$ -

**Budget Highlights:**

♦ Proposed expenditures are for the following:	2013-14	2014-15
Reimbursement to General Fund for Program Administration	4,000	4,000
Tri-Valley Housing Scholarship Program	0	50,000
Housing Rehabilitation Program	100,000	100,000
<b>Total</b>	<b>104,000</b>	<b>154,000</b>

**H.B.P.O.A. MAINTENANCE DISTRICT**

**566900**

Description

The HBPOA (Hacienda Business Park Owners Association) Maintenance District Fund accounts for that portion of City signal maintenance costs that are funded by HBPOA.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ -	\$ -	\$ -	\$ -
<b>Revenue</b>				
HBPOA Maintenance Reimbursement	94,226	100,000	100,000	100,000
<b>Total Revenue</b>	<b>\$ 94,226</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	84,111	100,000	100,000	100,000
Materials, Supplies & Services	10,114	-	-	-
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 94,226</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
<b>ENDING BALANCE, June 30</b>	\$ -	\$ -	\$ -	\$ -

Budget Highlights:

- ◆ Proposed expenditures represent Hacienda Business Park Owners Association share of traffic signal maintenance.

**ABANDONED VEHICLE**

**569900**

Description

As a member of the Alameda County Abandoned Vehicle Abatement District, the City receives funds from the \$1 vehicle registration surcharge for abatement of abandoned vehicles. The funds are used to cover the costs associated with the handling of abandoned vehicles.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 282,519	\$ 245,159	\$ 247,159	\$ 249,159
<b>Revenue</b>				
Abandoned Vehicle Fines	29,989	30,000	30,000	30,000
Interest Earnings	2,407	2,000	2,000	2,000
<b>Total Revenue</b>	<b>\$ 32,396</b>	<b>\$ 32,000</b>	<b>\$ 32,000</b>	<b>\$ 32,000</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	30,000	30,000	30,000	30,000
Capital Outlay	39,756	-	-	-
<b>Total Expenditures</b>	<b>\$ 69,756</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 245,159</b>	<b>\$ 247,159</b>	<b>\$ 249,159</b>	<b>\$ 251,159</b>

Budget Highlights:

- ◆ \$30,000 is included in each year for program administration.

### URBAN FORESTRY

570900

#### Description

The Urban Forestry Fund was created to promote conservation and public education in regard to Pleasanton's street trees, park trees, and trees on private property. Revenue sources include donations and fines assessed for damaging Heritage trees.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 169,785	\$ 124,113	\$ 70,539	\$ 35,365
<b>Revenue</b>				
Developer Contribution	26,150	40,000	8,500	8,500
Fines & Forfeitures	1,900	-	-	-
Interest Earnings	1,153	800	600	600
<b>Total Revenue</b>	<b>\$ 29,203</b>	<b>\$ 40,800</b>	<b>\$ 9,100</b>	<b>\$ 9,100</b>
<b>Transfers In (Out)</b>				
Transfer Out to General Fund	(37,274)	(37,274)	(37,274)	(37,274)
<b>Net Transfers</b>	<b>\$ (37,274)</b>	<b>\$ (37,274)</b>	<b>\$ (37,274)</b>	<b>\$ (37,274)</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	37,601	57,100	7,000	7,000
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 37,601</b>	<b>\$ 57,100</b>	<b>\$ 7,000</b>	<b>\$ 7,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 124,113</b>	<b>\$ 70,539</b>	<b>\$ 35,365</b>	<b>\$ 191</b>

#### Budget Highlights:

- ◆ Proposed annual expenditures are for contractor services for tree surgery, repair, and replanting; professional services and consulting arborists; educational seminars; public education materials; and miscellaneous supplies.
- ◆ Proposed transfers to the General Fund in 2013/14FY and 2014/15FY are to fund 1/2 of a Landscape Architect Assistant position.

**LIBRARY DONATIONS**

**571900**

Description

This Fund was established in 2002-03 to account for donations made to the Library. Funds will be expended for equipment, enhanced services, etc. in accordance with donors' requests.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 18,346	\$ 43,551	\$ 18,751	\$ 19,051
<b>Revenue</b>				
Miscellaneous Donations	25,000	-	-	-
Interest Earnings	205	200	300	300
<b>Total Revenue</b>	<b>\$ 25,205</b>	<b>\$ 200</b>	<b>\$ 300</b>	<b>\$ 300</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	-	1,800	-	-
Capital Outlay	-	23,200	-	-
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 43,551</b>	<b>\$ 18,751</b>	<b>\$ 19,051</b>	<b>\$ 19,351</b>

Budget Highlights:

- ♦ Although not reflected in revenue estimates in 2013/14FY and 2014/15FY the Library typically receives donations each year for furniture, equipment, and programs. If and when donations are received, expenditure budget requests will be made in accordance with any donor designations for the funds.

**OTHER FUNDS**

**2003 CERTIFICATES OF PARTICIPATION  
026900**

Description:

This fund is used to account for the accumulation of resources and payment of principal and interest on debt issued to construct the Callippe Preserve Golf Course And Open Space and to refund the 1991 Certificates of Participation issued for construction of the Senior Center. In June 2013, the City paid off the Certificates with existing reserves in advance of their maturity.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ -	\$ -	\$ -	\$ -
<b>Revenue</b>				
Interest Earnings	3	-	-	-
<b>Total Revenue</b>	<b>\$ 3</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Transfers In (Out)</b>				
Transfer in from Golf Fund	1,591,888	2,782,010		
Transfer in from Retiree Medical Fund		6,480,643		
Transfer in from General Fund	406,799	13,170,000		
<b>Net Transfers</b>	<b>\$ 1,998,687</b>	<b>\$ 22,432,653</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Annual Payments</b>				
Golf Course-annual payment	1,591,890	1,589,399		
Golf Course-payoff		20,843,254		
Senior Center	406,800			
<b>Total Expenditures</b>	<b>\$ 1,998,690</b>	<b>\$ 22,432,653</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**BUDGET HIGHLIGHTS**

- The 2003 Certificates of Participation were paid in advance of maturity on June 15, 2013. The outstanding principal amount of \$20,650,000 plus interest to the call date (\$193,254) for a total of \$20,843,254, was transferred from the following reserves to pay off the certificates:

Golf Course Reserve - General Fund	\$ 2,000,000
Golf Course Reserve - Golf Course Fund	1,192,611
Temporary Recession Reserve - General Fund	11,170,000
Internal Service Funds	6,480,643
Total Funds	<u>\$ 20,843,254</u>

**2004 CERTIFICATES OF PARTICIPATION  
027900**

Description:

This fund is used to account for the accumulation of resources and the payment of principal and interest on debt issued to refund the 1994 Series B Bonds. The 1994 bonds were used to refund the 1987 and 1988 Certificates of Participation (COP) that constructed the Corporation Yard and purchased a City Hall building.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 394,945	\$ 394,963	\$ 394,945	\$ 386,460
<b>Revenue</b>				
Interest Earnings	18	-	-	-
<b>Total Revenue</b>	<b>\$ 18</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Transfers In (Out)</b>				
Transfer In from General Fund	386,303	385,518	380,448	-
<b>Net Transfers</b>	<b>\$ 386,303</b>	<b>\$ 385,518</b>	<b>\$ 380,448</b>	<b>\$ -</b>
<b>Annual Payments</b>				
Principal and interest	386,303	385,536	388,933	386,460
<b>Total Expenditures</b>	<b>\$ 386,303</b>	<b>\$ 385,536</b>	<b>\$ 388,933</b>	<b>\$ 386,460</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 394,963</b>	<b>\$ 394,945</b>	<b>\$ 386,460</b>	<b>\$ -</b>

**BUDGET HIGHLIGHTS**

- ♦ The final payment will be made in 2014/15FY.
- ♦ The debt service reserve of \$394,945 is held with U.S. Bank. The reserve will be used in 2014/15FY to make the final debt service payment.

**PLEASANTON TOWNSHIP COUNTY WATER  
(P.T.C.W.D. #3)  
276900**

Description:

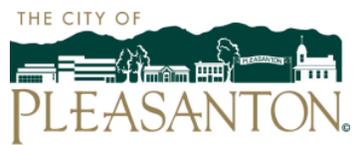
In 1999, the City set aside \$918,000 from the Pleasanton Township County Water District #3 assessment bond funds for the maintenance of Santos Ranch Road. The City entered into a maintenance agreement with the property owners and East Bay Regional Parks District (EBRPD). The agreements set out a schedule of work that the City will do for the road including weed abatement and storm drain cleaning annually; sealing every 5 years; overlay every 20 years; gate repair, etc. With the funding for these services coming from interest earnings on the funds plus a payment of \$100 - \$150 (varies by property owner) each year from each of the property owners.

	Actual 2011-12	Adjusted 2012-13	Projected 2013-14	Projected 2014-15
<b>Beginning Balance, July 1</b>	\$ 127,966	\$ 493,623	\$ 468,818	\$ 444,689
<b>Revenue</b>				
Miscellaneous	1,925	1,225	1,925	1,925
Interest Earnings	1,683	4,000	3,700	3,700
<b>Total Revenue</b>	<b>\$ 3,608</b>	<b>\$ 5,225</b>	<b>\$ 5,625</b>	<b>\$ 5,625</b>
<b>Transfers In (Out)</b>				
Trs in from Water Repair & Replacement CIP	378,564	-	-	-
<b>Net Transfers</b>	<b>\$ 378,564</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	10,000	10,000	10,000
Materials, Supplies & Services	16,516	20,030	19,754	19,803
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 16,516</b>	<b>\$ 30,030</b>	<b>\$ 29,754</b>	<b>\$ 29,803</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 493,623</b>	<b>\$ 468,818</b>	<b>\$ 444,689</b>	<b>\$ 420,511</b>

BUDGET HIGHLIGHTS

- ◆ \$10,000 is included in each year for contracted annual road maintenance from East Bay Regional Park District.

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**CAPITAL IMPROVEMENT PROGRAM**

# **CAPITAL IMPROVEMENT PROGRAM**

## **Four Year Summaries**



**STREETS PROJECTS SUMMARY  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Years 2013-14 through 2016-17**

	2013-14	2014-15	2015-16	2016-17	TOTAL
<b>BEGINNING UNAPPROPRIATED STREETS FUND BALANCE<sup>(1)</sup></b>	\$7,067,080	\$3,713,265	\$3,122,655	\$3,208,990	\$7,067,080
<b>REVENUES:</b>					
Traffic Impact Fees	406,315	200,000	62,000	223,000	891,315
Tri-Valley Transportation Fees (20% City portion)	220,000	71,000	60,000	117,000	468,000
Dougherty Valley Mitigation Fees	8,000	8,000	8,000	8,000	32,000
<b>SUBTOTAL FEE REVENUE</b>	\$634,315	\$279,000	\$130,000	\$348,000	\$1,391,315
Transfer to Next Year's Revenue	(406,315)	(200,000)	(62,000)	(223,000)	(891,315)
Transfer from Prior Calendar Year Revenue	0	406,315	200,000	62,000	668,315
TDA Article 3.5	103,745	0	0	0	103,745
Congestion Management and Air Quality (CMAQ) for I-580 Foothill Interchange	709,000	0	0	0	709,000
Bridge Painting HBP Grant (Arroyo De Laguna)	90,000	504,400	0	0	594,400
Bridge Improvement HBP Grant (Various Locations)	110,000	330,000	0	0	440,000
2013 Gas Tax	1,008,745	1,008,000	1,008,000	1,008,000	4,032,745
2105 Gas Tax	332,935	333,000	333,000	333,000	1,331,935
2107 Gas Tax	495,686	496,000	496,000	496,000	1,983,686
2106 Gas Tax	225,509	226,000	226,000	226,000	903,509
2107.5 Gas Tax	7,500	7,500	7,500	7,500	30,000
Measure B - Streets	710,978	711,000	711,000	711,000	2,843,978
Measure B - Bicycle and Pedestrian	198,903	200,000	200,000	200,000	798,903
Measure F Vehicle Registration Fees - Streets	326,733	326,700	326,700	326,700	1,306,833
Interest Income (Includes Interest from Project reserves)	47,900	30,460	28,720	28,980	136,060
<b>TOTAL REVENUES</b>	\$4,595,634	\$4,658,375	\$3,604,920	\$3,524,180	\$16,383,109
<b>TOTAL FUNDS AVAILABLE</b>	\$11,662,714	\$8,371,640	\$6,727,575	\$6,733,170	\$23,450,189
<b>EXPENDITURES:</b>					
135009 Annual Curb and Gutter Replacements for Street Resurfacing Projects	300,000	300,000	200,000	200,000	1,000,000
135003 Annual Resurfacing and Reconstruction of Various Streets	2,700,000	2,700,000	1,900,000	1,900,000	9,200,000
135005 Annual Sidewalk & Intersection Ramp Installations	130,000	130,000	130,000	130,000	520,000
135012 Annual Sidewalk Maintenance	150,000	150,000	150,000	150,000	600,000
135004 Annual Slurry Sealing of Various Streets	350,000	350,000	350,000	350,000	1,400,000
135007 Annual Traffic Buttons & Line Marker Installation	50,000	50,000	50,000	50,000	200,000
115043 Arroyo Mocho Trail Bicycle and Pedestrian Improvements (Additional Funding)	194,000	0	0	0	194,000
135018 Bi-Annual Bridge Maintenance Program	150,000	0	50,000	0	200,000
145021 Bi-Annual Evaluation and Reclassification of Street Surfaces	0	60,000	0	60,000	120,000
145055 Bi-Annual Neighborhood Traffic Calming Devices	0	40,000	0	40,000	80,000
135032 Bi-Annual Traffic Signal Installations	250,000	0	250,000	0	500,000
135043 Bicycle and Pedestrian Related Improvements	75,000	200,000	200,000	200,000	675,000
135006 Bicycle Detection on Hopyard Road	103,745	0	0	0	103,745
135008 Bridge Improvements at Various Locations	125,000	375,000	0	0	500,000
135025 Bridge Painting: Bernal Bridge Over Arroyo de la Laguna	102,000	569,400	0	0	671,400
095034 I-580 at Foothill Road Improvements Phase 3 (Additional Funding)	2,191,490	0	0	0	2,191,490
135041 Intersection Improvements at Various Locations	100,000	100,000	100,000	100,000	400,000
Old Vineyard Avenue Pedestrian Trail - Phase I	650,000	0	0	0	650,000
145006 Street Sinking Repair: Hopyard Road @ Arroyo Mocho	0	75,000	0	0	75,000
115014 Street Sinking Repair: West Las Positas	250,000	0	0	0	250,000
999999 To General Fund - Gas Tax Administration	7,500	7,500	7,500	7,500	30,000
999999 To General Fund - Congestion Mgmt	36,445	36,445	36,445	36,445	145,780
999999 To General Fund - NPID Reimbursement	23,669	24,040	24,040	24,040	95,789
999999 To General Fund - Landscape NPID	2,600	2,600	2,600	2,600	10,400
<b>STREET EXPENDITURES</b>	\$7,941,449	\$5,169,985	\$3,450,585	\$3,250,585	\$19,812,604
<b>RESERVES:</b>					
015041 Tri-Valley Transportation Development Fee Reserve	0	71,000	60,000	117,000	248,000
025023 Dougherty Valley Mitigation Revenue Reserve	8,000	8,000	8,000	8,000	32,000
<b>TOTAL RESERVES</b>	\$8,000	\$79,000	\$68,000	\$125,000	\$280,000
<b>TOTAL EXPENDITURES AND RESERVES</b>	\$7,949,449	\$5,248,985	\$3,518,585	\$3,375,585	\$20,092,604
<b>ENDING STREETS FUND BALANCE</b>	\$3,713,265	\$3,122,655	\$3,208,990	\$3,357,585	\$3,357,585

<sup>(1)</sup> The Beginning Unappropriated Streets Fund Balance is net of the following Reserves:

Tri-Valley Transportation Development Fee Reserve	\$259,173
Dougherty Valley Mitigation Revenue Reserve	96,574
Happy Valley Bypass Road Reserve	1,011,996
Old Stanley Blvd. Improvements: Main Street to First Street Reserve	2,134,316
Dublin Reimbursement for Future Projects Reserve	2,057,657
FY 2012-13 Reserve Balance	<u>\$5,559,716</u>

**PARKS PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Years 2013-14 through 2016-17**

		2013-14	2014-15	2015-16	2016-17	TOTAL
	<b>BEGINNING UNAPPROPRIATED PARKS FUND BALANCE <sup>(1)</sup></b>	\$1,090,200	\$127,255	\$128,455	\$129,655	\$1,090,200
	<b>REVENUES:</b>					
	Park Dedication Fees	291,210	194,140	58,242	181,000	724,592
	<b>TOTAL FEE REVENUE</b>	\$291,210	\$194,140	\$58,242	\$181,000	\$724,592
	Transfer to Next Year's Revenue	(291,210)	(194,140)	(58,242)	(181,000)	(724,592)
	Transfer from Prior Calendar Year Revenue	0	291,210	194,140	58,242	543,592
	Interest	5,500	1,250	1,250	1,250	9,250
	<b>TOTAL ESTIMATED REVENUES</b>	\$5,500	\$292,460	\$195,390	\$59,492	\$552,842
	<b>TRANSFERS FROM:</b>					
	Happy Valley Bypass Road Reserve (035006)	378,037	0	0	0	378,037
	General Fund	1,000,000	1,300,000	0	0	2,300,000
	<b>TOTAL ESTIMATED TRANSFERS</b>	\$1,378,037	\$1,300,000	\$0	\$0	\$2,678,037
	<b>TOTAL FUNDS AVAILABLE</b>	\$2,473,737	\$1,719,715	\$323,845	\$189,147	\$4,321,079
	<b>EXPENDITURES:</b>					
017045	Bernal Community Park, Phase II Lighted Multi-Purpose Sports Fields	2,346,482	1,300,000	0	0	3,646,482
	<b>TOTAL EXPENDITURES</b>	\$2,346,482	\$1,300,000	\$0	\$0	\$3,646,482
	<b>RESERVES:</b>					
037028	New Community Park: Site Acquisition Reserve from In Lieu Park Dedication Fees	0	291,260	194,190	58,292	543,742
	<b>TOTAL RESERVES</b>	\$0	\$291,260	\$194,190	\$58,292	\$543,742
	<b>TOTAL EXPENDITURES AND RESERVES</b>	\$2,346,482	\$1,591,260	\$194,190	\$58,292	\$4,190,224
	<b>ENDING PARKS FUND BALANCE</b>	\$127,255	\$128,455	\$129,655	\$130,855	\$130,855

<sup>(1)</sup>The Beginning Unappropriated Parks Fund Balance is net of the following Reserves:

General Trail Improvements and Development Reserve	\$846,432
Bernal Property Improvements Reserve (Phase II)	7,558,317
New Community Park: Site Acquisition Reserve	282,932
Bernal Property Trail Reserve	152,000
FY 2012-13 Reserve Balance	<u>\$8,839,681</u>

**MISCELLANEOUS PROJECTS SUMMARY  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Years 2013-14 through 2016-17**

		2013-14	2014-15	2015-16	2016-17	TOTAL
	<b>BEGINNING UNAPPROPRIATED MISCELLANEOUS FUND BALANCE</b> <sup>(1)</sup>	\$4,769,292	\$4,019,592	\$3,903,609	\$4,348,561	\$4,769,292
	<b>REVENUES:</b>					
	Public Facilities Fee	408,317	638,052	506,096	500,000	2,052,465
	<b>TOTAL FEE REVENUE</b>	\$408,317	\$638,052	\$506,096	\$500,000	\$2,052,465
	Transfer to Next Year's Revenue	(408,317)	(638,052)	(506,096)	(500,000)	(2,052,465)
	Transfer from Prior Calendar Year Revenue	0	408,317	638,052	506,096	1,552,465
	California Solar Initiative Rebate from PG & E (#098041)	16,000	10,000	0	0	26,000
	Interest Income (including CIP Project Reserves)	39,300	35,700	36,900	39,050	150,950
	<b>TOTAL ESTIMATED REVENUES</b>	\$55,300	\$454,017	\$674,952	\$545,146	\$1,729,415
	<b>TOTAL FUNDS AVAILABLE</b>	\$4,824,592	\$4,473,609	\$4,578,561	\$4,893,707	\$6,498,707
	<b>EXPENDITURES:</b>					
138029	Bi-Annual Fence Installation & Repair	50,000	0	50,000	0	100,000
138016	Bi-Annual Soundwall Repair & Replacement	100,000	0	50,000	0	150,000
138015	Bi-Annual Storm Repairs and Improvements	50,000	0	50,000	0	100,000
138034	City Parking Lot Maintenance and Rehabilitation	200,000	0	0	0	200,000
948051	East County Animal Shelter Debt Service	80,000	80,000	80,000	80,000	320,000
148008	Library Roof Replacement	0	340,000	0	0	340,000
138035	Radio Frequency Identification Tagging for Library Material	160,000	0	0	0	160,000
148014	Self Check-in Automated Sorter for Library	0	150,000	0	0	150,000
138055	Tennis Court Reconstruction and Re-Surfacing	165,000	0	0	0	165,000
	<b>TOTAL EXPENDITURES</b>	\$805,000	\$570,000	\$230,000	\$80,000	\$1,685,000
	<b>RESERVES:</b>					
068018	Capital Improvement Program Reserve (CIPR)	0	0	0	495,000	495,000
	<b>TOTAL RESERVES</b>	\$0	\$0	\$0	\$495,000	\$495,000
	<b>TOTAL EXPENDITURES AND RESERVES</b>	\$805,000	\$570,000	\$230,000	\$575,000	\$2,180,000
	<b>ENDING MISCELLANEOUS FUND BALANCE</b>	\$4,019,592	\$3,903,609	\$4,348,561	\$4,318,707	\$4,318,707

<sup>(1)</sup> The Beginning Unappropriated Miscellaneous Fund Balance is net of the following Reserves:

Capital Improvement Program Reserve (CIPR)	\$1,909,882
City Hall Office Building & Civic Center Site Improvements Reserve	1,927,859
FY 2012-13 Reserve Balance	<u>\$3,837,741</u>

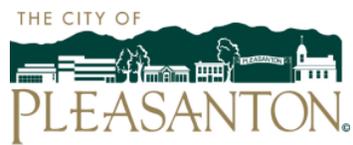
**WATER PROJECTS SUMMARY  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Years 2013-14 through 2016-17**

		2013-14	2014-15	2015-16	2016-17	TOTAL
	<b>BEGINNING WATER FUND BALANCE</b>	\$12,629,252	\$10,480,723	\$11,289,094	\$12,451,230	\$12,629,252
	<b>REVENUES:</b>					
	Water Connection Fees	113,400	78,165	40,965	77,000	309,530
	<b>TOTAL FEE REVENUE</b>	\$113,400	\$78,165	\$40,965	\$77,000	\$309,530
	Transfer to Next Year's Revenue	(113,400)	(78,165)	(40,965)	(77,000)	(309,530)
	Transfer from Prior Calendar Year Revenue	0	113,400	78,165	40,965	232,530
	California Solar Initiative Rebate from PG&E (#098041)	110,000	70,000	0	0	180,000
	Interest Income (Including Project Reserves)	104,000	97,500	106,500	115,000	423,000
	<b>TOTAL ESTIMATED REVENUES</b>	\$214,000	\$280,900	\$184,665	\$155,965	\$835,530
	<b>TRANSFERS FROM:</b>					
	Water M&O Fund - Replacement Accrual	1,600,000	1,600,000	1,600,000	1,600,000	6,400,000
	Water M&O Fund - Recycled Water Revenue	400,000	400,000	400,000	400,000	1,600,000
	Water M&O Fund - Vineyard Avenue Corridor Fourth Tier Water Fees	100,000	100,000	100,000	100,000	400,000
	<b>NET TRANSFERS IN/(OUT)</b>	\$2,100,000	\$2,100,000	\$2,100,000	\$2,100,000	\$8,400,000
	<b>TOTAL FUNDS AVAILABLE</b>	\$14,943,252	\$12,861,623	\$13,573,759	\$14,707,195	\$21,864,782
	<b>EXPENDITURES:</b>					
131016	Advanced Metering Infrastructure	3,000,000	0	0	0	3,000,000
131013	Annual Replacement of Polybutylene Service Laterals	75,000	75,000	75,000	75,000	300,000
131040	Annual Replacement of Water Meters	250,000	250,000	200,000	200,000	900,000
131028	Annual Water Main Replacement	480,000	450,000	450,000	450,000	1,830,000
131019	Annual Water Pump and Motor Repairs	150,000	150,000	100,000	100,000	500,000
131037	Backflow Administration	50,000	0	0	0	50,000
141011	Bi-Annual Control Valve Improvements	0	100,000	0	100,000	200,000
141038	Bi-Annual Pressure Reducing Station Improvements	0	50,000	0	50,000	100,000
141010	Bi-Annual Water Electrical Panel Improvements	0	50,000	0	50,000	100,000
141022	Bi-Annual Water Emergency Generator Improvements	0	50,000	0	50,000	100,000
141027	Bi-Annual Water Tank Corrosion Repairs	0	100,000	0	100,000	200,000
999999	General Fund - CIP Engineering and Inspection	220,000	220,000	220,000	220,000	880,000
999999	General Fund - Utility Cut Patching	77,529	77,529	77,529	77,529	310,116
131000	Water Quality Improvements	50,000	0	0	0	50,000
131039	Water Rate Analysis	60,000	0	0	0	60,000
131042	Water Telemetry Upgrades	50,000	0	0	0	50,000
	<b>TOTAL WATER PROJECTS</b>	\$4,462,529	\$1,572,529	\$1,122,529	\$1,472,529	\$8,630,116
	<b>ENDING WATER FUND BALANCE</b>	\$10,480,723	\$11,289,094	\$12,451,230	\$13,234,666	\$13,234,666

**SEWER PROJECTS SUMMARY  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Years 2013-14 through 2016-17**

		2013-14	2014-15	2015-16	2016-17	TOTAL
	<b>BEGINNING SEWER FUND BALANCE</b>	\$2,013,414	\$1,698,414	\$2,116,514	\$2,637,364	\$2,013,414
	<b>REVENUES:</b>					
	Sewer Connection Fees	45,500	79,250	63,750	62,000	250,500
	<b>TOTAL FEE REVENUE</b>	\$45,500	\$79,250	\$63,750	\$62,000	\$250,500
	Transfer to Next Year's Revenue	(45,500)	(79,250)	(63,750)	(62,000)	(250,500)
	Transfer from Prior Calendar Year Revenue	0	45,500	79,250	63,750	188,500
	California Solar Initiative Rebate from PG&E (#098041)	8,000	5,000	0	0	13,000
	Interest Income (including project reserves)	17,000	17,600	21,600	25,600	81,800
	<b>TOTAL ESTIMATED REVENUES</b>	\$25,000	\$68,100	\$100,850	\$89,350	\$283,300
	<b>TRANSFERS FROM:</b>					
	Sewer M&O Fund - Replacement Accrual	1,200,000	1,200,000	1,200,000	1,200,000	4,800,000
	<b>NET TRANSFERS IN/(OUT)</b>	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000	\$4,800,000
	<b>TOTAL FUNDS AVAILABLE</b>	\$3,238,414	\$2,966,514	\$3,417,364	\$3,926,714	\$7,096,714
	<b>EXPENDITURES:</b>					
132002	Annual Sewer Main Improvements	500,000	500,000	500,000	500,000	2,000,000
132020	Annual Sewer Pump and Motor Repairs	50,000	50,000	50,000	50,000	200,000
142030	Bi-Annual Sewer Electrical Panel Improvements	0	50,000	0	50,000	100,000
142017	Bi-Annual Sewer Emergency Generator Improvements	0	50,000	0	50,000	100,000
132001	Bi-Annual Sewer Maintenance Hole Improvements	30,000	0	30,000	0	60,000
132026	Meadowlark Sewer Siphon	600,000	0	0	0	600,000
132031	Sewer Rate Analysis	60,000	0	0	0	60,000
132033	Sewer Telemetry Upgrades	100,000	0	0	0	100,000
999999	General Fund - CIP Engineering and Inspection	200,000	200,000	200,000	200,000	800,000
	<b>TOTAL SEWER PROJECTS</b>	\$1,540,000	\$850,000	\$780,000	\$850,000	\$4,020,000
	<b>ENDING SEWER FUND BALANCE</b>	\$1,698,414	\$2,116,514	\$2,637,364	\$3,076,714	\$3,076,714

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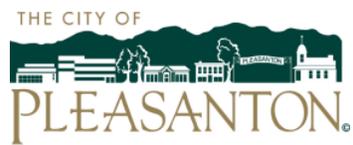


# **CAPITAL IMPROVEMENT PROGRAM**

## **Detailed Financial Tables by Year**



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**STREETS PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2013-14**

