



Critical Dates for FY 2016-17 City of Pleasanton Housing and Human Services Grant (HHSG) Program

FY 2016-17 Application Cycle	
Deadline for City staff technical assistance for HHSG application	Friday, January 15, 2016 5:00 p.m.
Applications Due (via ZoomGrants)	Monday, January 25, 2016 12:00 midnight (end of day)
Human Services Commission (HSC) review <i>(attendance is mandatory)</i>	Wednesday, March 2, 2016 4:00 pm
Housing Commission (HC) review <i>(for housing-related applications)</i>	Thursday, March 17, 2016 7:00 pm
City Council review of HSC and HC recommendations and Public Hearing for FY 2016-17 Action Plan	April 5 or 19, 2016 7:00 pm

FY 2016-17 Timeline and Subrecipient Report Deadlines	
Beginning of Fiscal Year	July 1, 2016
Agencies must have at least one invoice submitted by this date or letter explaining why no activity has occurred	December 1, 2016
First Semi-Annual Report due	January 15, 2017
Semi Annual Labor Standards Report due for 10/1/16 to 3/31/17 <i>(capital projects only)</i>	April 15, 2017
Equipment Report due <i>(if applicable)</i>	June 30, 2017
Monitoring Visits	July – December 2017
Last day to submit invoices for FY 2016-17	TBD by City's Finance Dept. (estimated July 7, 2017)
Second Semi-Annual Report due	July 15, 2017
Minority Business Enterprise and Women Business Enterprise Report (MBE/WBE) <i>(applies to contracts \$10,000+)</i>	June 30, 2017
Consolidated Annual Performance and Evaluation Report (CAPER) due	July 31, 2017
Semi Annual Labor Standards Report due for 4/1/17 to 9/30/17 <i>(capital projects only)</i>	October 1, 2017