



## Pleasanton Community Garden Patch Application

- Applicant must be a Pleasanton Resident (lives within the City of Pleasanton tax base). Proof of residency required (California Driver's License and current utility bill).
- Applicant must be 18 years of age or older. Proof of age required.
- The person whose signature appears on this Application will be considered the primary licensee and is responsible for the garden patch.

Date: \_\_\_\_\_

Applicant Name/Responsible Gardener: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

City: \_\_\_\_\_, Zip \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Patch Deposit Fee:** \$75 one-time assessment.

- These funds will be held as a Clean Up Fee and key deposit (\$10 key, \$65 patch cleanup).
- When the Licensee relinquishes a patch, the fee will be returned only if the patch is free of all weeds and other debris, and ready for acquisition by a new Licensee: a thick layer of manure must be applied, or a cover crop planted, and garden key returned.

**Annual Patch Fee:** Full-size patch – 225 sq. ft. - \$110.00/yr. beginning January 1.  
Small patch – 100 sq. ft. - \$55.00/yr. beginning January 1.

**Patch Fee is non-refundable.**

(For patches assigned after July 1, fee will be ½ of the annual fee for the remainder of the year).

**Patch Assignment and Access:**

- If available, a patch will be assigned and a Patch License Agreement prepared for signature by the Applicant.
- Once the Community Services Department executes the Patch License Agreement, the Applicant will be notified and a key will be issued for garden access. Licensee may begin cultivating the assigned patch at that time.

**Submittal:**

Return completed application to the Community Services Department, Attn: Community Gardens, P.O. Box 520, Pleasanton, CA 94566, or drop off at Community Services Modular, 200 Old Bernal Avenue, Pleasanton.

---

### Office Use Only

1. Proof of Residency \_\_\_\_\_ Proof of Age \_\_\_\_\_ (staff please initial & date verify information)
2. Patch Number \_\_\_\_\_ Waitlist Date \_\_\_\_\_ Waitlist Number \_\_\_\_\_
3. Deposit Paid \$ \_\_\_\_\_ Patch Fee Paid \$ \_\_\_\_\_ Received Date \_\_\_\_\_ Staff Initials \_\_\_\_\_
4. License Agreement Executed, Date \_\_\_\_\_ Garden Key Issued \_\_\_\_\_ Staff Initials \_\_\_\_\_