CIP #		Streets GF CIP 160	Gas Tax 550-552; 556	Meas B 573,575 Veh Reg 578	Traffic Dev Fee 160, 161, 166	Grants 561, 572	Dev Contrib/ Specific Plans 499583584	Assessment District 165, 625, 629	Total
	<b>BEGINNING STREETS FUND BALANCE</b>	\$0	\$1,941,673	\$218,676	\$2,557,017	\$0	\$666,706	\$1,556,269	\$7,067,080
	<b>REVENUES:</b>								
	Traffic Impact Fees		0	0	406,315	0	0	0	406,315
	Tri-Valley Transportation Fees (20% City portion)		0	0	220,000	0	0	0	220,000
	Dougherty Valley Mitigation Fees		0	0	8,000	0	0	0	8,000
	<b>SUBTOTAL FEE REVENUE</b>	\$0	\$0	\$0	\$634,315	\$0	\$0	\$0	\$634,315
	Transfer to Next Year's Revenue		0	0	(406,315)	0	0	0	(406,315)
	Transfer from Prior Calendar Year Revenue		0	0	0	0	0	0	0
	TDA Article 3.5		0	0	0	103,745	0	0	103,745
	Congestion Management and Air Quality (CMAQ) for I-580 Foothill Interchange		0	0	0	709,000	0	0	709,000
	Bridge Painting HBP Grant (Arroyo De Laguna)		0	0	0	90,000	0	0	90,000
	Bridge Improvement HBP Grant (Various Locations)		0	0	0	110,000	0	0	110,000
	2013 Gas Tax		1,008,745	0	0	0	0	0	1,008,745
	2105 Gas Tax		332,935	0	0	0	0	0	332,935
	2107 Gas Tax		495,686	0	0	0	0	0	495,686
	2106 Gas Tax		225,509	0	0	0	0	0	225,509
	2107.5 Gas Tax		7,500	0	0	0	0	0	7,500
	Measure B - Streets		0	710,978	0	0	0	0	710,978
	Measure B - Bicycle and Pedestrian		0	198,903	0	0	0	0	198,903
	Measure F Vehicle Registration Fees - Streets		0	326,733	0	0	0	0	326,733
	Interest Income (Includes Interest from Project reserves)		12,000	2,200	15,800	0	3,100	13,700	47,900
	<b>TOTAL REVENUES</b>	\$0	\$2,082,375	\$1,238,814	\$243,800	\$1,012,745	\$3,100	\$13,700	\$4,595,634
	<b>TOTAL FUNDS AVAILABLE</b>	\$0	\$4,024,048	\$1,457,490	\$2,800,817	\$1,012,745	\$669,806	\$1,569,969	\$11,662,714
	<b>EXPENDITURES:</b>								
135009	Annual Curb and Gutter Replacements for Street Resurfacing Projects		0	300,000	0	0	0	0	\$300,000
135003	Annual Resurfacing and Reconstruction of Various Streets		2,300,000	400,000	0	0	0	0	\$2,700,000
135005	Annual Sidewalk & Intersection Ramp Installations		130,000	0	0	0	0	0	\$130,000
135012	Annual Sidewalk Maintenance		0	150,000	0	0	0	0	\$150,000
135004	Annual Slurry Sealing of Various Streets		350,000	0	0	0	0	0	\$350,000
135007	Annual Traffic Buttons & Line Marker Installation		50,000	0	0	0	0	0	\$50,000
115043	Arroyo Mocho Trail Bicycle and Pedestrian Improvements (Additional Funding)		0	194,000	0	0	0	0	\$194,000
135018	Bi-Annual Bridge Maintenance Program		150,000	0	0	0	0	0	\$150,000
145021	Bi-Annual Evaluation and Reclassification of Street Surfaces		0	0	0	0	0	0	\$0
145055	Bi-Annual Neighborhood Traffic Calming Devices		0	0	0	0	0	0	\$0
135032	Bi-Annual Traffic Signal Installations		0	0	250,000	0	0	0	\$250,000
135043	Bicycle and Pedestrian Related Improvements		0	75,000	0	0	0	0	\$75,000
135006	Bicycle Detection on Hopyard Road		0	0	0	103,745	0	0	\$103,745
135008	Bridge Improvements at Various Locations		15,000	0	0	110,000	0	0	\$125,000
135025	Bridge Painting: Bernal Bridge Over Arroyo de la Laguna		12,000	0	0	90,000	0	0	\$102,000
095034	I-580 at Foothill Road Improvements Phase 3 (Additional Funding)		0	0	1,482,490	709,000	0	0	\$2,191,490
135041	Intersection Improvements at Various Locations		0	0	100,000	0	0	0	\$100,000
	Old Vineyard Avenue Pedestrian Trail - Phase I		0	0	0	0	650,000	0	650,000
145006	Street Sinking Repair: Hopyard Road @ Arroyo Mocho		0	0	0	0	0	0	\$0
115014	Street Sinking Repair: West Las Positas		185,000	65,000	0	0	0	0	\$250,000
999999	To General Fund - Gas Tax Administration		0	7,500	0	0	0	0	\$7,500
999999	To General Fund - Congestion Mgmt		0	36,445	0	0	0	0	\$36,445
999999	To General Fund - NPID Reimbursement		0	0	0	0	0	23,669	\$23,669
999999	To General Fund - Landscape NPID		0	0	0	0	0	2,600	\$2,600
	<b>STREET EXPENDITURES</b>	\$0	\$3,192,000	\$1,227,945	\$1,832,490	\$1,012,745	\$650,000	\$26,269	\$7,941,449
	<b>RESERVES:</b>								
015041	Tri-Valley Transportation Development Fee Reserve		0	0	0	0	0	0	0
025023	Dougherty Valley Mitigation Revenue Reserve		0	0	8,000	0	0	0	8,000
	<b>TOTAL RESERVES</b>	\$0	\$0	\$0	\$8,000	\$0	\$0	\$0	\$8,000
	<b>TOTAL EXPENDITURES AND RESERVES</b>	\$0	\$3,192,000	\$1,227,945	\$1,840,490	\$1,012,745	\$650,000	\$26,269	\$7,949,449
	<b>ENDING STREETS FUND BALANCE</b>	\$0	\$832,048	\$229,545	\$960,327	\$0	\$19,806	\$1,543,700	\$3,713,265

**STREETS PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2014-15**

CIP #	Streets GF CIP 160	Gas Tax 550-552; 556	Meas B 573,575 Veh Reg 578	Traffic Dev Fee 160, 161, 166	Grants 561, 572	Dev Contrib/ Specific Plans 499583584	Assessment District 165, 625, 629	Total	
	<b>BEGINNING STREETS FUND BALANCE</b>	\$0	\$832,048	\$229,545	\$960,327	\$0	\$19,806	\$1,543,700	\$3,713,265
	<b>REVENUES:</b>								
	Traffic Impact Fees	0	0	0	200,000	0	0	0	200,000
	Tri-Valley Transportation Fees (20% City portion)	0	0	0	71,000	0	0	0	71,000
	Dougherty Valley Mitigation Fees	0	0	0	8,000	0	0	0	8,000
	<b>SUBTOTAL FEE REVENUE</b>	\$0	\$0	\$0	\$279,000	\$0	\$0	\$0	\$279,000
	Transfer to Next Year's Revenue	0	0	0	(200,000)	0	0	0	(200,000)
	Transfer from Prior Calendar Year Revenue	0	0	0	406,315	0	0	0	406,315
	TDA Article 3.5	0	0	0	0	0	0	0	0
	Congestion Management and Air Quality (CMAQ) for I-580 Foothill Interchange	0	0	0	0	0	0	0	0
	Bridge Painting HBP Grant (Arroyo De Laguna)	0	0	0	0	504,400	0	0	504,400
	Bridge Improvement HBP Grant (Various Locations)	0	0	0	0	330,000	0	0	330,000
	2013 Gas Tax	1,008,000	0	0	0	0	0	0	1,008,000
	2105 Gas Tax	333,000	0	0	0	0	0	0	333,000
	2107 Gas Tax	496,000	0	0	0	0	0	0	496,000
	2106 Gas Tax	226,000	0	0	0	0	0	0	226,000
	2107.5 Gas Tax	7,500	0	0	0	0	0	0	7,500
	Measure B - Streets	0	711,000	0	0	0	0	0	711,000
	Measure B - Bicycle and Pedestrian	0	200,000	0	0	0	0	0	200,000
	Measure F Vehicle Registration Fees - Streets	0	326,700	0	0	0	0	0	326,700
	Interest Income (Includes Interest from Project reserves)	3,900	1,750	10,010	0	200	13,600	30,460	
	<b>TOTAL REVENUES</b>	\$0	\$2,074,400	\$1,239,450	\$495,325	\$834,400	\$200	\$13,600	\$4,658,375
	<b>TOTAL FUNDS AVAILABLE</b>	\$0	\$2,906,448	\$1,468,995	\$1,455,652	\$834,400	\$20,006	\$1,557,300	\$8,371,640
	<b>EXPENDITURES:</b>								
xx5009	Annual Curb and Gutter Replacements for Street Resurfacing Projects	0	300,000	0	0	0	0	0	300,000
xx5003	Annual Resurfacing and Reconstruction of Various Streets	2,210,000	490,000	0	0	0	0	0	2,700,000
xx5005	Annual Sidewalk & Intersection Ramp Installations	130,000	0	0	0	0	0	0	130,000
xx5012	Annual Sidewalk Maintenance	0	150,000	0	0	0	0	0	150,000
xx5004	Annual Slurry Sealing of Various Streets	250,000	100,000	0	0	0	0	0	350,000
xx5007	Annual Traffic Buttons & Line Marker Installation	50,000	0	0	0	0	0	0	50,000
	Arroyo Mocho Trail Bicycle and Pedestrian Improvements (Additional Funding)	0	0	0	0	0	0	0	0
xx5018	Bi-Annual Bridge Maintenance Program	0	0	0	0	0	0	0	0
xx5021	Bi-Annual Evaluation and Reclassification of Street Surfaces	60,000	0	0	0	0	0	0	60,000
xx5055	Bi-Annual Neighborhood Traffic Calming Devices	0	40,000	0	0	0	0	0	40,000
xx5032	Bi-Annual Traffic Signal Installations	0	0	0	0	0	0	0	0
xx5043	Bicycle and Pedestrian Related Improvements	0	200,000	0	0	0	0	0	200,000
	Bicycle Detection on Hopyard Road	0	0	0	0	0	0	0	0
	Bridge Improvements at Various Locations	45,000	0	0	330,000	0	0	0	375,000
	Bridge Painting: Bernal Bridge Over Arroyo de la Laguna	65,000	0	0	504,400	0	0	0	569,400
095034	I-580 at Foothill Road Improvements Phase 3 (Additional Funding)	0	0	0	0	0	0	0	0
105027	Intersection Improvements at Various Locations	0	0	100,000	0	0	0	0	100,000
	Old Vineyard Avenue Pedestrian Trail - Phase I	0	0	0	0	0	0	0	0
	Street Sinking Repair: Hopyard Road @ Arroyo Mocho	75,000	0	0	0	0	0	0	75,000
	Street Sinking Repair: West Las Positas	0	0	0	0	0	0	0	0
999999	To General Fund - Gas Tax Administration	0	7,500	0	0	0	0	0	7,500
999999	To General Fund - Congestion Mgmt	0	36,445	0	0	0	0	0	36,445
999999	To General Fund - NPID Reimbursement	0	0	0	0	0	24,040	24,040	
999999	To General Fund - Landscape NPID	0	0	0	0	0	2,600	2,600	
	<b>STREET EXPENDITURES</b>	\$0	\$2,885,000	\$1,323,945	\$100,000	\$834,400	\$0	\$26,640	\$5,169,985
	<b>RESERVES:</b>								
015041	Tri-Valley Transportation Development Fee Reserve	0	0	0	71,000	0	0	0	71,000
025023	Dougherty Valley Mitigation Revenue Reserve	0	0	0	8,000	0	0	0	8,000
	<b>TOTAL RESERVES</b>	\$0	\$0	\$0	\$79,000	\$0	\$0	\$0	\$79,000
	<b>TOTAL EXPENDITURES AND RESERVES</b>	\$0	\$2,885,000	\$1,323,945	\$179,000	\$834,400	\$0	\$26,640	\$5,248,985
	<b>ENDING STREETS FUND BALANCE</b>	\$0	\$21,448	\$145,050	\$1,276,652	\$0	\$20,006	\$1,530,660	\$3,122,655

**STREETS PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2015-16**

CIP #		Streets GF CIP 160	Gas Tax 550-552; 556	Meas B 573,575 Veh Reg 578	Traffic Dev Fee 160, 161, 166	Grants 561, 572	Dev Contrib/ Specific Plans 499583584	Assessment District 165, 625, 629	Total
	<b>BEGINNING STREETS FUND BALANCE</b>	\$0	\$21,448	\$145,050	\$1,276,652	\$0	\$20,006	\$1,530,660	\$3,122,655
	<b>REVENUES:</b>								
	Traffic Impact Fees		0	0	62,000	0	0	0	62,000
	Tri-Valley Transportation Fees (20% City portion)		0	0	60,000	0	0	0	60,000
	Dougherty Valley Mitigation Fees		0	0	8,000	0	0	0	8,000
	<b>SUBTOTAL FEE REVENUE</b>	\$0	\$0	\$0	\$130,000	\$0	\$0	\$0	\$130,000
	Transfer to Next Year's Revenue		0	0	(62,000)	0	0	0	(62,000)
	Transfer from Prior Calendar Year Revenue		0	0	200,000	0	0	0	200,000
	TDA Article 3.5		0	0	0	0	0	0	0
	Congestion Management and Air Quality (CMAQ) for I-580 Foothill Interchange		0	0	0	0	0	0	0
	Bridge Painting HBP Grant (Arroyo De Laguna)		0	0	0	0	0	0	0
	Bridge Improvement HBP Grant (Various Locations)		0	0	0	0	0	0	0
	2013 Gas Tax		1,008,000	0	0	0	0	0	1,008,000
	2105 Gas Tax		333,000	0	0	0	0	0	333,000
	2107 Gas Tax		496,000	0	0	0	0	0	496,000
	2106 Gas Tax		226,000	0	0	0	0	0	226,000
	2107.5 Gas Tax		7,500	0	0	0	0	0	7,500
	Measure B - Streets		0	711,000	0	0	0	0	711,000
	Measure B - Bicycle and Pedestrian		0	200,000	0	0	0	0	200,000
	Measure F Vehicle Registration Fees - Streets		0	326,700	0	0	0	0	326,700
	Interest Income (Includes Interest from Project reserves)		1,060	1,550	11,010	0	200	13,700	28,720
	<b>TOTAL REVENUES</b>	\$0	\$2,071,560	\$1,239,250	\$279,010	\$0	\$200	\$13,700	\$3,604,920
	<b>TOTAL FUNDS AVAILABLE</b>	\$0	\$2,093,008	\$1,384,300	\$1,555,662	\$0	\$20,206	\$1,544,360	\$6,727,575
	<b>EXPENDITURES:</b>								
xx5009	Annual Curb and Gutter Replacements for Street Resurfacing Projects		0	200,000	0	0	0	0	200,000
xx5003	Annual Resurfacing and Reconstruction of Various Streets		1,320,000	580,000	0	0	0	0	1,900,000
xx5005	Annual Sidewalk & Intersection Ramp Installations		130,000	0	0	0	0	0	130,000
xx5012	Annual Sidewalk Maintenance		0	150,000	0	0	0	0	150,000
xx5004	Annual Slurry Sealing of Various Streets		350,000	0	0	0	0	0	350,000
xx5007	Annual Traffic Buttons & Line Marker Installation		50,000	0	0	0	0	0	50,000
	Arroyo Mocho Trail Bicycle and Pedestrian Improvements (Additional Funding)		0	0	0	0	0	0	0
xx5018	Bi-Annual Bridge Maintenance Program		50,000	0	0	0	0	0	50,000
xx5021	Bi-Annual Evaluation and Reclassification of Street Surfaces		0	0	0	0	0	0	0
xx5055	Bi-Annual Neighborhood Traffic Calming Devices		0	0	0	0	0	0	0
xx5032	Bi-Annual Traffic Signal Installations		0	0	250,000	0	0	0	250,000
xx5043	Bicycle and Pedestrian Related Improvements		0	200,000	0	0	0	0	200,000
	Bicycle Detection on Hopyard Road		0	0	0	0	0	0	0
	Bridge Improvements at Various Locations		0	0	0	0	0	0	0
	Bridge Painting: Bernal Bridge Over Arroyo de la Laguna		0	0	0	0	0	0	0
095034	I-580 at Foothill Road Improvements Phase 3 (Additional Funding)		0	0	0	0	0	0	0
105027	Intersection Improvements at Various Locations		0	0	100,000	0	0	0	100,000
	Old Vineyard Avenue Pedestrian Trail - Phase I		0	0	0	0	0	0	0
	Street Sinking Repair: Hopyard Road @ Arroyo Mocho		0	0	0	0	0	0	0
	Street Sinking Repair: West Las Positas		0	0	0	0	0	0	0
999999	To General Fund - Gas Tax Administration		0	7,500	0	0	0	0	7,500
999999	To General Fund - Congestion Mgmt		0	36,445	0	0	0	0	36,445
999999	To General Fund - NPID Reimbursement		0	0	0	0	0	24,040	24,040
999999	To General Fund - Landscape NPID		0	0	0	0	0	2,600	2,600
	<b>STREET EXPENDITURES</b>	\$0	\$1,900,000	\$1,173,945	\$350,000	\$0	\$0	\$26,640	\$3,450,585
	<b>RESERVES:</b>								
015041	Tri-Valley Transportation Development Fee Reserve		0	0	60,000	0	0	0	60,000
025023	Dougherty Valley Mitigation Revenue Reserve		0	0	8,000	0	0	0	8,000
	<b>TOTAL RESERVES</b>	\$0	\$0	\$0	\$68,000	\$0	\$0	\$0	\$68,000
	<b>TOTAL EXPENDITURES AND RESERVES</b>	\$0	\$1,900,000	\$1,173,945	\$418,000	\$0	\$0	\$26,640	\$3,518,585
	<b>ENDING STREETS FUND BALANCE</b>	\$0	\$193,008	\$210,355	\$1,137,662	\$0	\$20,206	\$1,517,720	\$3,208,990

**STREETS PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2016-17**

CIP #		Streets GF CIP 160	Gas Tax 550-552; 556	Meas B 573,575 Veh Reg 578	Traffic Dev Fee 160, 161, 166	Grants 561, 572	Dev Contrib/ Specific Plans 499583584	Assessment District 165, 625, 629	Total
	<b>BEGINNING STREETS FUND BALANCE</b>	\$0	\$193,008	\$210,355	\$1,137,662	\$0	\$20,206	\$1,517,720	\$3,208,990
	<b>REVENUES:</b>								
	Traffic Impact Fees		0	0	223,000	0	0	0	223,000
	Tri-Valley Transportation Fees (20% City portion)		0	0	117,000	0	0	0	117,000
	Dougherty Valley Mitigation Fees		0	0	8,000	0	0	0	8,000
	<b>SUBTOTAL FEE REVENUE</b>	\$0	\$0	\$0	\$348,000	\$0	\$0	\$0	\$348,000
	Transfer to Next Year's Revenue		0	0	(223,000)	0	0	0	(223,000)
	Transfer from Prior Calendar Year Revenue		0	0	62,000	0	0	0	62,000
	TDA Article 3.5		0	0	0	0	0	0	0
	Congestion Management and Air Quality (CMAQ) for I-580 Foothill Interchange		0	0	0	0	0	0	0
	Bridge Painting HBP Grant (Arroyo De Laguna)		0	0	0	0	0	0	0
	Bridge Improvement HBP Grant (Various Locations)		0	0	0	0	0	0	0
	2013 Gas Tax		1,008,000	0	0	0	0	0	1,008,000
	2105 Gas Tax		333,000	0	0	0	0	0	333,000
	2107 Gas Tax		496,000	0	0	0	0	0	496,000
	2106 Gas Tax		226,000	0	0	0	0	0	226,000
	2107.5 Gas Tax		7,500	0	0	0	0	0	7,500
	Measure B - Streets		0	711,000	0	0	0	0	711,000
	Measure B - Bicycle and Pedestrian		0	200,000	0	0	0	0	200,000
	Measure F Vehicle Registration Fees - Streets		0	326,700	0	0	0	0	326,700
	Interest Income (Includes Interest from Project reserves)		2,520	1,950	10,010	0	200	13,200	28,980
	<b>TOTAL REVENUES</b>	\$0	\$2,073,020	\$1,239,650	\$197,010	\$0	\$200	\$13,200	\$3,524,180
	<b>TOTAL FUNDS AVAILABLE</b>	\$0	\$2,266,028	\$1,450,005	\$1,334,672	\$0	\$20,406	\$1,530,920	\$6,733,170
	<b>EXPENDITURES:</b>								
xx5009	Annual Curb and Gutter Replacements for Street Resurfacing Projects		0	200,000	0	0	0	0	200,000
xx5003	Annual Resurfacing and Reconstruction of Various Streets		1,370,000	530,000	0	0	0	0	1,900,000
xx5005	Annual Sidewalk & Intersection Ramp Installations		130,000	0	0	0	0	0	130,000
xx5012	Annual Sidewalk Maintenance		0	150,000	0	0	0	0	150,000
xx5004	Annual Slurry Sealing of Various Streets		350,000	0	0	0	0	0	350,000
xx5007	Annual Traffic Buttons & Line Marker Installation		50,000	0	0	0	0	0	50,000
	Arroyo Mocho Trail Bicycle and Pedestrian Improvements (Additional Funding)		0	0	0	0	0	0	0
xx5018	Bi-Annual Bridge Maintenance Program		0	0	0	0	0	0	0
xx5021	Bi-Annual Evaluation and Reclassification of Street Surfaces		0	60,000	0	0	0	0	60,000
xx5055	Bi-Annual Neighborhood Traffic Calming Devices		0	40,000	0	0	0	0	40,000
xx5032	Bi-Annual Traffic Signal Installations		0	0	0	0	0	0	0
xx5043	Bicycle and Pedestrian Related Improvements		0	200,000	0	0	0	0	200,000
	Bicycle Detection on Hopyard Road		0	0	0	0	0	0	0
	Bridge Improvements at Various Locations		0	0	0	0	0	0	0
	Bridge Painting: Bernal Bridge Over Arroyo de la Laguna		0	0	0	0	0	0	0
095034	I-580 at Foothill Road Improvements Phase 3 (Additional Funding)		0	0	0	0	0	0	0
105027	Intersection Improvements at Various Locations		0	0	100,000	0	0	0	100,000
	Old Vineyard Avenue Pedestrian Trail - Phase I		0	0	0	0	0	0	0
	Street Sinking Repair: Hopyard Road @ Arroyo Mocho		0	0	0	0	0	0	0
	Street Sinking Repair: West Las Positas		0	0	0	0	0	0	0
999999	To General Fund - Gas Tax Administration		0	7,500	0	0	0	0	7,500
999999	To General Fund - Congestion Mgmt		0	36,445	0	0	0	0	36,445
999999	To General Fund - NPID Reimbursement		0	0	0	0	0	24,040	24,040
999999	To General Fund - Landscape NPID		0	0	0	0	0	2,600	2,600
	<b>STREET EXPENDITURES</b>	\$0	\$1,900,000	\$1,223,945	\$100,000	\$0	\$0	\$26,640	\$3,250,585
	<b>RESERVES:</b>								
015041	Tri-Valley Transportation Development Fee Reserve		0	0	117,000	0	0	0	117,000
025023	Dougherty Valley Mitigation Revenue Reserve		0	0	8,000	0	0	0	8,000
	<b>TOTAL RESERVES</b>	\$0	\$0	\$0	\$125,000	\$0	\$0	\$0	\$125,000
	<b>TOTAL EXPENDITURES AND RESERVES</b>	\$0	\$1,900,000	\$1,223,945	\$225,000	\$0	\$0	\$26,640	\$3,375,585
	<b>ENDING STREETS FUND BALANCE</b>	\$0	\$366,028	\$226,060	\$1,109,672	\$0	\$20,406	\$1,504,280	\$3,357,585

**PARKS PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2013-14**

CIP #		Parks General Fund CIP 164	Park Dedication Post 1/1/99 159	Public Facilities Fee (PFF) 159	Marilyn Kane Trail Reserve 562	Total
	<b>BEGINNING PARKS FUND BALANCE</b>	\$124,674	\$839,371	\$20,669	\$105,486	\$1,090,200
	<b>REVENUES:</b>					
	Park Dedication Fees		291,210			291,210
	<b>TOTAL FEE REVENUE</b>	\$0	\$291,210	\$0	\$0	\$291,210
	Transfer to Next Year's Revenue		(291,210)			(291,210)
	Transfer from Prior Calendar Year Revenue					0
	Interest	600	3,800	200	900	5,500
	<b>TOTAL ESTIMATED REVENUES</b>	\$600	\$3,800	\$200	\$900	\$5,500
	<b>TRANSFERS FROM:</b>					
	Happy Valley Bypass Road Reserve (035006)	378,037				378,037
	General Fund	1,000,000				1,000,000
	<b>TOTAL ESTIMATED TRANSFERS</b>	\$1,378,037	\$0	\$0	\$0	\$1,378,037
	<b>TOTAL FUNDS AVAILABLE</b>	\$1,503,311	\$843,171	\$20,869	\$106,386	\$2,473,737
	<b>EXPENDITURES:</b>					
017045	Bernal Community Park, Phase II Lighted Multi-Purpose Sports Fields	1,503,311	843,171			2,346,482
	<b>TOTAL EXPENDITURES</b>	\$1,503,311	\$843,171	\$0	\$0	\$2,346,482
	<b>RESERVES:</b>					
037028	New Community Park: Site Acquisition Reserve from In Lieu Park Dedication Fees					0
	<b>TOTAL RESERVES</b>	\$0	\$0	\$0	\$0	\$0
	<b>TOTAL EXPENDITURES AND RESERVES</b>	\$1,503,311	\$843,171	\$0	\$0	\$2,346,482
	<b>ENDING PARKS FUND BALANCE</b>	\$0	\$0	\$20,869	\$106,386	\$127,255

**PARKS PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2014-15**

CIP #		Parks General Fund CIP 164	Park Dedication Post 1/1/99 159	Public Facilities Fee (PFF) 159	Marilyn Kane Trail Reserve 562	Total
	<b>BEGINNING PARKS FUND BALANCE</b>	\$0	\$0	\$20,869	\$106,386	\$127,255
	<b>REVENUES:</b>					
	Park Dedication Fees		194,140			194,140
	<b>TOTAL FEE REVENUE</b>	\$0	\$194,140	\$0	\$0	\$194,140
	Transfer to Next Year's Revenue		(194,140)			(194,140)
	Transfer from Prior Calendar Year Revenue		291,210			291,210
	Interest	0	50	200	1,000	1,250
	<b>TOTAL ESTIMATED REVENUES</b>	\$0	\$291,260	\$200	\$1,000	\$292,460
	<b>TRANSFERS FROM:</b>					
	Happy Valley Bypass Road Reserve (035006)					0
	General Fund	1,300,000				1,300,000
	<b>TOTAL ESTIMATED TRANSFERS</b>	\$1,300,000	\$0	\$0	\$0	\$1,300,000
	<b>TOTAL FUNDS AVAILABLE</b>	\$1,300,000	\$291,260	\$21,069	\$107,386	\$1,719,715
	<b>EXPENDITURES:</b>					
017045	Bernal Community Park, Phase II Lighted Multi-Purpose Sports Fields	1,300,000				1,300,000
	<b>TOTAL EXPENDITURES</b>	\$1,300,000	\$0	\$0	\$0	\$1,300,000
	<b>RESERVES:</b>					
037028	New Community Park: Site Acquisition Reserve from In Lieu Park Dedication Fees		291,260			291,260
	<b>TOTAL RESERVES</b>	\$0	\$291,260	\$0	\$0	\$291,260
	<b>TOTAL EXPENDITURES AND RESERVES</b>	\$1,300,000	\$291,260	\$0	\$0	\$1,591,260
	<b>ENDING PARKS FUND BALANCE</b>	\$0	\$0	\$21,069	\$107,386	\$128,455

**PARKS PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2015-16**

CIP #		Parks General Fund CIP 164	Park Dedication Post 1/1/99 159	Public Facilities Fee (PFF) 159	Marilyn Kane Trail Reserve 562	Total
	<b>BEGINNING PARKS FUND BALANCE</b>	\$0	\$0	\$21,069	\$107,386	\$128,455
	<b>REVENUES:</b>					
	Park Dedication Fees		58,242			58,242
	<b>TOTAL FEE REVENUE</b>	\$0	\$58,242	\$0	\$0	\$58,242
	Transfer to Next Year's Revenue	0	(58,242)	0	0	(58,242)
	Transfer from Prior Calendar Year Revenue	0	194,140	0	0	194,140
	Interest	0	50	200	1,000	1,250
	<b>TOTAL ESTIMATED REVENUES</b>	\$0	\$194,190	\$200	\$1,000	\$195,390
	<b>TRANSFERS FROM:</b>					
	Happy Valley Bypass Road Reserve (035006)					0
	General Fund					0
	<b>TOTAL ESTIMATED TRANSFERS</b>	\$0	\$0	\$0	\$0	\$0
	<b>TOTAL FUNDS AVAILABLE</b>	\$0	\$194,190	\$21,269	\$108,386	\$323,845
	<b>EXPENDITURES:</b>					
017045	Bernal Community Park, Phase II Lighted Multi-Purpose Sports Fields					0
	<b>TOTAL EXPENDITURES</b>	\$0	\$0	\$0	\$0	\$0
	<b>RESERVES:</b>					
037028	New Community Park: Site Acquisition Reserve from In Lieu Park Dedication Fees		194,190			194,190
	<b>TOTAL RESERVES</b>	\$0	\$194,190	\$0	\$0	\$194,190
	<b>TOTAL EXPENDITURES AND RESERVES</b>	\$0	\$194,190	\$0	\$0	\$194,190
	<b>ENDING PARKS FUND BALANCE</b>	\$0	\$0	\$21,269	\$108,386	\$129,655

**PARKS PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2016-17**

CIP #		Parks General Fund CIP 164	Park Dedication Post 1/1/99 159	Public Facilities Fee (PFF) 159	Marilyn Kane Trail Reserve 562	Total
	<b>BEGINNING PARKS FUND BALANCE</b>	\$0	\$0	\$21,269	\$108,386	\$129,655
	<b>REVENUES:</b>					
	Park Dedication Fees		181,000			181,000
	<b>TOTAL FEE REVENUE</b>	\$0	\$181,000	\$0	\$0	\$181,000
	Transfer to Next Year's Revenue	0	(181,000)	0	0	(181,000)
	Transfer from Prior Calendar Year Revenue	0	58,242	0	0	58,242
	Interest	0	50	200	1,000	1,250
	<b>TOTAL ESTIMATED REVENUES</b>	\$0	\$58,292	\$200	\$1,000	\$59,492
	<b>TRANSFERS FROM:</b>					
	Happy Valley Bypass Road Reserve (035006)					0
	General Fund					0
	<b>TOTAL ESTIMATED TRANSFERS</b>	\$0	\$0	\$0	\$0	\$0
	<b>TOTAL FUNDS AVAILABLE</b>	\$0	\$58,292	\$21,469	\$109,386	\$189,147
	<b>EXPENDITURES:</b>					
017045	Bernal Community Park, Phase II Lighted Multi-Purpose Sports Fields					0
	<b>TOTAL EXPENDITURES</b>	\$0	\$0	\$0	\$0	\$0
	<b>RESERVES:</b>					
037028	New Community Park: Site Acquisition Reserve from In Lieu Park Dedication Fees		58,292			58,292
	<b>TOTAL RESERVES</b>	\$0	\$58,292	\$0	\$0	\$58,292
	<b>TOTAL EXPENDITURES AND RESERVES</b>	\$0	\$58,292	\$0	\$0	\$58,292
	<b>ENDING PARKS FUND BALANCE</b>	\$0	\$0	\$21,469	\$109,386	\$130,855

**MISCELLANEOUS PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2013-14**

CIP #		Public Facility Fees 154	Misc. Gen Fund CIP 151	Downtown & No. Pleasanton 153	Misc. Storm Drain Fund 357	Total
	<b>BEGINNING MISCELLANEOUS FUND BALANCE</b>	\$286,239	\$786,588	\$3,498,974	\$197,491	\$4,769,292
	<b>REVENUES:</b>					
	Public Facilities Fee	408,317				408,317
	<b>TOTAL FEE REVENUE</b>	\$408,317	\$0	\$0	\$0	\$408,317
	Transfer to Next Year's Revenue	(408,317)				(408,317)
	Transfer from Prior Calendar Year Revenue					0
	California Solar Initiative Rebate from PG & E (#098041)		16,000			16,000
	Interest Income (including CIP Project Reserves)	1,300	5,000	31,500	1,500	39,300
	<b>TOTAL ESTIMATED REVENUES</b>	\$1,300	\$21,000	\$31,500	\$1,500	\$55,300
	<b>TOTAL FUNDS AVAILABLE</b>	\$287,539	\$807,588	\$3,530,474	\$198,991	\$4,824,592
	<b>EXPENDITURES:</b>					
138029	Bi-Annual Fence Installation & Repair		50,000			50,000
138016	Bi-Annual Soundwall Repair & Replacement	25,000	75,000			100,000
138015	Bi-Annual Storm Repairs and Improvements				50,000	50,000
138034	City Parking Lot Maintenance and Rehabilitation	100,000	100,000			200,000
948051	East County Animal Shelter Debt Service	16,000	64,000			80,000
148008	Library Roof Replacement					0
138035	Radio Frequency Identification Tagging for Library Material		160,000			160,000
148014	Self Check-in Automated Sorter for Library					0
138055	Tennis Court Reconstruction and Re-Surfacing	145,000	20,000			165,000
	<b>TOTAL EXPENDITURES</b>	\$286,000	\$469,000	\$0	\$50,000	\$805,000
	<b>RESERVES:</b>					
068018	Capital Improvement Program Reserve (CIPR)					0
	<b>TOTAL RESERVES</b>	\$0	\$0	\$0	\$0	\$0
	<b>TOTAL EXPENDITURES AND RESERVES</b>	\$286,000	\$469,000	\$0	\$50,000	\$805,000
	<b>ENDING MISCELLANEOUS FUND BALANCE</b>	\$1,539	\$338,588	\$3,530,474	\$148,991	\$4,019,592

**MISCELLANEOUS PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2014-15**

CIP #		Public Facility Fees 154	Misc. Gen Fund CIP 151	Downtown & No. Pleasanton 153	Misc. Storm Drain Fund 357	Total
	<b>BEGINNING MISCELLANEOUS FUND BALANCE</b>	\$1,539	\$338,588	\$3,530,474	\$148,991	\$4,019,592
	<b>REVENUES:</b>					
	Public Facilities Fee	638,052				638,052
	<b>TOTAL FEE REVENUE</b>	\$638,052	\$0	\$0	\$0	\$638,052
	Transfer to Next Year's Revenue	(638,052)				(638,052)
	Transfer from Prior Calendar Year Revenue	408,317				408,317
	California Solar Initiative Rebate from PG & E (#098041)		10,000			10,000
	Interest Income (including CIP Project Reserves)	700	1,700	32,000	1,300	35,700
	<b>TOTAL ESTIMATED REVENUES</b>	\$409,017	\$11,700	\$32,000	\$1,300	\$454,017
	<b>TOTAL FUNDS AVAILABLE</b>	\$410,556	\$350,288	\$3,562,474	\$150,291	\$4,473,609
	<b>EXPENDITURES:</b>					
138029	Bi-Annual Fence Installation & Repair					0
138016	Bi-Annual Soundwall Repair & Replacement					0
138015	Bi-Annual Storm Repairs and Improvements					0
138034	City Parking Lot Maintenance and Rehabilitation					0
948051	East County Animal Shelter Debt Service	16,000	64,000			80,000
148008	Library Roof Replacement	240,000	100,000			340,000
138035	Radio Frequency Identification Tagging for Library Material					0
148014	Self Check-in Automated Sorter for Library		150,000			150,000
138055	Tennis Court Reconstruction and Re-Surfacing					0
	<b>TOTAL EXPENDITURES</b>	\$256,000	\$314,000	\$0	\$0	\$570,000
	<b>RESERVES:</b>					
068018	Capital Improvement Program Reserve (CIPR)					0
	<b>TOTAL RESERVES</b>	\$0	\$0	\$0	\$0	\$0
	<b>TOTAL EXPENDITURES AND RESERVES</b>	\$256,000	\$314,000	\$0	\$0	\$570,000
	<b>ENDING MISCELLANEOUS FUND BALANCE</b>	\$154,556	\$36,288	\$3,562,474	\$150,291	\$3,903,609

**MISCELLANEOUS PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2015-16**

CIP #		Public Facility Fees 154	Misc. Gen Fund CIP 151	Downtown & No. Pleasanton 153	Misc. Storm Drain Fund 357	Total
	<b>BEGINNING MISCELLANEOUS FUND BALANCE</b>	\$154,556	\$36,288	\$3,562,474	\$150,291	\$3,903,609
	<b>REVENUES:</b>					
	Public Facilities Fee	506,096				506,096
	<b>TOTAL FEE REVENUE</b>	\$506,096	\$0	\$0	\$0	\$506,096
	Transfer to Next Year's Revenue	(506,096)				(506,096)
	Transfer from Prior Calendar Year Revenue	638,052				638,052
	California Solar Initiative Rebate from PG & E (#098041)					0
	Interest Income (including CIP Project Reserves)	3,600	200	32,000	1,100	36,900
	<b>TOTAL ESTIMATED REVENUES</b>	\$641,652	\$200	\$32,000	\$1,100	\$674,952
	<b>TOTAL FUNDS AVAILABLE</b>	\$796,208	\$36,488	\$3,594,474	\$151,391	\$4,578,561
	<b>EXPENDITURES:</b>					
138029	Bi-Annual Fence Installation & Repair	25,000	25,000			50,000
138016	Bi-Annual Soundwall Repair & Replacement	45,000	5,000			50,000
138015	Bi-Annual Storm Repairs and Improvements				50,000	50,000
138034	City Parking Lot Maintenance and Rehabilitation					0
948051	East County Animal Shelter Debt Service	80,000				80,000
148008	Library Roof Replacement					0
138035	Radio Frequency Identification Tagging for Library Material					0
148014	Self Check-in Automated Sorter for Library					0
138055	Tennis Court Reconstruction and Re-Surfacing					0
	<b>TOTAL EXPENDITURES</b>	\$150,000	\$30,000	\$0	\$50,000	\$230,000
	<b>RESERVES:</b>					
068018	Capital Improvement Program Reserve (CIPR)					0
	<b>TOTAL RESERVES</b>	\$0	\$0	\$0	\$0	\$0
	<b>TOTAL EXPENDITURES AND RESERVES</b>	\$150,000	\$30,000	\$0	\$50,000	\$230,000
	<b>ENDING MISCELLANEOUS FUND BALANCE</b>	\$646,208	\$6,488	\$3,594,474	\$101,391	\$4,348,561

**MISCELLANEOUS PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2016-17**

CIP #		Public Facility Fees 154	Misc. Gen Fund CIP 151	Downtown & No. Pleasanton 153	Misc. Storm Drain Fund 357	Total
	<b>BEGINNING MISCELLANEOUS FUND BALANCE</b>	\$646,208	\$6,488	\$3,594,474	\$101,391	\$4,348,561
	<b>REVENUES:</b>					
	Public Facilities Fee	500,000				500,000
	<b>TOTAL FEE REVENUE</b>	\$500,000	\$0	\$0	\$0	\$500,000
	Transfer to Next Year's Revenue	(500,000)				(500,000)
	Transfer from Prior Calendar Year Revenue	506,096				506,096
	California Solar Initiative Rebate from PG & E (#098041)					0
	Interest Income (including CIP Project Reserves)	5,500	50	32,500	1,000	39,050
	<b>TOTAL ESTIMATED REVENUES</b>	\$511,596	\$50	\$32,500	\$1,000	\$545,146
	<b>TOTAL FUNDS AVAILABLE</b>	\$1,157,804	\$6,538	\$3,626,974	\$102,391	\$4,893,707
	<b>EXPENDITURES:</b>					
138029	Bi-Annual Fence Installation & Repair					0
138016	Bi-Annual Soundwall Repair & Replacement					0
138015	Bi-Annual Storm Repairs and Improvements					0
138034	City Parking Lot Maintenance and Rehabilitation					0
948051	East County Animal Shelter Debt Service	75,000	5,000			80,000
148008	Library Roof Replacement					0
138035	Radio Frequency Identification Tagging for Library Material					0
148014	Self Check-in Automated Sorter for Library					0
138055	Tennis Court Reconstruction and Re-Surfacing					0
	<b>TOTAL EXPENDITURES</b>	\$75,000	\$5,000	\$0	\$0	\$80,000
	<b>RESERVES:</b>					
068018	Capital Improvement Program Reserve (CIPR)	495,000				495,000
	<b>TOTAL RESERVES</b>	\$495,000	\$0	\$0	\$0	\$495,000
	<b>TOTAL EXPENDITURES AND RESERVES</b>	\$570,000	\$5,000	\$0	\$0	\$575,000
	<b>ENDING MISCELLANEOUS FUND BALANCE</b>	\$587,804	\$1,538	\$3,626,974	\$102,391	\$4,318,707

**WATER PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2013-14**

CIP #		Expansion Fund 355	Replacement Fund 345	Total
	<b>BEGINNING WATER FUND BALANCE</b>	\$2,188,827	\$10,440,425	\$12,629,252
	<b>REVENUES:</b>			
	Water Connection Fees	113,400		113,400
	<b>TOTAL FEE REVENUE</b>	\$113,400	\$0	\$113,400
	Transfer to Next Year's Revenue	(113,400)		(113,400)
	Transfer from Prior Calendar Year Revenue			0
	California Solar Initiative Rebate from PG&E (#098041)		110,000	110,000
	Interest Income (Including Project Reserves)	20,000	84,000	104,000
	<b>TOTAL ESTIMATED REVENUES</b>	\$20,000	\$194,000	\$214,000
	<b>TRANSFERS FROM:</b>			
	Water M&O Fund - Replacement Accrual		1,600,000	1,600,000
	Water M&O Fund - Recycled Water Revenue		400,000	400,000
	Water M&O Fund - Vineyard Avenue Corridor Fourth Tier Water Fees		100,000	100,000
	<b>NET TRANSFERS IN/(OUT)</b>	\$0	\$2,100,000	\$2,100,000
	<b>TOTAL FUNDS AVAILABLE</b>	\$2,208,827	\$12,734,425	\$14,943,252
	<b>EXPENDITURES:</b>			
131016	Advanced Metering Infrastructure		3,000,000	3,000,000
131013	Annual Replacement of Polybutylene Service Laterals		75,000	75,000
131040	Annual Replacement of Water Meters		250,000	250,000
131028	Annual Water Main Replacement		480,000	480,000
131019	Annual Water Pump and Motor Repairs		150,000	150,000
131037	Backflow Administration		50,000	50,000
141011	Bi-Annual Control Valve Improvements			0
141038	Bi-Annual Pressure Reducing Station Improvements			0
141010	Bi-Annual Water Electrical Panel Improvements			0
141022	Bi-Annual Water Emergency Generator Improvements			0
141027	Bi-Annual Water Tank Corrosion Repairs			0
999999	General Fund - CIP Engineering and Inspection	20,000	200,000	220,000
999999	General Fund - Utility Cut Patching		77,529	77,529
131000	Water Quality Improvements		50,000	50,000
131039	Water Rate Analysis		60,000	60,000
131042	Water Telemetry Upgrades		50,000	50,000
	<b>TOTAL WATER PROJECTS</b>	\$20,000	\$4,442,529	\$4,462,529
	<b>ENDING WATER FUND BALANCE</b>	\$2,188,827	\$8,291,896	\$10,480,723

**WATER PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2014-15**

CIP #		Expansion Fund 355	Replacement Fund 345	Total
	<b>BEGINNING WATER FUND BALANCE</b>	\$2,188,827	\$8,291,896	\$10,480,723
	<b>REVENUES:</b>			
	Water Connection Fees	78,165		78,165
	<b>TOTAL FEE REVENUE</b>	\$78,165	\$0	\$78,165
	Transfer to Next Year's Revenue	(78,165)		(78,165)
	Transfer from Prior Calendar Year Revenue	113,400		113,400
	California Solar Initiative Rebate from PG&E (#098041)		70,000	70,000
	Interest Income (Including Project Reserves)	20,000	77,500	97,500
	<b>TOTAL ESTIMATED REVENUES</b>	\$133,400	\$147,500	\$280,900
	<b>TRANSFERS FROM:</b>			
	Water M&O Fund - Replacement Accrual		1,600,000	1,600,000
	Water M&O Fund - Recycled Water Revenue		400,000	400,000
	Water M&O Fund - Vineyard Avenue Corridor Fourth Tier Water Fees		100,000	100,000
	<b>NET TRANSFERS IN/(OUT)</b>	\$0	\$2,100,000	\$2,100,000
	<b>TOTAL FUNDS AVAILABLE</b>	\$2,322,227	\$10,539,396	\$12,861,623
	<b>EXPENDITURES:</b>			
131016	Advanced Metering Infrastructure			0
131013	Annual Replacement of Polybutylene Service Laterals		75,000	75,000
131040	Annual Replacement of Water Meters		250,000	250,000
131028	Annual Water Main Replacement		450,000	450,000
131019	Annual Water Pump and Motor Repairs		150,000	150,000
131037	Backflow Administration			0
141011	Bi-Annual Control Valve Improvements		100,000	100,000
141038	Bi-Annual Pressure Reducing Station Improvements		50,000	50,000
141010	Bi-Annual Water Electrical Panel Improvements		50,000	50,000
141022	Bi-Annual Water Emergency Generator Improvements		50,000	50,000
141027	Bi-Annual Water Tank Corrosion Repairs		100,000	100,000
999999	General Fund - CIP Engineering and Inspection	20,000	200,000	220,000
999999	General Fund - Utility Cut Patching		77,529	77,529
131000	Water Quality Improvements			0
131039	Water Rate Analysis			0
131042	Water Telemetry Upgrades			0
	<b>TOTAL WATER PROJECTS</b>	\$20,000	\$1,552,529	\$1,572,529
	<b>ENDING WATER FUND BALANCE</b>	\$2,302,227	\$8,986,867	\$11,289,094

**WATER PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2015-16**

CIP #		Expansion Fund 355	Replacement Fund 345	Total
	<b>BEGINNING WATER FUND BALANCE</b>	\$2,302,227	\$8,986,867	\$11,289,094
	<b>REVENUES:</b>			
	Water Connection Fees	40,965		40,965
	<b>TOTAL FEE REVENUE</b>	\$40,965	\$0	\$40,965
	Transfer to Next Year's Revenue	(40,965)		(40,965)
	Transfer from Prior Calendar Year Revenue	78,165		78,165
	California Solar Initiative Rebate from PG&E (#098041)			0
	Interest Income (Including Project Reserves)	21,000	85,500	106,500
	<b>TOTAL ESTIMATED REVENUES</b>	\$99,165	\$85,500	\$184,665
	<b>TRANSFERS FROM:</b>			
	Water M&O Fund - Replacement Accrual		1,600,000	1,600,000
	Water M&O Fund - Recycled Water Revenue		400,000	400,000
	Water M&O Fund - Vineyard Avenue Corridor Fourth Tier Water Fees		100,000	100,000
	<b>NET TRANSFERS IN/(OUT)</b>	\$0	\$2,100,000	\$2,100,000
	<b>TOTAL FUNDS AVAILABLE</b>	\$2,401,392	\$11,172,367	\$13,573,759
	<b>EXPENDITURES:</b>			
131016	Advanced Metering Infrastructure			0
131013	Annual Replacement of Polybutylene Service Laterals		75,000	75,000
131040	Annual Replacement of Water Meters		200,000	200,000
131028	Annual Water Main Replacement		450,000	450,000
131019	Annual Water Pump and Motor Repairs		100,000	100,000
131037	Backflow Administration			0
141011	Bi-Annual Control Valve Improvements			0
141038	Bi-Annual Pressure Reducing Station Improvements			0
141010	Bi-Annual Water Electrical Panel Improvements			0
141022	Bi-Annual Water Emergency Generator Improvements			0
141027	Bi-Annual Water Tank Corrosion Repairs			0
999999	General Fund - CIP Engineering and Inspection	20,000	200,000	220,000
999999	General Fund - Utility Cut Patching		77,529	77,529
131000	Water Quality Improvements			0
131039	Water Rate Analysis			0
131042	Water Telemetry Upgrades			0
	<b>TOTAL WATER PROJECTS</b>	\$20,000	\$1,102,529	\$1,122,529
	<b>ENDING WATER FUND BALANCE</b>	\$2,381,392	\$10,069,838	\$12,451,230

**WATER PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2016-17**

CIP #		Expansion Fund 355	Replacement Fund 345	Total
	<b>BEGINNING WATER FUND BALANCE</b>	\$2,381,392	\$10,069,838	\$12,451,230
	<b>REVENUES:</b>			
	Water Connection Fees	77,000		77,000
	<b>TOTAL FEE REVENUE</b>	\$77,000	\$0	\$77,000
	Transfer to Next Year's Revenue	(77,000)		(77,000)
	Transfer from Prior Calendar Year Revenue	40,965		40,965
	California Solar Initiative Rebate from PG&E (#098041)			0
	Interest Income (Including Project Reserves)	21,500	93,500	115,000
	<b>TOTAL ESTIMATED REVENUES</b>	\$62,465	\$93,500	\$155,965
	<b>TRANSFERS FROM:</b>			
	Water M&O Fund - Replacement Accrual		1,600,000	1,600,000
	Water M&O Fund - Recycled Water Revenue		400,000	400,000
	Water M&O Fund - Vineyard Avenue Corridor Fourth Tier Water Fees		100,000	100,000
	<b>NET TRANSFERS IN/(OUT)</b>	\$0	\$2,100,000	\$2,100,000
	<b>TOTAL FUNDS AVAILABLE</b>	\$2,443,857	\$12,263,338	\$14,707,195
	<b>EXPENDITURES:</b>			
131016	Advanced Metering Infrastructure			0
131013	Annual Replacement of Polybutylene Service Laterals		75,000	75,000
131040	Annual Replacement of Water Meters		200,000	200,000
131028	Annual Water Main Replacement		450,000	450,000
131019	Annual Water Pump and Motor Repairs		100,000	100,000
131037	Backflow Administration			0
141011	Bi-Annual Control Valve Improvements		100,000	100,000
141038	Bi-Annual Pressure Reducing Station Improvements		50,000	50,000
141010	Bi-Annual Water Electrical Panel Improvements		50,000	50,000
141022	Bi-Annual Water Emergency Generator Improvements		50,000	50,000
141027	Bi-Annual Water Tank Corrosion Repairs		100,000	100,000
999999	General Fund - CIP Engineering and Inspection	20,000	200,000	220,000
999999	General Fund - Utility Cut Patching		77,529	77,529
131000	Water Quality Improvements			0
131039	Water Rate Analysis			0
131042	Water Telemetry Upgrades			0
	<b>TOTAL WATER PROJECTS</b>	\$20,000	\$1,452,529	\$1,472,529
	<b>ENDING WATER FUND BALANCE</b>	\$2,423,857	\$10,810,809	\$13,234,666

**SEWER PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2013-14**

CIP #		Expansion Fund 356	Replacement Fund 346	Total
	<b>BEGINNING SEWER FUND BALANCE</b>	\$1,314,989	\$698,425	\$2,013,414
	<b>REVENUES:</b>			
	Sewer Connection Fees	45,500		45,500
	<b>TOTAL FEE REVENUE</b>	\$45,500	\$0	\$45,500
	Transfer to Next Year's Revenue	(45,500)		(45,500)
	Transfer from Prior Calendar Year Revenue			0
	California Solar Initiative Rebate from PG&E (#098041)		8,000	8,000
	Interest Income (including project reserves)	12,000	5,000	17,000
	<b>TOTAL ESTIMATED REVENUES</b>	\$12,000	\$13,000	\$25,000
	<b>TRANSFERS FROM:</b>			
	Sewer M&O Fund - Replacement Accrual		1,200,000	1,200,000
	<b>NET TRANSFERS IN/(OUT)</b>	\$0	\$1,200,000	\$1,200,000
	<b>TOTAL FUNDS AVAILABLE</b>	\$1,326,989	\$1,911,425	\$3,238,414
	<b>EXPENDITURES:</b>			
132002	Annual Sewer Main Improvements		500,000	500,000
132020	Annual Sewer Pump and Motor Repairs		50,000	50,000
142030	Bi-Annual Sewer Electrical Panel Improvements			0
142017	Bi-Annual Sewer Emergency Generator Improvements			0
132001	Bi-Annual Sewer Maintenance Hole Improvements		30,000	30,000
132026	Meadowlark Sewer Siphon		600,000	600,000
132031	Sewer Rate Analysis		60,000	60,000
132033	Sewer Telemetry Upgrades		100,000	100,000
999999	General Fund - CIP Engineering and Inspection	50,000	150,000	200,000
	<b>TOTAL SEWER PROJECTS</b>	\$50,000	\$1,490,000	\$1,540,000
	<b>ENDING SEWER FUND BALANCE</b>	\$1,276,989	\$421,425	\$1,698,414

**SEWER PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2014-15**

CIP #		Expansion Fund 356	Replacement Fund 346	Total
	<b>BEGINNING SEWER FUND BALANCE</b>	\$1,276,989	\$421,425	\$1,698,414
	<b>REVENUES:</b>			
	Sewer Connection Fees	79,250		79,250
	<b>TOTAL FEE REVENUE</b>	\$79,250	\$0	\$79,250
	Transfer to Next Year's Revenue	(79,250)		(79,250)
	Transfer from Prior Calendar Year Revenue	45,500		45,500
	California Solar Initiative Rebate from PG&E (#098041)		5,000	5,000
	Interest Income (including project reserves)	12,000	5,600	17,600
	<b>TOTAL ESTIMATED REVENUES</b>	\$57,500	\$10,600	\$68,100
	<b>TRANSFERS FROM:</b>			
	Sewer M&O Fund - Replacement Accrual		1,200,000	1,200,000
	<b>NET TRANSFERS IN/(OUT)</b>	\$0	\$1,200,000	\$1,200,000
	<b>TOTAL FUNDS AVAILABLE</b>	\$1,334,489	\$1,632,025	\$2,966,514
	<b>EXPENDITURES:</b>			
132002	Annual Sewer Main Improvements		500,000	500,000
132020	Annual Sewer Pump and Motor Repairs		50,000	50,000
142030	Bi-Annual Sewer Electrical Panel Improvements		50,000	50,000
142017	Bi-Annual Sewer Emergency Generator Improvements		50,000	50,000
132001	Bi-Annual Sewer Maintenance Hole Improvements			0
132026	Meadowlark Sewer Siphon			0
132031	Sewer Rate Analysis			0
132033	Sewer Telemetry Upgrades			0
999999	General Fund - CIP Engineering and Inspection	50,000	150,000	200,000
	<b>TOTAL SEWER PROJECTS</b>	\$50,000	\$800,000	\$850,000
	<b>ENDING SEWER FUND BALANCE</b>	\$1,284,489	\$832,025	\$2,116,514

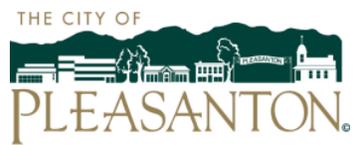
**SEWER PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2015-16**

CIP #		Expansion Fund 356	Replacement Fund 346	Total
	<b>BEGINNING SEWER FUND BALANCE</b>	\$1,284,489	\$832,025	\$2,116,514
	<b>REVENUES:</b>			
	Sewer Connection Fees	63,750		63,750
	<b>TOTAL FEE REVENUE</b>	\$63,750	\$0	\$63,750
	Transfer to Next Year's Revenue	(63,750)		(63,750)
	Transfer from Prior Calendar Year Revenue	79,250		79,250
	California Solar Initiative Rebate from PG&E (#098041)			0
	Interest Income (including project reserves)	12,000	9,600	21,600
	<b>TOTAL ESTIMATED REVENUES</b>	\$91,250	\$9,600	\$100,850
	<b>TRANSFERS FROM:</b>			
	Sewer M&O Fund - Replacement Accrual		1,200,000	1,200,000
	<b>NET TRANSFERS IN/(OUT)</b>	\$0	\$1,200,000	\$1,200,000
	<b>TOTAL FUNDS AVAILABLE</b>	\$1,375,739	\$2,041,625	\$3,417,364
	<b>EXPENDITURES:</b>			
132002	Annual Sewer Main Improvements		500,000	500,000
132020	Annual Sewer Pump and Motor Repairs		50,000	50,000
142030	Bi-Annual Sewer Electrical Panel Improvements			0
142017	Bi-Annual Sewer Emergency Generator Improvements			0
132001	Bi-Annual Sewer Maintenance Hole Improvements		30,000	30,000
132026	Meadowlark Sewer Siphon			0
132031	Sewer Rate Analysis			0
132033	Sewer Telemetry Upgrades			0
999999	General Fund - CIP Engineering and Inspection	50,000	150,000	200,000
	<b>TOTAL SEWER PROJECTS</b>	\$50,000	\$730,000	\$780,000
	<b>ENDING SEWER FUND BALANCE</b>	\$1,325,739	\$1,311,625	\$2,637,364

**SEWER PROJECTS  
CAPITAL IMPROVEMENT PROGRAM  
Fiscal Year 2016-17**

CIP #		Expansion Fund 356	Replacement Fund 346	Total
	<b>BEGINNING SEWER FUND BALANCE</b>	\$1,325,739	\$1,311,625	\$2,637,364
	<b>REVENUES:</b>			
	Sewer Connection Fees	62,000		62,000
	<b>TOTAL FEE REVENUE</b>	\$62,000	\$0	\$62,000
	Transfer to Next Year's Revenue	(62,000)		(62,000)
	Transfer from Prior Calendar Year Revenue	63,750		63,750
	California Solar Initiative Rebate from PG&E (#098041)			0
	Interest Income (including project reserves)	12,000	13,600	25,600
	<b>TOTAL ESTIMATED REVENUES</b>	\$75,750	\$13,600	\$89,350
	<b>TRANSFERS FROM:</b>			
	Sewer M&O Fund - Replacement Accrual		1,200,000	1,200,000
	<b>NET TRANSFERS IN/(OUT)</b>	\$0	\$1,200,000	\$1,200,000
	<b>TOTAL FUNDS AVAILABLE</b>	\$1,401,489	\$2,525,225	\$3,926,714
	<b>EXPENDITURES:</b>			
132002	Annual Sewer Main Improvements		500,000	500,000
132020	Annual Sewer Pump and Motor Repairs		50,000	50,000
142030	Bi-Annual Sewer Electrical Panel Improvements		50,000	50,000
142017	Bi-Annual Sewer Emergency Generator Improvements		50,000	50,000
132001	Bi-Annual Sewer Maintenance Hole Improvements			0
132026	Meadowlark Sewer Siphon			0
132031	Sewer Rate Analysis			0
132033	Sewer Telemetry Upgrades			0
999999	General Fund - CIP Engineering and Inspection	50,000	150,000	200,000
	<b>TOTAL SEWER PROJECTS</b>	\$50,000	\$800,000	\$850,000
	<b>ENDING SEWER FUND BALANCE</b>	\$1,351,489	\$1,725,225	\$3,076,714

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# APPENDICES

# APPENDIX A

## 2013/14FY City Council Work Plan



## CITY COUNCIL ANNUAL WORK PLAN 2013/14

GOALS	PROJECT DESCRIPTIONS
<b>BERNAL PROPERTY</b>	
<i>Develop Bernal Community Park</i>	
Bernal Community Park - Phase II.	Begin detailed planning, for Phase II Bernal Park improvements which will include a combination of lighted sports fields and possible open space features. Incorporate shade structures as necessary, create a riparian habitat by meandering the existing creek through the Bernal Property and planting of native plant species. This project may also include all or a portion of the Oak woodlands area.
<b>GENERAL PLAN</b>	
<i>Implement General Plan and pursue long-term advanced planning activities</i>	
Vineyard Avenue Realignment Issues	Resolution of issues relative to the realignment of Vineyard Avenue.
General Plan Implementation	Ensure consistency between the General Plan Land Use Map and the zoning designation for all properties within the City's sphere of influence and implement various elements of the General Plan.
East Side Specific Plan	Prepare a Specific Plan for East Pleasanton as a coordinated effort between commercial and residential property owners, major stakeholders, and the Pleasanton community, including residents of East Pleasanton.
Ridgeline/Slope clarity with Municipal Code	Formulate for inclusion in the Municipal Code regulations defining specific terms referenced in Measure PP, such as "structure", "ridgeline" and "slope".
Hacienda PUD Capacity Modification	Review the Hacienda PUD regarding overall capacity.
<b>CITY FINANCES</b>	
<i>Maintain fiscal sustainability</i>	
Development Impact Fee "Nexus Study" (AB 1600)	The City's development fees were last updated in 1998. Assembly Bill 1600 requires cities to conduct a "nexus study" anytime fees are adjusted. The study provides a nexus between new development fees and all future public improvements (e.g., parks, streets, public facilities). A revised nexus study would ensure that new development pays its pro rata share of public improvements; it also allows the City to adjust the list of eligible public projects for development fee financing.
Program & Facility Fees	Review and update the current policy that defines the City's program and facility fees and subsidy levels.
Pension and OPEB Reform	Establish Fiscal Policies that address the reduction of pension and retiree medical unfunded liabilities.
Explore options and impacts for paying off Callippe Preserve Golf Course debt service.	Completion of this project will make the City debt free. There are a variety of options available.
Comprehensive User Fee Study	This will involve evaluating City fees to determine appropriateness of existing amounts. This will primarily involve evaluation of development processing fees (e.g., planning, building, engineering).
Long-term Fiscal Analysis	This involves developing long-term financial planning consistent with revenue and expenditure projections, including cost containment initiatives. This will occur following adoption of the City's Housing Element.
<b>AFFORDABLE HOUSING</b>	
<i>Address affordable housing needs</i>	
Housing Element Implementation (Includes new Housing Element)	Implement or initiate the 20 new programs included in the Housing Element.
City Inclusionary Zoning Ordinance Review	Recent litigation has challenged the validity of the City's Inclusionary Zoning Ordinance and the Housing Element anticipates modifications. This project would prioritize the review of the City's ordinance to coincide with the results of the Lower Income Housing Fee Study currently underway.
Redevelop Kottinger Place	Implement the approved development concept identified in the Kottinger Place and Pleasanton Gardens Predevelopment Analysis Report resulting in a new affordable senior housing development on the current Kottinger Place and Pleasanton Gardens sites.
Update Growth Management Program	To be completed concurrent with Housing Element Update.

## CITY COUNCIL ANNUAL WORK PLAN 2013/14

GOALS	PROJECT DESCRIPTIONS
<b>TRAFFIC</b>	
<i>Implement improved traffic circulation measures</i>	
Development of principles and guidelines for improved traffic circulation	Through public meetings, develop principles and guidelines to allow for the implementation of improved circulation throughout the City. The Traffic Circulation Element will be used as a framework for implementation, including but not limited to, local and regional infrastructure improvements, signal timing, best practices, the bike and pedestrian master plan and other related initiatives.
Pedestrian and Bicycle Safety	Address pedestrian and bicycle safety issues as needed.
State Route 84	Support State and regional efforts to improve State Route 84 including the widening to four lanes between Pigeon Pass and I-680.
Regional Transportation	Actively participate with the Alameda County Congestion Management Agency, the Metropolitan Transportation Commission, and the Tri-Valley Transportation Council to develop and implement regional transportation plans, including State Route 84 widening to four lanes between Pigeon Pass and I-680.
Complete Streets Policy	Develop and implement a complete streets policy that is in conformance with the Complete Streets Act of 2008.
<b>ECONOMIC DEVELOPMENT</b>	
Economic Development Strategic Plan - Implementation and Update	Set benchmarks and measure progress in implementing and updating the City's Economic Development Strategic Plan.
Infrastructure Development Assessment	Convene public and private sector interests to collaboratively address constraints noted in business survey by assessing current infrastructure environment and proposing solutions.
<b>YOUTH PROGRAMS</b>	
<i>Strengthen youth programs, services and activities</i>	
Ptownlife.org	Continue website development: continue contract with professional website development/design firm for technical assistance. Continue to maintain and enhance new features for the website including web team, website marketing and promotions.
Pilot Projects for Youth Master Plan Implementation	Develop a funding mechanism in which the City can pilot projects and services that meet identified needs of the Youth Master Plan.
Parent/Student Forums and Workshops	Provide a variety of parent and student forums and workshops throughout the school year for each of the identified age groups in the Youth Master Plan.
Teen Safety Programs	Continue to work with PUSD, YMPIC, and the Youth Commission, to look at teen alcohol consumption and teen at-risk behavior and make recommendations to City Council as to how to curtail behavior.
<b>PUBLIC SAFETY</b>	
<i>Assure a safe and secure community</i>	
<b>QUALITY OF LIFE</b>	
<i>Protect and enhance Pleasanton's quality of life</i>	
Second Bernal Bridge (crossing Arroyo de la Laguna)/Foothill Road	Project builds a second bridge adjacent to the historic steel bridge. The bridge provides left-turn access into the Windsor development. Also explore interim maintenance improvements.
Acquisition of the Vacant Site City and County of San Francisco Site Adjacent to the City Library and Civic Center Master Plan	Involves acquisition of land adjacent to the Library from City and County of San Francisco (property owner). Conduct preliminary planning studies evaluating options for developing a new library and administration building on both the existing civic center site and other locations, including the Bernal Property. Study will focus on financial implications, customer service needs and impacts to Downtown.
Co-sponsorship Policy	Review and update the current policy that defines the City's co-sponsorship requirements and benefit levels.

## CITY COUNCIL ANNUAL WORK PLAN 2013/14

GOALS	PROJECT DESCRIPTIONS
<b><i>Protect and enhance Pleasanton's quality of life (continued)</i></b>	
Parks & Recreation Master Plan (Includes Implementation)	Develop a comprehensive working "Plan" that would inventory the City's current facilities and programs, and identify what recreational and park facilities and funding mechanisms will be needed by 2020. The last Municipal Facilities Master Plan was completed in 1990.
Dolores Bengston Aquatic Center Renovation	Project includes the replacement of pool deck, separation of filtration and circulation systems, construction of new mechanical room and lighting improvements for all three pools: lap pool, activity pool and diving pool. These improvements are required by Alameda County Health Department as indicated by the Health & Safety Code.
Old Stanley Blvd. Resurfacing	Project involves undergrounding of utilities, landscaping and resurfacing of Old Stanley Blvd.
Facility Use Policy & Procedures	Review and update the current policy to address the City's facility (building) rentals policies and procedures.
Cultural Arts Master Plan	Update the Cultural Arts Master Plan.
Civic Arts Marketing	Increase marketing and communication effectiveness regarding Civic Arts programming throughout the City to increase participation.
Inclusion Policy and Implementation	Policy that outlines how the City provides services to persons with disabilities.
Consider Improvements to the Pioneer Cemetery and include opportunity for privately funded veteran's memorial.	Plans may include irrigation, landscaping, etc. to bring our Pioneer Cemetery as close to Pleasanton park standards as possible. All options should be explored including drought resistant landscaping, public/private partnerships, etc. Since we have hundreds of veterans buried in the cemetery, it would be a perfect place for a veteran's memorial. There are private resources interested in pursuing this.
Valley Avenue Pedestrian Pathway	This project involves relocating the existing pedestrian pathway from the south side of the existing drainage channel to the north side along Valley Avenue between Sunol Boulevard and the Alameda County Transportation Corridor. An eight foot wide asphalt trail will be placed along Valley Avenue with modifications to the existing landscape. The project includes removal of the existing path and installation of fencing along portions of the new trail.
Stoneridge Creek Neighborhood Park (Formerly referred to as Staples Ranch 5-Acre Park)	Construction of a 5 acre neighborhood park located along Stoneridge that includes; vehicular parking, restroom, pedestrian circulation, pedestrian plaza, picnic tables, shade structure, two lighted tennis courts, and a stormwater detention area. The Parks and Recreation Commission approved the Staples Ranch Neighborhood Master Plan design.
Implement Stoneridge Drive	Involves coordination of construction activities related to the Stoneridge Drive (Santa Rita intersection), Stoneridge Drive overlay project and final extension to El Charro.
Iron Horse Trail (permanent alignment)	Construction of Iron Horse Trail, from Santa Rita Road to BART Station – EBRPD has secured grant funding for construction phase. This project will require coordination City staff.
<b><i>Downtown</i></b>	
Pursue Historic Preservation Guidelines	Complete process to implement revised historic preservation guidelines for Downtown.
Encourage Downtown Mixed Use	In the Downtown, encourage mixed-use development which incorporates higher density and affordable residential units consistent with the Downtown Specific Plan, and the historic character of the City.
Lions Wayside and Delucci Park Redevelopment	Design two parks consistent with the Downtown Specific Plan and Downtown Trails Plan. The renovation will compliment the new Firehouse Arts Center.
Downtown Specific Plan Update	Review the Downtown Specific Plan regarding consistency with current policies and commercial/residential uses and consider revisions as appropriate.
Recruiting and Retaining Retail Downtown	Work closely with the City of Pleasanton's Economic Development Department, Economic Vitality Committee and other key stakeholders to develop and encourage more retail Downtown.
Public Parking	Work to increase public parking by working with others toward assessment districts and future City of Pleasanton improvements.

## CITY COUNCIL ANNUAL WORK PLAN 2013/14

GOALS	PROJECT DESCRIPTIONS
<b>ENVIRONMENTAL AWARENESS</b>	
<i>Pursue environmental awareness, health, land use and preservation issues</i>	
Recycled Water Master Plan	Utilize water reclamation methods to the fullest extent feasible, where safe and nonpolluting.
<b>Energy/Water/Air Quality</b>	
Climate Action Plan Implementation	Implementation of near-term supporting actions related to Land Use and Transportation.
Energy Consumption Plan	Develop a comprehensive program to reduce City government energy consumption.
Water Supply and Conservation Management	This project involves completion of City water management and conservation practices.
Water Retailers Association	Encourage water retailers to continue to work with Zone 7 on water conservation and quality issues.
Energy Efficiency/Street Light LED replacement	Replace all City Street lights with LED.
Automated water meter infrastructure upgrade	Upgrade and install automated radio read telemetry transmitters and new water meters.
<b>CITY SERVICES</b>	
<i>Operate an effective and cost-efficient government</i>	
City Public Notifications	The City has maintained a general practice of mailing notices to addresses within 1,000 feet of a proposed new development project. State law generally requires 300 feet. Changes in communications technologies and ongoing issues related to the reliability and cost of hard copy mailed noticing has rendered this process somewhat outdated. As such, it may be advisable to explore a new, more effective approach of notifying residents and businesses that relies less on costly hard copy mailed noticing and more on electronic noticing and other options.
Jointly plan facilities for increased student population	Work with Pleasanton Unified School District and developers to plan facilities for increased student population, following adoption of the City's Housing Element.
Human Services Strategic Plan	Contract for facilitation services for development of a strategic plan, including implementation of services and special project outlined in the Human Services Needs Assessment.
New City Website (Includes Pleasanton Business Website/Section)	Create a Pleasanton business-specific website that serves as an initial point of connection and communication for both prospective and existing companies, with information about the development services process, business support programs, demographic and industry sector data, business news and events, and links to resources as requested in the business survey. (Note: City staff will also concurrently update the City's website to reflect better organization, new look and improved technology).
Work with DSRSD and Zone 7 member agencies to identify streamlining opportunities.	Cooperate with and/or lead a group of members from regional agencies to consolidate operations.
Performance Standards	Coordinate with staff for the identification of organization performance standards that could be monitored based on criteria and frequency as determined by the City Council.
Develop a comprehensive process of state and regional legislation monitoring	Use all resources, such as the League of California Cities and local legislative offices, to monitor state and regional legislative activity impacting local control and/or that has significant impact on City activities, when issues come up as described above. All councilmember's and senior staff should be involved in influencing state legislation.

# **APPENDIX B**

**Budget Preparation Process  
Budget Calendar  
Glossary  
Acronyms  
Accounting System and Fund Structure**



## BUDGET PREPARATION PROCESS

Budget preparation began this year in February with the midyear budget review of the current 2012/13FY operating budget. At the same time departments were reviewing their current year financial status, the Council was developing its priorities for the two years ending June 30, 2015. The City Council Work Plan is included in Appendix A.

The departments were asked to complete their Two Year Budgets, keeping in mind the Council's priorities and, based on the revenue projections made by the Finance Director (as outlined in Appendix D), total projected resources. The departments provided line item details of their recommended expenditure plans, which are designed to meet the Council's goals and to provide the proposed service levels.

The City Manager and the Executive Team reviewed the departments' budget requests. The budget recommended herein is the result of these requests, projections, and reviews.

**Two Year Budget Calendar  
For fiscal years 2013/14 and 2014/15**

Week Of	Event	Responsibility
Complete	<ul style="list-style-type: none"> <li>Finance Finalize Replacement Plan for 2013/14FY and 2014/15FY Budget and incorporate approved plan in Questica TeamBudget.</li> </ul>	Finance
03/12/13	<ul style="list-style-type: none"> <li>Finance to distribute 2013/14FY and 2014/15FY Two Year Budget instructions to Department Heads (to be returned by 3/29).</li> <li>Finance to provide Development related revenue fee projections to CDD.</li> </ul>	Finance
3/29/13	<ul style="list-style-type: none"> <li>Departments promote 2013/14FY and 2014/15FY Operating Budget requests to Finance.</li> <li>LPGD Submit 2013/14FY and 2014/15FY Operating Budget requests to Finance.</li> </ul>	Finance & Departments
3/29/13 – 4/08/13	<ul style="list-style-type: none"> <li>Finance process department 2013/14FY and 2014/15FY budget requests.</li> </ul>	Finance
4/15/13	<ul style="list-style-type: none"> <li>City Manager meets with Departments to review departments Two Year budget requests and make final decisions.</li> </ul>	City Manager & Departments
5/3/13	<ul style="list-style-type: none"> <li>Finance prepares the Two Year Operating Budget (due to Central Services 5/03/13).</li> </ul>	Finance
5/17/13	<ul style="list-style-type: none"> <li>Two Year Operating Budget to Central Services</li> </ul>	Finance
5/24/13	<ul style="list-style-type: none"> <li>Budget Distribution</li> <li>Post Budget document to website and hand deliver copies to Council members.</li> </ul>	Finance
6/04/13	<ul style="list-style-type: none"> <li>Budget Workshop with City Council</li> </ul>	All Parties
6/18/13	<ul style="list-style-type: none"> <li>City Council adoption of 2013/14 to 2014/15FY Two Year Operating Budget.</li> </ul>	City Council

# GLOSSARY

<b>Allocation</b>	❖ A component of an appropriation earmarking expenditures for a specific purpose and/or level of organization.
<b>Allotment</b>	❖ That portion of an appropriation which may be encumbered or spent during a specified period. Grants are frequently made on an allotment basis with a time expiration.
<b>Appropriation</b>	❖ The legal authorization granted by the City Council to make expenditures and to incur obligations for specific purposes. An appropriation usually is limited in amount and time it may be expended.
<b>Assessed Valuation</b>	❖ The value placed upon real estate or other property by the County Assessor as a basis for levying taxes.
<b>Budget</b>	❖ Proposed plan of expenditures and revenue over a given period of time.
<b>Capital Improvements Budget</b>	❖ A plan for capital expenditures (acquisition or construction of major capital facilities) to be incurred each year over a fixed period of years to meet needs arising from the long-term program. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the resources estimated to be available to finance the projected expenditures.
<b>Certificates of Participation</b>	❖ A type of security entitling its purchaser to participate in the proceeds from future lease payments made by the City in exchange for their purchasing the certificate. The proceeds from the sale of the certificates provides the City with the capital needed to pay for the City projects.
<b>Connection Fees</b>	❖ Fees charged to developers to connect their project to City water and sewer, Dublin/San Ramon Services District (DSRSD), or Zone 7 water facilities.
<b>Department</b>	❖ Basic organizational unit of the City which is functionally unique in its delivery of services. Its components are hierarchically arranged as follows:  A) Department (e.g., Department of Operations Services) 1) Division (e.g., Street Division) (a) Program (e.g., Street Maintenance)
<b>Disbursement</b>	❖ Funds actually expended.
<b>Division</b>	❖ Organizational component of a department. May be further subdivided into programs.

<b>Encumbered Funds</b>	❖ Funds not yet expended, but which are obligated or “set-aside” in anticipation of expenditure. These funds cease to be an encumbrance when paid, and become a disbursement.
<b>Enterprise Funds</b>	❖ Accounts for municipal services including sewer, water and golf that are fee or rate based operations not supported by the general taxes of the city.
<b>Fiscal Year</b>	❖ Twelve month period beginning with July 1, and ending with June 30 of the fiscal year designated (e.g., FY 2011 ends on June 30, 2011).
<b>Fund</b>	❖ A fiscal and accounting tool with a self-balancing set of accounts to record revenue and expenditures. Examples: General Fund, Water Fund, and Sewer Fund.
<b>General Fund</b>	❖ Accounts for normal municipal services including Police, Fire, Parks, Streets, Library, etc.
<b>Grants</b>	❖ Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity or facility.
<b>Impact Fees</b>	❖ Fees charged to developers to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development (e.g., parks).
<b>Interfund Revenues/ Expenditures</b>	❖ Reimbursements or payments for services between different Funds. Previously, some of these transactions were recorded as a Transfer In from other Funds or Transfer Out from other Funds.
<b>Internal Service Funds</b>	❖ A fund used to account for the financing of goods or services provided by one department or agency to other departments of the City, on a cost-reimbursement basis (e.g., vehicle replacement fund).
<b>Maintenance</b>	❖ The act of keeping capital assets in a state of good repair. It includes preventative maintenance; normal periodic repairs; replacement of parts, structural components and so forth and other activities needed to maintain the asset so that it continues to provide normal services and achieves its optimum life.
<b>Operating Budget</b>	❖ Authorized expenditures for ongoing municipal <u>services</u> (e.g., police protection, street maintenance, records storage, etc.) vs. capital expenditures which represent construction or improvements to physical facilities.
<b>Operating Transfers</b>	❖ Council-authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.
<b>Overhead</b>	❖ Those elements of cost necessary in the production of goods or services, such as rent, heat, light, supplies, management and supervision.

<b>Program</b>	❖ A group of interdependent closely related services or activities, contributing to a common “objective.”
<b>Reimbursable Expenditure</b>	❖ An expenditure that is made for or on behalf of another government, fund or department or for a private individual, firm or corporation that will subsequently be recovered in cash or its equivalent.
<b>Replacement Accrual</b>	❖ Revenue originating from user charges to City departments or Water and Sewer customers to meet the replacement requirements for equipment, facilities, vehicles, wells, pump stations, etc.
<b>Revenues</b>	❖ Funds received from various sources and treated as income to the City which is used to finance expenditures.
<b>Self-Insurance</b>	❖ A term often used to describe the retention of liabilities, arising out of the ownership of property or from some other cause, instead of transferring that risk to an independent third party through the purchase of an insurance policy. The City currently provides self-insurance to cover various deductible amounts required under various insurance policies.
<b>Sewer and Water Replacement and Improvement Projects</b>	❖ Projects which replace existing facilities or equipment and provide for major maintenance repairs.
<b>Special Revenue Funds</b>	❖ Funds used to account for the proceeds of special revenue sources that are legally restricted to expenditures for specified purposes.
<b>Trust Funds</b>	❖ Funds used to account for assets held by the City in trustee capacity for individuals, private organizations, other governments and/or other funds.
<b>Water and Sewer Expansion Projects</b>	❖ Projects which are required to meet new demands or which significantly enhance existing services.

## ACRONYMS

ABAG	Association of Bay Area Governments	HELP	Housing Enabled by Local Partnerships
AC	Air Conditioning or Alternating Current	HOME	Housing Opportunities Made Easy
ACE	Altamont Commuter Express	HR	Human Resources
ACTIA	Alameda County Transportation Improvement Authority	HUD	Housing and Urban Development
ACWMA	Alameda County Waste Management Authority	ICLEI	International Council for Local Environmental Initiatives
AD	Assessment District	IRS	Internal Revenue Service
ADA	Americans with Disabilities Act	IS	Information Services
AED	Automated External Defibrillator	IT	Information Technology
AMI	Area Median Income	JPA	Joint Powers Agreement or Authority
ATV	All Terrain Vehicle	LAFCO	Local Agency Formation Commission
BACS	Bay Area Community Services	LAVWMA	Livermore Amador Valley Water Management Agency
BART	Bay Area Rapid Transit	LEED	Leadership in Energy & Environmental Design
BMR	Below Market Rate	LFPD	Livermore-Pleasanton Fire Department
BMX	Bicycle Motocross	MOU	Memorandum of Understanding
CAD	Computer Aided Dispatch	MTC	Metropolitan Transportation Commission
CAFR	Comprehensive Annual Financial Report	NPDES	National Pollutant Discharge Elimination System
CALTRANS	California Department of Transportation	NPID	North Pleasanton Improvement District
CAPE	Community Association for Preschool Education	O&M	Operations and Maintenance
CDBG	Community Development Block Grant	OPEB	Other Post Employment Benefits
CDIAC	California Debt and Investment Advisory Commission	OSC	Operations Service Center
CERT	Citizens Emergency Preparedness Training	PDA	Pleasanton Downtown Association
CIP	Capital Improvement Program	PERS	Public Employees Retirement System
COP	Certificate of Participation	PG&E	Pacific Gas and Electric
COPPS	Community Oriented Policing & Problem Solving	PVC	Pleasanton Municipal Code
CoVWR	Committee of Valley Water Retailers	POST	Police Officer Standards & Training
CPAT	Candidate Physical Abilities Test	PTCWD	Pleasanton Township County Water District
CPR	Cardiopulmonary Resuscitation	PUD	Planned Unit Development
CPUC	California Public Utilities Commission	PUSD	Pleasanton Unified School District
CRIL	Community Resources for Independent Living	RADD	Recreational Activities for Developmentally Disabled
CSO	Community Service Officer	RFP	Request For Proposal
DARE	Drug Abuse Resistance Education	RMS	Records Management System
DSRSD	Dublin San Ramon Services District	SCADA	Supervisory Control And Data Acquisition
DTA	Downtown Association	SMMP	Stream Management Master Plan
DUI	Driving Under the Influence	SROVT	Solid, Realistic, Ongoing, Verifiable Training
EBMUD	East Bay Municipal Utility District	SSI	Supplemental Security Income
EBRPD	East Bay Regional Parks District	TANF	Temporary Aid to Needy Families
ECHO	Eden Council for Hope and Opportunity	TOT	Transient Occupancy Tax
EIR	Environmental Impact Report	TSM	Transportation Systems Management
EMS	Emergency Medical Services	TVCVB	Tri-Valley Convention and Visitors Bureau
EOC	Emergency Operations Center	TVHOC	Tri-Valley Housing Opportunity Center
ERAF	Educational Revenue Augmentation Fund	TVTC	Tri-Valley Transportation Council
ESL	English as a Second Language	TVWRG	Tri-Valley Water Retailers Group
EVC	Economic Vitality Committee	UST	Underground Storage Tanks
FEMA	Federal Emergency Response Agency	VFD	Variable Frequency Drives
GASB	Governmental Accounting Standards Board	VFW	Veterans of Foreign Wars
GHAD	Geologic Hazard Abatement District	VIPS	Volunteers in Police Services
GIS	Geographic Information Systems	VLf	Vehicle License Fees
HBPOA	Hacienda Business Park Owners Association	VOP	Veterans Organizations of Pleasanton
HCD	Housing and Community Development	YMPIC	Youth Master Plan Implementation Committee

## ACCOUNTING SYSTEM and FUNDS

There are many separate funds into which all City revenues are placed and from which all expenses are paid. A fund is an accounting entity with a complete set of self-balancing accounting records. Each fund has been established because of some restriction on the use of resources received by that fund. The fund types that comprise the operating budget are described below:

**General Fund** - Accounts for general purpose revenues, e.g. sales taxes, property taxes, building permits and records the transactions of general government services, e.g. police, fire, maintenance of streets and parks, library and recreation.

**Enterprise Funds** - Used to account for the City's ongoing activities which are operated similarly to a business in the private sector. The City has included in the operating budget the operations and maintenance portions of the Water Fund, the Sewer Fund, the Storm Drain Fund, the Golf Fund, the Cemetery Fund, the Transit Fund, and the Electric Vehicle Charging Station Fund.

**Internal Service Funds** - Used to account for the financing of goods or services provided by one City department to other City departments on a cost-reimbursement basis. The City has internal service funds for Employee and Retiree Benefits, Vehicle, Equipment and Computer Replacement, Facilities Renovation, Street Light Replacement, Traffic Signal Replacement, Public Art Acquisition and Maintenance, Insurance, and Park and Median Renovation.

**Special Revenue Funds** - Used to account for specific revenue sources that are restricted by law to expenditures for specific purposes. In the operating budget, these include DARE, Asset Forfeiture, Recycling Funds (Measure D, Import Mitigation, Beverage Container Recycling, RPPP Recycled Products), Lower Income Housing, Downtown Parking, Landscape and Lighting Districts, Geologic Hazard Districts, HOME Program, Law Enforcement Services Grant, Used Oil Grant, HBPOA Maintenance District, Urban Forestry, Community Development Block Grant, Miscellaneous Donations, Community Services Donations, Library Donations, Youth Master Plan, Another H.A.P.P.Y. Public Art Donations, Downtown Economic Development Loan and Abandoned Vehicles.

**Trust Funds** - Used to account for assets held by the City in a trustee capacity. The City has a trust fund for the Pleasanton Township County Water District #3 (PTCWD #3).

**Debt Service Funds** - Used to account for the costs of paying the principal and interest for the 2004 Certificates of Participation.

The City's accounting system operates on a modified accrual basis for the General Fund, the Debt Service Fund and the Special Revenue Funds. In these funds, revenues are recorded when they are received or when they are both measurable and available to finance the expenditures of the current period. Expenditures are recorded when liabilities are incurred. The City uses the accrual method of accounting for the Enterprise Funds and the Internal

Service Funds where revenues and expenses are recorded when earned and incurred, respectively. For budgeting purposes, the City uses a Working Capital basis. This means that the focus is on changes in current spendable resources. The budgeted funds are adopted on a basis consistent with generally accepted accounting principles in the United States.

# **APPENDIX C**

## **FINANCIAL POLICIES**

**General Financial Policies**  
**Water Enterprise Financial Policy**  
**Sewer Enterprise Financial Policy**  
**Fee Policy**  
**Investment Policy and Guidelines**



# GENERAL FINANCIAL POLICIES

The following Financial Policies are established to see that the City's finances are managed in a manner which will (1) continue to provide for the delivery of quality services, (2) maintain an enhance service delivery as the community grows in accordance with the General Plan, (3) guarantee a balanced budget annually assuring that the City is always living within our means, and (4) establish reserves necessary to meet known and unknown future obligations. To achieve these goals the following Financial Policies are presented which include General Policies, Revenue Policies, cost of Service Policies, Reserve Policies, Expenditure and Budgeting Policies, Debt Policies, and Capital Improvement Policies.

## A. GENERAL POLICIES

- The City will manage its financial assets in a sound and prudent manner.
- The City will maintain sound financial practices in accordance with State law, and direct its financial resources toward meeting the City's long-term goals.
- The City will maintain and further develop programs to assure its long-term ability to pay all the costs necessary to provide the level and quality of service required by its citizens.
- The City will maintain accounting systems in conformance with generally accepted accounting principles.
- The City will establish and maintain investment policies in accordance with State laws that stress safety and liquidity over yield.

## B. REVENUE POLICIES

- The City will strive to maintain a diversified and stable revenue base that is not overly dependent on any land use, major taxpayer, revenue type, restricted revenue, inelastic revenue, or external revenue.
- The City will aggressively pursue revenue collection and auditing to assure that moneys due the City are accurately received in a timely manner.
- The City will seek Federal and State grants and reimbursements for mandated costs whenever possible.
- The City will investigate potential new revenue sources, particularly those which will not add to the tax burden of residents or local businesses.
- The City will work proactively with the League of California Cities and local communities to monitor legislation that may impact the City financially.
- The City will avoid targeting revenues for specific purposes whenever possible.
- The City will review user fees and charges and attempt to set them as close as possible to the cost of providing services, except as provided by the City's Fee Policy or specific direction.

- The City will impose user fees when appropriate.
- The City will adopt a user fee policy, which establishes desired levels of cost recovery and determines the minimum frequency of user fee reviews.
- The fees and charges will be set at a level that fully supports the total direct and indirect cost of the activity, including administrative overhead and depreciation, and in accordance with the City's Fee Policy.
- The City will prepare periodic financial reports of actual revenue received, for review by the City Council, to provide information on the status of the City's financial condition.
- The City will maintain and further develop methods to track major revenue sources and evaluate financial trends.
- The City will establish methods to maximize the accuracy of revenue forecasts.

*C. COST OF SERVICES POLICIES*

- The City will recover the costs of new facilities and infrastructure necessitated by development, consistent with State law.
- The City will consider requiring large developments to prepare a fiscal analysis, which measures direct and indirect costs and benefits to the City.

*D. RESERVE POLICIES*

- The City will establish, dedicate and maintain reserves annually to meet known and estimated future obligations.
- The City will establish Specific Reserve Accounts which include but are not limited to designated reserves for the following:
  - Reserve for Economic Uncertainties equal to 10% of General Fund Revenues.
  - Totally funded workers compensation
  - Liability insurance
  - Estimated cost of retirees medical payments
  - Depreciation and replacement of vehicles and major equipment
  - Major maintenance and renovations of buildings, parks, and landscape maintenance
- The City will establish reserves for replacement of facilities and infrastructure.
- The City will establish reserves for cash flow purposes.

## *EXPENDITURE AND BUDGETING POLICIES*

- The operating budget will be prepared to fund current year expenditures with current year revenue. However, surplus fund balances may be used to increase reserves, fund Capital Improvement Projects, or be carried forward to fund future years' operating budgets when necessary to stabilize services and fund capital outlay.
- The City will deliver service in the most effective manner, including utilizing the services of volunteers in areas where it is economically viable.
- The budget will state the objectives of the operating programs, and identify the service and resources being provided to accomplish the specified objectives.
- The budget will fully account for and apportion all costs, fees, and General Fund transfers associated with the Enterprise Funds.
- Department expenditures are limited to:
  - Budgeted expenditures approved by the City Council as appropriated by major category:
    - Employee Services; Transportation and Training
    - Repairs and Maintenance, Materials, Supplies and Services; and Capital Outlay.
  - All budget transfers require the approval of the City Manager or designee except those affecting personnel and capital outlay, which must be approved by the City Manager.
  - Budget transfers required to hire additional permanent personnel require the City Council's approval.
- The City will fully fund accrued unused vacation annually.
- The City will periodically update replacement and maintenance financing plans, and incorporate them into the Budget.

## *E. DEBT POLICIES*

- The City will limit the use of debt so as not to place a burden on the fiscal resources of the City and its taxpayers.
- The City will limit long-term borrowing to capital improvements or projects that cannot be financed from current revenues.
- When capital projects are financed, the City will amortize the debt within a period not to exceed the expected useful life of the project.
- The City will attempt to limit the debt ratio (debt guaranteed by the General Fund) to 10%. The debt ratio is calculated by the relationship between the debt and the General Fund revenue.

- Whenever possible, the City will investigate the use of special assessment, revenue or other self-supporting bonds to limit the General Fund obligation for debt service payments.
- The City will not use long-term debt for current operations.
- The City will not use short-term borrowing to support routine operations, provided however, that it may be used to meet temporary cash flow needs.
- The City will maintain strong communications with bond rating agencies about the City's financial condition and will follow a policy of full disclosure on financial reports and bond prospectus.
- The City will strive to maintain or improve the City's bond rating.
- The City will utilize inter-fund loans when possible to reduce the cost of financing capital improvements.

*F. CAPITAL IMPROVEMENT POLICIES*

- The City will construct all capital improvements in accordance with an adopted capital improvement program.
- The City will develop a five-year plan for capital improvements to be updated at least bi-annually. Future capital expenditures will be projected annually for a five-year period based on changes in the community population, real estate development or replacement of the infrastructure.
- The City will coordinate preparation of the Capital Improvement Budget with preparation of the Operating Budget. Future operating costs associated with new capital improvements will be projected and included in Operating Budget forecasts.
- The City will identify the estimated costs and potential funding sources for each proposed capital project before it is submitted to Council for approval.
- The City will attempt to determine the least costly financing method for all new projects.
- The estimated cost of Capital replacement for enterprise funds such as water and sewer will be updated at least every two years to ensure that rates and charges are covering the full cost of operating these programs.

# ***WATER ENTERPRISE FINANCIAL POLICY***

(Adopted by Resolution No. 91-30)

The City of Pleasanton recognizes the importance of sound financial management of its water system utility. Its goals include the operation of the utility on an enterprise basis, with the maintenance of adequate reserves, and with financial provisions for funding future replacement and expansion of the system.

The purpose of this policy is to set forth guidelines to achieve these goals.

**SCOPE** - This policy applies to all Water Utility funds.

**POLICY** - The City shall operate the Water Utility on an enterprise basis, whereby the costs of service are borne entirely by the users.

The City shall maintain adequate reserves in the Water Maintenance and Operations (M&O) Fund to meet cash flow requirements and contingencies.

The City shall perform a water rate study at least bi-annually which determines water rates based on a cost of service analysis. Additionally, an annual cursory review shall be performed.

The water rate structure shall be designed to provide a balance between revenue stability and water conservation.

Water rates shall be set at a level to meet debt service requirements and to provide adequate annual capital replacement accruals.

The City shall establish and maintain a separate Water Expansion Fund and a Water Capital Replacement Fund.

The Water Expansion Fund shall be funded primarily by connection fees, and will provide for future expansion of the water system.

The City shall perform a water connection fee review at least bi-annually to ensure that future water customers contribute fairly and equitably towards expansion projects necessary to serve their needs. Reviews may be necessary within a shorter duration due to changing conditions or facility needs.

The Water Capital Replacement Fund shall be funded primarily by replacement accruals charged to existing users through the water rate structure.

To construct replacement and expansion facilities, the City may utilize other financing alternatives such as debt financing, and seek other funding sources such as development exactions. In addition to the specific financial policies stated above, the Water enterprise funds are subject to the "Financial Policies of the City of Pleasanton" which were adopted by Resolution No. 90-131.

# ***SEWER ENTERPRISE FINANCIAL POLICY***

(Adopted by Resolution No. 91-28)

The City of Pleasanton recognizes the importance of sound financial management of its sewer system utility. Its goals include the operation of the utility on an enterprise basis, with the maintenance of adequate reserves, and with financial provisions for funding future replacement and expansion of the system.

The purpose of this policy is to set forth guidelines to achieve these goals.

**SCOPE** - This policy applies to all Sewer Utility funds.

**POLICY** - The City shall operate the Sewer Utility on an enterprise basis, whereby the costs of service are borne entirely by the users.

The City shall maintain adequate reserves in the Sewer Maintenance and Operations (M&O) Fund to meet cash flow requirements and contingencies.

The City shall perform a sewer rate study at least bi-annually which determines sewer rates based on a cost of service analysis.

Sewer rates shall be set at a level to meet debt service requirements and to provide adequate annual capital replacement accruals.

The City shall establish and maintain a separate Sewer Capital Improvement Fund and a Sewer Capital Replacement Fund.

The Sewer Capital Improvement Fund shall be funded primarily by connection fees, and will provide for future expansion of the sewer utility.

The Sewer Capital Replacement Fund shall be funded primarily by replacement accruals charged to existing users through the sewer rate structure.

To construct replacement and expansion facilities, the City may utilize other financing alternatives such as debt financing, and seek other funding sources such as development exactions.

In addition to the specific financial policies stated above, the Sewer enterprise funds are subject to the "Financial Policies of the City of Pleasanton" which were adopted by Resolution No. 90-131.

# FEE POLICY

(Adopted by Resolution No. 92-99)

The Fee Policy is established to assist all departments in determining how any specific fee should be established, to help assure equitable treatment of all citizens and to structure the maintenance of fees at a current cost level.

Furthermore, the Fee Policy establishes categories of services for which the City desires to collect such fees and upon which the level of cost recovery is determined.

## A. GENERAL POLICY

It is the general policy of the City of Pleasanton to recover its costs of service from the individuals and/or groups served to the extent that individual members of the public are benefiting from specific City facilities or personnel in a way different from that enjoyed by all citizens. To the extent that the City organizes some of its activities into enterprise funds, such activities should recover all of their costs even if they benefit essentially all of the citizens.

## B. CATEGORIES OF SERVICE

From a policy standpoint, the Council expects City services to be placed in one of six categories before a fee is established or considered for any specific service:

### 1. Development which impacts municipal infrastructure costs.

When additional housing or commercial units are being built, it is the City's policy to charge them for the costs of the additional roadways, road widening(s), traffic control devices, water/sewer lines or processing capacity, and other related capital costs the City must spend to support the new development and the impacts it creates. The policy of the City Council is that these fees will include all cost expended or expected to be expended by the City in creating or performing these support activities, either in cash or in such in-kind as may be approved by the City Manager, as provided by State legislation.

### 2. Fees or charges designed to discourage improper behavior.

This would include traffic fines, parking enforcement, vandalism repair, theft or willful destruction of City property, building code infractions, etc. There is no need for these charges to be constrained by the cost of the enforcement activity. While they should at least meet this cost, they will generally be expected to be more than the cost of enforcement to discourage repeat offenses.

3. Services designed to control activities which could be harmful to others.

This includes fire inspection fees, many types of police permits, building inspections, etc. In these cases, the individual has probably done nothing wrong, but is engaged in an activity which could be harmful to others if conducted incorrectly. These fees should be set at full cost recovery. Full cost recovery includes direct labor costs (salary and benefits), allocated cost of supervision, pro-rata departmental management costs, City-wide overhead allocation, and physical facility or equipment hourly costs. This does not include criminal activities for which there are other penalties.

4. Services clearly required by the payee which the City would not otherwise be required to perform.

These include most of category 3 above as well as most Planning, Engineering, and Building department activities which are focused on a single transaction or incident. Not included in this category are Police activities with criminal penalties. This would include copying costs when the nature of the transaction fits this description. All accidents resulting in harm to City property would fall into this category.

5. Services which are supportive of general City service policies, but require out-of-pocket expenses by the City for the benefit of the participating individuals.

Many recreation activities would fall into this category. It is the general policy of the City for these activities to pay for their out-of-pocket costs, including any City overtime involved, but not to be charged for the otherwise allocable overhead costs, indirect supervision time, or a pro-rata share of the facility being used. If the activities being offered preclude (or collectively preclude) the facility being available for general purpose use (such as swim classes vs. general "open pool" hours), a pro-rata share of facility costs may be assigned with consent of the Council. This category would also include copying costs in support of such programs.

6. Normal City services supporting all inhabitants.

The City performs a host of functions, from street maintenance to fire fighting to law enforcement as part of its services to all persons and property within the City limits. These general services are funded through a variety of taxing mechanisms and should not be funded by a fee for service. The key test for this type of service is that it is applied to all persons and property equally, not to a restricted subset of the population. Programs which are specifically tax or grant funded for a specific subset of the population (such as senior citizens) are also included in this category.

Exhibit I summarizes these categories and the fee rules associated with each.

**EXHIBIT I**

<b>CATEGORY</b>	<b>COSTING METHODOLOGY</b>	<b>EXAMPLES OF FEES IN CATEGORY</b>
A. Impact Fees	Based on capital costs of City infrastructure impacted by proposed development. Developed within AB1600 guidelines from State.	Residential construction fee Capital improvement fee Sewer connection fee Water connection fee Growth management fee "Affordable Housing" fee
B. Improper Behavior	Full City costs plus penalty amount where appropriate.	Traffic fines or parking enforcement Theft, willful destruction of property Vandalism
C. Control of Potentially Harmful Activities	Full cost recovery.	Fire Inspection Fees Pawn Shop Permits Building Inspection Fees
D. Services to/for an individual or group and enterprise fund activities	Full cost recovery.	Planning or Engineering work associated with processing of a subdivision map, building permits, or public R/W Company's exclusive rental of facility Water/Sewer monthly charges non-willful harm to City property
E. Service Supporting General City Policy	Out-of-pocket cost recovery.	Recreation Fee (unless facilities therefore not available to general public) Safety Training (CPR, fire prevention)
F. Normal City Services	No charge.	Street Maintenance, Park Maintenance, law enforcement, fire response, etc.

In addition to and overriding the above categories are enterprise fund activities. These are typically similar to category D above, in that the City would recover all of its costs and overhead. However, with enterprise funds including Water and Sewer, the capital costs required to support the activity are typically significant, and it is the City's policy to recover their costs directly from the users of the enterprise fund services. This includes depreciation or other method of provision for capital facility replacement. No other City services would normally include provision for replacement of capital facilities.

### C. MAINTENANCE OF FEE LEVEL

The Policy of the City is to maintain fees at a level consistent with the costs associated with each service. To accomplish this, the City will:

1. Annual departmental submission of recommended fees.

Each department is directed every November to review its costs associated with each existing fee for service and to determine whether it has added any services during the year, or is contemplating adding any services in the upcoming fiscal year for which a fee should be charged. It should then report to the Finance Director by December 31 of each year as to the changing costs of providing services and/or the proposed new fees and the basis for each. It is not necessary for the department to report to the Finance Director on fees for which the only changes are basic inflationary changes. This directive is not intended to preclude departments bringing forth recommended adjustments at other times if State law or other circumstances make mid-year changes appropriate.

2. Finance Director annual report to Manager/Council.

The Finance Director shall review the proposed fee changes and/or additions or deletions suggested by each department and report to the Manager and Council as part of the annual budget cycle on proposed changes. At this time, the Finance Director shall propose across the board adjustments to fees for City salary increases and other inflationary impacts.

3. Periodic review of overhead cost allocations.

Every five years the Finance Director shall analyze or cause to be analyzed the overhead and departmental management costs allocated to each fee.

4. Annual master fee schedule adjustment.

To facilitate annual adjustment, the City shall annually adopt a new master fee schedule. The City Attorney shall propose any new fee ordinances in a manner consistent with this intent, and revise any ordinances existing requiring such adjustment so that the amount of the fees can be changed with a single new resolution each year.

### D. DAMAGE REIMBURSEMENT

1. Overall basis for charges.

The City will charge the person who has damaged, destroyed, or taken City property for the cost to the City to process the incident and to replace that item or items with a comparable new item which conforms to current City policies for the purpose the item

serves, or to repair the item to a state comparable to its state at the time of the incident. Where the item damaged, destroyed, etc. was a vehicle, the City charges will not exceed the cost to replace the vehicle with a comparable vehicle of similar capabilities and use, plus its processing costs. All costs incurred by the City shall be included in the time and materials charged to the perpetrator, including time to determine the nature and extent of the problem, time to determine the most effective way to restore the previous situation, time to handle the parties involved, court costs and time if needed, staff report preparation time, and the reasonable costs allocated to these direct expenses to cover their pro-rata share of direct supervision, management, support facilities, equipment used in the repair, the general City overhead.

2. Costs of items acquired or installed to replace damaged property.

The actual hydrant, lamp post, sign or signpost, or other item acquired or installed should be charged to the claim. This cost should be determined by the actual out-of-pocket cost if purchased for this specific repair or the replacement cost value if taken out of storage. If the replacement is an upgrade from the item which was damaged, the charge should only be for the cost of the comparable item with two exceptions. First, if the only readily available item (or in an emergency, the only immediately available item) differs from the replace item, the City will charge the full cost. (Example -- they no longer make the old type, or the old type is not available on nights and weekends and we could not wait.) Second, if a wooden signpost was damaged, but the City standard for a signpost is now to use a metal signpost (or a larger wooden signpost), the City will charge for replacement at the current standard.

3. Staff labor time.

The City expends time handling the damage or theft. All of that time should be charged to the offending party at the fully burdened hourly rate of those staff members who deal with the problem(s). The types of time which might be incurred include:

a. Investigative Time

This is time required to determine who is responsible for the damage or theft. This could be incurred by a police officer, a member of the staff who observes the incident, or a staff member asking questions to find out what happened.

b. Solution Definition Time

This is time spent deciding the best thing to do to resolve the problem. It might include time spent taking a vehicle to three repair shops to get bids, time spent determining whether to sand-blast or paint over graffiti, etc.

c. Preparation Time

This is the time spent acquiring the materials needed to effect the repair or replacement. It could involve determining the specifications for the item, procurement time (including centralized purchasing if applicable), or adjustment of equipment centrally so that it can be used to effect the repair/replacement.

d. Repair/Replacement/Installation Time

This is the time actually spent replacing the item or repairing it. This included the travel time involved.

e. Participant Interaction Time

This is the time spent handling the parties involved in the incident.

f. Accounting/Billing/Office Time

This is the time spent determining the charges and preparing a bill. It would include Finance Department time.

g. Enforcement Time

This is the time spent in court, including officer testimony, City Attorney time, and Finance staff's small claims court appearance. These charges would be tracked for claiming in court if the incident goes to court.

4. Staff labor rates.

Each department involved in the claim should have a labor rate for the time it spends. The labor rate consists of the following items:

The direct annual salary of the individuals divided by their anticipated annual work hours ("hourly direct salary"). This can also be the average for a group of similar workers who might work on a claim -- i.e., a department-wide clerical rate or a division-wide electrician rate. Either of these approaches is equally valid.

The costs of the fringe benefits of the individual staff member divided by the anticipated number of hours to be worked that year. If you used a group rate above, you must use a group rate for this. If you used an individual rate above, it is permissible to use either an individual or group rate for fringe benefits. ("Direct Hourly Fringes") If the time spent was overtime, these costs should not be added.

Most City staff have a supervisor whose job is to manage and direct their time, provide technical or professional expertise and advice, etc. This person would typically manage

several people, and might also be a producer of products. (Example -- a supervising accountant might spend half of his or her time supervising a function and half time performing advanced level accounting work.) The percentage of the supervisor's time which is management and supervision oriented should be divided by the number of personnel supervised, and the result would be a direct overhead to the staff person. For example, if that supervising accountant managed four junior accountants, one eighth of his or her salary (50%/4 personnel) and fringes should be allocated as "Direct Supervision" costs.

In addition to the above, the general management of the department should be added to the rate. This consists of the department head, his/her secretary, and the general expenses of the department. These costs are then divided by the direct salary costs of the rest of the department to determine the percentage which departmental overhead is of the direct departmental costs.

Citywide overhead (determined by this study to be approximately 33.89%) would be added to the result from the above step.

Reviewing all of the above, the formula for determining the hourly rate would be as follows:

Rate = (hourly direct labor salary + direct fringe rate) x (1+supervision overhead %) x (1+ departmental overhead %) x 1.3389 (Citywide overhead factor)

If a rate for supervision or departmental overhead is not readily available, 15% and 5% will be used respectively. The actual rate, when calculated, will likely be higher than these, however.

##### 5. Equipment used.

In addition to labor and materials used to repair/replace the damaged item, some operations require the use of City equipment. This includes passenger vehicles, police cruisers, and heavy equipment. The Support Services Division will provide an estimate of the appropriate hourly rate for passenger vehicles or Police cruisers. A heavy equipment rate can be developed by taking the original cost of the unit and dividing it by the anticipated number of hours of use it will get in its life. For example, if a "cherry-picker" gets used 3 days each week for 8 hours a day and is expected to last 8 years, the procurement cost would be divided by 9,984 (23 hours per week x 52 weeks per year x 8 years). For example, if the units cost \$50,000 to procure, paint, decal, etc., the rate would be about \$5/hour. In addition to this, the appropriate hourly share of the annual maintenance, gas, oil, etc., must be added. An easier and equally acceptable approach for many types of equipment is to use 85% of the cost of renting the unit on a commercial basis. The 85% factor is used to eliminate the profit aspect of such a rate. (This approach should only be used if the City does not have similar equipment in another department.)

6. Materials, supplies, and out-of-pocket expenses.

These expenses will be included in the charges. In the case of water losses from a hydrant, an estimate will be made based on pressure, size of opening, and estimated duration of the unchecked flow.

**E. PARK AND COMMUNITY SERVICES**

The City Council authorizes staff to adjust fees and charges for services and facilities for up to twenty percent of the approved fees and charges without resubmitting the adjustment to the City Council.

The City Council authorizes staff to adjust to provide new programs/classes at a fee based on the cost of service or established guidelines, and that fees for such programs or classes be submitted to the Council for approval within a one-year period from initiation of the class or program.

The City Council authorizes the Recreation Supervisors or Director of Park and Community Services to continue to enter into contractual agreements for program services, in forms as approved by the City Attorney.

The cost of fee classes is set to attempt to return the full cost of the instructor(s) and materials plus an additional thirty percent for program supervision and office support.

# INVESTMENT POLICY AND GUIDELINES

Adopted April 16, 2013  
(For 2013/14 FY)

## POLICY

It is the policy of the City of Pleasanton to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds.

## SCOPE

This investment policy applies to all financial assets of the City. These funds are accounted for in the City's Comprehensive Annual Financial Report and include:

- General Fund
- Enterprise Funds
- Internal Service Funds
- Capital Projects Funds
- Special Revenue Funds
- Private-Purpose Trust Funds
- Agency Funds
- Debt Service Funds

## PRUDENCE

Investments shall be made with judgment and care – under circumstances then prevailing – in which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived (i.e. the “prudent person” standard as defined by Civil Code #2261).

Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

## OBJECTIVE

The primary objectives, in priority order, of the City's investment action shall be:

- a. Safety: Safety of principal is the foremost objective of the investment program. Investments of the City shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is

required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

- b. Liquidity: The City's investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements which might be reasonably anticipated.
- c. Return on Investment: The City's investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the City's investment risk constraints and the cash flow characteristics of the portfolio.

## **CONCENTRATION OF RISK**

Government Accounting Standards Board (GASB) statement No. 40 recognizes that there are many factors that can affect the value of investments. Investment risk factors include credit risk, custodial credit risk, concentration of credit risk, interest rate risk, and foreign currency risk.

Credit risk is the risk of loss due to failure of an issuer of a security or a financial institution. The City purchases U.S. Treasuries and high-grade securities which will lessen this type of risk. In addition, the portfolio will be diversified so that the failure of any one issuer will not unduly harm the City's cash flow.

Custodial credit risk is the risk that in the event of the failure of the custodian, the investments may not be returned. The City's investment securities are to be held by a third party custodian designated by the City and evidenced by safekeeping receipts.

Concentration of credit risk is the risk associated with a lack of diversification of having too much invested in a few individual issuers, thereby exposing the organization to greater risks resulting from adverse economic, political, regulatory, geographic, or credit developments. The City's investments will be diversified and will not exceed maximum percentages allowed in the California Government Code.

Interest rate risk is the risk that the market value of securities in the portfolio will fall due to an increase in general interest rates. Interest rate risk may be reduced by structuring the portfolio so that securities are maturing periodically to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity. The City will limit investments to a maximum maturity of five years (unless otherwise authorized by City Council).

Foreign currency risk results from investment in foreign currency-denominated securities. The City will not invest in foreign currency investments.

## **DELEGATION OF AUTHORITY**

Authority to manage the City's investment program is derived from Section 53600 et seq. of the Government Code and Chapter 2.16 of the Pleasanton Municipal Code. Management responsibility for the investment program is delegated by the City Council and City Manager to the Director of Finance.

## **ETHICS AND CONFLICTS OF INTEREST**

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials who manage the investment of public funds must file an annual Statement of Economic Interests with the Fair Political Practices Commission.

## **AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS**

The Director of Finance will maintain a list of financial institutions authorized to provide investment services. In addition, a list will also be maintained of approved security broker/dealers selected by credit worthiness, who maintain an office in the State of California. These may include "primary" dealers or regional dealers that qualify under Security & Exchange Commission Rule 15C3-1 (uniform net capital rule). All broker investment transactions require the approval of authorized City staff. No public deposit shall be made except in a qualified public depository as established by state laws.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the Director of Finance with the following: audited financial statements, completed broker/dealer questionnaire, and certification of having read the City's investment policy.

## **AUTHORIZED AND SUITABLE INVESTMENTS**

The City's investment portfolio may include the following instruments:

- a. Fully-insured or collateralized certificates of deposits (C/D's) of banks and savings and loan associations.
- b. Negotiable C/D's issued by the top 25 banks or top 15 regional banks. The aggregate investment in Negotiable C/D's shall not exceed 30% of the City's total portfolio.
- c. Banker's Acceptances not to exceed 180 days maturity from date of purchase. No more than 5% of the City's total portfolio shall be invested in banker's acceptances of any one issuer and the aggregate investment in banker's acceptances shall not exceed 40% of the City's total portfolio.
- d. U.S. Treasury Obligations (Bills, Notes, Bonds).

- e. Securities of the U.S. Government or its Agencies.
- f. A1/P1 Commercial Paper not to exceed 270 days maturity from date of purchase. No more than 5% of the City's total portfolio shall be invested in commercial paper of any one issuer and the aggregate investment in commercial paper shall not exceed 25% of the City's total portfolio.
- g. State of California Local Agency Investment Fund (LAIF).
- h. Passbook Savings Accounts.
- i. Medium-term corporate notes rated A or better. The aggregate investment in Medium-term corporate notes shall not exceed 30% of the City's total portfolio.
- j. Repurchase and Reverse Repurchase Agreements collateralized by securities of the U.S. Government or its Agencies. The purchase securities shall have a minimum market value including accrued interest of 102% of the dollar value of funds borrowed and a term not to exceed one year. The aggregate investment in repurchase and reverse repurchase agreements shall not exceed 20% of the City's total portfolio.
- k. Money market and mutual funds whose portfolios consist of government securities or diversified money market securities such as acceptable C/D's, banker's acceptances, agency discount notes, commercial paper, and other full-faith and credit obligations of the U.S. Government or its Agencies. The aggregate investment in Government Security Mutual Funds shall not exceed 20% of the City's total portfolio.

## **COLLATERALIZATION**

Collateralization will be required on active and inactive deposits in accordance with Government Code Section 53651, 53651.2, and 53652, which set forth the eligible securities and the required value of the securities to collateralize these deposits. Whenever possible, the City shall request that U.S. Treasury and Government securities be used as collateral. Repurchase agreements will be collateralized 102% with securities of the U.S. Government or its Agencies, marked to market daily.

## **SAFEKEEPING AND CUSTODY**

Securities purchased from brokers/dealers will be held by a third party custodian designated by the Director of Finance and evidenced by safekeeping receipts. Securities do not literally have to be held in the name of the City but ownership is evidenced through safekeeping or custodial receipts and/or statements.

## **TRUST AGREEMENTS**

The City shall direct the investment activities of trustees. Such direction shall be in keeping with the terms and conditions of its bond agreements, applicable law and policies set forth in this document.

## **DIVERSIFICATION**

The City will diversify its instruments by security type and institution, meeting at least the minimum requirements as outlined in Government Code Section 53601.

Current limits of the California Government Code:

Banker's Acceptance	40%	Code Section 53601 (g)
Commercial Paper	25%	Code Section 53601 (h)
Negotiable Cert. of Deposits	30%	Code Section 53601 (i)
Medium-Term Corporate Notes	30%	Code Section 53601 (k)
Government Security Mutual Funds	20%	Code Section 53601 (l)

## **MAXIMUM MATURITIES**

To the extent possible, the City will attempt to match its investments with anticipated cash flow requirements. The City may directly invest in securities maturing more than five years from the date of purchase if they are authorized by the City Council. After Council authorization, no waiting period is required before such an investment is made.

The City may invest proceeds of bond issuances or certificates of participation for a term exceeding five years, provided the City Council authorizes such investments as part of the legal documents.

## **INTERNAL CONTROL**

The Director of Finance shall establish an annual process of independent review by an external auditor. This review will provide internal control by assuring compliance with policies and procedures.

## **PERFORMANCE STANDARDS**

The investment portfolio will be designed to obtain a market average rate of return. Safety and liquidity, however, will continue to be the predominant emphasis.

## **REPORTING**

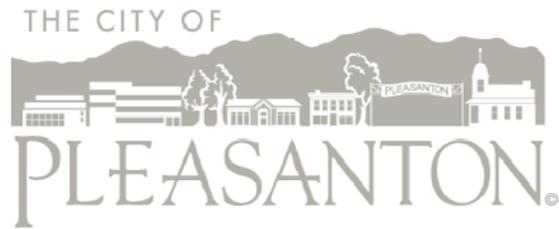
The Director of Finance will submit a monthly report to the City Council on the status of the City's investment portfolio no later than sixty days after the end of each month. This report shall include the types of investments, the amount of money invested with various institutions, purchase and maturity dates, and yield on investments. The Director of Finance will certify that the investment portfolio is in compliance with the investment policy and that it will meet cash flow needs for the next six months.

## **INVESTMENT POLICY ADOPTION**

The City's investment policy will be submitted annually to Council for adoption.

# APPENDIX D

## Discussion of Revenues and Revenue Forecasting



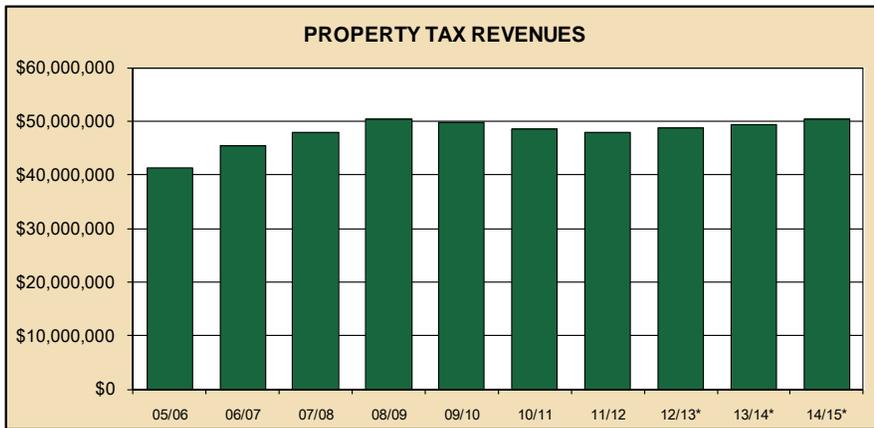
## DISCUSSION OF MAJOR REVENUES REVENUE FORECASTING ASSUMPTIONS GENERAL FUND FIVE YEAR FISCAL FORECAST

The following discussion outlines the major operating revenue sources of the City and describes the methods used to forecast the 2013/14FY and 2014/15FY revenues.

### ▪ Property Taxes

Pursuant to Proposition 13 passed by California voters in 1978, countywide property taxes are set at 1% of assessed value. After Proposition 13, initial assessed values were set at the 1976 level. Since that time, they have been increased in most years by a factor of 2%. Upon change of ownership, the assessed value of a property is reset to the current market value (sales price).

The City receives approximately 25% of the 1% countywide collected tax in Pleasanton. Secured property taxes are the single largest source of revenue to the City's General Fund, representing approximately 46% of the total.



\* Projected

Property taxes are collected on both secured (real property) and unsecured property (such as boats). If a property changes ownership in the middle of a tax year, the reassessment appears on the tax rolls the following year. However, the property is reassessed for a prorata portion of the year of sale, and an additional or "supplemental tax" is applied

in that year. The County often lags behind on reassessments, so supplemental assessments can span more than one year, causing fluctuations in revenue.

It has been a long time since Pleasanton experienced essentially no growth in assessed property value and the impact to the General Fund revenue is evident. The City is experiencing numerous negative commercial property value reassessments based on revaluations of construction completed two to six years ago (at the height of the real estate market). In April, 2013, the County assessor's office provided the City with an estimate of growth in assessed value for 2013/14FY. Using the County growth estimate of .627% for assessed value, staff is projecting secured property tax of \$40,100,000 for the 2013/14FY and \$41,000,000 for the 2014/15FY.

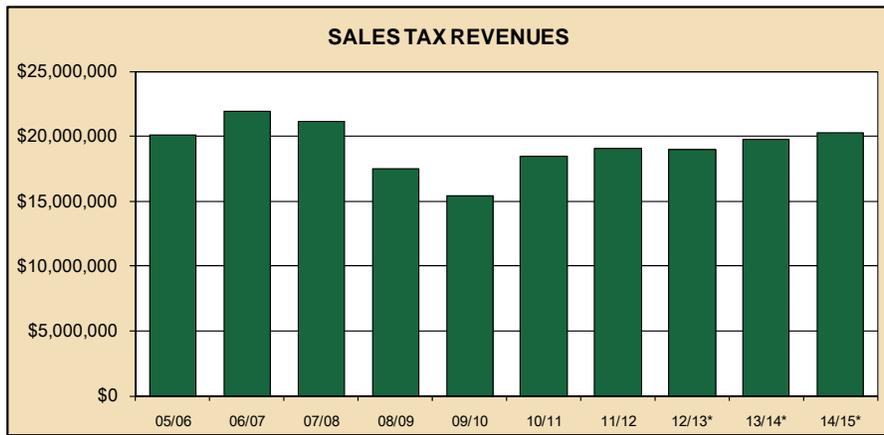
A 2% increase is typically derived from the Proposition 13 growth factor (but is not guaranteed). As the recession ends and development begins again, there is a lag time between the time construction takes place and new assessed values are recognized. After

factoring in all property tax related revenues (secured, unsecured, supplemental and delinquent) staff is projecting a minimal increase of 1.20% (\$49,350,000) in 2013/14FY and 2.43% (\$50,463,540) in the 2014/15FY. A cautious approach for the two year budget is considered prudent for budget purposes.

Note: The Property Tax Revenues chart includes not only secured property tax, but unsecured, delinquent and supplemental property tax revenues as well.

▪ **Sales Tax**

The sales tax rate in Alameda County is 9.00% (as of 1/1/2013), of which 1% is the "local" or City share. However, under a 1950's revenue sharing agreement with Alameda County, the



City receives only 95% of the 1%, with the remaining dollars going to Alameda County. In exchange for sharing the sales tax, the County has shared (in varied degrees over the years) some of its gas tax revenues with the City. Dublin, San Leandro, and Livermore are the only cities in Alameda County that are not party to this agreement.

\* Projected

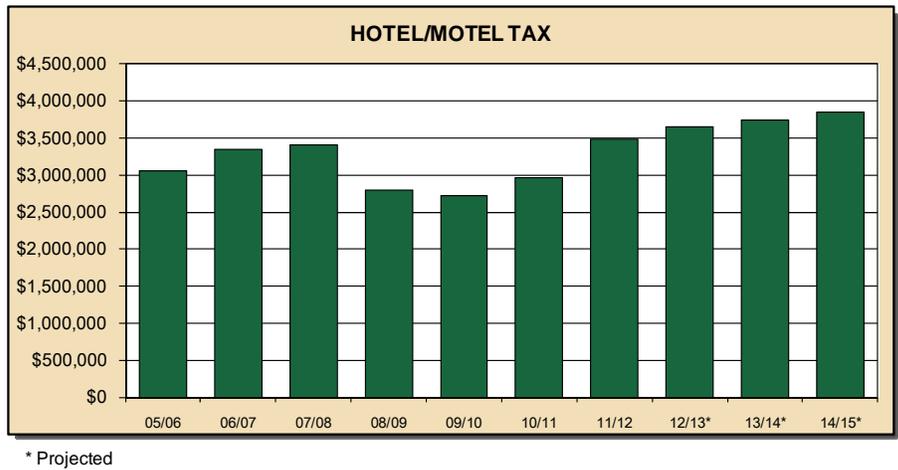
Sales tax revenue had been slowly increasing from \$17,276,000 in 2001/02FY to \$21,956,000 in the 2006/07FY. However, the current recession, which officials say began in December 2007 and ended in 2010, has had a major impact on taxable sales transactions reducing these revenues to approximately \$15.4 million in 2009/10FY before they started a modest recovery in 2010/11FY which has continued ever since. Pleasanton sales tax is expected to increase to \$19,740,000 in 2013/14FY followed by a modest rise of 3.5% in 2014/15FY, to \$20,300,000.

In addition to the impact of the recession, factors contributing to the slow recovery of sales tax revenue include increased retail competition in the I-580/I-680 corridor from Dublin, Livermore and San Ramon and the impact of internet sales that compete with local sales and do not generate sales tax dollars for the City.

▪ **Hotel/Motel Tax**

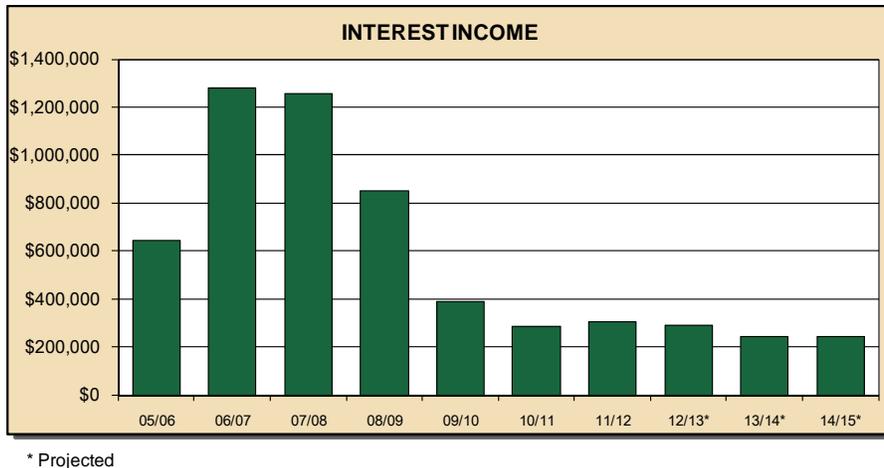
The City currently has thirteen hotels/motels with a total of 1,823 rooms. The City imposes a Transient Occupancy Tax ("Hotel/Motel Tax") of 8% on room rates for stays of 30 days or less. The tax was last raised in 1983, from 5% to 8%. The proceeds from this tax currently represent approximately 4.1% of the total General Fund revenue.

The Great Recession resulted in less business travel and therefore, a reduction in hotel tax revenues, from approximately \$3.4 million in 2007/08FY to \$2.7 million in 2009/10FY. There has been a steady increase since the low point in 2009/10FY, and hotel tax has climbed back to \$3.5 million. For the 2013/14FY, hotel tax revenues are projected to increase modestly to \$3,750,000 and to increase 2.7% in 2014/15FY to \$3,850,000.



▪ **Interest Income**

Interest income is money derived from investing idle cash. On a daily basis, the City invests all its idle cash in accordance with the City's formal investment policy. The investment portfolio typically consists of securities issued or backed by the U.S. government, mutual funds which invest in such securities, certificates of deposit with local banks collateralized with government securities, and dollars invested in the State's Local Agency Investment Fund (LAIF). Only cash and money derived from the sale of bonds and Certificates of Participation are invested separately in compliance with Internal Revenue Service regulations regarding arbitrage

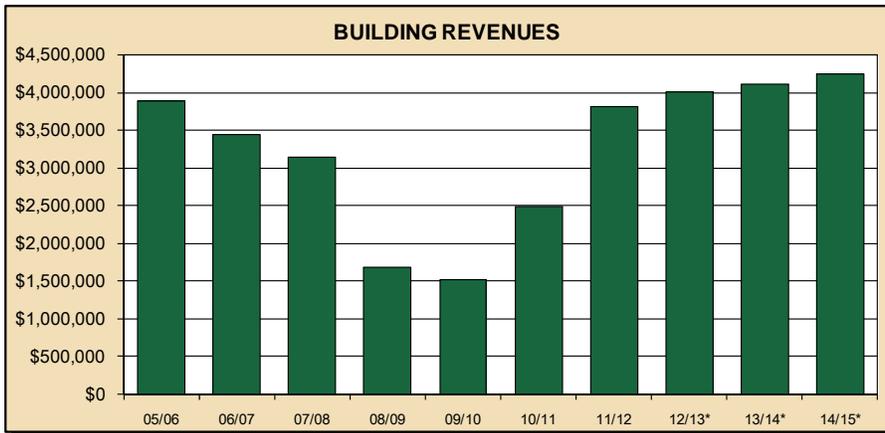


calculations on tax-exempt bonds. All other funds are pooled and then invested, with interest earnings allocated to the funds quarterly based on cash balances.

Staff is currently investing idle funds at historically low interest rates, with three-month Treasury Bills yields averaging 0.05% as of 4/30/2013 and two-year

yields around 0.23% as of 4/30/2013. Since staff had been investing using a two-year ladder strategy, the City still has individual investments earning as much as 2.0% in its investment portfolio. However, as these higher yielding investments mature they will be replaced with investments earning at the interest rates noted above. Staff is projecting average interest rates of 1.0% on the portfolio for the 2013/14FY and the 2014/15FY and interest earnings in the General Fund of \$150,000 each year based on estimated average General Fund cash balances for the year.

- **Building-Related Revenues**



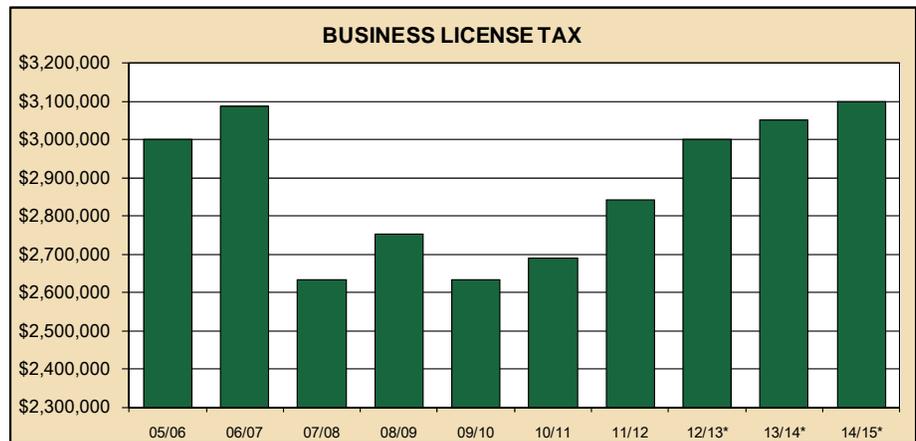
\* Projected

The City's General Fund receives many types of building-related revenues. These include Planning, Public Works, Fire Inspection and Building Inspection fees. In general, these fees are intended to recover the cost of providing services which benefit a select segment of the City's taxpayers. Staff will be presenting in the Fall of 2013 for the Council's

consideration a User Fee Study with recommended increases in the Master Fee Schedule for these fees. If approved, the fee increases could impact revenue for the 2013/14FY and beyond based on building activity. In 2009/10FY building related revenues fell to their lowest levels since the early 1990's as the recession and tightening of the credit markets significantly impacted new construction. With signs that the recession has ended, and projects that had been on hold suddenly resurfacing, staff is projecting building related revenue in 2013/14FY to be \$4,108,000 and \$4,254,750 in 2014/15FY. The increases are based on projects that have been delayed and are now projected to move forward in the next two years.

- **Business License Tax**

The City imposes a license tax on businesses that conduct activities in the City, whether they have a physical location here or not. The license tax is based on gross receipts at a rate of 30 cents per \$1,000 (3/100 of 1%), subject to certain minimums. The rate has not changed since 1983. However, due to the increased number of businesses in the City and due to an active enforcement program, revenues have grown from \$266,000 in 1983-84 to an estimated \$3.0 million in 2012/13FY.

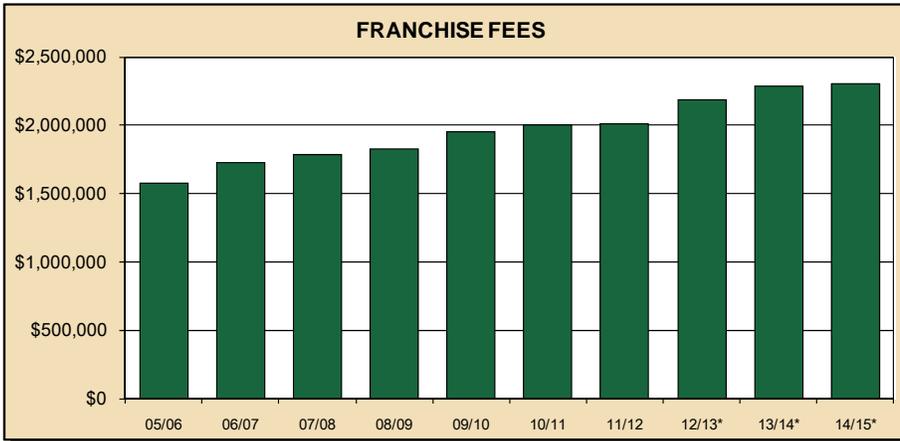


\* Projected

Staff is projecting a slight increase in business license tax revenue of approximately 1.67% to \$3,050,000 in 2013/14FY, followed by a slight increase in 2014/15FY to \$3,100,000.

- Franchise Fees**

The City has franchise agreements with Pacific Gas & Electric, Pleasanton Garbage, Comcast and AT&T Cablevision. As compensation for wear and tear on City streets, these suppliers pay the City a franchise fee based on their revenue in Pleasanton as follows:



Electricity	0.5%
Gas	1.0%
Garbage	2.0%
Cable	5.0%

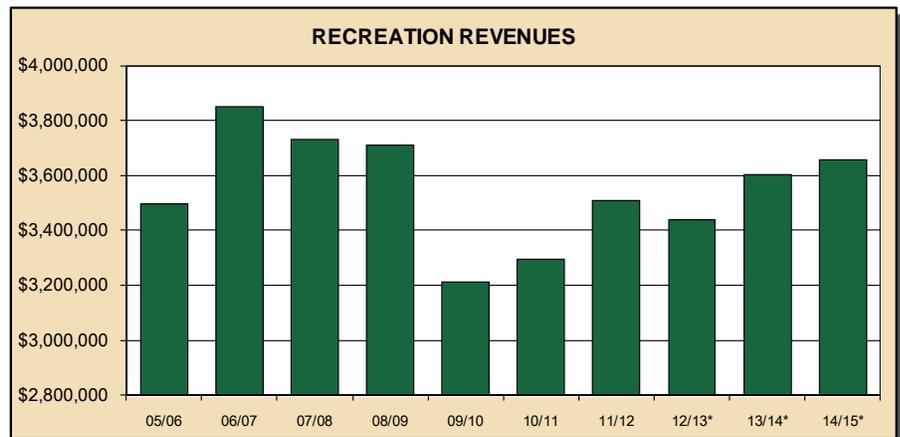
Therefore, franchise fees change when the customer base expands, when additional/fewer services are used (garbage and cable), when weather impacts the use of gas or electricity, and when rates change. Based on historical data and

trends, customer base expansion and inflation projections staff is projecting total franchise fee revenue of \$2,285,000 in 2013/14FY and \$2,307,000 in the 2014/15FY.

- Recreation Revenues**

The City, through its Community Services Department, offers a variety of recreational and cultural classes, activities and events, in addition to a paratransit system. In accordance with the City's Fee Policy, the department attempts to recover through fees direct staff costs and related activity expenses for these programs. The City's General Fund, however, provides the funding to maintain facilities associated with these programs and related overhead which has not been taken into consideration when determining the cost recovery rate.

Staff spends considerable time each year developing programs for the coming year and determining the fees required to meet cost recovery objectives. Staff has the authority to set fees for new programs offered during the course of the year, and to adjust existing fees by as much as 20%.



\* Projected

Based on the programs planned for the next two years, the Community Services Department staff has prepared line item projections of revenues. These projections have been reviewed by the Finance staff, and are incorporated into the revenue projections in the 2013/14FY and 2014/15FY Budget.

The 2013/14FY recreation revenues are projected to be \$3,604,500 and the 2014/15FY revenues are projected to be \$3,657,900.

▪ **General Fund Revenue Historical Trends**

From 2001/02FY through 2007/08FY, the City experienced sustained revenue growth (General Fund revenues increased from \$71 million in 2001/02FY to over \$94 million in 2007/08FY), due mainly to an expanding commercial and residential property tax base, expanding retail and business license tax bases, and renewed growth in the hotel tax.

The following table dramatically demonstrates the impact of the recovery the City has experienced since the onset of the recession that began in 2007 and officially ended in 2010. Although there are signs that the economy is improving, staff is taking a cautiously optimistic approach to the 2013/14FY and 2014/15FY Budget.

**SUMMARY OF GENERAL FUND REVENUE**

Fiscal Year	Total GF Revenues	% Change
2005/06	86,057,094	7.7%
2006/07	92,647,006	7.7%
2007/08	94,101,869	1.6%
2008/09	89,935,072	-4.4%
2009/10	84,668,134	-5.9%
2010/11	87,832,845	3.7%
2011/12	89,817,106	2.3%
2012/13	91,284,523	1.6%
2013/14*	92,414,679	1.2%
2014/15*	94,465,781	2.2%

\* Projected

▪ **Enterprise Fund Revenue**

Water Fund

The Zone 7 Water Agency is the water wholesaler for the Livermore-Amador Valley, purchasing, treating, and delivering water to the City of Pleasanton. The city in turn sells water directly to local businesses and household customers. The City receives 80% of its water supply from Zone 7 and the other 20% from City owned and operated wells. Annually, transfers of funds are made from the Water Operations and Maintenance Fund to Water Replacement Fund, where monies are accumulated and used to repair and replace the City’s water system. The amount of the replacement transfer is based on periodic replacement studies that look at projected future costs over a thirty to fifty year period, similar to the City’s Replacement Plan for equipment, vehicles, parks, and computer equipment.

The City increased water rates in September 2010 and restructured the rates to pass through all future Zone 7 water rate increases as they occur and annually increase all the remaining

components of the water rates by the increase in the Consumer Price Index (CPI). Revenues from water sales are expected to increase approximately 1.3% in 2013/14FY and 3.2% in 2014/15FY. Expenses in the Water Fund are estimated to increase 0.5% in 2013/14FY and 3.3% in 2014/15FY. A majority of the cost of a customer's water bill is the cost of Zone 7 water. No allowance has been assumed in the Budget either year for a rate increase in the cost of Zone 7 water.

### Sewer Fund

Sewer user charges contain two components: the City of Pleasanton charges for sewage collection, and the Dublin San Ramon Services District (DSRSD) charges for sewer treatment and Livermore Valley Water Management Agency (LAVWMA) charges for disposal.

Annually repair and replacement transfers from the Sewer Operations and Maintenance Fund are made to the Sewer Repair and Replacement Fund, where monies are accumulated and used for capital replacement. The amount of the transfer is based on periodic replacement studies that look at projected future costs over a thirty to fifty year period, similar to the City's Replacement Plan for equipment, vehicles, parks, and computer equipment.

Sewer revenues are expected to increase 1.6% in 2013/14FY and 3.2% in 2014/15FY. Expenses in the Sewer Fund are increasing 2.4% in 2013/14FY and 2.8% in 2014/15FY. The City is not anticipating any increases in sewer fees, other than the allowable annual CPI (Consumer Price Index) increase in local city sewer fees. However, a majority of the customers' sewer fees are the regional sewer fees charged by DSRSD. No allowance has been assumed in the Budget either year for a rate increase in the DSRSD fees.

### Callippe Preserve Golf Course

Golf revenues from green fees are projected based on 58,000 rounds of play for 2013/14FY and 59,100 for 2014/15FY. The estimated number of golf rounds in 2012/13FY is 62,000 which is less than the 73,000 rounds achieved in 2006/07FY and 71,000 rounds in 2007/08FY. Revenues are projected to decrease by 2.1% in 2013/14FY and increase 1.6% in 2014/15FY. Expenses are projected to decrease by 2.7% in 2013/14FY and increase 1.8% in 2014/15FY. Net income from golf operations will be transferred to the General Fund and are estimated to be \$300,000 per year for each year of the Budget. These monies are used to repay the General Fund loan; currently approximately \$7.5 million. The loan originally paid a portion of the costs related to the development of the golf course.

### Storm Drain Fund

The Storm Drain Fund reflects the City's efforts to control and improve the quality of urban water runoff (storm water runoff) before it reaches the local Arroyos and ultimately flows into San Francisco Bay. The primary revenue to the Fund is a property assessment charged to each developed and undeveloped parcel within the City (including City-owned parcels), based upon formulas that approximate each parcel's runoff. The General Fund subsidy for the storm drain maintenance fund is approximately \$330,000 per year because the assessment charged to properties in the City have been capped since its inception in 1992/93FY and costs have exceeded the assessments collected. Staff has included a transfer of \$330,000 in the 2013/14FY and the 2014/15FY from the General Fund to subsidize the Storm Drain Fund.

- **Internal Service Fund Revenue**

Internal charges (accruals) are costs reflected in the operating budgets that represent accumulating future liabilities. These liabilities may not result in actual expenditures in the short term, but they will result in future expenditures. There are several examples of future expenditures for which current charges are made as the liability is accruing. These include accruals for the future replacement of equipment we are now using (similar to charges for depreciation). They also include accruals for renovation of parks and City facilities that age with usage, and employee costs that are accruing now but will be paid out later, such as unused vacation and retiree medical costs. In accordance with the City's adopted Financial Policies and the City's General Plan, the City recognizes these costs as they accrue, and sets the money aside to fund the future expenditures, rather than allowing these costs to accumulate and become a burden on future generations.

In accordance with its financial policies and the General Plan, the City maintains various Replacement/Renovation Funds. The purpose of these Funds is to provide ongoing replacement of City equipment, vehicles, and streetlights, and to make major repairs and renovations to City facilities, parks and medians in order to extend their lives. The funding sources are interest earnings and replacement accrual charges placed on the departments for their existing equipment, vehicles and facilities. These replacement charges are determined based on the replacement cost and estimated useful life (similar to depreciation) of the capital equipment.

In June 1999, the City completed its first formal "Replacement Plan" and has continued to update it on a regular basis. Staff has once again completed a major bi-annual update of the Replacement Plan as part of the Operating Budget preparation process. Updated estimates were made of the timelines and costs for replacing/renovating each City asset in the program, over a twenty-year time frame. The cash flow analysis was then updated using this information, and assuming inflation and interest income. From the cash flow analysis, the base annual accrual rate was updated, to ensure it would be adequate to fund the long term plans, without allowing the replacement/renovation fund balances to become negative or to build excessive reserves.

- **Special Revenue Funds**

The City has thirty-two Special Revenue Funds in its operating budget. These include the Miscellaneous Federal Block Grant; Abandoned Vehicle Fund; Urban Forestry Fund; Community Development Block Grant (CDBG) Fund; H.O.M.E. Program Fund; Used Oil Grant Fund; Law Enforcement Grant Fund; several Landscape and Lighting Assessment Districts; several Geologic Hazard Assessment Districts; Asset Forfeiture Funds; D.A.R.E. Fund; Lower Income Housing Fund; Ridgeview Commons Mortgage Fund; Senior Center Donations Fund; Miscellaneous Donations Fund; Downtown Parking In-Lieu Fund; Recycling and Waste Management Fund; Library Donations Fund; Downtown Economic Development Loan Fund; Youth Master Plan/Youth Center Donations Fund; H.A.P.P.Y. Public Art Donations Fund and the Hacienda Business Park Owners Association (HBPOA) Maintenance Fund.

Funding sources include special assessments, grant revenue, interest income, and donations. The use of these revenues is restricted to specific purposes. The revenue estimates for grants

are based on the best available information. The revenue projections for the Lower Income Housing Fund are based on the projected number of building permits (the same assumptions used in the Capital Improvement Program). The Recycling and Waste Management Fund revenue projections are based on estimates of Alameda County Measure D recycling funds. Revenue estimates for assessments are based on staff's calculations of the revenue necessary to fund expenditure levels, within the limitations of Proposition 218. Most landscape districts contain CPI inflators; therefore, assessments are allowed to grow at a reasonable rate if needed to match rising costs. Furthermore, the budgets for the districts are very small.

- **Transfers or Interfund Charges**

Other sources of funding for many Funds include transfers or Interfund charges. Funds are separate accounting entities; therefore, money cannot be moved between Funds without Council authorization and this is known as a transfer. Transfers can also represent interfund charges, similar to financial transactions between two independent companies. For example, the General Fund pays the Water Fund for its water usage for parks and City facilities. On the other hand, the Water Fund pays the General Fund for its share of overhead, which includes accounting services, payroll, legal services, City Manager administration, etc. The City reflects any transfers between Funds that represent payments for overhead or reimbursements for services or other costs, as "Interfund revenue" to one Fund, offset by an "Interfund expenditure" to another. More importantly, these transactions are reflected at the program level rather than just the Fund level, in order to provide better program cost accounting.

## **General Fund Five Year Fiscal Forecast: 2013/14FY to 2017/18FY**

### Summary of Forecast Findings

The purpose of this forecast is to assess the General Fund's ability over the next five years – on an “order of magnitude” basis – to do three things:

1. Maintain current service levels
2. Maintain our existing infrastructure and facilities based on past funding levels
3. Preserve our long-term fiscal health by aligning operating revenues and costs, and maintaining fund balance at policy levels.

The national, state, and regional economies continue to struggle for a sustainable economic recovery due to a lack of growth in jobs. While the City is financially better positioned than most local communities, we have not been immune from the past downturns in the economy. We are experiencing very slow growth (recovery) in sales tax, property tax, hotel/motel tax and development services fees, but for now the growth seems to be sustainable. New revenues from updated development services fees are included beginning with the 2015/16FY and also increased sales and property tax from new commercial development planned in the Staples Ranch area. The City continues to have a balanced budget over the next two years, and the growth differential between revenues and expenditures has been kept in balance in the forecast years by moderating the growth in non-personnel expenditures and contributions to certain reserves (self insurance, replacement funds). If revenues and expenditures perform better than expected, contributions to the reserves will be restored. The General Fund Economic Uncertainty Reserve will be maintained at policy levels.

### Assumptions:

- General Fund revenue is projected to increase approximately 3% in 2015/16FY and each year thereafter.
- Property tax is projected to increase approximately 2.5% in 2015/16FY and 2% per year thereafter.
- Sales tax is projected to increase 4% in 2015/16FY and 5% per year thereafter.
- Development fees are projected to increase approximately 5% in 2015/16FY due to both an increase in number of development projects and the implementation of the proposed increases in fees; and a 5% projected increase each year thereafter.
- Salaries are based on existing labor contracts.
- PERS contributions are projected to increase by 8.5% in 2015/16FY and 8% per year thereafter. These increases are based on actuarial method changes adopted by PERS in April 2013, but do not reflect potential increases that could result from actuarial assumption changes to be considered by the PERS board in late 2013/early 2014.
- Benefits are projected to increase approximately 5% in 2015/16FY and each year thereafter.
- Non-personnel is projected to increase approximately 1% in 2015/16FY and each year thereafter.

**CITY OF PLEASANTON  
FIVE YEAR FINANCIAL FORECAST - GENERAL FUND**

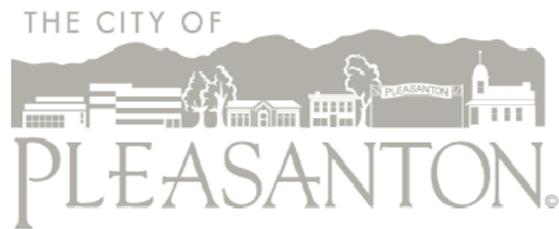
	2013/14 Projected	2014/15 Projected	Percent Change	2015/16 Projected	Percent Change	2016/17 Projected	Percent Change	2017/18 Projected	Percent Change
<b>REVENUES</b>									
Sales Tax	\$ 19,740,000	\$ 20,300,000	2.84%	\$ 21,112,000	4.00%	\$ 22,167,600	5.00%	\$ 23,276,000	5.00%
Other Taxes	7,965,000	8,135,000	2.13%	8,379,100	3.00%	\$ 8,630,500	3.00%	8,889,400	3.00%
Property Taxes	49,350,000	50,463,540	2.26%	51,725,100	2.50%	\$ 52,759,600	2.00%	53,814,800	2.00%
Development Services	4,119,020	4,265,970	3.57%	4,479,300	5.00%	\$ 4,703,300	5.00%	4,938,500	5.00%
Fines & Forfeits	509,500	519,600	1.98%	535,200	3.00%	\$ 551,300	3.00%	567,800	3.00%
Interest Income & Rent	245,000	245,000	0.00%	252,400	3.00%	\$ 265,000	5.00%	278,300	5.00%
Subventions & Grants	502,000	505,000	0.60%	520,200	3.00%	\$ 535,800	3.00%	551,900	3.00%
Franchise Fees	2,285,000	2,307,000	0.96%	2,376,200	3.00%	\$ 2,447,500	3.00%	2,520,900	3.00%
Current Service Fees	934,900	966,600	3.39%	995,600	3.00%	\$ 1,025,500	3.00%	1,056,300	3.00%
Miscellaneous	618,920	641,789	3.69%	661,000	3.00%	\$ 680,800	3.00%	701,200	3.00%
Library Revenues	87,600	88,800	1.37%	91,500	3.00%	\$ 94,200	3.00%	97,000	3.00%
Recreation Revenues	3,604,500	3,657,900	1.48%	3,767,600	3.00%	\$ 3,880,600	3.00%	3,997,000	3.00%
Interfund Revenues	2,453,239	2,369,582	-3.41%	2,417,000	2.00%	\$ 2,465,300	2.00%	2,514,600	2.00%
<b>TOTAL REVENUES</b>	<b>\$ 92,414,679</b>	<b>\$ 94,465,781</b>	<b>2.22%</b>	<b>\$ 97,312,200</b>	<b>3.01%</b>	<b>\$ 100,207,000</b>	<b>2.97%</b>	<b>\$ 103,203,700</b>	<b>2.99%</b>
<b>EXPENDITURES</b>									
Personnel									
Regular Salaries	29,026,964	29,630,051	2.08%	30,222,700	2.00%	30,827,200	2.00%	31,443,700	2.00%
Temporary Salaries	2,194,005	2,163,689	-1.38%	2,163,700	0.00%	2,163,700	0.00%	2,163,700	0.00%
Overtime	926,985	946,301	2.08%	965,200	2.00%	984,500	2.00%	1,004,200	2.00%
PERS	7,816,431	8,085,472	3.44%	8,772,700	8.50%	9,474,500	8.00%	10,232,500	8.00%
Benefits	12,661,472	13,554,927	7.06%	14,232,700	5.00%	14,944,300	5.00%	15,691,500	5.00%
Other	3,743,593	3,997,995	6.80%	4,078,000	2.00%	4,159,600	2.00%	4,242,800	2.00%
Fire (Pleasanton's cost share)	13,562,836	14,023,764	3.40%	14,517,800	3.52%	15,026,800	3.51%	15,561,200	3.56%
Subtotal Personnel Costs	\$ 69,932,286	\$ 72,402,199	3.53%	\$ 74,952,800	3.52%	\$ 77,580,600	3.51%	\$ 80,339,600	3.56%
Non-Personnel									
Transportation & Training	1,695,677	1,702,451	0.40%	1,719,500	1.00%	1,736,700	1.00%	1,754,100	1.00%
Repairs & Maintenance	2,770,854	2,771,364	0.02%	2,799,100	1.00%	2,827,100	1.00%	2,855,400	1.00%
Materials & Supplies	15,068,257	14,816,867	-1.67%	14,965,000	1.00%	15,114,700	1.00%	15,265,800	1.00%
Capital Outlay	582,000	562,100	-3.42%	567,700	1.00%	573,400	1.00%	579,100	1.00%
Fire (Pleasanton cost share)	807,113	807,481	0.05%	815,600	1.00%	823,800	1.00%	832,000	1.00%
Subtotal Non-Personnel Costs	\$ 20,923,901	\$ 20,660,263	-1.26%	\$ 20,866,900	1.00%	\$ 21,075,700	1.00%	\$ 21,286,400	1.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 90,856,187</b>	<b>\$ 93,062,462</b>	<b>2.43%</b>	<b>\$ 95,819,700</b>	<b>2.96%</b>	<b>\$ 98,656,300</b>	<b>2.96%</b>	<b>\$ 101,626,000</b>	<b>3.01%</b>
Operating & Capital Transfers	1,558,492	1,403,319	-9.96%	1,492,500	6.36%	1,550,700	3.90%	1,577,700	1.74%
<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	<b>\$ 92,414,679</b>	<b>\$ 94,465,781</b>	<b>2.22%</b>	<b>\$ 97,312,200</b>	<b>3.01%</b>	<b>\$ 100,207,000</b>	<b>2.97%</b>	<b>\$ 103,203,700</b>	<b>2.99%</b>
<b>SURPLUS/(DEFICIT)</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>	

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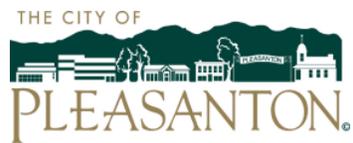


# APPENDIX E

## **Comparative Information 2005 – 2015 History of General Fund Revenue History of Full Time City Staffing Historical Financial Trends**



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**CITY OF PLEASANTON  
COMPARATIVE INFORMATION**

	ACTUAL 2005/06	ACTUAL 2006/07	ACTUAL 2007/08	ACTUAL 2008/09	ACTUAL 2009/10
(1) <b>Population</b> (calendar year)	67,728	68,567	69,388	70,145	70,711
<i>Percentage Change</i>	0.65%	1.02%	1.20%	1.02%	1.02%
<b>General Fund Staffing</b>	406.62	408.08	411.95	407.08	392.02
<i>Percentage Change</i>	0.89%	0.36%	0.95%	-1.18%	-3.70%
<b>Staffing per 1,000 Capita</b>	6	6	5.9	6	6
<i>Percentage Change</i>	0.00%	0.00%	-1.67%	0.00%	0.00%
<b>General Fund Revenue</b>	\$86,057,094	\$92,647,006	\$94,101,869	\$89,935,072	\$84,668,134
<i>Percentage Change</i>	7.72%	7.66%	1.57%	-4.43%	-5.86%
<b>Revenue Per Capita</b>	\$1,271	\$1,354	\$1,356	\$1,282	\$1,197
<i>Percentage Change</i>	7.03%	6.53%	0.18%	-5.46%	-6.60%
<b>Net Assessed Value</b>	\$14,520,263,766	\$15,760,212,488	\$16,841,297,705	\$17,372,884,460	\$17,288,705,467
<i>Percentage Change</i>	9.93%	8.87%	7.59%	5.16%	-0.48%
(2) <b>Jobs</b> (calendar year)	56,875	58,874	53,873	52,257	51,374
<i>Percentage Change</i>	-5.66%	3.51%	-8.49%	-3.00%	-1.69%
<b>City Square Miles</b>	23.9	23.9	23.9	23.9	23.9
<b>Acres of Developed Parks Maintained</b>	366.2	397.0	397.0	397.0	397.0
<b>Miles of City Streets</b>	198	206	208	215	215
<b>Housing Units</b> (calendar year)	25,470	25,682	25,805	25,897	25,982
(3) <b>Median Household Income (Family of 4)</b>	\$101,022	\$111,124	\$119,695	\$114,929	\$109,000
<b>Prop 4 Limit</b>	\$303,378,112	\$317,978,099	\$336,349,156	\$355,408,811	\$384,141,392
<b>Revenue Subject to The Prop 4 Limit</b>	\$67,335,795	\$73,460,884	\$78,007,318	\$70,176,940	\$68,101,459

- (1) CA Dept of Finance  
(Demographic Research Unit)
- (2) CA Economic Development Dept.
- (3) Based on Census Income Data  
as of 2010

**CITY OF PLEASANTON  
COMPARATIVE INFORMATION**

	ACTUAL 2010/11	ACTUAL 2011/12	MIDYEAR 2012/13	PROJECTED 2013/14*	PROJECTED 2014/15*
(1) <b>Population</b> (calendar year)	70,537	71,176	71,871	72,230	72,592
<i>Percentage Change</i>	1.02%	0.91%	0.98%	0.50%	0.50%
<b>General Fund Staffing</b>	373.81	361.90	361.73	363.23	363.23
<i>Percentage Change</i>	-4.65%	-3.19%	-0.05%	0.41%	0.00%
<b>Staffing per 1,000 Capita</b>	6	5	5	5	5
<i>Percentage Change</i>	0.00%	-15.00%	-1.96%	0.00%	0.00%
<b>General Fund Revenue</b>	\$87,832,845	\$89,817,106	\$91,284,523	\$92,414,679	\$94,465,781
<i>Percentage Change</i>	3.74%	2.26%	1.63%	1.24%	2.22%
<b>Revenue Per Capita</b>	\$1,245	\$1,262	\$1,270	\$1,279	\$1,301
<i>Percentage Change</i>	3.37%	1.34%	0.65%	0.73%	1.71%
<b>Net Assessed Value</b>	\$16,972,068,674	\$16,743,623,805	\$17,031,993,627	\$17,184,318,305	\$17,528,004,671
<i>Percentage Change</i>	-1.83%	-1.35%	1.72%	0.89%	2.00%
(2) <b>Jobs</b> (calendar year)	52,401	52,925	53,454	53,989	54,529
<i>Percentage Change</i>	2.00%	1.00%	1.00%	1.00%	1.00%
<b>City Square Miles</b>	24.2	24.2	24.2	24.2	24.2
<b>Acres of Developed Parks Maintained</b>	397.0	397.0	397.0	397.0	398.4
<b>Miles of City Streets</b>	216	216	216	217	217
<b>Housing Units</b> (calendar year)	26,053	26,069	26,117	26,191	26,354
(3) <b>Median Household Income (Family of 4)</b>	\$111,180	\$113,404	\$118,713	\$121,087	\$123,509
<b>Prop 4 Limit</b>	\$378,502,427	\$391,068,060	\$410,031,764	\$484,380,003	\$539,951,768
<b>Revenue Subject to The Prop 4 Limit</b>	\$67,819,126	\$68,823,905	\$76,041,399	\$77,532,600	\$79,463,800

- (1) CA Dept of Finance  
(Demographic Research Unit)
- (2) CA Economic Development Dept.
- (3) Based on Census Income Data  
as of 2010

**CITY OF PLEASANTON  
HISTORY OF GENERAL FUND REVENUE**

	Actual 2005/06	Actual 2006/07	Actual 2007/08	Actual 2008/09	Actual 2009/10
<b>TAXES</b>					
Secured Property	\$33,021,867	\$35,475,098	\$37,678,704	\$39,665,560	\$39,509,558
Unsecured Property	2,175,335	2,126,386	2,221,728	2,283,179	2,403,347
Delinquent Taxes	955,480	856,922	1,342,062	2,219,607	2,281,672
Property Tax in Lieu of VLF	4,322,655	4,448,173	4,752,873	4,996,695	4,972,711
Supplemental Assessment	2,662,998	2,434,570	1,978,106	1,249,326	556,736
Library Property Tax	N/A	N/A	0	0	0
ERAF III	(1,881,089)	0	0	0	0
Subtotal	\$41,257,246	\$45,341,149	\$47,973,474	\$50,414,366	\$49,724,024
<b>OTHER TAXES</b>					
Sales & Use Tax	20,133,618	21,955,875	21,130,683	17,535,784	15,420,066
Public Safety Sales Tax	350,237	403,714	307,019	339,923	306,751
Documentary Tax	1,225,845	921,221	688,974	322,058	455,169
Hotel/Motel	3,053,013	3,347,851	3,401,582	2,802,319	2,719,621
Misc. Taxes	51	0	25	39	91
Business Licenses	3,000,762	3,086,552	2,632,848	2,752,040	2,632,848
Off Track Fees	204,462	179,429	179,427	155,435	149,626
Subtotal	\$27,967,988	\$29,894,641	\$28,695,087	\$23,907,598	\$21,684,172
PERMITS	2,031,209	1,950,100	1,701,275	974,211	852,900
FINES & FORFEITURES	492,548	451,799	470,103	400,958	374,171
INTEREST INCOME & RENT	643,881	1,281,226	1,256,596	853,295	391,607
SUBVENTIONS & GRANTS	2,100,921	1,195,712	1,094,886	985,029	862,416
FRANCHISES	1,578,689	1,727,617	1,783,405	1,829,153	1,955,493
PLANNING & ZONING FEES	261,583	429,696	373,762	131,052	43,630
PLAN CHECK FEES	1,117,442	924,558	994,891	483,353	428,476
PUBLIC WORKS	480,217	135,611	77,186	93,559	194,692
CURRENT SERVICE FEES	1,054,891	984,612	994,364	1,027,089	1,047,273
LIBRARY SERVICES	90,065	80,135	79,728	75,744	84,421
RECREATION REVENUE	3,497,962	3,850,632	3,731,718	3,708,827	3,210,479
MISCELLANEOUS	926,399	1,538,089	1,652,238	1,940,788	1,362,962
INTERFUND REVENUES	2,556,054	2,861,430	3,223,156	3,110,050	2,451,418
<b>TOTAL REVENUE</b>	<b>\$86,057,094</b>	<b>\$92,647,006</b>	<b>\$94,101,869</b>	<b>\$89,935,072</b>	<b>\$84,668,134</b>
<b>PERCENTAGE CHANGE</b>	<b>7.72%</b>	<b>7.66%</b>	<b>1.57%</b>	<b>-4.43%</b>	<b>-5.86%</b>
VLF Only (included in subventions above)	1,538,398	403,401	304,886	236,475	225,000

**CITY OF PLEASANTON  
HISTORY OF GENERAL FUND REVENUE**

	Actual 2010/11	Actual 2011/12	Midyear 2012/13	Projected 2013/14	Projected 2014/15
<b>TAXES</b>					
Secured Property	\$39,140,690	\$38,748,410	\$39,850,000	\$40,100,000	\$41,000,000
Unsecured Property	2,395,209	2,366,462	2,350,000	2,400,000	2,450,000
Delinquent Taxes	1,515,544	1,445,750	1,200,000	1,200,000	1,200,000
Property Tax in Lieu of VLF	4,882,208	4,816,786	4,855,000	4,900,000	4,900,000
Supplemental Assessment	635,358	546,283	510,000	750,000	913,540
Library Property Tax	0	0	0	0	0
ERAF III	0	0	0	0	0
Subtotal	\$48,569,009	\$47,923,691	\$48,765,000	\$49,350,000	\$50,463,540
<b>OTHER TAXES</b>					
Sales & Use Tax	18,503,316	19,107,418	19,000,000	19,740,000	20,300,000
Public Safety Sales Tax	319,173	348,864	360,000	360,000	365,000
Documentary Tax	465,375	536,841	680,000	690,000	700,000
Hotel/Motel	2,965,630	3,486,597	3,650,000	3,750,000	3,850,000
Misc. Taxes	0	41	0	0	0
Business Licenses	2,688,929	2,842,587	3,000,000	3,050,000	3,100,000
Off Track Fees	125,826	96,176	110,000	115,000	120,000
Subtotal	\$25,068,249	\$26,418,524	\$26,800,000	\$27,705,000	\$28,435,000
PERMITS	1,453,710	1,775,254	1,940,634	2,116,835	2,295,635
FINES & FORFEITURES	477,420	432,120	509,476	509,500	519,600
INTEREST INCOME & RENT	285,643	306,304	292,000	245,000	245,000
SUBVENTIONS & GRANTS	998,543	518,407	503,316	502,000	505,000
FRANCHISES	2,001,934	2,012,970	2,185,000	2,285,000	2,307,000
PLANNING & ZONING FEES	34,988	373,996	598,753	337,065	144,515
PLAN CHECK FEES	918,878	1,616,141	1,440,000	1,580,000	1,710,500
PUBLIC WORKS	76,454	51,519	30,582	74,100	104,100
CURRENT SERVICE FEES	945,052	1,026,830	960,501	934,900	966,600
LIBRARY SERVICES	80,553	82,605	86,399	87,600	88,800
RECREATION REVENUE	3,295,408	3,507,589	3,440,203	3,604,500	3,657,900
MISCELLANEOUS	1,077,761	1,236,810	1,178,557	629,940	653,009
INTERFUND REVENUES	2,549,243	2,534,346	2,554,102	2,453,239	2,369,582
<b>TOTAL REVENUE</b>	<b>\$87,832,845</b>	<b>\$89,817,106</b>	<b>\$91,284,523</b>	<b>\$92,414,679</b>	<b>\$94,465,781</b>
<b>PERCENTAGE CHANGE</b>	<b>3.74%</b>	<b>2.26%</b>	<b>1.63%</b>	<b>1.24%</b>	<b>2.22%</b>

VLF Only (included in subventions above)      356,653      0      0      0      0

## CITY OF PLEASANTON HISTORY OF FULL-TIME CITY STAFFING

	ACTUAL 2005-06	ACTUAL 2006-07	ACTUAL 2007-08	ACTUAL 2008-09	ACTUAL 2009-10	ACTUAL 2010-2011	ACTUAL 2011-12	ACTUAL 2012-13	PROJECTED 2013-14	PROJECTED 2014-15
<b>GENERAL FUND</b>										
<b>GENERAL GOVERNMENT</b>										
City Manager	4.00	4.00	4.50	4.50	4.50	5.00	5.00	5.00	5.00	5.00
Law	3.50	3.50	3.50	4.00	4.00	4.00	4.00	4.00	4.00	4.00
Finance	15.43	16.23	16.03	16.75	15.57	14.61	11.80	11.80	11.80	11.80
Administrative Services:										
Administration	0.35	0.50	0.50	0.50	0.75	0.75	0.65	0.65	0.65	0.65
Human Resources	5.50	5.25	5.25	5.25	5.00	4.00	4.00	4.00	4.00	4.00
City Clerk	5.75	5.75	5.75	5.50	5.50	4.75	4.75	4.75	4.75	4.75
Information Technologies	8.80	8.80	8.80	8.80	8.80	7.80	7.70	7.07	7.07	7.07
Human Resources (HR)	moved to Admin Services									
General Services	moved to Admin Services									
<b>PUBLIC SAFETY</b>										
Fire (LPPFD - Pleasanton only)	65.44	66.14	65.42	65.38	64.50	64.50	61.50	61.75	61.25	61.25
Police	120.00	121.00	121.00	121.00	119.00	115.00	112.00	113.00	114.00	114.00
<b>COMMUNITY DEVELOPMENT</b>										
Administration	moved from Public Works			4.00	3.00	3.00	3.00	3.00	3.00	3.00
Building & Safety	moved from Public Works			13.00	12.00	11.50	11.00	9.00	9.00	9.00
Permit Center					moved from Bldg & Safety Division		2.00	2.00	2.00	2.00
Planning	14.00	14.00	15.00	12.80	11.00	10.50	10.00	10.00	10.00	10.00
Engineering and Inspection	moved from Public Works			23.00	19.00	19.00	18.00	18.00	18.00	18.00
Housing Division	1.15	1.25	1.25	1.25	1.25	1.25	1.35	1.35	1.35	1.35
Economic Development	3.00	3.00	4.00	3.50	3.50	2.50	5.00	5.00	5.00	5.00
<b>PUBLIC WORKS</b>										
Administration	3.95	3.95	4.95	moved to Community Development						
Engineering and Inspection	20.75	20.75	21.75	moved to Community Development						
Building & Safety	13.00	12.71	13.00	moved to Community Development						
Field Services Administration	3.50	3.50	2.80	moved to Operations Services						
Streets	20.00	19.00	19.65	moved to Operations Services						
Support Services	14.00	14.00	13.55	moved to Operations Services						
<b>OPERATIONS SERVICES</b>										
Administration	moved from Community Development			4.00	3.20	3.10	3.10	3.10	3.10	3.10
Support Services	moved from Community Development			12.55	14.40	13.30	13.30	13.30	14.30	14.30
Streets	moved from Community Development			18.65	18.40	14.30	13.30	13.30	12.30	12.30
Parks			moved from Community Activities		31.30	28.30	27.30	27.30	27.30	27.30
<b>COMMUNITY ACTIVITIES</b>										
Community Services	25.50	25.50	25.50	22.40	21.40	19.90	20.90	21.11	22.11	22.11
Parks Maintenance	33.00	33.00	33.00	33.00	33.00	moved to Operations Services				
Library Services	26.00	26.25	26.75	27.25	24.25	23.75	23.25	23.25	23.25	23.25
<b>TOTAL GENERAL FUND</b>	<b>406.62</b>	<b>408.08</b>	<b>411.95</b>	<b>407.08</b>	<b>392.02</b>	<b>373.81</b>	<b>361.90</b>	<b>361.73</b>	<b>363.23</b>	<b>363.23</b>
Percentage Change	0.9%	0.4%	0.9%	-1.2%	-3.7%	-4.6%	-3.2%	0.0%	0.4%	0.0%

<b>ENTERPRISE FUNDS</b>										
<b>PARATRANSIT</b>	moved from Community Services			4.10	4.10	4.10	3.10	2.89	2.89	2.89
<b>WATER</b>	22.59	22.79	22.77	22.62	22.57	19.97	19.97	20.47	20.97	20.97
<b>SEWER</b>	9.16	9.16	8.98	9.66	8.83	8.60	8.60	8.60	9.10	9.10
<b>STORM DRAIN/URBAN RUNOFF</b>	3.20	3.20	3.10	3.30	3.22	2.97	3.07	3.07	3.07	3.07
<b>TOTAL ENTERPRISE FUNDS</b>	<b>34.95</b>	<b>35.15</b>	<b>34.85</b>	<b>39.68</b>	<b>38.72</b>	<b>35.64</b>	<b>34.74</b>	<b>35.03</b>	<b>36.03</b>	<b>36.03</b>
Percentage Change	-0.4%	0.6%	-0.9%	13.9%	-2.4%	-8.0%	-2.5%	0.8%	2.9%	0.0%

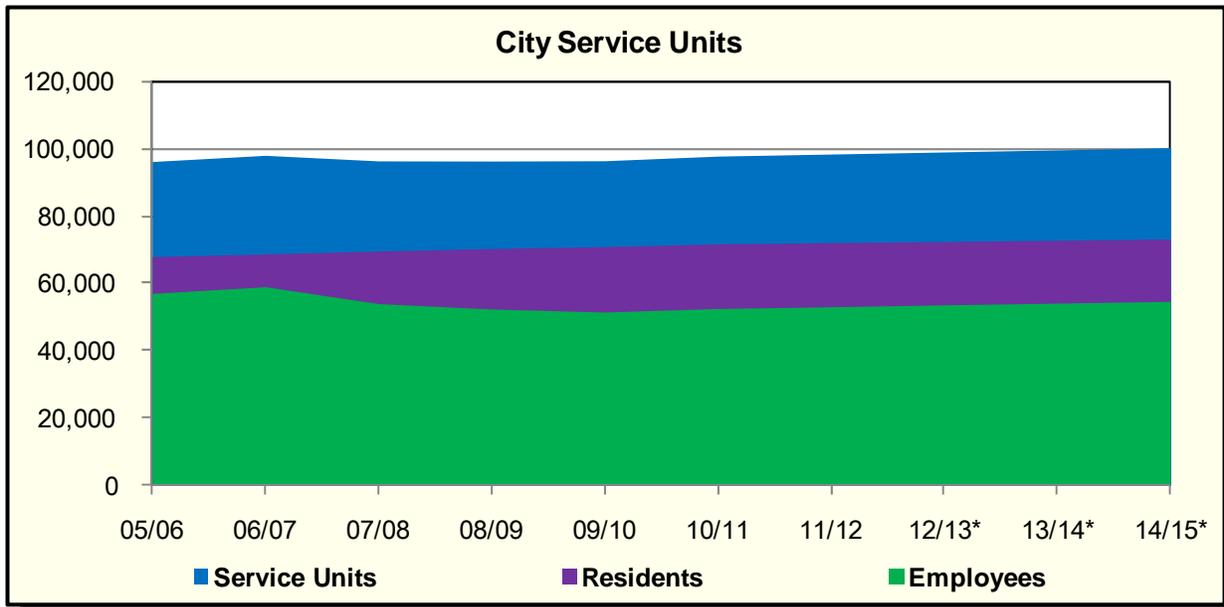
<b>TOTAL GENERAL FUND AND ENTERPRISE FUNDS</b>	<b>441.57</b>	<b>443.23</b>	<b>446.80</b>	<b>446.76</b>	<b>430.74</b>	<b>409.45</b>	<b>396.64</b>	<b>396.76</b>	<b>399.26</b>	<b>399.26</b>
Percentage Change	0.8%	0.4%	0.8%	0.0%	-3.6%	-4.9%	-3.1%	0.0%	0.6%	0.0%

<b>LIMITED TERM STAFFING</b>										
City Manager				0.80	0.80					
Law		0.50	0.50							
Police							1.00			
Planning	1.00	1.00	1.00							
Economic Development	1.00	1.00	1.00							
Community Development				1.00	1.00	2.00	1.00	1.00		1.00
Public Works	0.75	0.75								
Operations Services						1.00	1.00	1.00		
Community Services							2.00	2.00	1.00	1.00
Water				0.10	0.10					
Sewer				0.10	0.10					
<b>TOTAL LIMITED TERM</b>	<b>2.75</b>	<b>3.25</b>	<b>2.50</b>	<b>2.00</b>	<b>2.00</b>	<b>3.00</b>	<b>5.00</b>	<b>4.00</b>	<b>1.00</b>	<b>2.00</b>

## HISTORICAL FINANCIAL TRENDS

The City of Pleasanton is fortunate to have several large business employment centers located in its community that contribute to the approximately 53,000 local jobs (employment). Any financial trend analysis which utilizes only per capita information ignores the revenue generated by businesses and services provided to them. Therefore, staff has chosen to use a “per service unit” approach whenever possible in analyzing trends and making comparisons to other agencies. A common assumption used in fiscal impact analysis is that a resident is equivalent to one service unit, while a local job is equivalent to one-half a service unit. This is the assumption staff has utilized in each graph or table that refers to “service units”.

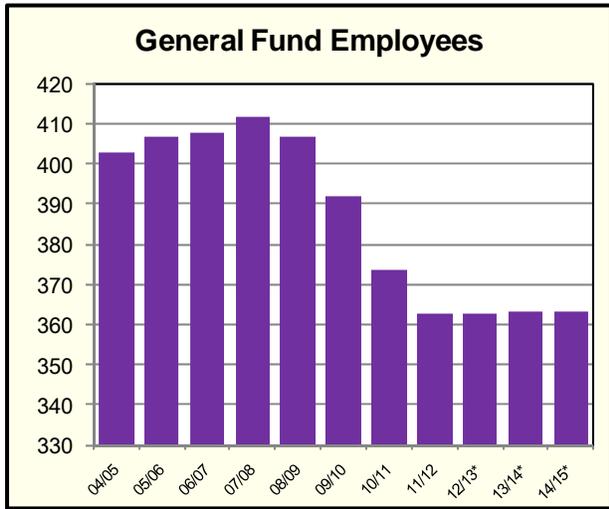
The following graph displays the residential and employment growth in Pleasanton over the last ten years, and reflects the combination of these two statistics into equivalent “Service Units”. In total the growth in residential and employment population has been relatively flat over the past ten years.



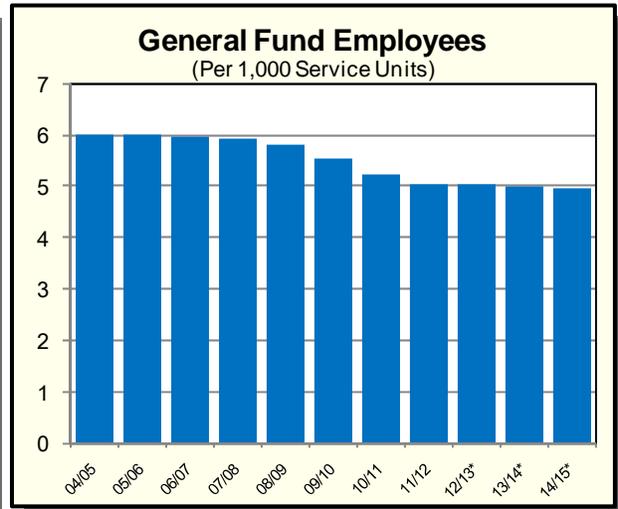
\*Projected

## HISTORICAL FINANCIAL TRENDS

The following graphs display the number of General Fund employees over a 10-year period. The first graph reflects the number of employees, and the second graph reflects the number of employees “per 1,000 service units”.



\*projected

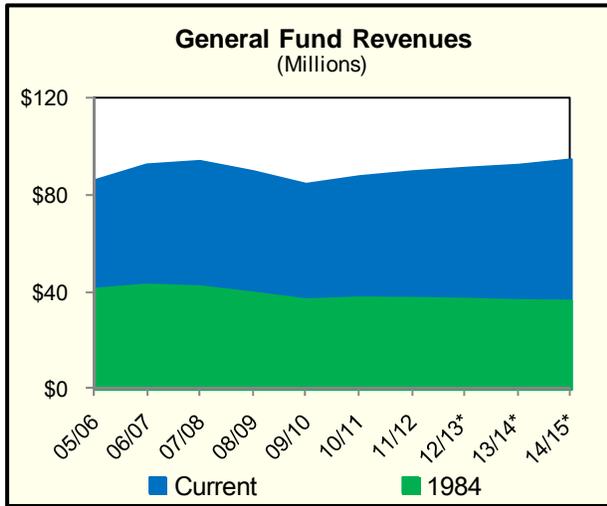


\*projected

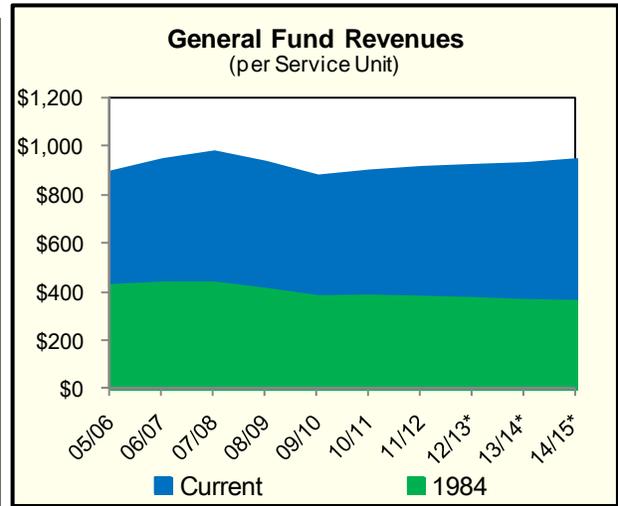
As a result of the Great Recession that occurred between 2007 and 2010, the City reduced its number of employees by forty positions through retirements and attrition. Better equipment and improved technology has also enabled staff to more productively do their jobs and lessen the growth in the number of employees.

## HISTORICAL FINANCIAL TRENDS

General Fund revenues grew steadily up until the economic downturn in fiscal year 2008 and are slowly returning to their pre-2008 level. The City is currently experiencing a slight increase in revenues that is projected to be sustainable over the next two years. However, General Fund revenues per service unit have remained level in the last ten years (in constant dollars), matching the trend reflected in the expenditure graphs below.

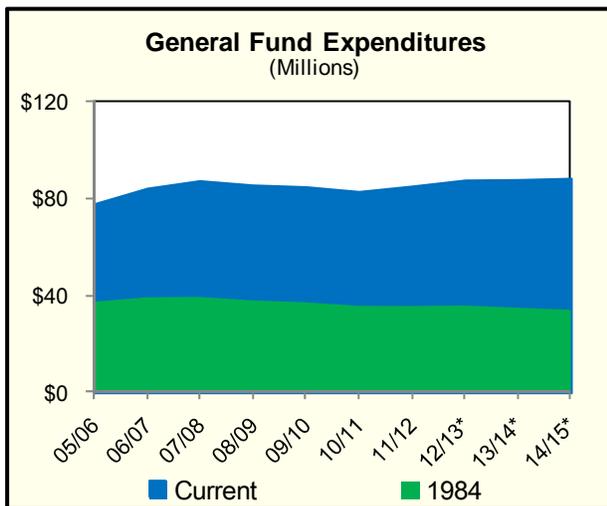


\*projected

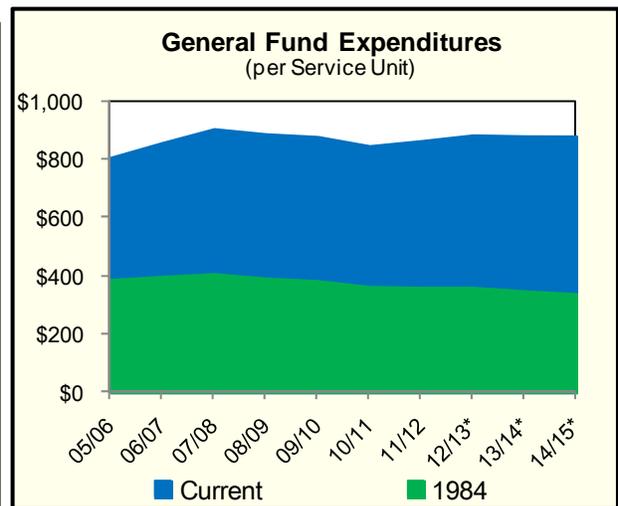


\*projected

General Fund expenditures have grown slightly overall in the past ten years, decreasing during the recent economic downturn and then slightly increasing in the past ten years. Expenditures per service unit (adjusted for inflation) have changed slightly over the last decade also. Efficiencies in operations and economies of scale have allowed the service levels to remain fairly constant over very difficult economic times in the past ten years.

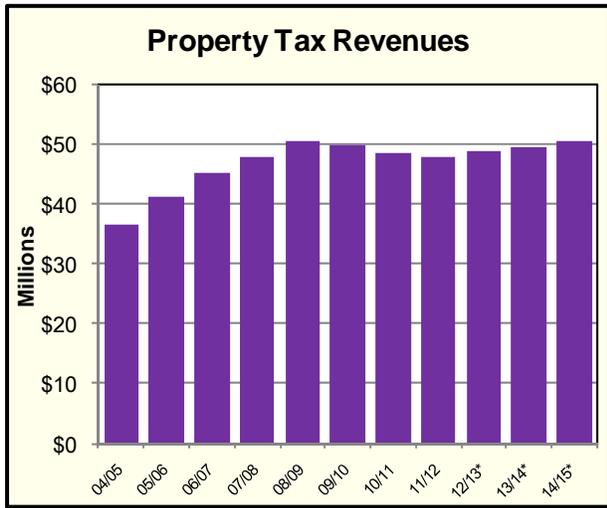


\*projected

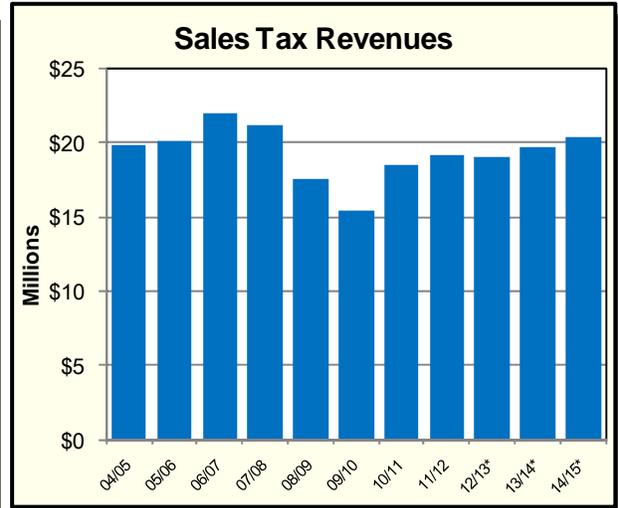


\*projected

## HISTORICAL FINANCIAL TRENDS



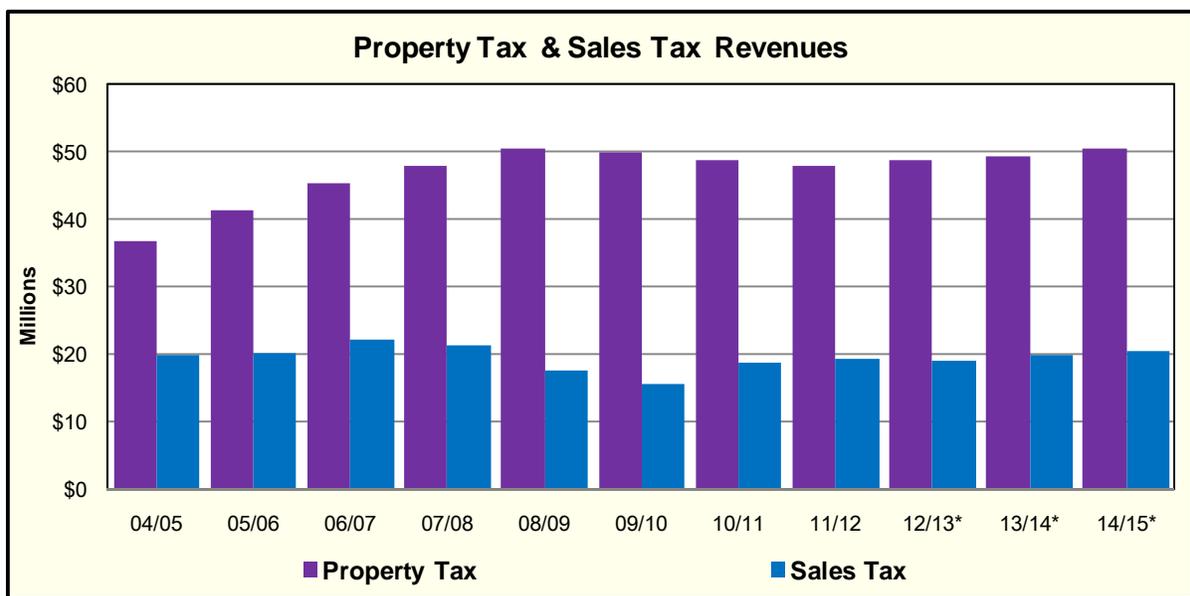
\*projected



\*projected

Property taxes grew steadily until 2009/10FY, slightly decreased due to the Great Recession and have remained fairly constant as a result of the large diversified tax base of the City. The rate of property tax growth has slowed as a result of the recent economic downturn.

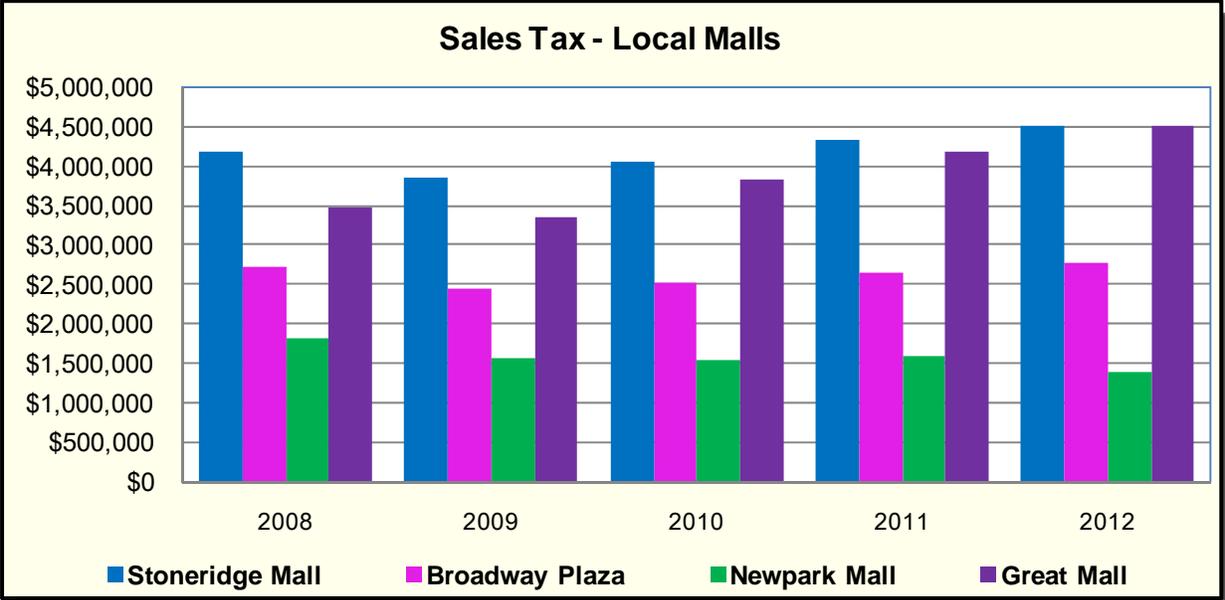
Sales Tax grew slightly prior to the economic downturn in fiscal year 2008. The revenue is slowly returning to its pre-2008 level. The volatility of this revenue makes it difficult to project its long term trends, but for now, sales tax is projected to increase slightly in the next couple of years. Fortunately, the tax base is comprised of a very diverse mix of businesses, which helps smooth out the ups and downs.



\*projected

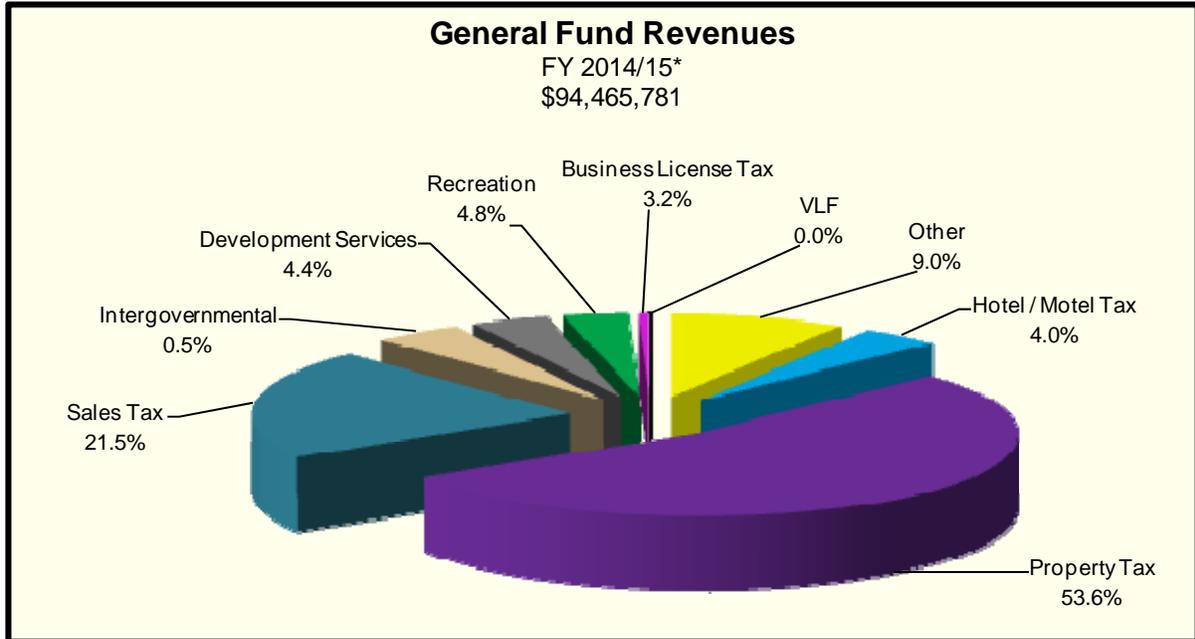
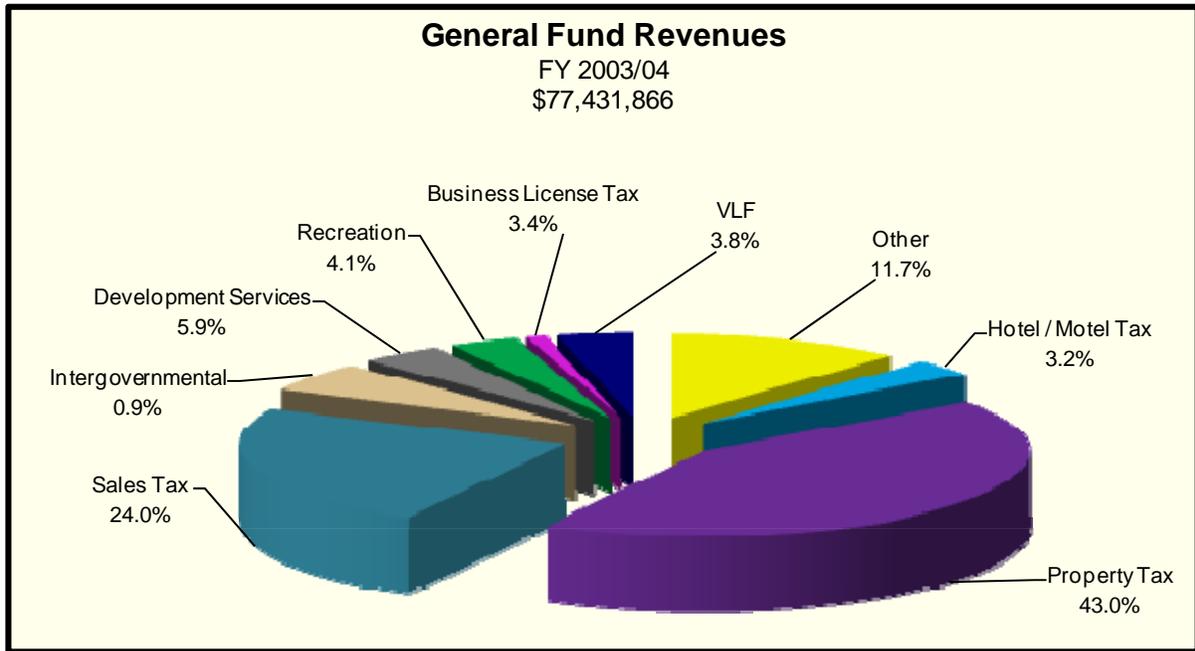
# HISTORICAL FINANCIAL TRENDS

The following graph compares Pleasanton's Stoneridge Mall to malls in nearby cities. Stoneridge Mall continues to be the highest sales tax revenue generator in the area.



## HISTORICAL FINANCIAL TRENDS

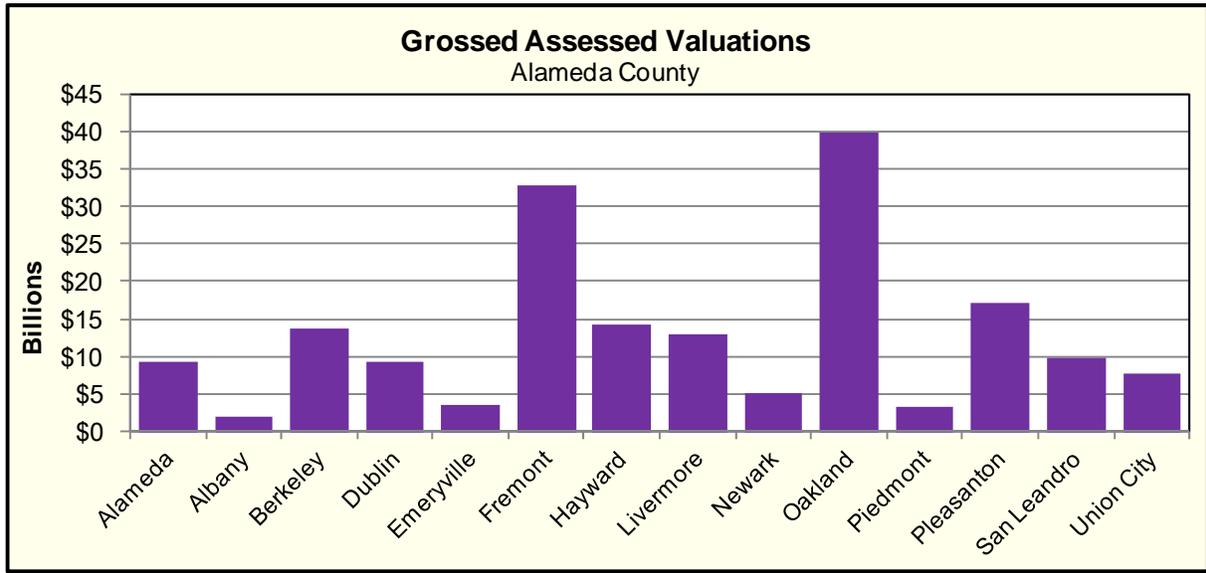
As the following pie charts display, the General Fund Revenue make-up has changed over the years. Sales tax and property taxes continue to be the General Fund's primary revenue sources, with property tax representing 54% of the General Fund's revenue; up from 43% in the 2003/04FY.



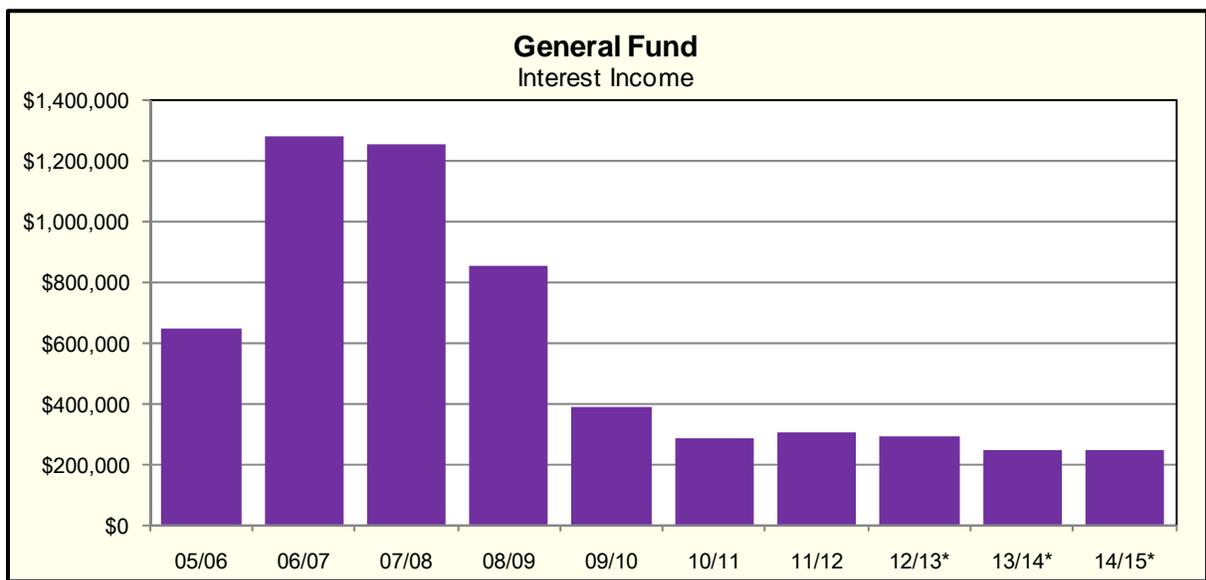
\*projected

## HISTORICAL FINANCIAL TRENDS

A comparison of Pleasanton's gross assessed property values to other cities in Alameda County reveals that Pleasanton ranks third behind the much larger cities of Oakland and Fremont for 2012/13FY.

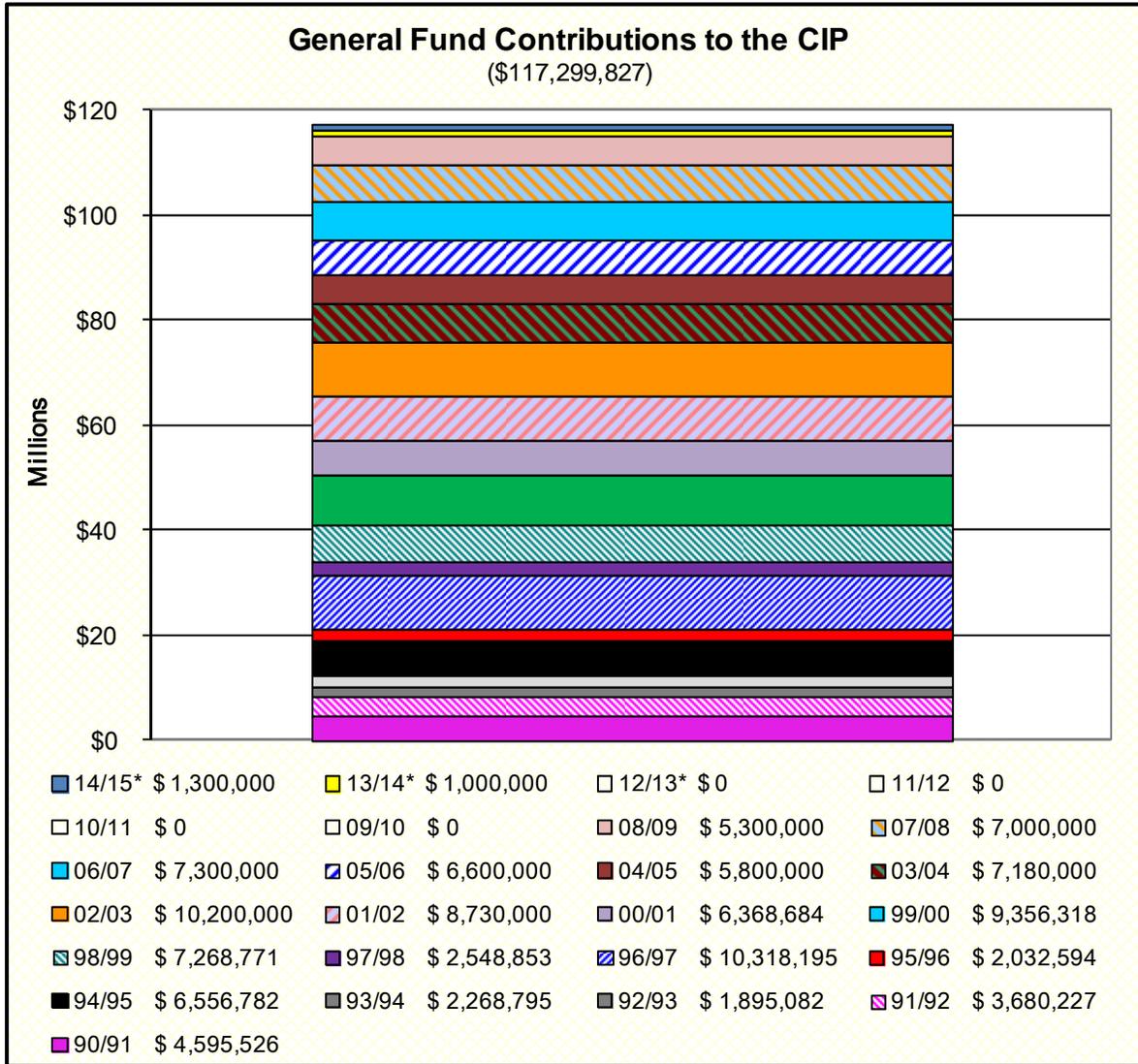


The following graph displays the interest earnings of the General Fund for the last 10 years. On a daily basis, the City invests all its idle cash, in accordance with the City's formal investment policy. The ups and downs of interest rates over the last ten years have impacted the amount of annual interest income.



\*projected

## HISTORICAL FINANCIAL TRENDS



\* Projected

General Fund contributions to CIP before 2009/10FY include debt service payments.

Beginning in 2009/10FY the General Fund has been directly paying the debt service payments.

From the 1990/91FY through projected 2014/15FY the General Fund contributed \$117.3 million to Capital Improvement Projects including joint City School District gymnasiums, Veteran's Hall renovations, participation in the County's animal shelter, the expanded aquatic center, the Alviso Adobe project, Val Vista Park expansion, the Bernal Property, the Callippe Golf Course in South Pleasanton, the Firehouse Arts Center and major street and park improvements.

# APPENDIX F

## Debt Summary



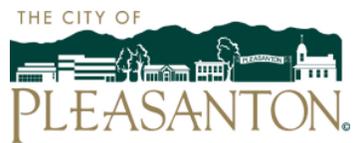
**DEBT SUMMARY AS OF 6/30/2014 AND OF 6/30/2015**

ISSUE	ISSUER	PURPOSE	SECURITY	DATE OF ISSUE	ORIGINAL AMOUNT	PROJECTED* PRINC. AMT. OUTSTANDING AT 6/30/14	PROJECTED* PRINC. AMT. OUTSTANDING AT 6/30/15	SAMPLE ANNUAL DEBT SERVICE	PAYOFF DATE
<b>CERTIFICATES OF PARTICIPATION:</b> 2004 Refunding Certificates of Participation	City of Pleasanton	Refund portion of 1994B Refunding Lease Revenue Bonds - 123 Main St & Corp Yard	Fire Station 2 and 3	11/18/2004	\$4,040,000	380,000	0	389,000	9/1/2014
<b>REVENUE BONDS:</b> 2004 Sewer Revenue Refunding Bonds	City of Pleasanton	Refund the Sewer portion of 1994A Refunding Water and Sewer Revenue Bonds	Pledge of sewer revenues	11/18/2004	1,760,000	180,000	0	184,000	9/1/2014

In addition, we have the following Mortgage Revenue Bonds. The City has no obligation but acts as the conduit agency.

HOME MORTGAGE REVENUE BONDS:	ISSUER	PURPOSE	SECURITY	DATE OF ISSUE	ORIGINAL AMOUNT	PROJECTED* PRINC. AMT. OUTSTANDING AT 6/30/14	PROJECTED* PRINC. AMT. OUTSTANDING AT 6/30/15	SAMPLE ANNUAL DEBT SERVICE	PAYOFF DATE
1989A Variable Rate Multifamily Mortgage Revenue Demand Bonds (Valley Plaza II Apts)	City	Refinance multifamily rental housing development	FNMA collateral pledge	10/20/1989	8,160,000.00	Owner's responsibility			8/1/2018
2001A Variable Rate Demand Multifamily Housing Revenue Bonds (Bernal Apartments)	City	Construction of multifamily residential housing development	FNMA under a credit facility	8/9/2001	18,925,000.00	Owner's responsibility			9/15/2034
2003 Variable Rate Demand Multifamily Housing Revenue Bonds (Busch Sr Housing)	City	Construction of multifamily senior residential housing development	FNMA credit enhancement	11/01/2003	13,360,000.00	Owner's responsibility			6/15/2037
2005 Variable Rate Demand Certificates - Pleasanton Assisted Living Facility	City	Construction of Parkview Assisted Living Center	Citibank Irrevocable Letter of Credit	9/28/2005	19,700,000.00	Owner's responsibility			11/1/2040

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# **APPENDIX G**

## **Resolution Housing & Human Services Grant (HHSG) Program**



**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLEASANTON, ADOPTING THE 2013/14FY and 2014/15FY OPERATING BUDGET AND THE 2013/14FY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**WHEREAS**, biannually the City Council adopts a two-year operating budget; and

**WHEREAS**, a public workshop to review the budget was held in June 2013; and

**WHEREAS**, at a public hearing on June 18, 2013, staff presented a report regarding the recommended Operating Budget for 2013/14FY and 2014/15FY and Community Development Block Grant Program for 2013/14FY.

**NOW, THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF PLEASANTON DOES RESOLVE, DECLARE, DETERMINE AND ORDER THE FOLLOWING:**

**Section 1:** Council adopts the 2013/14FY and 2014/15FY Operating Budget provided in Attachment A.

**Section 2:** Council adopts the 2013/14FY Community Development Block Grant program as outlined in Attachment B.

**Section 3:** This resolution shall become effective immediately upon its passage and adoption.

**Section 4:** City Clerk shall certify to the passage of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Pleasanton at a regular meeting held on June 18, 2013.

I, Karen Diaz, City Clerk of the City of Pleasanton, California, certify that the foregoing resolution was adopted by the City Council at a regular meeting held on the 18<sup>th</sup> day of June, by the following vote:

Ayes:  
Noes:  
Absent:  
Abstain:

\_\_\_\_\_  
Karen Diaz, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Jonathan Lowell, City Attorney

**City of Pleasanton Housing and Human Services Grant (HHS) Program**  
**Approved by City Council (May 7, 2013)**

<u>AGENCY</u>	<u>PROJECT</u>	<u>FUNDING ALLOCATIONS: (by source)</u>			
		<u>CDBG</u>	<u>HOME</u>	<u>LIHF</u>	<u>Gen Fund</u>
<b><i>CAPITAL PROJECTS:</i></b>					
Axis Community Health	Pre-Development for Capital Project	\$100,000			
City of Pleasanton	City Section 108 Loan Repayment 11 of 11)	\$ 21,408			
Neighborhood Solutions	Housing Rehabilitation Program for City of Pleasanton	\$ 49,792	\$100,000		
		<b>\$171,200</b>	<b>\$100,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b><i>PUBLIC SERVICES: (max. 15% of CDBG grant)</i></b>					
Axis Community Health	Access to Care for Uninsured Low-inc Residents (2nd priority)				\$ 13,000
Tri-City Health Center	HIV Advocacy and Case Management				\$ 5,000
Open Heart Kitchen	Pleasanton Meal Program Trinity (2nd priority)				\$ 8,000
Open Heart Kitchen	Pleasanton Senior Meal Program (1st priority)	\$ 10,200			\$ 11,000
Spectrum Community Services	Congregate Senior Meal Program (1st priority)	\$ 19,000			
Spectrum Community Services	Meals On Wheels for Homebound Elders (2nd priority)	\$ 5,000			
Tri-Valley Haven	Tri-Valley Haven's Food Pantry (4th priority)				\$ 8,000
Tri-Valley Haven	Shiloh Domestic Violence Shelter and Services (2nd priority)				\$ 18,000
Tri-Valley Haven	Sojourner House Homeless Shelter (1st priority)				\$ 22,000
Legal Assistance for Seniors	Free Legal Services for Low-Income Seniors				\$ 13,000
Tri-Valley Haven	Counseling and Temp Restraining Order Clinic (3rd priority)				\$ 12,000
Bay Area Community Services	Valley Wellness Center				\$ 5,000
East Bay Innovations	Ramping Up for Independence (1)				\$ 5,000
Easter Seals Bay Area	Kaleidoscope Community Integration Program				\$ 5,000
Eden I&R, Inc.	2-1-1 Alameda County				\$ 16,000
Tri-Valley YMCA (1)	Case Management Services for Children and Families				\$ 19,000
		<b>\$ 34,200</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$160,000</b>
<b><i>GRANT ADMINISTRATION: (max. 20% of CDBG grant)</i></b>		<b>\$ 45,600</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b><i>HOUSING SERVICES:</i></b>					
Abode Services	Tri-Valley Housing Scholarship Program case management			\$ 30,000	
Community Resources for Independent Living	Housing and Indep Living Services for People with Disabilities			\$ 12,000	
Eden Council for Hope and Opportunity	Housing Counseling Services (1st priority)			\$ 48,000	
Eden Council for Hope and Opportunity	Reverse Mortgage Counseling (2nd priority)				
Tri-Valley Housing Opportunity Center	Community Stabilization Program			\$ 25,000	
		<b>\$ -</b>	<b>\$ -</b>	<b>\$115,000</b>	<b>\$ -</b>
<b>TOTAL:</b>		<b>\$251,000</b>	<b>\$100,000</b>	<b>\$115,000</b>	<b>\$160,000</b>

**NOTES:**

CDBG funding is based on an estimated grant of \$228,000 (approximately 5% reduction from last year's allocation per HUD estimate dated 3/4/2013).  
 Estimated CDBG capital/rehab funding includes approx. \$23,000 in unused funds from three past projects from FY 2007 and FY 2010.

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